

Polk County Board of Supervisors Resolution No. 23-13
Chippewa County Housing Authority Commission Resolution No. ____-13

Joint Resolution

Between Polk County and Chippewa County Housing Authority to Administer the State of Wisconsin Community Development Block Grant Housing Revolving Loan Fund on behalf of Polk County

TO THE HONORABLE SUPERVISORS OF THE COUNTY BOARD OF THE COUNTY OF POLK:

Ladies and Gentlemen:

1 WHEREAS, in 1999 and 2002, the State of Wisconsin Department of Administration, Division of
2 Housing awarded Polk County grants in the sum of \$651,590.00 and 745,475.00, respectively, for
3 the housing rehabilitation program known as the Community Development Block Grant-Housing
4 Program; and

5 WHEREAS, the above funds are repaid to Polk County which become the funding source for the
6 existing Community Development Block Grant – Housing Revolving Loan Fund (CDBG Housing
7 RLF).
8

9 WHEREAS, Polk County had previously designated the Polk County Housing Authority as program
10 administrator for the CDBG Housing RLF grant contract; and

11 WHEREAS, in November 2011, the Polk County Housing Authority served Polk County notice that
12 it would no longer serve as program administrator and, as a result, the function of program
13 administrator transferred to the County Planner; and
14

15 WHEREAS, pursuant to Resolution 29-12, the Polk County Board of Supervisors authorized the
16 participation of Polk County in a multi-county regional initiative for the administration of
17 Community Development Block Housing Grant Program through which Chippewa County serves as
18 Lead County and the Chippewa County Housing Authority serves as the program administrator for
19 such multi county region; and
20

21 WHEREAS, pursuant to Resolution 30-12, the Polk County Board of Supervisors had designated
22 West Central Wisconsin Regional Planning Commission as program administrator of the CDBG
23 Housing RLF, another program of the State of Wisconsin Department of Administration Division of
24 Housing; and

25 WHEREAS, it is in the beneficial interest of Polk County to designate one entity to serve as
26 administrator to those various programs of the State of Wisconsin Department of Administration
27 Division of Housing in which Polk County participates; and
28

29 WHEREAS, it is cost effective and in the interest of Polk County to streamline program
30 administration by extending to Chippewa County Housing Authority an administrative agreement
31 that designates said entity as the as program administrator of the CDBG Housing RLF on behalf of
32 Polk County.

33 NOW, THEREFORE, BE IT RESOLVED, in conformance with Wis. Stat. § 59.53(22)(c), the Polk
34 County Board of Supervisors and the Chippewa County Housing Authority Commission declare that
35 there is a need for the Chippewa County Housing Authority to exercise its powers within the
36 jurisdictional boundaries of Polk County for the sole purpose of administering the State of Wisconsin
37 Department of Administration Division of Housing CDBG Housing RLF project loans on properties
38 located in Polk County.

39
40 BE IT FURTHER RESOLVED that, pursuant to Wis. Stat. §§ 59.53(22)(c), 66.0301(c)1., and
41 66.1201(9)(u), the Polk County Board of Supervisors and Chippewa County Housing Authority
42 Commission authorizes and approves an administrative agreement between Polk County and the
43 Chippewa County Housing Authority for the purpose of Chippewa County Housing Authority
44 serving as program administrator of Polk County to the Community Development Block Grant
45 Housing Revolving Loan Fund (CDBG Housing RLF).

46 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes and designates
47 the Polk County Land Information Director as contract representative for Polk County to perform
48 any and all acts, including execution of such administrative agreement, which may be required of
49 Polk County under said administrative agreement with Chippewa County Housing Authority.

50 BE IF FURTHER RESOLVED that under said authorized administrative contract, Chippewa County
51 Housing Authority shall serve as the program administrator in the CDBG Housing RLF Program and
52 shall be compensated 15% of administrative duties as outlined by the CDBG Housing RLF handbook
53 as payment for such program administrative services.

54
55 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors repeals Polk County
56 Board Resolution 30-12.

Funding Amount:	Not applicable
Funding Source:	Not Applicable
Date Finance Committee Advised:	Not applicable
Finance Committee Recommendation:	Not applicable
Effective Date: Upon Passage	

Date Submitted to County Board: June 5, 2012 for the June 18, 2012 meeting

Submitted and Sponsored by the Polk County Land Information Committee

Craig Morak James A. Edgell
Michael R. [Signature]
Dana Frey

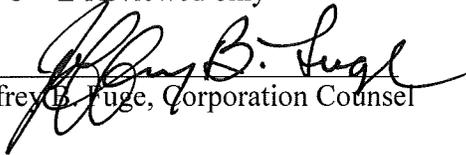
Reviewed by Polk County Administrator:

- Recommended
- Not Recommended
- Review only

Dana Frey
Dana Frey, County Administrator

Reviewed by Polk County Corporation Counsel

- Approved as to form
- Recommended
- Not Recommended
- Reviewed only



Jeffrey B. Fuge, Corporation Counsel

Action by Polk County Board of Supervisors:

On June 18, 2013, the Polk County Board of Supervisors adopted Polk County Board of Supervisors Resolution No. ____-13: Joint Resolution Between Polk County and Chippewa County Housing to Administer the State of Wisconsin Community Development Block Grant Housing Revolving Loan Fund on behalf of Polk County, by a majority vote of supervisors of ____ in favor and ____ against. *unanimous voice vote*



William F. Johnson, IV, Chairperson
Polk County Board of Supervisors

Attest:  Dated: 6-19-13
Carole T. Wondra, Polk County Clerk

Action by Chippewa County Housing Authority Commission:

On June ____, 2013, the Chippewa County Housing Authority Commission adopted Chippewa County Housing Authority Commission Resolution No. ____-13: Joint Resolution Between Polk County and Chippewa County Housing to Administer the State of Wisconsin Community Development Block Grant Housing Revolving Loan Fund on behalf of Polk County, by a majority vote of commissioners of ____ in favor and ____ against.

Gary Misfeldt, Chair
Chippewa County Housing Authority Commission

Attest: _____ Dated: _____
Ruth Rosenow, Executive Director

