



POLK COUNTY, WISCONSIN

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Dana Frey, County Administrator
 100 Polk Plaza, Suite 220, Balsam Lake, WI 54810
 Phone (715) 485-9212 Email dana.frey@co.polk.wi.us

AGENDA AND NOTICE OF MEETING

CONSERVATION, DEVELOPMENT, RECREATION & EDUCATION COMMITTEE

Government Center

County Board Room

Balsam Lake, WI 54810

9:00 a.m. Wednesday September 3rd, 2014

Purpose: *Review and action on selected items as listed below*
Documents: *Minutes of August 6, 2014 CRDE meeting, Monthly Reports*

ITEM	LEAD PERSON
Call to order	Committee Chair
Approval of agenda Approval of minutes for August 6 th , 2014 CDRE Committee and Public Hearing minutes for August 4 th , 11 th and 18 th , 2014	
Public comment	
New business	
1. Questions on issues as contained in written monthly reports 2. 2015 Budget issues	County Administrator
3. Annual Report from Johnson Control	Director of Buildings
4. Approval of Wildlife damage letter	Forester
5. Recommendation to County Board concerning Dog Claim of Virginia Bergstrom/ Town of Laketown 6. Recommendation on Resolution to Authorize Lease Space of Polk County Library Building to Unity School District for Alternative Diploma Program	County Administrator
7. LWRD Presentation	Land/ Water Director
8. Other future agenda items	Committee members
Adjourn	

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's Office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. The committee may consider matters noticed herein in any order regardless of the placement of such items on this notice.



MINUTES

Conservation, Development, Recreation and Education Committee

Government Center County Board Room

Balsam Lake, WI 54810

9:00 a.m. Wednesday, August 6th, 2014

Meeting called to order by Chairman O'Connell @ 9:05 AM

Members present

Attendee Name	Title	Status
Kim O'Connell	Chair	Present
Warren Nelson	Supervisor	Present
Dean Johansen	Supervisor	Present
Jim Edgell	Supervisor	Present
Craig Moriak	Supervisor	Absent
Dale Wood	FSA Rep	Present

Also Present Tammy Peterson, Executive Secretary, Jeff Fuge, Corporate Counsel, Dana Frey, County Administrator. Tim Anderson, County Planner and Jason Kjeseth, Zoning Administrator

Approval of Agenda- Chairman O'Connell called for a motion to approve agenda. Motion (Jepsen/ Wood) to approve agenda. Motion carried without negative vote.

Approval of Minutes – Chairman called for a motion to approve the minutes of the July 16th, 2014 meetings. Motion (Edgell/Wood) to approve the minutes. Motion carried without negative vote.

Public Comment – Dan King from Laketown Township in regards to letters received from Zoning stating to pick up signs. This cost the township money to send someone.

New Business:

Administrator Frey addressed and discussed the committee on the use of monthly reports and fee schedules for departments Lime, Land, LWRD, Extension, Register of Deeds, and Parks and Buildings.

Public Hearing

Chairman O'Connell opened the Public Hearing at 9:34 a.m. as properly noticed and interested parties were present.

WESLEY & JOLENE GEYER: Agricultural to Commercial. Location: 649 240th St, part of Lot 1, CSM #3279, Sec 36/T33N/R19W, town of Osceola, approx 1 acre.

Committee in recess, 9:45 A.M.

Committee in session, 9:56 A.M.

Facts and Findings were discussed. This was approved with a condition; if ever selling property, the wording of property has to be reverted back to Agricultural and not commercial and the deed has to be registered in that wording with County. **Motion made by** Nelson/ Wood to move to County Board on August 19th. All voices carried.

METHODIST CHURCH: Exclusive Agricultural to Residential. Location: 123 State Hwy 48, part of the NE ¼ of the SE ¼, Sec 26/T36NR15W, town of McKinley (.5 acres).

Committee in recess, 10:00 A.M.

Facts and Findings were discussed. **Motion made by** Johansen/ Edgell to move to County Board on August 19th with the decision to residential. All voices carried.

Committee in recess, 10:07 a.m.

Committee in session, 10:22 A.M.

