

PUBLIC PROTECTION and JUDICIAL COMMITTEE

Multi-Purpose Room, Justice Center
Balsam Lake, WI 54810
2:00 p.m. December 2, 2009

AGENDA

The Governing Committee may consider matters noticed herein in any order, regardless of the placement of such item on this notice.

Call to Order
Approve Agenda
Approve Minutes of November 4, 2009

Public Comment

District Attorney and Victim Witness Office:

Medical Examiner:

Resolution to Adopt Agreement with Anoka County for Medical Examiner Services
Discussion of Goals and Objectives

Clerk of Courts:

Monthly Report

Child Support Agency:

Briefing on Performance Evaluations of Corporation Counsel and Medical Examiner
Monthly Report
Review of Quarterly and YTD Expenses
Discussion of Goals and Objectives
WCSEA Business and Travel

Sheriff:

Presentation/Demonstration on Emergency Medical Dispatch Protocol (Jill Stoffel)
Jail Inspection Report (Sergeant Scott Nargis)
Jail Recovery of Inmate Expenses (Sergeant Scott Nargis)
Sheriff's Report

Adjourn

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made.

Polk County Public Protection
and Judicial Committee

December 2, 2009 - 2:00 p.m.

Present: Jay Luke
Neil Johnson
Brian Masters
Joan Peterson

Absent: Kim O'Connell (O'Connell did arrive later in the meeting.)

Also Present: Tim Moore
Steve Moe
Dan Steffen
Jonn Dinnies
Jeff Fuge
Jill Stoffel
Scott Nargis

Jay Luke called the monthly meeting of the Polk County Public Protection and Judicial Committee to order at approximately 1:04 p.m.

Agenda: Motion by Neil Johnson to approve the agenda. Second by Brian Masters. All in favor. Motion carried.

Minutes: Motion made by Neil Johnson to approve minutes of November 4, 2009 meeting. Second by Brian Masters. All in favor. Motion carried.

District Attorney: Mr. Steffen reported that his office has an open position, and posting for this position has been done.

Office is prosecuting a homicide case that occurred over the last weekend.

Polk County's Child Death Review Team had its first meeting on December 1st.

Medical Examiner: Mr. Dinnies provided information on the contract with Anoka County for autopsy services. To be brought before the committee by Mr. Fuge later in the meeting.

M.E.'s Office was involved in investigating a homicide in Polk County in the past week.

Clerk of Courts: No report. Lois Hoff attending training.

Sheriff's Department: Dispatch Administrator Jill Stoffel presented information on protocol for medical calls that are received in the communications division. The Emergency Medical Dispatch protocol provides a basis for consistent and accurate information gathering and dispensing. The program allows the staff to analyze the information received, and give pertinent, medically approved "Standard of Care" direction back to the caller, and to the responding units. All communications personnel are trained, and have to complete ongoing training to maintain required standards. Balsam Lake First Responder Angie Nelson presented information as to how well the system works for in-the-field responders.

Kim O'Connell arrived for the meeting.

Sgt. Scott Nargis presented jail inspection information. Also presented information on a jail recovery of inmate expenses program that has been implemented.

Sheriff Moore advised that a shooting review board will be convening tomorrow reference the recent officer involved weapon discharge in the Frederic area. The Office is also investigating a traffic fatality, and a homicide.

Chief Deputy Moe presented a request for an extension of a leave of absence for Cyndy Moore, per County policy. Motion to approve by Johnson, second by Peterson. Unanimous vote to approve.

Child Support Agency: Mr. Fuge and Mr. Dinnies presented the contract for the services of the Anoka Co. Medical Examiner. Motion made to approve and send to the full County Board made by Peterson, second by O'Connell.

monthly Office. Fuge presented a review of monthly cash flow analysis, and a agency performance analysis for the Child Support Office.

A part-time secretarial position has been filled by Tina Anderson.

Fuge presented the schedule of the upcoming WSCEA meetings.

Adjourn: Motion to adjourn by Peterson with a second by O'Connell. All in favor. Motion passes.

Meeting adjourned at 4:07 p.m.

Minutes submitted by Joan Peterson
Supplemental papers on file at Corporation Counsel