

## Polk County Board of Supervisors

Polk County Government Center  
100 Polk County Plaza, Balsam Lake, WI  
County Board Room

**Tuesday, November 12, 2013**  
**Regular Business Meeting, 6:00 p.m.**

**and**

**Public Hearing on the 2014 Polk County Budget, 7:00 p.m.**

### Open Session

1. Call to Order
2. Evidence of Proper Notice
3. Roll Call
4. Pledge of Allegiance
5. Time of Reflection – Supr. Scoglio
6. **Consent Agenda**
  - \*Consideration of noticed agenda for November 12, 2013 meeting;
  - \*Consideration/corrections to the published minutes of the October 15, 2013 County Board meeting
7. Public Comments - 3 minutes per person- not to exceed 30 minutes total
8. Time for Committee Q&A (if any)
9. Chairman's Report, Wm. Johnson
10. County Administrator's Report, Dana Frey
11. Confirmation of Administrator's appointment of Erica Kamish to Board of Health
12. **Public Hearing – 2014 Polk County Budget 7:00 p.m.**
13. **Proposed Resolutions and Ordinances**
  - A. **Resolution 41-13, Resolution to Adopt the Polk County Operating and Capital Budget for the Calendar Year 2014 and to Set the 2014 Tax Levy**
  - B. **Resolution 42-13, Cancellation of Outstanding Orders**
  - C. **Resolution 38-13, Resolution to Fix Compensation of County Board Supervisors and Citizen Committee Members, Commencing April 2014 Term**
  - D. **Resolution 43-13, Resolution to Set Library Services Rates**
14. Supervisor's Reports
15. Adjourn

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made.

**NOTICE OF PUBLIC BUDGET HEARING FOR POLK COUNTY, WISCONSIN  
2014 Budget**

Notice is hereby given that on November 12, 2013 at 7 p.m. at the Polk County Government Center in Balsam Lake, Wisconsin, the County Board will hold a public hearing on the proposed budget for 2014. The following is a summary of the proposed budget for the governmental fund types of the County. An account of the proposed budget may be inspected at the Department of Administration or via the County website.

<u>GENERAL FUND</u>	<u>Adopted 2013 Budget</u>	<u>Proposed 2014 Budget</u>	<u>Percentage Change</u>
<b>Expenditures:</b>			
General Government	\$ 6,119,974	\$ 6,297,520	
Public Safety	7,313,488	7,496,122	
Highway	3,095,772	3,098,771	
Sanitation	677,755	638,304	
Health and Human Services	2,390,638	1,574,677	
Culture, Recreation and Education	531,474	429,849	
Conservation and Development	1,619,106	1,644,525	
Other Financing Uses	<u>342,828</u>	<u>135,828</u>	
<b>Total Expenditures and Other Uses</b>	<b>\$ 22,091,035</b>	<b>\$ 21,315,596</b>	<b>-3.5%</b>

<b>Revenues and Other Sources:</b>			
Taxes:			
General Property Taxes - General Fund	\$ 9,819,443	\$ 9,849,252	
General Property Taxes - Highway	3,095,772	3,098,771	
Other Taxes	826,220	826,220	
Intergovernmental	1,948,302	1,999,883	
Licenses and Permits	301,510	311,010	
Fines, Forfeitures and Penalties	157,850	154,700	
Public Charges for Services	2,248,548	1,613,581	
Intergovernmental Charges for Services	297,095	268,975	
Miscellaneous	398,017	412,382	
Transfer from Sales Tax Fund	2,350,000	2,500,000	
Transfer from Lime Fund and Golden Age Manor	105,291	102,873	
Transfer in from Special Revenue Fund			
Transfer from Nonmajor Governmental Funds	25,000	25,000	
Fund Balance Applied/Use of Undesignated Funds	<u>517,987</u>	<u>152,949</u>	
<b>Total Revenues and Fund Balance Applied</b>	<b>\$ 22,091,035</b>	<b>\$ 21,315,596</b>	<b>-3.5%</b>

	<u>Fund Equity 01/01/2014</u>	<u>Revenues/ Other Sources</u>	<u>Expenditures/ Other Uses</u>	<u>Fund Equity 12/31/14</u>	<u>Property Tax Contribution</u>
General Fund	14,786,155	18,063,876	18,216,825	14,633,206	9,849,252
Other General Fund	600,260	367,728	268,669	699,319	
Internal Service Funds	6,885,996	13,414,061	13,304,061	6,995,996	3,118,771
Enterprise Funds	1,705,366	8,513,883	8,303,203	1,916,046	
Special Revenue Funds	1,429,820	11,966,359	11,991,359	1,404,820	3,848,005
Capital Projects Fund	-			-	
Debt Service Funds	177,871	4,207,976	4,207,976	177,871	
<b>Total</b>	<b>\$ 25,585,468</b>	<b>\$ 56,533,883</b>	<b>\$ 56,292,093</b>	<b>\$ 25,827,258</b>	<b>\$ 20,984,004</b>

	<u>2013 Budget</u>	<u>2014 Budget</u>	<u>Amount Change</u>	<u>Percent Change</u>
County Tax Levy	20,989,554	20,984,004	(5,550)	-0.03%
Levy for Rural Library Service - Act 150	578,805	559,915	(18,890)	-3.26%
Levy for Town Bridges	85,952	0	(85,952)	-100.00%
<b>Total</b>	<b>\$ 21,654,311</b>	<b>\$ 21,543,919</b>	<b>\$ (110,392)</b>	<b>-0.51%</b>
County Tax Rate	5.2064	5.2847	0.08	1.50%
Act 150 Tax Rate	0.1436	0.1410	(0.00)	-1.78%
Bridge Aid Tax Rate	0.0213	0.0000	(0.02)	-100.00%
<b>Total</b>	<b>\$ 5.3713</b>	<b>\$ 5.4257</b>	<b>\$ 0.0544</b>	<b>1.01%</b>
<b>County Equalized Value</b>	<b>\$ 4,031,492,000</b>	<b>\$ 3,970,704,700</b>	<b>\$ (60,787,300)</b>	<b>-1.51%</b>

