

POLK COUNTY PERSONNEL COMMITTEE

9:00 a.m., Thursday, June 22, 2006

Polk County Government Center

County Board Room

Balsam Lake, WI 54810

Present: Russell Arcand Pat Schmidt Fred Grimm
Gerry Newville Tom Nilssen

Also Present: Andrea Jerrick Tonya Weinert
Malia Malone (arrived at 10:15 am)

Chairman Nilssen called the meeting to order at 9:00 a.m.

Approval of Agenda - **Motion (Newville/Arcand) to approve agenda as presented. Motion carried by voice vote.**

Approval of Minutes – **Motion (Schmidt/Newville) to approve minutes of June 8, 2006 meeting as presented.**

Public Comments - None.

Committee Calendar – Insurance Committee Meeting June 26, 2006. Arcand sitting in for Newville. Safety Meeting scheduled for June 21, 2006 has been moved to June 28, 2006 @ 3:00 pm. Next Personnel meetings, July 13, 2006 @ 9:00 am and July 27, 2006 at 9:00 am.

Human Resources Report - Moving forward with Policy 912. No recommended changes.

Motion (Grimm/Arcand) to approve changes to Policy 913 as presented. Motion carried by voice vote.

Motion (Grimm/Newville) to approve changes to Policy 914 as presented. Motion carried by voice vote.

Motion (Grimm/Arcand) to approve changes to form that accompanies Policy 914 as presented. Motion carried by voice vote.

Corporation Counsel Report

Malia Malone distributed Legal Expenditures. Discussion of such and request for TPR for next meeting and emergency trend data. State wide -vs- Polk County.

Human Resources Report – discussion of Human Resources Director and Human Resources Manager Job descriptions.

Break – back at 9:50 am.

Motion (Newville/Schmidt) to approve changes to Human Resources Director and Human Resources Manager Job descriptions as presented. Motion carried by voice vote.

Benefits Presentation

Request to have a utilization report of Sand Creek at next Personnel Meeting.

Discussion of Job Vacancies and New/Hire Report.

Break – back at 10:40 am

Motion ((Newville/Schmidt) to go into closed session under Wis. Stat. Sec 19.85(1)(e) Conducting other specified public business, whenever competitive or bargaining reason required a closed session; and Under Wis. Stat. Sec. 19.85(1)(c) Considering compensation of any public employee over which the governmental body has jurisdiction or exercises responsibility. Motion carried by voice vote.

Closed Session

Back in open session.

Motion (Grimm/Schmidt) to adjourn. Motion carried by voice vote.