

Golden Age Manor Board
(A quorum of the County Board may be present)

The Golden Age Manor Board may consider matters noticed herein in any order, regardless of the placement of such item on this notice.

Meeting date: April 30, 2013, 2013 Start time 2:00 p.m. Est. end time: 3:30 p.m.

Location: Golden Age Manor, Amery, WI

Purpose:

- Familiarization of committee members with current activities
- Obtaining policy advice and direction from committee as appropriate

Meeting documents:

- Minutes from February 5, 2013

1. Standing Items

- | | |
|-----------------------------------|----------------------|
| 1.1 Call meeting to order | Chair Scoglio |
| 1.2 Approve Agenda | Chair Scoglio |
| 1.3 Approve Minutes from 2/5/2013 | Chair Scoglio |
| 1.4 Public Comments | Limited to 3 minutes |

2. New business

- | | |
|--|---|
| 2.1 Department Introductions | Nancy LaBlanc, Mary Frank 10 Minutes |
| 2.2 Administrators Report | Dana Reese, LNHA/ 10 Minutes |
| • Census | |
| • ADP | |
| • Norviris Outbreak | |
| • Capital Projects | |
| o Room Update | |
| o Roof | |
| • Resident Email | |
| • Nursing Home Week | |
| 2.3 2012 Budget Execution | Dana Frey, 20 Minutes |
| 2.4 Recommendation on Proposed County Board Resolution To Approve and Authorize the Write-Off of Certain Accounts of Golden Age manor Nursing Home. Pursuant to Wisconsin Statute Section 19.85(1)(f), the Committee may convene in closed session for the purpose of considering financial, medical, Social history of specific persons, which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person Referred to in such histories or data. | Dana Reese, LNHA, 20 Minutes |

The Committee will reconvene in open session to consider and vote upon said recommendation and to consider and to act upon those subject matters identified herein for consideration or action in open session.

3. Ending items

- | | |
|--------------------------------|-------------------------------|
| 3.1 Items for next meeting | Committee members |
| 3.2 Committee members comments | Committee members/15 minutes |
| 3.3 Public Comments | Speakers limited to 3 minutes |
| 3.4 Set next meeting date | Chair Scoglio |
| 3.5 Adjournment | |

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with Disabilities wishing to attend and/or participate are asked to notify the County Clerks office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential

Golden Age Manor
Governing Committee Meeting
April 30, 2013

Members Present – Rick Scoglio, Robert Blake, Harlan Hegdal, Neil Johnson and Harry Johansen

Others Present – Dana Reese, Roxanne Malum, Mary Frank, Nancy LaBlanc and Wendy Johnson plus members of the press

R. Scoglio called the meeting to order at 2:00 p.m.

R. Scoglio asked for any changes to the agenda. D. Reese stated that there was no need for the closed session. Closed session was deleted from the agenda. H. Hegdal made a motion to approve the agenda as amended. H. Johansen seconded the motion. Motion carried by voice vote.

H. Johansen made a motion to approve the minutes from 2/3/2013. N. Johnson seconded the motion. Motion carried by voice vote.

Public Comments – none given

2.1 Department Introductions – Mary Frank, Assistant Director of Nursing at Golden Age Manor gave an overview of her position to the board members. Nancy Lablanc, Medical Records Director also gave an overview of her position to the board members.

2.2 Administrators Report

Census - D. Reese that there has been a decline in the census and that staffing levels have been adjusted accordingly.

ADP – ADP is the new payroll system that the county is using and the last pay day was the first payroll through ADP. There are still some bugs to work out.

Norviris Outbreak – In March GAM had a Norviris outbreak, and lasted about 2 weeks. GAM followed the recommendations from the Public Health Department.

Capital Projects – Dana Reese reported to the board that one room has been completed. The roof continues to leak, and updated proposal's are with the Park's Department.

Resident Email – An email account has been set up so that residents of GAM can receive email from family members. The residents love getting email's and pictures.

Nursing Home Week – Dana Reese reported the nursing home week starts the week of May 12th. Special activities are being planned.

2.3 2012 Budget Execution – Dana Reese stated that we are still waiting for the audit report from the auditors.

2.4 Recommendation on Proposed County Board Resolution to Approve and Authorize the Write-Off of Certain Accounts of Golden Age Manor – Roxanne Malum stated that the county is working on a new policy for write off's and reported to the board members the history behind the two that were over \$10,000.

Items for Next Meeting – Goals, Roof, Audit

Committee Members Comments – Comments were given

Public Comments – None given

Next meeting date was set for May 21, 2013 at 2:00 p.m. in County Board room at the Government Center.

R. Blake made a motion for adjournment. N. Johnson seconded the motion. Motion carried by voice vote. Meeting adjourned at 3:00 p.m.

Minutes pending approval at the next Golden Age Manor meeting on May 21, 2013