For more information, please visit: [www.co.polk.wi.us/fiscal\\_transparency](http://www.co.polk.wi.us/fiscal_transparency)

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Resolution No. 41 - 2013

Resolution to Adopt the Polk County Operating and Capital Budget for the Calendar Year 2014 and To Set the 2014 Tax Levy

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE POLK COUNTY BOARD OF SUPERVISORS:

Ladies and Gentlemen:

- 1 WHEREAS, it is the responsibility of the Polk County Board of Supervisors to adopt a  
2 budget for the operation and fiscal management of the County of Polk for the year  
3 commencing January 1, 2014; and
- 4 WHEREAS, pursuant to Wisconsin Statute Section 59.18(5) and Policy 880, *Budget*  
5 *Preparation and Execution*, the County Administrator did prepare, submit and offer for  
6 review proposed 2014 budget by the County Board at its meeting of September 10, 2013;  
7 and
- 8 WHEREAS, as part of the proposed 2014 budget, the County Administrator did submit a  
9 staffing plan with respect to each county department in accordance with Polk County  
10 Policy No. 881, *Staffing and Position Administration*; and
- 11 WHEREAS, each Governing Committee has reviewed the proposed budget for every  
12 department and forwarded that budget with any recommendations to the Finance  
13 Committee; and
- 14 WHEREAS, the Polk County Board of Supervisors did consider amendments to the  
15 budget at its meeting of October 15, 2013; and
- 16 WHEREAS, the Polk County Board of Supervisors did publish for public review a  
17 summary of the proposed 2014 budget and did notice and conduct a public hearing on the  
18 proposed 2014 budget in conformity with the laws of the State of Wisconsin; and
- 19 WHEREAS the Wisconsin Department of Revenue delivers the Statistical Report on  
20 Equalized Value of Polk County for 2014 and the Polk County Board of Supervisors  
21 accepted the report on November 12, 2013, which sets the Equalized Value of Polk  
22 County for taxing purposes at \$3,970,704,700 exclusive of value in Tax Increment  
23 Districts; and
- 24 WHEREAS, for purposes of satisfying the requirements of the state imposed county tax  
25 levy rate limit formula, the budget for 2014 is in compliance with Wisconsin Statute  
26 Sections 59.605 and 66.0602; and
- 27 WHEREAS, the Polk County Budget for the Calendar Year 2014 is a financial plan for  
28 the operational needs of the County and was developed in accordance with the Uniform

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1 Chart of Accounts for Wisconsin Municipalities and the pronouncements of the  
2 Governmental Accounting Standards Board(GASB); and

3 WHEREAS, this resolution constitutes Polk County Operating and Capital Budget for the  
4 Calendar Year 2014 and is defined as the County Budget pursuant to Wisconsin Statute  
5 Section 65.90.

6 NOW, THEREFORE, BE IT RESOLVED that in accordance with Wisconsin Statute  
7 Section 65.90, the Polk County Board of Supervisors does hereby adopt the 2014  
8 Operating and Capital Budget of the County of Polk, in the amount of \$56,338.549  
9 including departmental appropriations and revenues and use of fund balance as amended  
10 following the public hearing as set forth in the attached document entitled Adopted 2014  
11 Operating and Capital Budget of the County of Polk, incorporated herein.

12 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors does  
13 authorize and appropriate such revenues and expenditures for calendar year 2014 as  
14 designated in the Operating and Capital Budget for calendar year 2014.

15 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors directs that all  
16 appropriations for 2013 shall lapse to the general fund as undesignated fund balance at  
17 the end of calendar year 2013 and that any other fund balance determined to exist at the  
18 end of 2013 shall be transferred to general fund balance to the extent said appropriation  
19 has not been expended or appropriation or other fund balance been determined by the  
20 County Administrator to be nonspendable, restricted, committed, or assigned as defined  
21 by GASB Rule 54.

22 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors affirms the  
23 existence of the committed or assigned fund balances in the attached documentation.

24 BE IT FURTHER RESOLVED that, notwithstanding any other policy to the contrary, the  
25 Polk County Board of Supervisors adopts the submitted departmental staffing plans and  
26 authorizes for calendar year 2014 those positions and the corresponding expenditures  
27 identified in said staffing plans and that any position not so identified will be considered  
28 eliminated from the 2014 department budget.

29 BE IT FURTHER RESOLVED that the 2014 fee schedule as incorporated in the 2014  
30 budget is hereby adopted, including rentals for the use of County-owned property.

31 BE IT FURTHER RESOLVED that Wisconsin State taxes, in conformity with and as  
32 provided in Wisconsin Statute Section 70.58, be levied in the amount of \$693,233 for  
33 State Forestation on taxable property of Polk County.

