



POLK COUNTY SHERIFF'S DEPARTMENT
LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)
1005W. MAIN ST. SUITE 900
BALSAM LAKE, WI 54810
TELEPHONE: 715-485-9280
FAX: 715-485-8315

THURSDAY, OCTOBER 25, 2007 – 3:30 P.M.
MULTI-PURPOSE ROOM – POLK COUNTY JUSTICE CENTER, BALSAM LAKE

Members Present: Dan Gullickson, Bonnie Leonard, Robert Blake, Carol Buck,
Kathy Glunz and Kathy Poirier.

Members Absent: Greg Marsten, Rob Rorvick and Jay Shrader

Call to Order

Chair Dan Gullickson called the meeting to order at 3:35 p.m.

Approve Agenda

**Motion made by Bonnie Leonard to approve the agenda as presented. Seconded by Kathy Glunz.
Motion carried by voice vote.**

Approve Minutes

**Motion made by Bob Blake and seconded by Carol Buck to approve the minutes of the
August 23, 2007 meeting. Motion carried by voice vote.**

Public Comment

None

Update on Status of Lake Country Dairy, Inc.

Lake County Dairy submitted their chemical inventory information as requested. Kathy has sent them the appropriate forms to complete and submit to the State, the LEPC and their local Fire Department. Based on the information submitted they will require an Off-site Facility Plan to be developed. Kathy will be working on this in the next couple of months. Bob Blake suggested that Kathy contact Mike Welch of the Polk County Economic Development Corp. as he is working with this facility.

Review Training Requests/Report on Training Held

There are no new requests for training at this time. Kathy Poirier has contacted St. Croix Falls Fire Department about scheduling their HazMat Technician level refresher. Kathy also reported that the Osceola Fire Department held their HazMat Operations Level Refresher in October.

Review and Approve FFY 2007 EPCRA Grant Closeout/Request for Final Reimbursement

Kathy Poirier reviewed the grant and reimbursement request. **Motion made by Bob Blake to approve the FFY 2007 EPCRA Grant Closeout/Request for Final Reimbursement as submitted. Seconded by Bonnie Leonard. Motion carried by voice vote.**

Review and Approve FFY 2008 EPCRA Grant Application

The grant application materials for FFY 2008 have not been received. Kathy asked the Committee to grant the Chair authority to sign the application when received to meet the submission deadlines. **Motion made by Kathy Glunz to grant the Chair the authority to sign application to meet deadline and present for approval at the next scheduled meeting. Motion seconded by Bonnie Leonard. All in favor, motion carried.**

Next Meeting Date

Our next meeting is scheduled for Thursday, February 28, 2008 at 3:30 p.m. in the Multi-Purpose Room of the Justice Center.

Adjourn

Motion to adjourn made by Bob Blake, seconded by Kathy Glunz. Meeting adjourned at 3:58 p.m.