

**POLK COUNTY HUMAN SERVICES BOARD MEETING**  
**AGENDA**  
**Public Welcome to Attend**

**Tuesday February 26, 2013**

8:30 a.m., Lower Level Conference Room  
 Polk County Government Center  
 100 Polk County Plaza  
 Balsam Lake, WI 54810

Department Mission Statement:

*Our mission is to assist, empower, and build upon the strengths of the children, youth, and adults in Polk County to achieve positive outcomes.*

1. Call to Order/Note Attendance
2. Consideration of Agenda (Agenda not necessarily presented in this order)
3. Consideration of January 22, 2013 Meeting Minutes
4. Public Comment
  - a. Judge Molly E. GaleWyrick—Drug Court
5. Organizational items
  - a. Establish Date/Time/Refreshments of Next Meeting (see below)
  - b. Review Committee Calendar
 

Committee Calendar for March

    - Policy revisions for County Board action, related resolutions or other items requiring committee action (as needed)
6. Report and Discussion Items
  - a. Dana Frey, County Administrator—discussion Program Prioritization
  - b. Human Services
    - i. Standard Monthly Reports
    - ii. Personnel Vacancy Update
    - iii. Computer System Update
    - iv. Department Planning Update
7. Human Services Board Member Observations
8. Adjourn

George Stroebel, Chair  
 Gene Phillips, Director

**Tentative Meeting Dates**

**Refreshments**

February 26, 2012	February	Dave
March 26, 2012	March	John
April 23, 2012	April	Bill
May 28, 2012	May	Tim
June 25, 2012	June	Russ
July 23, 2012	July	Kris
August 27, 2012	August	Staff
September 24, 2012	September	Staff
October 22, 2012	October	Brian
November 26, 2012	November	Staff
December 17, 2012 (3 <sup>rd</sup> Tuesday)	December	Marvin

*This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.*

***Polk County Human Services Department  
Board Meeting Minutes  
Date: February 26, 2013***

***Present:*** Marvin Caspersen  
Kris Hartung  
David Markert  
Tim Strohbusch  
William Alleva

***Absent:*** John Gyllen  
Brian Masters  
George Stroebel  
Russell Arcand  
Kay Confer

***Also:*** Gene Phillips  
Pat Kirkwood  
Dana Frey  
Judge Molly GaleWyrick  
Felecia Kallevang

***Press:*** Gregg Westigard

Dr. Markert called the meeting to order at 8:33a.m.

**Consideration of Agenda**

Motion to approve the February 26, 2013 agenda was made by Mr. Caspersen, seconded by Mrs. Hartung. All in favor. Motion carried.

**Approval of Minutes**

Motion to approve the January 22, 2013 Meeting Minutes made by Mr. Alleva , seconded by Mrs. Hartung. All in favor. Motion carried.

**Public Comments**

Judge Molly E GaleWyrick presented some statistical information regarding drug court. She stated that 75% of inmates are in jail for non violent crimes. 50% of inmates are addicted to drugs and alcohol. In September 2012, Wisconsin had 21,713 people in our state prisons. The average cost to have a individual in state

prison is \$32,000 per year. The overall cost is \$694 million per year, which does not include the county jails. The state of Wisconsin spent more money on the department of corrections than education. Judge GaleWyrick said that there are many requirements that have to be met to be part of this program. March 2008 we had our first participant. Since then, we have offered 40 people the opportunity to be part of this program. There have been 13 graduates, 12 terminated, and 15 current clients. Of the 13 graduates none of them have new drug charges as of November 2012. Since then 3 now have been charged, which is a 23% recidivism rate. Of the 12 terminated, 11 of them have new charges, which is a 92% recidivism rate. 2 of the terminated clients, while still in the program gave birth to healthy babies. That alone is a savings of hundreds of thousands of dollars in health care costs.

Drug court operates under the Criminal Justice Collaborating Council(CJCC) as a 501(c)3. The county did give them \$25,000 last November which matched a \$25,000 Bremer grant. Judge GaleWyrick also revoked a \$35,000 cash bond in a felony case which involved the drug of choice of Polk County, alcohol. Drug Court had originally received \$5,000 from the county and \$10,000 from the state. CJCC is able to run on an average of \$18,624 per year. If the 15 current clients we have in the program went to prison, it would cost \$480,000 a year for them to be there. If there are any questions in the future regarding drug court, please ask. Every Friday from 8:45-9:30am is open court, so stop in if you would like.