34 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors levies against  
35 all real property within Polk County for 2014, as follows:

36 A. County Levy:

37	1.General County Operations:	\$ <u>16,816,028</u>
38	2. Debt Levy:	\$ <u>4,167,976</u>
39	Total 2014 County Levy	\$ <u>20,984,004</u>

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1	B. State Required Levy on Behalf of Other Agencies	
2	3. Town Bridge Construction:	\$ <u>-0-</u>
3	4. Library Support – Act 150:	\$ <u>559,915</u>
4	Total 2014 Levy, All Purposes:	\$ <u>21,543,919</u>

5 BE IT FURTHER RESOLVED that the County Administrator is authorized to make any  
6 technical corrections to the budget that are necessary for the County Budget to comply  
7 with all state law and regulations.

8 BE IT FURTHER RESOLVED that a portion of the unassigned fund balance as of  
9 December 31, 2013, be allocated as follows:

- 10 1. \$ 65,000 assigned to a reserve for employee retirement expenses; and
- 11 2. \$ 18,469 transferred to the clerk of court.

12 BE IT FURTHER RESOLVED that a trust fund be established into which aid paid under  
13 Wisconsin Statutes sec. 85.21 is to be retained for the purchase or maintenance of  
14 transportation equipment subject to the conditions of chapter Trans 1 of the Wisconsin  
15 Administrative Code.

16 BE IT FURTHER RESOLVED that the department heads of the various County  
17 departments are authorized to enter into and to execute on behalf of the respective County  
18 department intra-county cooperative agreements and service agreements that are  
19 authorized and necessary under federal and state programs to provide services to other  
20 County departments and to secure and to account for reimbursements for those expenses  
21 that incurred by other County departments in the performance of services required by  
22 those cooperative agreements or service agreements.

23 BE IT FURTHER RESOLVED that notwithstanding any policy to the contrary, with the  
24 adoption of this resolution the Polk County Board of Supervisors authorizes departments  
25 to apply for and accept for any grant incorporated in this budget and identified on the  
26 grant schedule attached hereto and incorporated herein or any revenue incorporated in  
27 this budget and to accept, with the concurrence of the County Administrator, any contract  
28 with the State of Wisconsin whose revenues and expenditures are incorporated in this  
29 budget.

30 BE IT FURTHER RESOLVED that Polk County Board of Supervisors authorizes the  
31 Parks, Buildings and Solid Waste Director to act on its behalf to submit an application to  
32 the Department of Natural Resources for financial assistance under Wisconsin Statutes  
33 sec. 287.23 and Wisconsin Administrative Code chapters NR 542, 544 and 549, to sign  
34 necessary documents and to submit a final report.

35 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes the  
36 Parks, Buildings and Solid Waste Director or her/his designee to act on behalf of the  
37 County of Polk to submit an application to the State of Wisconsin Department of Natural  
38 Resources for any financial aid that may be available and incorporated in this budget, to  
39 submit reimbursement claims along with necessary supporting documentation within six

1 months of project completion date, to submit necessary signed documents and to take  
2 necessary action to undertake, direct and complete the approved project.

3 BE IT FURTHER RESOLVED that the County of Polk will comply with state or federal  
4 rules for the programs to the general public during reasonable hours consistent with the  
5 type of facility; and will obtain from the State of Wisconsin Department of Natural  
6 Resources or the National Park Service, as appropriate, approval in writing before any  
7 change is made in the use of the project site.

8 BE IT FURTHER RESOLVED that the Board of Supervisors of Polk County requests  
9 grant funding and assistance available from the Wisconsin Department of Natural  
10 Resources under the Aquatic Invasive Species Control Grant Program, the Lake  
11 Management Grant Program, and the Lake Protection and Classification Grant Program  
12 and hereby authorizes the Director of the Polk County Land and Water Resources  
13 Department to act as grant administrator on behalf of Polk County to submit an  
14 application to the State of Wisconsin for financial aid for aquatic invasive species control  
15 purposes, lake planning purposes, and lake protection purposes; to sign necessary  
16 documents; to take necessary action to undertake, direct, and complete an approved  
17 aquatic invasive species control grant, an approved lake planning grant and an approved  
18 lake protection grant; and to submit reimbursement claims along with necessary  
19 supporting documentation within six months of project completion date.

20 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors affirms that  
21 Polk County will meet the obligations under any aquatic invasive species control grant,  
22 lake planning grant, and lake protection grant including timely publication of results and  
23 compliance with state rules for the program, and will meet the financial obligations under  
24 the grant including the prompt payment of the required County's commitment to the  
25 project costs of 25 to 33 percent depending on the program.

26 BE IT FURTHER RESOLVED that, pursuant to Wisconsin Statutes sec. 66.0303(1)(b),  
27 the Polk County Board of Supervisors authorizes the extension of an intergovernmental  
28 contract for medical examiner services between Polk County and Anoka County,  
29 Minnesota, for 2014 and directs the Polk County Medical Examiner to execute and  
30 administer said contract on behalf of Polk County.

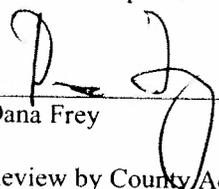
31 BE IT FURTHER RESOLVED that the complete budget, as adopted, be placed on file in  
32 the office of the County Clerk and County Administrator.

