

**Golden Age Manor Board**  
**(A quorum of the County Board may be present)**

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*The Golden Age Manor Board may consider matters noticed herein in any order, regardless of the placement of such item on this notice.*

Meeting date: September 10, 2013 Start time 2:00 p.m. Est. end time: 3:00 p.m.

Location: Golden Age Manor, Amery, WI

Purpose:

- Familiarization of committee members with current activities
- Obtaining policy advice and direction from committee as appropriate

Meeting documents:

- Minutes from 6/25/2013

**1. Standing Items**

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|------------------------------------|----------------------|
| 1.1 Call meeting to order          | Chair Scoglio        |
| 1.2 Approve Agenda                 | Chair Scoglio        |
| 1.3 Approve Minutes from 6/25/2013 | Chair Scoglio        |
| 1.4 Public Comments                | Limited to 3 minutes |

**2. New business**

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|--|--|
| 2.1 Department Introductions                           | Julie Johnson, Michelle Gunn<br>10 Minutes |
| 2.2 Boiler Questions                                   | Mike Schleusner, 5 Minutes                 |
| 2.3 Administrators Report                              | Dana Reese, LNHA/ 20 Minutes               |
| • 12/31/12 Year End Audit                              |  |
| • Private Room Rates                                   |  |
| • Capital Projects                                     |  |
| o Roof   |  |
| • VA Contract  |  |
| • Premier Purchasing Group                             |  |
| • Goals  |  |
| 2.4 2014 Budget Recommendation<br>County Administrator | Dana Frey, 15 Minutes                      |

**3. Ending items**

- |                                |                               |
|--------------------------------|-------------------------------|
| 3.1 Items for next meeting     | Committee members/5 Minutes   |
| 3.2 Committee members comments | Committee members/5 Minutes   |
| 3.3 Public Comments            | Speakers limited to 3 Minutes |
| 3.4 Set next meeting date      | Chair Scoglio                 |
| 3.5 Adjournment                |                               |

*This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with Disabilities wishing to attend and/or participate are asked to notify the County Clerks office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential*

Golden Age Manor  
Governing Committee Meeting  
September 10, 2013

Members Present: Robert Blake, Harlan Hegdal, Rick Scoglio

Absent: Harry Johansen

R. Scoglio called the meeting to order at 2:04 p.m.

H. Hegdal made a motion to approve the agenda. R. Blake seconded the motion. Motion carried by voice vote.

H. Hegdal made a motion to approve the June 25, 2013 minutes. R. Blake seconded the motion. Motion carried by voice vote.

Public Comments – none given

New business

2.1 Department Introductions – Julie Johnson from Housekeeping/Laundry Supervisor at Golden Age Manor gave an overview of her position to the board members. Michelle Gunn, Registered Dietitian also gave an overview of her position.

2.2 Boiler Questions – Mike Schleusner Maintenance Supervisor gave an overview of the boilers, and stated that they are running good for now but they need a lot of maintenance. At the current time, the roof is more important than the boilers.

2.3 Administrators Report

2012 Year End Audit – Dana Reese handed out the final copy of the audit. Board members had reviewed the draft and all questions were answered.

Private Room Rates – Dana Reese did a survey from the other nursing homes in Polk County and at this time private pay rates will not be increasing as GAM is competitive with the other nursing homes.

Capital Projects – Roof – Debbie Peterson has received the bids and is checking references etc and the bid should be awarded in the following week.

VA Contract – Dana Reese contacted the VA and GAM is on the list for a contract. The VA will be looking at new contracts on 10/1/2013.

Premier Purchasing Group – Dana Reese stated that GAM has entered into a contract with the purchasing group which will consist of switching food vendors that could save about 12% cost per year on the purchase of food.

Goals – Still working on making Medicare suites and updating rooms

2.4 2014 Budget Recommendation – Dana Frey presented the 2014 annual budget handout. Amendments would be considered at the next meeting.

Items for Next Meeting – Budget

Committee Members Comments – R. Scoglio made a motion to appoint Harlan Hegdal as Vice Chair. R. Blake seconded the motion. Motion carried by voice vote.

Public Comments – None Given

Next Committee Meeting will be October 8, 2013 at 2:00 p.m. at the Government Center.

R. Blake made a motion for adjournment. H. Hegdal seconded the motion. Motion carried by voice vote. Meeting adjourned at 3:15 p.m.

Minutes pending approval at the next Golden Age Manor meeting.