

Polk County Personnel Committee
Polk County Government Center, West Conference Room
100 Polk County Plaza, Balsam Lake, Wisconsin 54810

October 8, 2009
9:00 am
Open Session

The Committee may take up any matter noticed on this agenda at any time during the meeting regardless of the location of such item on the agenda. Following each closed session noticed on this agenda, the Committee will reconvene in open session to discuss and/or act upon matters noticed on this agenda, including those matters noticed for closed session that may require further discussion or action in open session.

1. Call to order
2. Approval of Agenda
3. Approval of Minutes of September 24, 2009
4. Public Comments
5. Committee Calendar
6. Corporation Counsel
 - a. Office Report
 - b. Update on development of Administrative Coordinator/County Administrator Position
7. Employee Relations
 - a. Departmental Updates
 - Labor Forum, Performance Evaluations, Training Program
 - b. Job Openings/New Hires Report
 - c. Health Insurance Fund Report
8. Issuing Final Recommendations and Consideration of Resolution for 2010 Staffing Plans for all of the following departments:
 - Aging
 - Clerk of Circuit Court
 - Corporation Counsel
 - County Clerk
 - County Forester
 - County Treasurer
 - Department of Administration
 - District Attorney
 - Employee Relations
 - Extension
 - Family Court
 - Highway Department
 - Human Services
 - Aging & Disability Resource Center (ADRC)
 - Information Technology
 - Land Information
 - Land & Water Resources
 - Law Enforcement
 - Library
 - Medical Examiner
 - Parks & Buildings, Fair & Museum
 - Public Health
 - Lime Quarry
 - Register of Deeds

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

- Veteran Services
- Golden Age Manor

9. Committee Observations

10. Agenda Items for Next Meeting

11. Closed Session:

- a. The Committee will entertain a motion to go into closed session for purposes of discussing bargaining strategies related to the resolution regarding proposals affecting terms and conditions of current agreements with all bargaining units: Closed Session pursuant to Wis. Stat. Sec. 19.85(1)(e) conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
- b. The Committee will entertain a motion to go into closed session for purposes of discussing compensation for specific individual: Closed Session pursuant to Wis. Stat. Sec. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility,

The Committee may reconvene in open session following any of the noted closed sessions to consider or take action on any matter contained in this notice/agenda

12. Adjourn

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Chairman Arcand called the meeting to order at 9:00 a.m.

Present: Arcand, Brown, Schmidt, Newville, Rediske

Motion (Brown/Schmidt) to approve agenda. Motion carried by unanimous voice vote.

Motion (Newville/Rediske) to approve minutes of September 24, 2009. Motion carried by unanimous voice vote.

Public Comments – None

Committee Calendar – Next regularly scheduled Personnel Committee Meetings October 22nd and November 12th, 2009, 9:00 a.m. Wellness Committee October 22nd, 2009, 7:30 a.m.

Corporation Counsel – Fuge updated Committee on development of Administrative Coordinator/County Administrator position. A Resolution will be brought to County Board to create the County Office of County Administrator and County Administrator Selection Committee.

Employee Relations – Discussion on County Forester position. Discussion and review of final staffing plan resolution. **Motion (Rediske/Newville) to recommend Staffing Plan Resolution as presented, to County Board. Motion carried by unanimous voice vote.**

Break 10:10 a.m.

Resumed: 10:23 a.m.

Committee observations were made by Supervisor Schmidt.

Motion (Rediske/Newville) to go into Closed Session for the purposes of discussing bargaining strategies related to the resolution regarding proposals affecting terms and conditions of current agreements with all bargaining units pursuant to Wis. Stat. Sec. 19.85(1)(e) conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Roll call vote taken. Those voting yes: Newville, Schmidt, Brown, Arcand, Rediske. Motion carried.

Motion (Rediske/Brown) to return to Open Session. Motion carried by unanimous voice vote.

Open 10:45 a.m.

Motion (Newville/Rediske) to adjourn. Motion carried by unanimous voice vote.

Adjourned 10:45 a.m.