Motion made by Johansen/ Edgell to accept and reconsider the Recommendation Concerning Dog Claim of Virginia Bergstrom/Town of Laketown at a later date if necessary. All voices carried.

Supervisor Johansen discussed and handed out a proposed resolution to rescind designation of Arnell Memorial Humane Society, Inc as the humane society for Polk County. The committee discussed and addressed the concerns of discontinuance of Arnell Humane Society as county designated humane society. Jeff Fuge, Corporation Counsel will do further research and discuss at a later date.

Tim Anderson, County Planner discussed setting Public Hearing on proposed Certified Farm Land Preservation Plan 2014-2023, amending Farmland Preservation Plan Adopted March 18th, 2014.

Motion made by Johansen/ Edgell to make official notice of and hold a public hearing on the amended certified Farmland Preservation Plan on September 17th. All voices carried.

Motion made by (Johansen/ Wood) to adjourn, Meeting adjourned 12:37 p.m.



MINUTES
Conservation, Development, Recreation and Education Committee
Public Hearing-Revised Zoning Ordinance
Luck High School Gymnasium
Luck, WI 54853
7:00 p.m. Monday August 4, 2014

Meeting called to order by Chairman O’Connell at 7:02 P.M.

Members present

Attendee Name	Title	Status
Kim O’Connell	Supervisor	Chair
Warren Nelson	Supervisor	Present
Dean Johansen	Supervisor	Present
Jim Edgell	Supervisor	Present
Craig Moriak	Supervisor	Absent
Dale Wood	FSA Rep	Present

Also Present Tammy Peterson, Executive Secretary, Jeff Fuge, Corporation Counsel, Tim Anderson, County Planner and Sara McCurdy, Director of Land and Zoning

Chairman O’Connell declared open the public hearing on the Proposed Polk County Zoning Ordinance, A Comprehensive Revision.

The Committee Received public testimony concerning the proposed ordinance.

Motion made by (Johansen / Edgell) to continue the public hearing to Monday August 11th 2014 at 7:00 P.M., at the Polk County Government Center in Balsam Lake, as previously noticed in the notice for public hearing. Motion Carried by Unanimous voice vote.

Adjourn – Chairman O Connell declared the meeting adjourned.

Meeting adjourned at 7:58 P.M.



MINUTES
Conservation, Development, Recreation and Education Committee
Public Hearing-Revised Zoning Ordinance
Government Center County Board Room
Balsam Lake, WI 54810
7:00 p.m. Monday August 11, 2014

Meeting called to order by Chairman O’Connell at 7:00 P.M.

Members present

Attendee Name	Title	Status
Kim O’Connell	Supervisor	Chair
Warren Nelson	Supervisor	Present
Dean Johansen	Supervisor	Present
Jim Edgell	Supervisor	Present
Craig Moriak	Supervisor	Present
Dale Wood	FSA Rep	Present

Also Present Tammy Peterson, Executive Secretary, Tim Anderson, County Planner and Sara McCurdy, Director of Land Information

Chairman O’Connell declared open the public hearing on the Proposed Polk County Zoning Ordinance, A Comprehensive Revision.

The Committee Received public testimony concerning the proposed ordinance.

Motion made by (Johansen / Nelson) **to continue the public hearing to Monday August 18th 2014 at 7:00 P.M., at the Dresser Community Hall in Dresser, WI, as previously noticed in the notice for public hearing. Motion Carried by Unanimous voice vote.**

Adjourn – Chairman O’Connell declared the meeting adjourned.

Meeting adjourned at 8:10 P.M.



MINUTES
Conservation, Development, Recreation and Education Committee
Public Hearing-Revised Zoning Ordinance
Dresser Community Hall
Dresser, WI 54810
7:00 p.m. Monday August 18, 2014

Meeting called to order by Chairman O’Connell at 7:00 P.M.

Members present

Attendee Name	Title	Status
Kim O’Connell	Supervisor	Chair
Warren Nelson	Supervisor	Present
Dean Johansen	Supervisor	Present
Jim Edgell	Supervisor	Present
Craig Moriak	Supervisor	Present
Dale Wood	FSA Rep	Present

Also Present Tammy Peterson, Executive Secretary, Tim Anderson, County Planner and Sara McCurdy, Director of Land Information

Chairman O’Connell declared open the public hearing on the Proposed Polk County Zoning Ordinance, A Comprehensive Revision.

