

Polk County Personnel Committee
Polk County Government Center, West Conference Room
100 Polk County Plaza, Balsam Lake, Wisconsin 54810

April 23, 2009
9:00 am
Open Session

The Committee may take up any matter noticed on this agenda at any time during the meeting regardless of the location of such item on the agenda. Following each closed session noticed on this agenda, the Committee will reconvene in open session to discuss and/or act upon matters noticed on this agenda, including those matters noticed for closed session that may require further discussion or action in open session.

1. Call to order
2. Approval of Agenda
3. Approval of Minutes of April 9, 2009
4. Public Comments
5. Committee Calendar
6. Labor Negotiations Forum Discussion
7. Corporation Counsel Report
 - Discussion/Consideration of Departmental Annual Report
 - Activity Report
8. Employee Relations
 - a. Health Insurance Report and Discussion
 - Health Reimbursement Account discussion
 - b. Departmental Reports
 - Activity Report
 - Safety Report/Discussion
 - Wellness Report/Discussion
 - Job Openings/New Hires Report
 - c. Discussion/Consideration of Amending Performance Evaluation Process
 - d. Discussion/Consideration of Departmental Annual Report
9. Discussion regarding Employee Morale
10. Committee Observations
11. Agenda Items for Next Meeting
12. Closed Session: The Committee may entertain a motion to go into closed session for purposes of reviewing applicant(s) for consideration as a recipient under Policy 508 – Voluntary Vacation Leave Donation and consideration of payment of insurance claims. Closed Session under Wis. Stat. Sec. 19.85(1)(f) considering medical histories of specific persons.
The Committee may reconvene in open session following any of the noted closed sessions to consider or take action on any matter contained in this notice/agenda
13. Adjourn

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

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Vice Chairman Schmidt called the meeting to order 9:00 a.m.

Present: Brown, Schmidt, Newville, Rediske (9:01)

Absent: Arcand

Motion (Newville/Brown) to approve agenda. Motion carried by unanimous voice vote.

Motion (Brown/Newville) to approve minutes of April 23rd, 2009. Motion carried by unanimous voice vote.

Public Comments – Comment and question from member of the Press.

Committee Calendar – Next regularly scheduled Personnel Committee meetings, May 14th and May 28th, 2009, 9:00 a.m. Safety Committee meeting, May 4th, 2009 at 10:00 a.m. Fire Safety Training May 7th, 2009 at 9:00 a.m. and 1:00 p.m. for employees.

Labor Negotiations Forum – Date will be determined for late summer, August or September.

Corporation Counsel – Distribution of Activity Report. Fuge present to update Committee. Annual Report in process.

Employee Relations – Jerrick recently met with Health Partners and Riverbank regarding HRA. Further options being explored, information will be presented to Union in June. Jerrick and Kusmirek updated and shared information with committee on recent seminars attended. Further updates to Committee on Departmental Activity, Safety, Wellness and Job Openings/New Hires Reports. Final format distributed on the Annual Report. Also handout of compiled responses of exit interview questions asked to employees about the County Board Supervisors.

Motion (Brown/Rediske) to go into Closed Session for purposes of reviewing applicant(s) for consideration as a recipient under Policy 508-Voluntary Vacation Leave Donation and consideration of payment of insurance claims pursuant to Wis. Stat.Sec. 19.85(1)(f) considering medical histories of specific persons. Roll call vote taken. Those voting yes: Schmidt, Brown, Newville, Rediske. Motion carried.

Closed Session 11:13 a.m.

Motion (Rediske/Brown) to return to Open Session. Motion carried by unanimous voice vote.

Open Session 11:17 a.m.

Motion (Newville/Rediske) to adjourn. Motion carried by unanimous voice vote.

Adjourned 11:17 a.m.