Bill Alleva commented by saying he thought it was a positive program to offer to non violent offenders. He has heard some of the drug court clients come to the schools to speak to the students. Mr. Alleva commends all involved in this program. Judge GaleWyrick said that all clients in the program have been in jail for at least a year, and all are convicted felons. Dr. Markert stated that he also has seen a drug court client speak to the lions club, and it does have a big impact. Judge GaleWyrick said the CJCC has been talking about putting together a speakers bureau. Bill Alleva has been designated to get that in process, and has been busy so it isn't implemented yet. Mrs. Hartung asked for examples of non violent crimes. Judge GaleWyrick stated they are mostly drug crimes such as distribution, intent to distribute, but can also be burglaries. If there crimes are violent, they are not allowed to participate in this program. Mr. Strobusch asked about the cost effectiveness of this program? The HS Board looks at the stats and sees that in 2012, there was one graduate and in 2011 there were 4 graduates. He does like the program. Judge GaleWyrick said we can't just look at the county dollars. We all live in Wisconsin, and the prison costs are so much higher. All of our tax dollars are either county or state. She stated she would rather pay for drug court then pay for the cost of prison for these clients. All drug court participants are paying their child support, have all gotten their HSED, and they all also have to pay for their drug court treatment. She doesn't like to revoke bonds even though she knows Dana Frey does not agree with her. Dana agreed with her statement and said they would need to talk later regarding this as he wasn't part of the whole original conversation. Judge GaleWyrick said that in the 5 years the

program has been running, we can say that the benefit that far exceeds any expectation, which is 2 healthy babies were born. Statistics show that a meth addicted baby would cost between \$200,000-\$500,000. The cost of a fetal alcohol syndrome baby is very expensive also. Dr. Markert agreed. Mrs. Hartung asked if they have a follow up program after graduation? Judge GaleWyrick stated no, but they are trying to find the resources to do that. Mrs. Hartung asked if AA is a requirement? Judy GaleWyrick stated that yes and that drug court is a 18-24 month process. After the program, the average probation is still another 2 years, which is part of the follow up program that they use. She also said that Polk County Drug Court is lucky to have law enforcement involved, as most counties do not have them involved. This is the most intensive program in the county. It is a 12 step treatment model. She would love to share more details about the program at a later date. Dr. Markert thanked Judge GaleWyrick and asked for a copy of her presentation to attach to our minutes.

### **Organizational Items**

#### ***Establish Date & Time of Next Meeting***

The next HS Board Meeting will be held March 26, 2013 at 8:30 a.m.

### **Review Committee Calendar**

No actions needed.

### **Reports**

#### ***Program Prioritization***

Mr. Frey came to discuss program prioritization with the board members. Over the next several months he wants the board and management team to look over the programs and evaluate them. The budget has created a challenge to our programs and how they are ran. Mr. Frey can not tell the board what is the most important. The board tells him that information. The county can only fund high priority programs by cutting low priority programs. We are reaching our limit with the budgets. Mr. Frey stated that every year the increase to the county is several hundreds of thousand dollars. There isn't much the county can do considering the freeze on property tax increase. Closing the library helped last year and the county managed to scrape together enough to function another year.

Mr. Phillips handed out a copy of the program logic spreadsheet that was given to him as a layout to follow for the program evaluation. Mr. Frey said the 4 main questions you have to ask about each program is: Why does it exist? What does it produce? What does it cost to produce? How do you know it is successful? He said we need to look at the day to day basis and get it to the overall program objectiveness. An example for the MH clinic would be that we see individuals daily, that is our activity. Output is the activity happening within the clinic. The end result is a stable client. Maybe the outcome should be that the client can function in society or hold a job. We can't control some things like what happens in society, for instance if there aren't any jobs available. So then we need

to identify those risks. Mr. Frey stated that the county as a whole has not done enough with performance measure. Any program that is over \$1 million will be reviewed this year. There are 3 programs in Human Services that fall in this category. Mainly programs need to be effective. For each program we need description, mission, and link that to priorities. For each program we need a goal, funding information, if it is mandated or not, and to figure out a performance measure. Mr. Frey said this logical frame work was created by the US government. This is where we need to start as a county. It is a tool to proof out programs. Changes may be made based on the results. The first time through this process will be rough, but will be easier next year to just update the information. This will show the long term impact of programs.

Mr. Strobusch just wanted to make sure he understood the process correctly. He understood the overall goal is to project and create a dynamic list of what is and what isn't working. What happens to the low priority programs if they are mandated? Mr. Frey stated he can apply for a waiver at the state level or look at the level of service, and possibly not provide as much. He stated we may be stuck but it still all needs to be looked at. Mr. Phillips stated that CPS is mandated, but even if the state pulled that mandate we would still continue our services. Mr. Strobusch asked about the possibility (looking at it long term) is there an option to outsource the services? Dr. Markert asked if other counties are doing this same process? Mr. Frey stated that everyone is doing performance measurement but nobody seems to be linking that to the overall impact. Fairfax county is the using the program logic and is the best in the country, also Phoenix, AZ is using this, along with Marathon county in Wisconsin. Mr. Phillips said this is a great approach by Polk County. Dr. Markert also commented that it is a good evaluation. Mr. Frey said that most programs have been looked at already, but this is evidence. Mr. Phillips said that our programs are continually evaluated. Mr. Strobusch stated that everyone has programs that they are more passionate about. He thinks that the outcome could be different depending on who does the work, and which programs they care most about. He would like to see some sort of review of the data done to be sure it isn't done on a personal basis. Mr. Frey said that can be done. The state of Washington is looking at all programs this way. Dr. Markert stated that MH is using evidence based statistics and it is very valuable to pursue with all programs. Mr. Alleva asked if this is a comparable worth study? Is my department worth more than yours? Mr. Frey said that he knows there is equal importance in all of our programs. The county board needs to make decisions on where funds need to be allocated based on the evidence of the programs. Mr. Alleva stated that our board has priorities, and county board sets their decision on what is best for the county. Safe roads and our protection is the high priority which is the highway department and law enforcement. Will this be happening from the bottom up or the top down? Mr. Frey answered both. The board needs to be an interpreter because they understand what the county does. Mr. Casperson asked if our computer systems can produce this information? Mr. Frey said that will all be coming in the future. Right now no, we don't have the info we need, not even close. The county has implemented some things for instance: using ADP for payroll, upgrading the department of Administration financial software, centralizing vehicle management, tracking liabilities, and hopefully HSD software improvements are coming. Mr. Alleva asked when the county board will get laptops? Mr. Freys response was probably when