The Committee Received public testimony concerning the proposed ordinance.

Motion made by (Edgell/ Johansen) to close the public hearing. Motion Carried by Unanimous voice vote.

Adjourn – Chairman O’Connell declared the meeting adjourned.

Meeting adjourned at 8:12 P.M.



Parks, Forestry, Buildings & Solid Waste Department

100 Polk County Plaza, Ste 10, Balsam Lake, WI 54810

Phone (715) 485-9294

Fax (715) 485-9110

Debbie Peterson, Department Director
Butch Korsan, Maintenance Technician
Tina Riley, Office Manager

Jeremy Koslowski, Forester/Parks Assistant
Mike Voltz, Recycling Center Foreman
Mike Schleusner, GAM Maintenance

Polk County, Wisconsin

Monthly Report, September 2014

Buildings

- Sheriff's office, ER and I are working on getting procedures together to conduct an active shooter incident at the Justice Center.
- Completing budgets 2015 for all divisions
- Work beginning on the GAM roof

Park and Trails

- Rehabilitated over one mile of the Gandy Dancer trail. This was done in conjunction with the Polk County Highway Department. This brings our total rehabbed trail miles to just over 3 in the last two years. The vast majority of the Gandy Dancer trail surface hasn't had any improvements since it was laid down in the early 1990s. We are currently working on rehabbing the entire 29 miles of trail by the end of 2016.
- Installed a new toilet building at Lotus Lake Park. This is the first upgrade to the public restroom facilities since the park's inception. Compared to the old structure, this bathroom is aesthetically pleasing and much more user friendly. Lotus Lake Park also doubles as a trailhead for the Stower Seven Lakes State trail and has seen its usage vastly increase since the trail opened in late 2010.
- Employees attended the Polk County Fair and provided information and education to the public in the Polk County Parks, Forestry, Buildings and Solid Waste tent.

- The Department attended the Ahlgren Wildlife Preserve and Recreation Area ribbon cutting and dedication. This land was graciously donated to Polk County from the Ahlgren family and provides watershed protection, hiking, wildlife viewing, and many other benefits. 30 people were in attendance.
- Accepted a donation of 40 rose bushes to Polk County Parks from Gary Ashbach. These were placed at DD Kennedy Park and the Stower Seven Lakes trail.

Solid Waste and Recycling

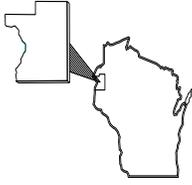
- The Clean Sweep program, where residents turn in hazardous waste, was held August 8th and 9th at the Recycling Center. 179 cars came thru with hazardous chemicals, 14 more than last year. 103 have participated before, 76 were new to the program

County Forest

- Administered 1 active timber sale on the County Forest.
- Developed Polk County Forestry's annual budget for 2105 for continued management of the over 17,000 acre County Forest, including over 7 miles of County Forest Roads and many miles of multi-use recreational trails.

This department implements five programs for Polk County. Programs and related goals are:

1. Building maintenance: To increase energy efficiency of county facilities and maintain and improve current facilities.
2. Vehicle management: To improve the efficiency of vehicle utilization and protect the public investment in this equipment.
3. Parks and trails: To maintain and improve to increase resident use and tourism
4. Forestry: Manage county forests for timber, wildlife and recreation
5. Solid Waste and Recycling: To reduce landfill utilization and environmental impacts through recycling materials and (Clean Sweep) to prevent hazardous materials from affecting the environment



POLK COUNTY LAND & WATER RESOURCES DEPARTMENT

100 POLK COUNTY PLAZA – SUITE 120 BALSAM LAKE, WISCONSIN 54810

PHONE: 715-485-8699 TIM RITTEN, DIRECTOR

Email TimR@co.polk.wi.us

Monthly Report, August 2014

Runoff Management

Current

- Larson SWEC permit
- Mattheisen SWEC permit

Upcoming

- Survey planned for Frederick manure storage closure
- Developing construction plan for a WASCOB and gully repair (Wapogasset Lake)

