

Polk County Personnel Committee
Polk County Government Center, West Conference Room
100 Polk County Plaza, Balsam Lake, Wisconsin 54810
March 26, 2009

Chairman Arcand called the meeting to order 9:03 a.m.

Present: Arcand, Brown Schmidt, Newville, Rediske

Motion (Newville/Schmidt) to approve agenda. Motion carried by unanimous voice vote.

Motion (Brown/Newville) to approve minutes of March 12, 2009. Motion carried by unanimous voice vote.

Public Comments – none

Committee Calendar – March 27th Budget Retreat Conference Meeting. April 9th, and April 23rd, 2009 next regularly schedule Personnel Committee meetings. May 14th, tentative Labor Negotiations Forum Discussion.

Labor Negotiations Forum – Continued discussion of establishing ground rules and key questions. Jerrick mentioned that Wisconsin Counties Association possibly having someone able to facilitate meeting.

Corporation Counsel – Jeff Fuge working with IT on possibly setting up County Board members on email contact list. Could result in earlier review of information, notices, reduction of paper, postage, etc. Further information will be brought forward to County Board at later date. Department Activity Report distributed for review.

Break: 10:00 a.m.

Resumed: 10:21 a.m.

Employee Relations – Nothing current available at this time for Health Insurance report. Kusmirek updated Committee on finishing up with training at all locations for Code Adam and Hold In Place drills through the Safety Committee. Current programs sponsored through the Wellness Committee wrapping up soon and walking program starting up in May. Jerrick distributed example of another counties Performance Evaluation Process form. Discussion and suggestions of possibilities to be looked at brought back to next meeting. Updated report of current Job Openings and New Hire distributed.

Employee Morale – Receiving positive feedback from departments regarding the soon to be in circulation newsletter. April 14th will be the first issue off the press.

Departmental Annual Reports – Jerrick updated Committee on timeline needed for Annual Reports to be to County Clerk in April for May County Board meeting.

Time Keeping System - Further updates of the Kronos Timekeeping System. Discussion of financing of system and Golden Age Manor needing to move forward sooner than other facilities. Request from Committee Member for documentation to support savings by implementing a Timekeeping System will be brought to next meeting.

Consideration of Structural Re-organization of County – Discussion of feasibility of actual restructure of county as a whole. Will not be added to future agenda at this time.

Committee Observations – Kusmirek talked about recent seminar she attended, sharing information on new bills being introduced into legislature.

Agenda Items for Next Meeting – Performance Evaluations, Newsletter, Annual Reports, Timekeeping System.

Motion (Newville/Schmidt) to adjourn. Motion carried by unanimous voice vote.

Adjourned 12:26 p.m.