the board reduces to 15 members. He mentioned that the normal ratio for worker/printers is 1:8, at Polk County it was 1:2. The plan is to move to centralized printer stations so we are not spending as much in toners, repairs, etc. We now have it at 1:4, so the county won't need to purchase printers for quite a while. Mr. Alleva mentioned that the Unity School is set up to have centralized printer stations also.

### ***Human Services***

***Standard Monthly Reports-*** Mr. Phillips addressed the statistics and asked the board if they wanted to keep the drug court stat included on the monthly report? Mr. Alleva asked if someone could call Judge GaleWyrick to get it once a month? Mr. Phillips responded and said we have the information in Human Services. He explained that the graduate that Judge GaleWyrick was referring to was in February and the stats everyone is observing right now are January stats, so that graduate will show up on next months statistics. Mrs. Hartung stated she would like to see the stat included as it is interesting to see, and is related to other programs. Mr. Phillips stated since we provide the service, we will continue to include it.

***Personnel Vacancy Update-***Mr. Phillips briefed the board with updates on the vacant positions in Human Services. We are behind on filling some of them, so we will be filling and advertising for some of those budgeted positions. We just filled a CSP and also a social worker position, and will be working on filling the AODA counselor soon. Mr. Alleva asked if the department allows internships? Mr. Phillips stated we have 2 of them right now. There is some good that comes out of them, and some bad. He also mentioned it is a good recruiting tool for future employees. Mr. Phillips shared with the board members that Kay Confers mother passed away on Saturday. Her father too has had some medical complications, so that is why she is absent. The board sends their sympathies. Mrs. Hartung asked if the county is reimbursed for supervision for the interns? Mr. Phillips responded no. Mrs. Hartung asked if there are any other costs besides the supervision? Mr. Phillips stated no besides a desk and chair for them to work out of.

***Computer System Update-***Mr. Phillips updated the board on where the department is at with the potential new computer system. He stated we are still negotiating with the provider. Mr. Alleva asked what the time frame is? Mr. Phillips responded 3 weeks. Mrs. Hartung asked if we can stay within the allotted budget? Mr. Frey answered yes, and commented that we have Todd Demars working on it, and he is quite the negotiator.

***Department Planning Update-***Mr. Phillips stated that Mr. Frey already spoke on behalf of this process, but wanted to address the board a little bit more. Our board needs to know what to advocate for. He is aware that people always want to cut out certain programs, for instance AODA and give that money to the kids. This is not always a good result. Mr. Phillips plans on creating a book for the board to use as a reference guide to

programs, budgets, etc. The book will be maintained in Human Services. Since we only have 2 hours once a month, he wants to provide an outline to each program and the department as a whole so when there are questions, we can just reference the book for answers. We need to include the mandates, challenges, and opportunities for each program. Then start bringing in the logic, which eventually leads to the outcomes. Dr. Markert asked if this will be a manual? Mr. Phillips responded yes, it will focus on what the board needs to know about each program. Mr. Strohbush asked Mrs. Kallevang to just email him the information. Mr. Phillips said it will be a good reference guide to get answers to all of our questions, and tie it all together. For instance, if we look at the CPS Investigator that was asked to be added from that past, we could have showed you information from the book to better explain the process. Mr. Phillips said the new computer system will be very helpful in this process also. He also wanted to get back to Mr. Strohbush's question about if we should outsource some of our services? Mr. Phillips thinks we should also be looking at in sourcing. Polk County runs the CSP program, but some counties outsource that. We need to look at what is cost effective and then make decisions.

**Human Services Board Member Observations**

Mr. Alleva thanked Mr. Frey, Mr. Phillips, and Judge Gale Wyrick for the presentations today. Mr. Strohbush also stated he likes the idea, and thinks this will be a good projection at the county level.

**Adjournment**

Motion to adjourn the meeting at 10:15am made by Mrs. Hartung, seconded by Mr. Strohbush. All in favor. Motion carried.

Respectfully submitted,

Bill Alleva,  
Secretary