Funding Amount and Source: As Provided in Submitted, Received and Amended  
2014 Budget Proposal of Polk County

Date Finance Committee Advised: November 6, 2013  
Finance Committee Recommendation: \_\_\_\_\_  
Effective Date: Upon Passage  
Date Submitted to County Board: November 12, 2013  
County Board Action: \_\_\_\_\_

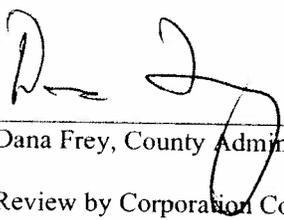
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Submitted Upon Recommendation by the County Administrator

  
\_\_\_\_\_  
Dana Frey

Review by County Administrator:

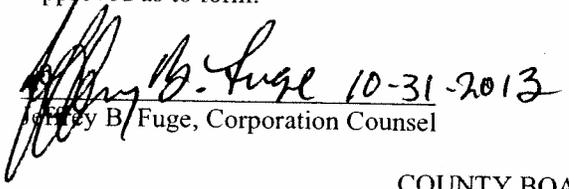
- Recommended
- Not Recommended
- Reviewed Only

  
\_\_\_\_\_  
Dana Frey, County Administrator

Review by Corporation Counsel:

The above-resolution is approved as to form. It is the recommendation of the Corporation Counsel that the Polk County Board of Supervisors adopt the above resolution.

Approved as to form:

  
\_\_\_\_\_  
Jeffrey B. Fuge, Corporation Counsel

COUNTY BOARD ACTION

At its annual business meeting on November 12, 2013, the Polk County Board of Supervisors did, pursuant to Section 65.90 and after public hearing on the same, adopt the above-entitled resolution, Resolution No. \_\_\_\_ - 2013: Resolution to Adopt the Polk County Operating and Capital Budget for the Calendar Year 2014 and To Set the 2014 Tax Levy, by a majority vote of \_\_\_\_\_ in favor and \_\_\_\_\_ against.

\_\_\_\_\_  
William Johnson, IV, County Board Chairperson

Attest: \_\_\_\_\_  
Carole Wondra, Polk County Clerk

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Attachment 1  
General Fund Committed Funds Budgeted in 2014

	Estimated Amount
Register of Deeds Redaction Fees	16,195
Law Enforcement Federal Forfeiture	25,288
Land Information Internet Services	28,000

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**Attachment 2: Polk County 2014 Comprehensive Fee Schedule**

Department	Type of Fee	2013 Fee Rate	2014 Fee Rate
Aging	Meal Donation/per Meal	4.00	4.00
	Mileage co-pay Veterans	0.55	30.00
	<b>Mileage co-pay Non Veterans</b>		
	0-10 miles		6.00
	11-20 miles		10.00
	21-50 miles		15.00
	51-75 miles		20.00
	76-100 miles		25.00
	101-125 miles		30.00
	126-150 miles		35.00
	151-175 miles		38.00
176-200 miles		40.00	
200 + miles		40 plus 10 cents per mile over 200 miles	
Buildings	Endeavors utilities and lease costs	34,800.00	34,800.00
	CESA	.18% Janitor fee	.25% Janitor fee
Corp Counsel/ Child Support	Attorney Fees	300.00	300.00
	NIV-D Fees	35.00	35.00
County Clerk	Marriage License Fee	80.00	80.00
	Marriage Waiver Fee	10.00	10.00
	Passport Application Fee	25.00	25.00
	Passport Photo Fee	9.95	9.95
	Temp. Plat Fee Counter Fee (set by State)	5.00	5.00
	DMV Tabs & Plates per Application (Set by Trivin)	17.80	17.80
	Large Assembly Permits (fee per day)	100.00	100.00
	<b>SVRS Support Fees</b>		
	Population 1-599	300.00	300.00
	Population 600-999	400.00	400.00
	Population 1000-1499	500.00	500.00
	Population 1500-1999	600.00	600.00
	Population 2000-2999	700.00	700.00
	Any Special Election plus \$.25 per eligible voter	100.00	100.00
	District Attorney	Restitution Surcharge - percentage of total	10%
	DJOC Fee	100.00	150.00
	<b>Discovery Photocopies</b>		
	State Public Def per page	0.20	0.20
	Private Bar per page	0.50	0.50
	<b>Discovery CD/DVD</b>		
	State Public Def each	5.00	5.00
	Private Bar each	10.00	10.00
	<b>Discovery VHS</b>		
	State Public Def each	5.00	5.00
	Private Bar each	5.00	5.00
	<b>Discovery Cassette Tapes</b>		
	State Public Def each	5.00	5.00
	Private Bar each	5.00	5.00
	101-06-46110		
	<b>Discovery Photograph Reprints</b>		
	State Public Def each max for 5x7 smaller	0.50	0.50
	State Public Def each max for 5x7 larger	1.00	1.00
	Private Bar each any size	2.00	2.00
	<b>Discovery Counter Copies</b>		
	State Public Def each	0.20	0.20
	Private Bar each	2.00	2.00
Extension	Polk-St. Croix-Pierce Leadership Academy/person	250.00	299.00
	Workshops/person	10.00	10.00-30.00
	Land Use Tour	50.00	50.00
	Pesticide Applicator Training/person	30.00	35.00
	Annual Bee (\$1.00 a yard, maximum of \$5.00)	1.00	1.00
	Family Living - Divorce Education/person	25.00	30.00
	Bulletins	price on back	price on back
GAM	Semi-private Rooms for Skilled Care/per day	211.00	211.00
	Private Rooms for Skilled Care/per day	226.00	226.00
	Alzheimer's Unit for Semi-Private Rooms/per day	220.00	220.00
	Alzheimer's Unit for Private Rooms/per day	235.00	235.00
Highway	<b>Access Permit</b>		
	Housing Developments	500.00	515.00
	Residential	285.00	295.00
	Field Access	175.00	180.00
	Minor Modifications	50.00	55.00
	<b>Utility Permit</b>		
	Projects under \$5,000	50.00	N/A
	\$5,001 - \$100,000	150.00	N/A
	\$100,001 - 1,000,000	300.00	N/A
	* \$1,000,000 +	500.00	N/A
	Basic Permit		N/A
	Open Cut Pavement (per cut)		50.00
	Bore Pre- & Post-Inspections (per boring)		250.00
	Trenching in excess of 1320 ft (per 1000 LF)	100.00	100.00
	Construction Improvement at Hwy Intersections		100.00
			200.00
	<b>Oversize Load</b>		
Single Trip	25.00	25.00	
Multiple Trips	100.00	100.00	
Housemoving Permit	50.00	50.00	

