



Polk County, Wisconsin Parks, Buildings and Solid Waste Department

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POLK COUNTY PROPERTY, FORESTRY AND RECREATION COMMITTEE

AGENDA

July 16, 2009

2:30 p.m. – County Board Room

- **Call to Order**
- **Accept Agenda**
- **Approval of Minutes – June 1, 2009**
- **Public Comment**

- **FORESTRY**
Activity Report

- **REGISTER OF DEEDS**
Office Update
Preliminary 2010 Staffing Plan – Discussion
Vital Records – Update

- **BUILDINGS**
Office of Energy Grants
Salvation Army Serenity Home Update

- **PROPERTY**
Atlas Property

- **FAIRGROUNDS**
Serving Alcohol on Fairgrounds
Other

- **MUSEUM**

- **PARKS**
Woodley Dam Update
Friends Agreement
Grants – Information

- **HIGHWAY**
Building Needs

- **RECYCLING**

- **TREASURER**
Status of Tax Deed Properties
2005 Tax Deed Properties taken by County -
discussion and action may be taken

- **DIRECTORS REPORT**

- **OTHER**
Staffing Plan
Ideas for cost saving measures
Set Next Meeting Date
Future Agenda Items
Committee Member Comments
Vouchers

- **ADJOURNMENT**

This meeting is open to the public according to WI State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's Office (715) 485-9226 at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

Polk County Property, Forestry and Recreation Committee

Michael Larsen, Chair

Russell Arcand

Bryan Beseler

Larry Jepsen

Joan Peterson

Polk County Property, Forestry and Recreation Committee – July 16, 2009

The Polk County Property, Forestry and Recreation Committee met in the County Board Room of the Polk County Government Center.

Members Present: Mick Larsen, Russell Arcand, Larry Jepsen, Joan Peterson, Bryan Beseler

Chair Larsen called the meeting to order at 2:30 p.m.

Accept Agenda: **Motion (Beseler/Jepsen) to approve the agenda. Motion carried by voice vote.**

Approval of Minutes: **Motion (Jepsen/Beseler) to approve the minutes from the June 1, 2009 meeting. Motion carried by voice vote.**

No Public Comments

Forester Paul Pedersen distributed current revenue/expense report. Burnett and Polk Counties will host the 2010 Wisconsin County Forests Association forest tour.

Register of Deeds Laurie Anderson informed the committee that she is seeing an increase in the amount of documents in 2009, also an increase in revenue and purchase of vital records. She told of a federally mandated program beginning in 2010 where the state is implementing an online vital records system. While there will be no new equipment needed for this, there will be added costs for training. Anderson told of a new vital records document beginning in August. It is called a Domestic Partnership document and is applied for in the County Clerk's office. Anderson does not foresee any change in staffing needs for 2010.

Parks, Buildings and Solid Waste Director Debbie Peterson informed the committee that the Atlas Cooperative has expressed interest in purchasing a 66 foot strip of lake access property owned by the county. Consensus of the committee is to keep the Atlas property until the time when the co-op is sure they want to purchase the property, at which time the committee would consider putting the property up for sale using a bid process.

Peterson told the committee that work on the Woodley Dam is scheduled to begin Monday, July 20th. She also told of a stewardship grant awarded by the DNR to install lighting for the Balsam Branch Ski Trail. The ski club is working to raise matching fund. She also told the committee of stimulus money and a DNR stewardship grant awarded for the development of the Amery to Dresser trail.

Friends Agreement: Corporate Counsel Jeff Fuge and Friends Group representatives Diane Stoneking and Bill Zager joined the committee. A new agreement with minor revisions was distributed. Arcand asked for more time to review the agreement. This item will be put on the agenda for the next meeting.

Salvation Army Serenity Home: Duana Bremer reported that she feels the partnership with Polk County is working well. In addition to the shelter, the old jail serves as their office where social services are provided. She reports that they have assisted 825 people since opening in October, 2008.

Office on Energy Grants: Bremer is also working on a Department of Commerce grant for the replacement of the windows at Golden Age Manor. She reported that the application is not available until August and it will likely be mid-October before hearing any outcome from the application.

Fairgrounds: Geri Christenson asked the committee if they knew of any ordinance restricting the sale or consumption of alcohol at the fairgrounds. After checking with the County Clerk and Sheriff's office, Corporation Counsel Jeff Fuge said he didn't find that any ordinance exists at this time. Christenson stated she simply wanted to know if the county had restrictions before bringing the idea before the Fair Society for consideration. Christenson reported that the camping club events held at the fairgrounds have went well. She reported that the number of fair entries is up this year and that an increase in attendance is expected. Christenson distributed a current budget report. D. Peterson reported that electrical updates have been made at the fairgrounds and plans to work with Focus on Energy to get grant money for parking lot lighting.

D. Peterson reported that her staff has looked at the tax deed properties in St Croix Falls. Taxes on two of the three tax foreclosure properties have now been paid and the third owner promised payment by the end of month.

Director's Report: D. Peterson reported on fair activities, clean sweep, cameras added at government center, time keeping system, GAM up and running by end of August, ceiling tiles and lighting fixtures replaced at the highway building. She distributed a budget printout for first six months of 2009.

Staffing plan for 2010 will be presented at the August meeting

Ideas for cost savings measures – D. Peterson discussed some ideas she is considering. Jepsen suggested using more automatic light switches (motion detecting light switches in bathrooms).

The next meeting date is set for Monday, August 3rd, 2:30 p.m. in the County Board Room.

Future agenda items: Friends agreement, Woodley dam,

Motion (Jepsen/Arcand) to approve the vouchers as presented. Motion carried by voice vote.

Motion (Beseler/Jepsen) to adjourn. Motion carried and meeting was adjourned at 4:35 p.m.