Resource Management and Farmland Preservation

Current

- 2014 cost share contract for Jordan Hibbs nutrient management plan

Upcoming

- FPP Transfer Agreement from Brace to Wester

Lake Protection

Current

- Aquatic plant survey on Rice Lake
- Helped Bone Lake with AIS display
- Clean Boats Clean Waters Landing Blitz press release

- Sediment core samples on Blake Lake
- AIS protocol monitoring on Big Round and Wapogasset Lakes
- Two radio presentations
- Helped Apple River Flowage with AIS efforts
- Attended PCALR meeting
- Presentation at Lotus and Big Blake Lake annual meetings
- Stormwater samples at Loveless Lake
- Water chemistry and zooplankton samples on Blake and Lotus Lakes
- Weekly water samples at 5 public beaches (South Twin, Half Moon, Lotus, Balsam and Big Butternut Lakes)

Upcoming

- AIS protocol on more lakes
- Plant surveys on Blake and Lotus Lakes
- Sediment cores on Big Blake Lake
- Selected to participate in harmful algal bloom study through CDC
- Planning fall snapshot day and meeting with Frederic Park Board

Nonmetallic Mine Reclamation

Current

- Town of Lorain is reclaiming one mine
- 1 new mine has begun in Town of Laketown

Contracted Services

Current

- 2 runoff control projects for Bone Lake going out for bids
- East Balsam subwatershed soil sampling nearly 50% complete
- Soil sample data collection for Cedar Lake

Upcoming

- Developing estimate for work on 2 subwatersheds for Long Lake
- Developing estimate for boat landing on Cedar Lake
- Developing estimate for work at north end of Wapogasset

Shoreland Protection, Conservation Materials, Trees

Current

- Preparing order for tree sale for next year
- Attended Public Hearings on Comprehensive Zoning Ordinance

Upcoming

- Pervious Pavers Workshop to certify contractors in proper installation

Conservation Administration, Wildlife Damage

Current

- Suggesting a permanent fence around Dittbrenner feed storage area

Upcoming

- Wildlife Damage Abatement Claims Program may be contracted through APHIS
- DNR proposes to add 6 more lakes to the Impaired Waters List in Polk County

Department of Land Information Monthly Report, August 2014

Zoning

Current

- Building season: able to process completed applications in the 10 business day goal.
- Public Hearing staff support on August 4th, 11th, 18th.

Upcoming

- Ordinance Revision assistance through September.

Survey

Current

- Continued PLSS Corner project in the Town of Milltown to prep for parcel mapping.

Upcoming

- Town of Beaver signed Inter-Governmental Agreement for parcel mapping project!
- New - PLSS Corner project in the Town of Beaver to prep for parcel mapping.

Planning

Current

- Public hearing facilitation August 4th, 11th, and 18th.

Upcoming

- Ordinance Revision work – amendments to draft as approved by the CDRE.

GIS

Current

- Developing a Polk County Address and Road Atlas for public and E-911 use.
- Coordinated effort with William Johnson, Parks, and Tourism to develop a new published county map.

Upcoming

- Property Lister project working with records recently obtained from the DOR to identify Lake District mapping boundaries and parcel tax roll coding.

Programs implemented by this department and related goals:

1. Zoning: Assure compliance with ordinances through fair and sound administration. Create fair land use policy to include local input. Preserve and enhance the environment.
2. Survey: Complete the remonumentation of the Public Land Survey System infrastructure. Complete base parcel mapping and maintain existing maps and digital land records file. Maintain all real estate property tax assessment records for the County and ensure quality.
3. Planning: Design good land use practice, foster a diverse economic base, while preserving and enhancing the environment.
4. GIS: Maintain and enhance the County GIS website along with providing high quality data support to other departments.



