

Polk County Personnel Committee
Polk County Government Center, West Conference Room
100 Polk County Plaza, Balsam Lake, Wisconsin 54810
Thursday May 12, 2011
9:00 a.m.
Open Session
A Quorum of the County Board may be present

The Committee may take up matter noticed on this agenda at any time during the meeting regardless of the location of such item on the agenda. The Committee may reconvene in open session following any of the noted closed sessions to consider or take action on any matter contained in this notice/agenda, including taking necessary action on matters considered in closed session as may be noticed herein.

1. Call to order
2. Approval of Agenda
3. Public Comments
4. Approval of Minutes: April 28th, 2011 meeting
5. Consideration for United Way Employee Payroll Deductions
6. Corporation Counsel
 - a. Consideration of Corporation Counsel 2010 Annual Report
7. Employee Relations
 - a. Consideration of Employee Relations Department 2010 Annual Report
 - b. Job Openings/New Hires Report
 - c. Department Update (Safety, Wellness, General)
8. County Administrator
 - a. Update/Discussion – Status of Policy 881 Revisions
 - b. Organizational Structure Report
9. Review County Labor Agreement Benefits/Contracts

For purposes of considering collective bargaining strategy concerning Polk County bargaining units:
Closed Session pursuant to Wis. Stat. Sec. 19.85(1)(e) conducting other specified public business,
whenever competitive or bargaining reasons require a closed session.

10. Employee Morale
11. Committee Calendar
12. Committee Observations
13. Agenda Items for Next Meeting
14. Adjourn

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

Polk County Personnel Committee
Polk County Government Center, County Board Room
100 Polk County Plaza, Balsam Lake, WI 54810
Thursday, May 12, 2011

Chair Arcand called the meeting to order at 9:00 a.m.

Present: Arcand, Schmidt, Nelson, Sample, Edgell
Also present: Frey, Kusmirek, Fuge

Motion (Schmidt/Sample) to approve agenda. Motion carried by voice vote.

Motion (Schmidt/Nelson) to approve the minutes from the April 28th, 2011 meeting. Motion carried by voice vote.

Public Comments – None

Consideration of United Way Payroll Deductions – The committee reviewed a compilation of an employee interest survey, and will not be establishing payroll deductions for the United Way at this time.

Corporation Counsel Report – The Committee briefly discussed the Corporate Counsel 2010 Annual Report.

Motion (Nelson/Schmidt) to receive and forward the Corporation Counsel 2010 Annual Report to the Full County Board. Motion carried by voice vote.

Employee Relations Report – The Employee Relations 2010 Annual Report was distributed for review by committee and will be included on next agenda for consideration. Kusmirek distributed the Job Openings/New Hire Report.

County Administrator – Frey provided the Committee with a status and draft of Policy 881 revisions, and distributed an organization structure report.

Break – 10:40 am
Reconvene – 10:48 am

Committee Calendar – The next scheduled Personnel Committee meeting will be Thursday, June 9, 2011.

Agenda items –Employee Relations Annual Report, Department Reports.

Motion (Sample/ Nelson) to adjourn. Motion carried by voice vote.

Adjourned: 11:00 a.m.