

Polk County Personnel Committee
Polk County Government Center, West Conference Room
100 Polk County Plaza, Balsam Lake, Wisconsin 54810

October 22, 2009
9:00 am
Open Session

The Committee may take up any matter noticed on this agenda at any time during the meeting regardless of the location of such item on the agenda. Following each closed session noticed on this agenda, the Committee will reconvene in open session to discuss and/or act upon matters noticed on this agenda, including those matters noticed for closed session that may require further discussion or action in open session.

1. Call to order
2. Approval of Agenda
3. Approval of Minutes of October 8, 2009
4. Public Comments
5. Committee Calendar
6. Corporation Counsel
 - a. Office Report
 - b. Update on development of Administrative Coordinator/County Administrator Position
7. Employee Relations
 - a. Departmental Updates
 - Labor Forum, Performance Evaluations, Training Program
 - b. Job Openings/New Hires Report
8. Benefits and Health Insurance
 - a. Health Insurance Fund Report
 - b. Consideration of Establishing 2010 Health Insurance Rates
 - c. Consideration of Quotes and Selection of Dental Carriers for 2010
 - d. Benefit Fair Update
9. Discussion/Consideration of Non-Represented COLA Adjustments for 2010
10. Committee Observations
11. Agenda Items for Next Meeting
12. Closed Session:
 - a. The Committee will entertain a motion to go into closed session for purposes of discussing bargaining strategies related to the resolution regarding proposals affecting terms and conditions of current agreements with all bargaining units: Closed Session pursuant to Wis. Stat. Sec. 19.85(1)(e) conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
The Committee may reconvene in open session following any of the noted closed sessions to consider or take action on any matter contained in this notice/agenda
13. Adjourn

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

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Chairman Arcand called the meeting to order at 9:05 a.m.

Present: Arcand, Brown, Schmidt, Newville, Rediske

Also Present: Jeff Fuge, Andrea Jerrick, Darlene Kusmirek, Members of the Press

Motion (Newville/Rediske) to approve agenda. Motion carried by voice vote.

Motion (Brown/Schmidt) to approve minutes of October 8, 2009. Motion carried by voice vote.

Public Comments – None

Committee Calendar – Jerrick and Malone attending on October 26th, 2009 Wisconsin County Association Seminar on “How to Effectively manage Budgetary Crisis Utilizing Furloughs, Layoffs and Reductions in Force”. Next regularly scheduled Personnel Committee Meeting November 12th, 2009. Polk County will be closed November 26th, 2009 in observance of Thanksgiving Day.

Corporation Counsel – Office report given to Committee by Jeff Fuge. Also updated on development of Administrative Coordinator/County Administrator position. **Motion (Schmidt/Brown) to appoint a Sub Committee consisting of Rediske, Jerrick, and Fuge, with the assistance of Bob Kazmierski from UW Extension, to consider possibility of hiring Interim Administrative Coordinator position. Motion carried by voice vote.**

Employee Relations – Training Program for FMLA, LOA, etc. scheduled with Department Heads in December. Performance Evaluations will continue to be on agenda for future work and consideration. Employee morale perceived to be up with recent changes in budget. Presentation and update of health insurance fund and projections for 2010. **Motion (Arcand/Schmidt) to decrease health insurance rates by 5.3% for 2010. Motion carried by voice vote.**

Discussion and presentation on dental provider bids for 2010.

Motion (Newville/Schmidt) to approve Health Partners as the new dental provider for 2010. Motion carried by voice vote.

Break 11:00 a.m.

Resumed: 11:16 a.m.

Discussion and presentation of information for cost of living adjustment for 2010 for non-represented employees consistent with *Policy 390*.

Motion (Newville/Brown) to forward resolution to County Board recommending a 1.5%/1.5% cost of living adjustment for all non-representatives for 2010. Motion (Arcand/Brown) to amend wage adjustment of 1.5%/1.5% cost of living adjustment to not exceed an increase of \$1,500.00 overall annual total. Roll call vote: Voting yes: Brown, Arcand, Newville. Voting no: Rediske, Schmidt. Motion fails.

Roll call vote on original motion: Voting yes: Brown, Arcand, Newville. Voting no: Rediske, Schmidt. Motion carried.

Motion (Rediske/Schmidt) to go into Closed Session for the purposes of discussing bargaining strategies related to the resolution regarding proposals affecting terms and conditions of current agreements with all bargaining units pursuant to Wis. Stat. Sec. 19.85(1)(e) conducting other specified public business, whenever competitive or bargaining reasons require a closed session and Wis. Stat. Section 19.85(1)(f) Roll call vote taken. Those voting yes: Newville, Schmidt, Rediske. Voting no: Brown, Arcand. Motion carried.

Closed: 12:00 p.m.

Motion (Rediske/Brown) to return to Open Session. Motion carried by voice vote.

Open 12:06 p.m.

Motion (Newville/Rediske) to adjourn. Motion carried by voice vote.

Adjourned 12:07 p.m.