Polk County Lime Quarry

Monthly Report

August 2014

1. Lime production and sales-*To continue to increase the sale of quality lime products*

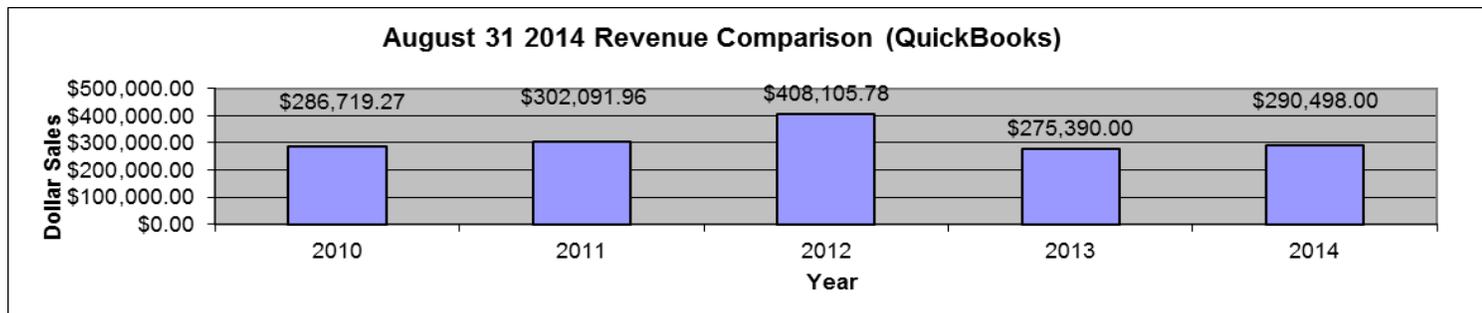
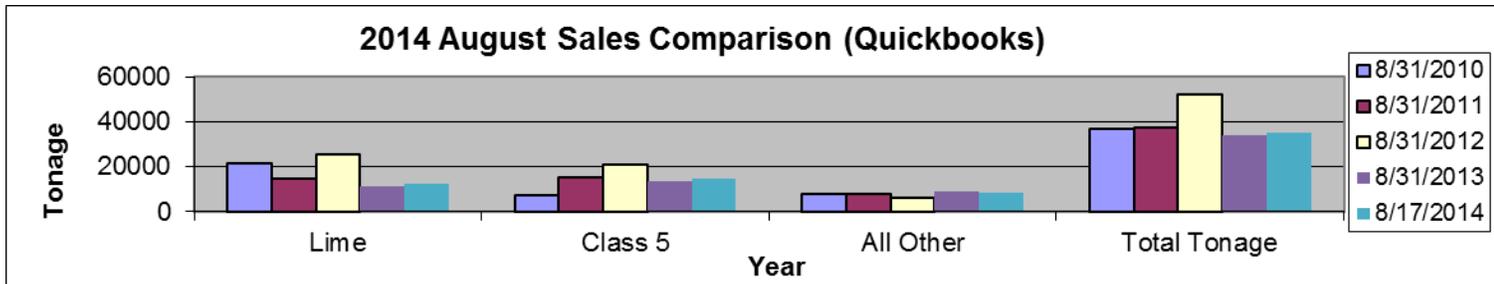
Current:

1. Lime sales have continued to be strong throughout the summer. In august about 1,600 ton has been sold. Bringing out total over 12,000 ton year to date.
2. August sales have been normal with about \$32,000 in revenue.

Upcoming:

1. Fall lime sales will continue to be strong. We have just received another 500 ton order that will be going out the first part of September.
2. Because of wet crushing material, we are continuing to crush Class 5, to use up wet material and make room for dryer fresh material.
3. A blast is scheduled for this week for dry material to crush Ag Lime.

CURRENT INVENTORY: AG LIME= 8,000 TON, CLASS 5= 17,000 TON



Resolution to Approve and to Pay Dog Claim of Virginia Bergstrom

TO THE HONORABLE SUPERVISORS OF THE COUNTY BOARD OF THE COUNTY OF POLK:

Ladies and Gentlemen:

WHEREAS, Wis. Stat. § 174.11 authorizes the County to adjudicate and pay claims for damages by dogs to domestic animals; and

WHEREAS, the Polk County Clerk has received statutory documentation on the claim for damages by dogs to domestic animals filed by the investigating committee of the Town of Laketown upon the Affidavit of Owner, Virginia Bergstrom; and

WHEREAS, the Conservation, Development, Recreation and Education Committee has made recommendation to the Polk County Board of Supervisors on the disposition of said claim pursuant to Wis. Stat. § 74.11(1); and

WHEREAS, the Conservation, Development, Recreation and Education Committee has reviewed the submitted documentation, including the findings of the investigative committee with respect to the fair and reasonable market value of the domestic animal claimed to be damaged and/or killed with respect to the claim of Virginia Bergstrom and has made its recommendation to the Polk County Board of Supervisors.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors approve the dog claim of Virginia Bergstrom and that said claim shall be paid in the amount of \$450.00; said sum being determined as the fair and reasonable market value by the investigative committee.

