



POLK COUNTY SHERIFF'S DEPARTMENT
LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)
1005W. MAIN ST. SUITE 900
BALSAM LAKE, WI 54810
TELEPHONE: 715-485-9280
FAX: 715-485-8315

THURSDAY, OCTOBER 26, 2006 – 3:30 P.M.

MULTI-PURPOSE ROOM – POLK COUNTY JUSTICE CENTER, BALSAM LAKE

Members Present: Bonnie Leonard, Greg Marsten, Kathy Glunz, Carol Buck, Kathy Poirier and Robert Blake (arrived 3:38 p.m.)

Members Absent: Dan Gullickson, Rob Rorvick and Jay Shrader

Call to Order

Vice Chair Bonnie Leonard called the meeting to order at approximately 3:35 p.m. Guest Malia Malone, Polk County Assistant Corp. Counsel was introduced.

Approve Agenda

Motion made by Kathy Glunz to approve the agenda as presented. Seconded by Carol Buck. Motion carried by voice vote.

Approve Minutes

Motion made by Kathy Glunz and seconded by Greg Marsten to approve the minutes of the September 28, 2006 meeting. Motion carried by voice vote.

Public Comment

Comment and discussion on the storage of the Mobile Command Post.

Review and Approve Off-Site Facility Plan Updates

The off-site facility plan updates for Foremost Farms USA and Frederic School District Swimming Pool were presented. Kathy Poirier explained the changes. The updates were reviewed by Committee members.

Motion made by Greg Marsten to approve the Off-Site Facility Plan updates for Foremost Farms USA and Frederic School District Swimming Pool as presented. Motion seconded by Kathy Glunz. Motion carried by voice vote.

Review Training Requests /Report on Training Held

Kathy Poirier handed out the summary sheet of approved HazMat training requests. Two of the five classes have been completed, the HazMat Operations Level refresher at Osceola and an Awareness level refresher at Balsam Lake. Centuria and Frederic will be holding Awareness level refreshers in November and February. St. Croix Falls Fire Department will be hosting a HazMat Technician Level refresher on December 1, 2 and 3.

The new policies and procedures for NIMS & ICS training have been sent out by OJA. Kathy

reviewed some of the changes. Kathy Poirier will apply for an ICS-200 class to be held in January or February and an ICS-100 class to be held after elections in the spring to accommodate new Municipal officials.

Review and Approve FFY 2006 EPCRA Grant Closeout/Request for Reimbursement

The grant closeout report and request for reimbursement were reviewed and discussed.

Motion made by Bob Blake to approve the Grant Closeout/ Request for Reimbursement as presented. Motion seconded by Greg Marsten. Motion carried by voice vote.

Review and Approve FFY 2007 EPCRA Grant Application

Kathy Poirier reported that the application materials have not yet been received. No action required at this time.

Next Meeting Date

Our next meeting is scheduled for Thursday, February 23, 2007. The meeting will be held at 3:30 p.m. in the Multi-Purpose Room of the Justice Center.

Adjourn

Motion to adjourn made by Greg Marsten, seconded by Carol Buck. Meeting adjourned at approximately 4:15 p.m.