



Polk County, Wisconsin Parks, Buildings and Solid Waste Department

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POLK COUNTY PROPERTY, FORESTRY AND RECREATION COMMITTEE

AGENDA

December 7, 2009 - 2:30 p.m.

Polk County Government Center

County Board Room

- Call to Order
- Accept Agenda
- Approval of Minutes – October 5, 2009
- Public Comment

- **FORESTRY**

2009 Timber Sale

(Bid Opening 1:00 p.m. Award 2:30 p.m.)

Forest Administrator Position Description

Resolution

Interim Forest Administrator Position

Activity Report

- **REGISTER OF DEEDS**

Office Update

- **TREASURER**

Sale of Tax Deed Property

Beaver Township Tax Deed Property

- **BUILDINGS**

Golden Age Manor Building Needs

Conference Room AV Equipment

- **MUSEUM**

- **HIGHWAY**

- **PARKS**

- **FAIR**

Land Purchase Update

- **RECYCLING**

New Recycling Law

- **DIRECTOR'S REPORT**

Update

- **OTHER**

Woodley Project close out /DVD

Review of Non-Represented Performance Review

Process for Department Heads and Distribution of
Performance –Distribution of Evaluation Materials

Future Agenda Items

Set Next Meeting Date

Committee Member Comments

Vouchers

- **ADJOURNMENT**

This meeting is open to the public according to WI State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's Office (715) 485-9226 at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

Polk County Property, Forestry and Recreation Committee

Michael Larsen, Chair

Russell Arcand

Bryan Beseler

Larry Jepsen

Joan Peterson

Polk County Property, Forestry and Recreation Committee – December 7, 2009

The Polk County Property, Forestry and Recreation Committee met in the County Board Room of the Polk County Government Center.

Chair Larsen called the meeting to order at 2:30 p.m. The Woodley Project close out/DVD will be tabled until the January meeting.

Members Present: Mick Larsen, Russell Arcand, Larry Jepsen, Joan Peterson, Bryan Beseler arrived at 2:33 p.m.

Accept Agenda: **Motion (Arcand/Jepsen) to approve the agenda. Motion carried by voice vote.**

Approval of Minutes: **Motion (Jepsen/J.Peterson) to approve the minutes from the November 9, 2009 meeting. Motion carried by voice vote.**

No Public Comment

2009 Timber Sale – Polk County Forester Paul Pedersen and DNR Forester Paul Heimstead addressed the committee. A bid opening was held prior to the meeting with DNR Forester Bob Hartshorn assisting in the bid opening. The results were distributed.

Motion (Beseler/J.Peterson) to award the bid for tract 9-08, 1-09, 4-09, 5-09, 6-09, 7-09, 8-09, 9-09 to the high bidders for each tract. Motion carried by voice vote. Bids awarded are as follows: 9-08 Eric Lund \$26,390.00; 1-09 D'Jork \$47,080.00; 4-09 D'Jock \$11,090.00; 5-09 T & T Logging \$25,000.00; 6-09 D'Jock \$20,970.00; 7-09 D'Jock \$11,650.00; 8-09 D'Jock \$26,833.50; 9-09 T & T Logging \$42,000.00 for a total sold \$211,013.50.

Forest Administrator Position Description Resolution – Director of Employee Relations, Andrea Jerrick distributed a draft resolution, job description, and funding scenario concerning the reorganization of the forestry department.

Motion (Beseler/Jepsen) to approve the resolution concerning the Reorganization of the Forestry Department by Merger into the Parks, Buildings and Solid Waste Department as recommended and send on to the Personnel and Finance Committees and to the full county board. Motion carried by voice vote.

Motion (J.Peterson/Jepsen) to extend the forester contract to Paul Pedersen until a replacement is hired. J. Peterson/Jepsen withdrew the motion.

Motion (Arcand/Jepsen) to authorize Parks, Buildings and Solid Waste Director D. Peterson to enter into a professional services contract for a forester as needed. Motion carried by voice vote.

Activity Report – The County Forest recon maps have been digitized, at no cost to the County and courtesy of WI DNR.

Highway Commissioner Steve Warndahl reported to the committee that a contractor has been hired to spray insulation and that bids are being sought for the replacement of the heating system for the back room of the highway building. It is the consensus of the committee that approval has been already given for this project.

D.Peterson updated the committee regarding a new recycling law, mobile AV equipment for conference rooms.

Treasurer Amanda Nissen joined the committee regarding the bidding process held in November for the Town of Beaver property. Corporation Counsel shared with the committee that he had received a call from one of the bidders.

Register of Deeds Laurie Anderson updated the committee of activities in the ROD office.

D. Peterson discussed her attendance at a public meeting in Amery where a proposal for the City of Amery to construct a multi-use facility at the Amery to Dresser State Trail head were presented.

Materials for Non-Represented Performance Review were distributed.

Future agenda items: Woodley project close out,

The next meeting date is set for Monday, January 4th, 2010.

No Committee Comments

Motion (Arcand/Beseler) to approve the vouchers as presented. Motion carried by voice vote.

Motion (J.Peterson/Jepsen) to adjourn. Motion carried and meeting was adjourned at 3:48 p.m.