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors directs the County Clerk to cause payment of such claim in such approved amount from the dog license monies collected in 2014 license year provided that there are sufficient monies in said fund after disbursement of said dog license monies pursuant to Wis. Stat. § 174.09(2).

Funding Source/ Funding Amount:	2014 Dog Fund/\$450.00
Date Reviewed as to Appropriations:	Not Applicable
Committee Recommendation as To Appropriation:	Not Applicable
Effective Date:	Upon Passage

Dated Submitted To County Board	
Submitted By:	

<p>Review By County Administrator:</p> <p><input type="checkbox"/> Recommended</p> <p><input type="checkbox"/> Not Recommended</p> <p><input type="checkbox"/> Reviewed Only</p> <p>_____</p> <p>Dana Frey, County Administrator</p>	<p>Review By Corporation Counsel:</p> <p><input type="checkbox"/> Approved as to Form</p> <p><input type="checkbox"/> Recommended</p> <p><input type="checkbox"/> Not Recommended</p> <p><input type="checkbox"/> Reviewed Only</p> <p>_____</p> <p>Jeffrey B. Fuge, Corporation Counsel</p>
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Acknowledgement of County Board Action

Mark As Appropriate:

At its regular business meeting on _____, ____, 2014, the Polk County Board of Supervisors considered and acted on the above resolution, Resolution No. ____ - ____: Resolution to Approve and to Pay Dog Claim of Virginia Bergstrom , as follows:

Adopted by a vote of _____ in favor and _____ against.

Adopted by majority voice vote.

Defeated by a vote of _____ in favor and _____ against.

Defeated by majority voice vote

Action Deferred by Procedural Action, as follows: _____

SIGNED BY:

William F. Johnson, IV, County Board Chairperson

Attest: _____

Carole T. Wondra, County Clerk

Resolution to Authorize Space in Former County Library Building to Unity School District for
Alternative Diploma Program

TO THE HONORABLE SUPERVISORS OF THE COUNTY BOARD OF THE COUNTY OF
POLK:

Ladies and Gentlemen:

WHEREAS, pursuant to Policy No. 916, *Management of County Owned Non-Tax Forfeiture Real Estate*, Polk County maintains an inventory of the County property that categorizes properties appropriate for lease to outside agencies; and

WHEREAS, the former Polk County library building, located at 400 Polk County Plaza, Balsam Lake, Wisconsin, has space available suitable for lease to outside agencies; and

WHEREAS, the Unity School District maintains an Alternative Diploma Program and is in the need of facilities for the operation of such program; and

WHEREAS, consistent with Policy No. 916, the County Administrator and the Conservation, Development, Recreation and Education Committee, have recommended that the former Polk County library area be leased to the Unity School District on a collaborative basis; and

WHEREAS, Polk County has use of the Unity School Computer Lab for county staff training and the Unity Auditorium for large meeting settings; and

WHEREAS, notwithstanding the provisions of Policy 916, the Polk County Board of Supervisors may, pursuant to Section 59.52(6)(c), Wis. Stats., authorize the lease of county properties to school districts within the county on terms that the Board determines in its discretion to be in the best interest of the County.

NOW, THEREFORE, BE IT RESOLVED that, pursuant to Section 59.52(6)(c), the Polk County Board of Supervisors, authorizes the issuance of a space lease of the former Polk County library area to the Unity School District for the Alternative Diploma Program.