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Department	Type of Fee	2013 Fee Rate	2014 Fee Rate	
Human Services	Psychiatric Services/hr			
	Mental Health Nursing Services/hr	250.00	300.00	
	Intake and Psychotherapy (Masters Level Clinician)/hr	75.00	75.00	
	Intake and Psychotherapy (Bachelors Level Clinician)/hr	120.00	150.00	
	Group Therapy/hr	110.00	150.00	
	OWI Assessment (Self-pay in advance, No Sliding Fee)/hr	50.00	50.00	
	Court Ordered AODA Assessment (Self-pay in advance, No Sliding Fee)/hr	275.00	300.00	
	Voluntary AODA Assessment/hr	220.00	250.00	
	Intake and Counseling (Masters Level Clinician)/hr	220.00	250.00	
	Intake and Counseling (Bachelors Level Clinician)/hr	120.00	150.00	
	Group Sessions/hr	110.00	150.00	
	Case Management/CSP	50.00	50.00	
	Standard UA Test	75.00	100.00	
	Alcohol Test	10.00	20.00	
	Marjuana Test	30.00	30.00	
	Add oxycodone to any of the above	30.00	60.00	
	Land & Water	Pit Inspection		5.00
<b>Nonmetallic Mining Reclamation</b>		600.00	619.00	
1-5 acres				
6-10 acres		175.00	180.00	
11-15 acres		350.00	361.00	
16-25 acres		525.00	541.00	
26-50 acres		700.00	722.00	
51+ acres		810.00	835.00	
New Mine Reclamation Plan Review Fee		870.00	897.00	
Expedited New Mine Reclamation Plan Review Fee		500.00	516.00	
Reclamation Plan Review Fee Hard Rock Quarry Mine and Frac Sand Mine (zoned)		2,000.00	2,062.00	
Reclamation Plan Review Fee Hard Rock Quarry Mine and Frac Sand Mine (unzoned)		8,000.00	8,248.00	
<b>Strom Water Erosion Control</b>		12,000.00	12,372.00	
Misc. grading/filling or building, etc.				
Multi-family residences (3 or more units)		250.00	258.00	
Subdivisions or 1-2 family condo units		200+25/unit	206+26/unit	
Commercial, retail, industrial, mfg, bldgs		400+35/lot	412+36/lot	
Golf Courses		600+100/acre>2	619+103/acre>2	
Utilities		500+20/acre >120 acres	516+21/acre >120 acres	
Conservation Materials Fabric/ft		0.15	0.16	
Conservation Materials Mulcher /hr		2.50	2.84	
Cons. Fees From Other Counties		50.00	52.00	
LWRD Revenue From Townships		wages & benefits	wages & benefits + 8%	
LWRD Contracted Services		wages & benefits	wages & benefits + 8%	
<b>Tree Sales</b>		wages & benefits	wages & benefits + 8%	
Balsam Fir				
White Pine		1.08	1.08	
American Larch (Tamarack)		1.08	1.08	
Sugar Maple		1.08	1.08	
Bur Oak		1.08	1.08	
Green Ash		1.08	1.08	
Black Walnut		1.08	1.08	
Highbush Cranberry		1.08	1.08	
Snowberry		1.08	1.08	
Plum Trees		n/a	1.08	
Apple Trees		n/a	10.00	
Land Information		Conventional Septic Tank Fee	10.00	10.00
		Holding Tank Septic Fee	425.00	440.00
		In-Ground Pressure, Mound, Experimental System	600.00	620.00
		Sanitary Inspection	425.00	440.00
		Wis. Fund Grant Application for Sewer System Replacement	250.00	250.00
		<b>Land Use</b>	125.00	125.00
		Houses, Commercial, Special Exceptions, Signs		
		Additions to Dwellings	375.00	390.00
		Accessory Buildings	250.00	260.00
	Grading/Filling after-the-fact	150.00	155.00	
	Temporary Permit	1,050.00	1,100.00	
	Run-off Rating Review	200.00	210.00	
	Removal of vegetation in buffer zone, Landscaping	100.00	100.00	
	Telecommunication Tower Condition Use Permit	50.00	50.00	
	Permit for Wireless Comm. Facility	2,100.00	2,100.00	
	Biennial Report fee (telecomm. Towers)	350.00	350.00	
	Plat Review / per lot - Preliminary Plat	200.00	225.00	
	Plat Review / per lot - Final Plat	600, +50/lot	600, +50/lot	
	Minor Plat Certified Survey Map	600.00	600.00	
	Subdivision Ord / WLIA Land Records Fees/document	400.00	400.00	
	Subdivision Ord / WLIA Land Records Internet /document	6.00	6.00	
	Subdivision Ord / Base Mapping/parcel	2.00	2.00	
	Hearings - Committee	11.00	11.00	
	Hearings - Board of Adjustment	500.00	500.00	
	<b>GIS Mapping Fees</b>	500.00	500.00	
	Plotted - Drawing or Aerial Photos, etc...			
	8 1/2" X 11"			
	11" X 17"	5.00	5.00	
	18" X 18" or 16" X 21"	7.50	7.50	
	24" X 24"	12.00	12.00	
	30" X 30" or 21" X 33"	15.00	15.00	
	36" X 36" or 33" X 43"	20.00	20.00	
	Laser Printer (8 1/2" X 11" - 8 1/2" X 14" - 11" X 17")	35.00	35.00	
	Standard Copier (8 1/2" X 11" - 8 1/2" X 14" - 11" X 17")	1.00	1.00	
	<b>Digital Data</b>	0.25	0.25	
	Parcel Data			
	All Other GIS Data/per MB	0.10		
	Orthophotos: Natural Color 2010 (12" Resolution)	10.00	time/material	
	Tif image, per 2X2 section tile, per image tile		time/material	
	MrSID image, per 2X2 section tile, per image tile	50.00	50.00	
Tif image, per 2X2 section tile, per town	25.00	25.00		
	350.00	350.00		

