

Amended Notice of Special Meeting
 Polk County
 County Administrator Selection Committee
 Polk County Government Center, County Board Room
 100 Polk County Plaza, Balsam Lake, Wisconsin,
 Saturday, April 10, 2010 at 7:45 a.m.

Open Session

(A Quorum of the County Board of Supervisors may be Present)

The County Administrator Selection Committee will conduct the final interviews and make its recommendation for the County Administrator.

Call To Order
 Order of Business:

7:45 AM Orientation of Selection Committee /Staff Member Orientation (County Board Room)

Interview and Recommendation Process

Break-out Locations: Interviews – County Board Room
 Meeting With County Staff – Health Department Conference A and B
 County Tour – Meet Polk County Sheriff Representative at Lobby of
 County Government Center
 *Writing Exercise – North Conference Room

The Committee may convene the Interview and Recommendation Process in closed session pursuant to Wisconsin Statute Section 19.85(1)(c) for the purpose of conducting final interviews, considering the qualifications of the final candidates for the county office of County Administrator, and developing its final recommendation that will be presented to the County Board of Supervisors for appointment and confirmation.

	Candidate A	Candidate B	Candidate C	Candidate D
8:00 AM	Selection Committee Interview	County Tour	Meet with County Staff Members	Writing Exercise
8:45 AM	Writing Exercise	Selection Committee Interview	County Tour	Meet with County Staff Members
9:30 AM	Meet with County Staff Members	Writing Exercise	Selection Committee Interview	County Tour
10:15 AM	County Tour	Meet with County Staff Members	Writing Exercise	Selection Committee Interview

11:00 AM Selection Committee receives Commentary from Staff Members and Tour Guide(s) regarding Strengths & Weaknesses of Candidates; Review Writing Exercise, Report on Criminality Check & Educational Attainment; and Develop Final Recommendation to the County Board of Supervisors. (County Board Room). The Committee may convene in closed session pursuant to Wis. Stat. Sec. 19.85(1)(c), for the purpose of considering qualifications of the final candidates.

1:00 PM Recess: The Committee will recess to attend the noticed meeting of the Polk County Board of Supervisors on the appointment of County Administrator.

Reconvene During the course of the meeting of the County Board of Supervisors, the Selection Committee may take leave of the County Board meeting and reconvene in closed session pursuant to Wis. Stat. Sec. 19.85(1)(c) and (e), for the purpose of considering the employment of the County Administrator, including negotiation strategy that the Selection Committee may adopt with respect to the employment agreement for County Administrator, which would require confirmation by the County Board of Supervisors at a subsequent meeting. In the event that the Selection Committee reconvenes during the meeting of the County Board of Supervisors, the Selection Committee will reconvene in the West Conference Room of the Polk County government Center.

Alternatively, the Selection Committee will reconvene in the County Board Room in such closed session following adjournment of the County Board of Supervisors.

Adjournment

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made.

Polk County Administrator Selection Committee
Polk County government Center, County Board Room
100 Polk County Plaza, Balsam Lake, WI 54810
April 10, 2010

The meeting was called to order at 7:50 a.m.

Committee members present: Bryan Beseler, Ken Sample, Pat Schmidt

Additional County Board members present*: James Edgell, Kathy Kienholz, Wendy Rattell, Michael Larson, Herschel Brown, Brian Masters, Neil Johnson, Russ Arcand, Larry Voelker, Larry Jepsen, Jerry Newville, Jay Luke. *members were not all present for entire duration of meeting

Also Present: Debbie Peterson, Sherry Gjonnes, Sara McCurdy, Gretchen Sampson, Todd Demers and from P.A.A. Denise and Bill Frueh

Motion (Sample/Beseler) to go into Closed Session pursuant to Wis. Stat. Sections 19.85(1)(c) and 19.36(10) for the purpose of conducting final interviews, considering the qualifications of the final candidates for the county office of County Administrator and developing its final recommendation that will be presented to the County Board of Supervisors for appointment and confirmation (Pursuant to Wis. Stat. Section 19.89 members of the County Board of Supervisors may attend said closed session. The various personnel policies of Polk County do not otherwise require such exclusion.) Roll-call vote taken. Motion carried unanimously.

Present in closed session: All committee members as listed in attendance above and all Polk County staff and County Board members listed as present above.

Closed Session at 7:55 a.m.

Break at 11:00 a.m. upon conclusion of interview process.

Joining closed session following break: Gary Taxdahl, Tim Ritten, Maggie Wickre, Laurie Anderson, Amanda Nissen, Rick Gates, Darlene Kusmirek, Nancy Anderson, Tom Fornengo, Sheriff Moore, Kay Confer, Jeff Fuge and Andrea Jerrick.

Motion (Sample/Schmidt) to return to Open Session. Motion carried by voice vote.
Open session at 12:45 p.m.

Motion (Sample/Schmidt) to forward ranking of final four candidates to the County Board for consideration. Motion carried by voice vote.

Chairman Beseler called recess of Committee at 12:50 p.m.

Motion (Sample/Schmidt) to adjourn. Motion carried by unanimous voice vote.
Adjourned 5:14 p.m.