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors directs the Clerk to execute a lease agreement of one-year in length on those terms and conditions negotiated by the County Administrator pursuant to and consistent with Policy 916 and, pursuant to Section 59.52(6)(c), Wis. Stats., which may include as a rental fee any offset determined by the County Administrator as appropriate relative to county usage of Unity School District facilities.

Funding Source/ Funding Amount:	Not Applicable
Date Reviewed as to Appropriations:	Not Applicable
Committee Recommendation as To Appropriation:	Not Applicable
Effective Date:	Upon Passage
Dated Submitted To County Board	
Submitted By:	
Review By County Administrator: <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only <hr/> Dana Frey, County Administrator	Review By Corporation Counsel: <input type="checkbox"/> Approved as to Form <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only <hr/> Jeffrey B. Fuge, Corporation Counsel
Acknowledgement of County Board Action	
Mark As Appropriate: At its regular business meeting on _____, ____, 2014, the Polk County Board of Supervisors considered and acted on the above resolution, Resolution No. ____-14: Resolution to Authorize Space in Former County Library Building to Unity School District for Alternative Diploma Program, as follows: <input type="checkbox"/> Adopted by a vote of _____ in favor and _____ against. <input type="checkbox"/> Adopted by majority voice vote. <input type="checkbox"/> Defeated by a vote of _____ in favor and _____ against. <input type="checkbox"/> Defeated by majority voice vote	

Action Deferred by Procedural Action, as follows: _____

SIGNED BY:

William F. Johnson, IV, County Board Chairperson

Attest: _____

Carole T. Wondra, County Clerk



MINUTES

Conservation, Development, Recreation and Education Committee

Government Center County Board Room

Balsam Lake, WI 54810

9:00 a.m. Wednesday, September 3rd, 2014

Meeting called to order by Chairman O'Connell @ 9:05 AM

Members present

Attendee Name	Title	Status
Kim O'Connell	Chair	Present
Warren Nelson	Supervisor	Present
Dean Johansen	Supervisor	Present
Jim Edgell	Supervisor	Present
Craig Moriak	Supervisor	Present
Dale Wood	FSA Rep	Present

Also Present Tammy Peterson, Executive Secretary, Jeff Fuge, Corporation Counsel, Dana Frey, County Administrator, Jeremy Koslowski, Forester and Deb Peterson, Director of Buildings

Approval of Agenda- Chairman O'Connell called for a motion to approve agenda. **Motion made by** (Johansen/ Edgell) to approve agenda. Motion carried without negative vote.

Approval of Minutes – Chairman called for a motion to approve the minutes of the August 6th meeting. **Motion made by** (Wood/ Nelson) approved the minutes. Motion carried without negative vote.

Chairman called for a motion to approve the minutes of the August 4th. August 11th and August 18, 2014 meetings. **Motion made by** (Edgell/Moriak) approved the minutes. Motion carried without negative vote.

Public Comment: None

New Business:

Administrator Frey addressed and discussed the committee on the use of monthly reports and 2015 budget issues.

Administrator Frey and Unity Principal Brandon Robinson spoke on the Recommendation to Authorize Lease Space of Polk County Library Building to Unity School District for Alternative Diploma Program. **Motion made by** (Edgell/ Nelson) to recommend to County Board. Motion carried by unanimous voice vote.

Corporation Counsel Jeff Fuge discussed resolution to allow Dog claim of Virginia Bergstrom in the Town of Laketown. **Motion made by** (Johansen/ Nelson) to recommend to County Board. Motion carried by unanimous voice vote.

Rob Brown and Nathaniel Oppred from Johnson Controls Inc handed out Measurement and Verification of Phase 2, Year 5 Energy Savings Performance 2013/2014 annual report. Mr. Brown discussed assurance services and savings.

County Forest Administrator/ Parks Assistant Jeremy Koslowski and DNR Wildlife Biologist Michelle Carlisle spoke on the approval of Wildlife damage letter. . **Motion made by** (Nelson/Johansen) to recommend to County Board. Motion carried by unanimous voice vote.

Director of Land and Water, Tim Ritten gave presentation on department.

Future items: Invite for Sept. 12th Northwest Land Conservation Association Annual Tour

Motion made by (Johansen/ Nelson) to adjourn, Meeting adjourned 11:58 a.m.