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Department	Type of Fee	2013 Fee Rate	2014 Fee Rate
Land Information	MrSID image, full county	750.00	750.00
	Tif image, full county (portable hard drive necessary)	1,000.00	1,000.00
	<i>Orthophotos: Natural Color 2006 (12" Resolution)</i>		
	Tif image, per 1X2 section tile, per image tile	25.00	25.00
	Tif images, per 1X2 section tiles, per town	350.00	350.00
	MrSID image, per town	100.00	100.00
	MrSID image, full county	750.00	750.00
	Tif image, full county (portable hard drive necessary)	1,000.00	1,000.00
	<i>Orthophotos: B&amp;W 2001 (18" Resolution)</i>		
	Tif image, per 3X3 section tile, per image tile	15.00	15.00
	Tif images, per 3X3 section tiles, per town	40.00	40.00
	MrSID image, full county	500.00	500.00
	<i>Orthophotos: B&amp;W 1996 (1 Meter)</i>		
	Tif image per town tile, per image tile	40.00	40.00
	Tif image, per town tile, per town	40.00	40.00
Tif images, per town tile, full county	500.00	500.00	
Law Enforcement	<b>Civil Process</b>		
	Paper Service	75.00	75.00
	Writ of Eviction/Assistance	100/65	100/65
	Writ of Replevin	100/65	100/65
	Writ of Execution	100/65	100/65
	Notarized Affidavit	10.00	10.00
	Sheriff's Sale Foreclosure/Execution	150.00	150.00
	<b>Jail Division</b>		
	Out-of-County Huber Fees /day	25.00	25.00
	Huber Fees /day	15.00	15.00
	Out of County Boarding /day	40.00	40.00
	Booking Fees	25.00	25.00
	<b>Alarm Fees</b>		
	False Alarm Fees 1st/2nd/subsequent	0/50/100	0/50/100
	<b>Records</b>		
	Digital Audio Media (create/duplicate)	40 / 10	40 / 10
	Digital Video Media (create/duplicate)	30 / 10	30 / 10
	Digital Photo Media (duplicate)	10.00	10.00
	Paper Photo Sheet	2.00	2.00
	Paper Copies Large Batch (per 10 page or more)	0.20	0.20
Lime	50-59 /ton	9.00	9.00
	60-69 /ton	10.50	10.50
	Slag/ton	5.75	5.75
	Class 5/ton	7.95	7.95
	Class 5 (discount)/ton	7.15	7.15
	Deco/ton	13.50	13.50
	2" Clean/ton	12.50	12.50
	3/4" Clean/ton	15.50	15.50
	3" Clean/ton	12.50	12.50
	Trail & Paddock Mix ( 3/8" -)/ton	6.00	6.20
	Rip Rap/ton	32.00	32.00
	Pit Run/ton	20.00	20.00
	3/4 " Unclassified/ton	7.25	7.25
	Boulders/ton	40.00	40.00
	Flat Rock/ton	40.00	40.00
	Utility Rock/ton	11.75	11.50
	2" Unclassified/ton	10.20	10.00
	Unclassified Deco/ton	10.20	10.00
	Packer Blend/ton	11.00	11.00
	Pickups	25.00	25.00
Rental Income	3,000.00	3,000.00	
Medical Examiner	Cremation Fee/Records Disinterment	175.00	175.00
	Death Certificate Signing Fee	100.00	100.00
	Release of Med Records	50.00	50.00
Parks	Camping Fee per night	15.00	15.00
	Shelter reservations	40.00	40.00
	Gandy Dancer State Bike Passes Annual Pass	20.00	20.00
	Daily Pass	4.00	4.00
Public Health	Skilled Nurse Visit	210.00	210.00
	Skilled Nurse Supervisory Visit	60.00	60.00
	Home Health Aide Visit	85.00	85.00
	Personal Care Worker (rate is per hour)	50.00	50.00
	Physical Therapy Visit	150.00	150.00
	Speech Therapy Visit	150.00	150.00
	Medication Setup Visit	75.00	125.00
	Foot Care	30.00	30.00
	ABC for Health Rent	3,600.00	3,600.00
	Case Management (rate is per hour)	45.00	45.00
	Influenza Vaccination	30.00	30.00
	Pneumonia Vaccination	50.00	50.00
	Hepatitis B	35.00	35.00
	Mantoux	10.00	10.00
	Jail Nurse (rate is per hour)	40.00	40.00
	Jail LPN (rate is per hour)	32.00	32.00
	School Nursing (1st 12 hours exempt in 2011 and 2012)	42.00	42.00
	ABC for Health Rent	3,000.00	3,000.00
	<b>Breast Pumps</b>		
	Electric	165.00	165.00
Manual	30.00	30.00	

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Department	Type of Fee	2013 Fee Rate	2014 Fee Rate
Public Health	<b>Nursing Services</b>		
	New - 10"		33.00
	New - 20"	33.00	33.00
	New - 30"	55.00	55.00
	New - 45"	67.00	67.00
	Est - 5"	84.00	84.00
	Est - 10"	18.00	18.00
	Est - 15"	33.00	33.00
	Est - 25"	45.00	45.00
	New Prevention 12 - 17	52.00	52.00
	New Prevention 18 - 39	80.00	80.00
	New Prevention 40 - 64	80.00	80.00
	Est Prevention 12 - 17	80.00	80.00
	Est Prevention 18 - 39	65.00	65.00
	Est Prevention 40 - 64	65.00	65.00
	Patient Education	65.00	65.00
	Teen Exam	Eliminate	Eliminate
	<b>Lab Services</b>		
	Chlamydia	Eliminate	Eliminate
	GC	62.00	62.00
	VDRRL	62.00	62.00
	Hepatitis C	28.50	28.50
	Herpes	55.00	55.00
	Hemoglobin	135.00	135.00
	U/A gluc	10.00	10.00
	U/A Chem	10.00	10.00
	KOH	10.00	10.00
	HPV DNA	15.00	15.00
	Thin Prep	62.00	62.00
	Lipid	45.00	45.00
	PP Blood GI	Eliminate	Eliminate
	HIV	Eliminate	Eliminate
	Pregnancy Test	35.00	35.00
	Collection/Handl	13.00	13.00
	Injection Fee	10.00	10.00
	Destruction of lesions	10.00	10.00
	HPV tx 14	52.00	52.00
	HPV tx 15+	52.00	52.00
	<b>Supplies</b>	68.00	68.00
	Nuva Ring		
	Oral Contraceptives	42.16	42.16
	Depo Provera	35.12	35.12
	Evra Patch	62.31	62.31
	Condoms per 12	44.15	44.15
	Fe Condoms	10.10	10.10
	Gel (Tube)	3.44	3.44
	Plan B	15.49	15.49
	<b>Antibiotics</b>	26.00	26.00
	Doxycycline		
	Metronidazole	9.49	9.49
	Azithromycin	10.29	10.29
	Ceftriaxon	22.99	22.99
	Fluconazol	12.48	12.48
	<b>Restaurant (License Fee+State Surcharge) Total</b>	7.87	7.87
	<b>Prepackaged</b>		
	Simple	116.00	116.00
	Moderate	253.00	253.00
	Complex	363.00	363.00
	Temp	594.00	594.00
	<b>Pre-inspection</b>	100.00 or 50.00 or 25.00	100.00 or 50.00 or 25.00
	<b>Prepackaged</b>		
	Simple	150.00	150.00
	Moderate	200.00	200.00
	Complex	300.00	300.00
	<b>Other</b>	400.00	400.00
	Church		
	Caterer		
	Civic or Fraternal		
	<b>Schools</b>		
	Simple Food Service		
	Moderate Food Service	115.00	115.00
	<b>Lodging (License Fee+State Surcharge) Total</b>	315.00	315.00
	5-30 Rooms		
	31-99 Rooms	226.00	226.00
	100-199 Rooms	308.00	308.00
	200+ Rooms	391.00	391.00
	Bed/Breakfast - 8 or less Rooms	539.00	539.00
	Tourist Rooming House 1-4 Rooms	143.00	143.00
	<b>Pre-inspection</b>	143.00	143.00
	5-30 Rooms		
	31-99 Rooms	200.00	200.00
	100-199 Rooms	250.00	250.00
	200+ Rooms	350.00	350.00
	Bed & Breakfast	450.00	450.00
	Tourist Rooming House	150.00	150.00
	150.00	150.00	

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Department	Type of Fee	2013 Fee Rate	2014 Fee Rate	
Public Health	<b>Recreational Facilities (License Fee + State Surcharge) Total</b>			
	Campground 1-25 Sites	193.00	193.00	
	Pre-inspection	200.00	200.00	
	Campground 26-50 Sites	275.00	275.00	
	Pre-inspection	250.00	250.00	
	Campground 51-100 Sites	336.00	336.00	
	Pre-inspection	300.00	300.00	
	Campground 100-199 Sites	391.00	391.00	
	Pre-inspection	350.00	350.00	
	Campground 200+ Sites	451.00	451.00	
	Pre-inspection	400.00	400.00	
	Rec/Ed Campground	556.00	556.00	
	Pre-inspection	400.00	400.00	
	Swimming Pool	165.00	165.00	
	Tattoo/Body Piercing	149.00	149.00	
	Pre-inspection	140.00	140.00	
	Combinatin Tattoo/Piercing	242.00	242.00	
	Pre-inspection	145.00	145.00	
	DNR Transient Well Program (Fee per well tested)	40.00	40.00	
	Radon Kits	8.00	8.00	
	<b>Serve Safe Course</b>			
	Initial Certification	130.00	130.00	
	Recertification	50.00	50.00	
Recycling	Appliances Solid Waste	15.00	16.00	
	Gas Ammonia appliance over 4'	175.00	185.00	
	Gas Ammonia appliance under 4'	100.00	105.00	
	Air conditioners	25.00	30.00	
	Plastic Water Heaters	25.00	30.00	
	Commercial Air conditioners	450.00	475.00	
	Commercial Hot water	60.00	65.00	
	Commercial Appliance per cu.ft.	1.50 per cu ft	1.50 per cu ft	
	Water softeners	20.00	25.00	
	Electronics Monitors	10.00	11.00	
	Printer	5.00	5.00	
	CPU	5.00	5.00	
	Laptop	15.00	20.00	
	Copiers per lb	.35 /lb	0.40/lb	
	Misc computer equip per lb	.30 /lb	.40/lb	
	TV, VCR,DVD per lb	.15/lb	.20/lb	
	Bulbs 4' and under	0.75	0.75	
	5'and over	1.00	1.00	
	Compacts	0.75	0.75	
	U Shaped	0.75	0.75	
	Broken Bulbs	3.00	3.25	
	Ultra Violet	6.00	6.50	
	HID	3.00	3.00	
	Ballast	3.00	3.00	
	Propane cylinders 4-40 lb	6.00	7.00	
	Propane cylinders 100 lb	12.00	13.00	
	Oil filters	0.50	0.50	
	Tires per lb	.10 /lb	.15/lb	
	Off Road Tire per lb	.26 /lb	.30/lb	
	Car and Truck with Rim	2.00 plus .10 lb for rim	plus 2.00 2.5/lb	
	Heavy Truck Rim	10.00 plus .10 lb for rim	12.00 plus .15 for rim and tire	
	Confidential Shredding per lb.	.08 /lb	.10/lb	
	Mattress	10.00	15.00	
	Register of Deeds	Recording/Filing Real Estate Docs	30.00	30.00
		Plats-Subdivision/Cemetery/Condo	50.00	50.00
		Transportation Project Plats	25.00	25.00
		Copies of R.E. Documents / per document/per copy/add page	2 + 1	2 + 1
Vital Record Copies / per person/per copy/add page		20 + 3	20 + 3	
R.E. Transfer Fees (\$3 per \$1,000)		3 per 1,000	3 per 1,000	
Treasurer	Delq Report--emailed	no charge	no charge	
	Fax/Copies/Misc Charges	0.25 -1/pg	0.25 -1/pg	
	Misc Tax Searches	1/pg 2000 & prior years & .25/pg 2001 forward	17/hr & .25/pg 2001 forward	
	Tax Deed Fees	165.00	165.00	

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**Attachment 3: Polk County 2014 Grant Schedule**

Department (Authorized County Grant Administrator - \$59,521)(b)	Name of Grant (Entity Issuing Grant)	Date of Grant Period	Amount of Grant	Local Match
Solid Waste (Debbie Peterson)	DNR Recycling Grant to Responsible Units	10/01/2013-10/01/2014	159,674.00	
Parks (Debbie Peterson)	Snowmobile Trail Maintenance Grant	07/01/2013-06/30/2014	85,850.00	
Parks (Debbie Peterson)	ATV Maintenance Grant	07/01/2013-06/30/2014	4,857.00	
Parks (Debbie Peterson)	ATV Maintenance Grant	07/01/2013-06/30/2014	19,880.00	
Parks (Debbie Peterson)	Conservation Projects	10/01/2013-10/01/2014	10,000.00	
County Forest Sustainable Grant (Jeremy Koslowski)	County Forest Sustainable Grant	06/30/2013-06/30/2015	9,000.00	
County Forest Sustainable Grant (Jeremy Koslowski)	County Forest Sustainable Grant	09/12/2012-09/12/2014	40,000.00	
Administrator Forestry Grant (Jeremy Koslowski)	Administrator Forestry Grant	01/01/2014-12/31/2014	35,689.98	
Dime an Acres Wild Life (Jeremy Koslowski)	Gandy Dancer Trail Rehab	01/01/2014-12/31/2014	857.15	
Parks (Debbie Peterson)	Sterling Trail Rehab	07/01/2013-06/30/2014	30,506.00	
Parks (Jeremy Koslowski)	Cattail	07/01/2013-06/30/2014	8,750.00	
Parks (Jeremy Koslowski)	Clean Sweep	10/02/2012-06/30/2014	72,185.00	
Solid Waste (Debbie Peterson)	Clean Sweep	01/03/2014-12/31/2014	18,000.00	4,625.00 in-kind
Polk County Health Department (Gretchen Sampson)	Forward Health Project (DHS-Division of Healthcare Access and Accountability)	07/01/2013-06/30/2014	18,600.00	18,600.00
Polk County Health Department (Gretchen Sampson)	Birth to Three (DHS-Division of Long Term Care)	01/01/2014-12/31/2014	88,537.00	122,728.00
Polk County Health Department (Gretchen Sampson)	Consolidated Contract (DHS - Division of Public Health)	01/01/2014-12/31/2014	Unsure of 2014 funding	
Childhood Lead	Part of Consolidated Contract	01/01/2014-12/31/2014	4,469.00	
Maternal/Child Health	Part of Consolidated Contract	01/01/2014-12/31/2014	12,564.00	
Oral Health	Part of Consolidated Contract	01/01/2014-12/31/2014	20,395.00	
Radiation Information Center	Part of Consolidated Contract	01/01/2014-12/31/2014	5,682.00	14,426.00
Well Woman Program	Part of Consolidated Contract	01/01/2014-12/31/2014	7,635.00	
Polk County Health Department (Gretchen Sampson)	Public Health Emergency Preparedness (DHS-Division of Public Health)	01/01/2014-12/31/2014	19,364.00	
Polk County Health Department (Gretchen Sampson)	Reproductive Health Program (DHS-Division of Public Health)	07/01/2013-06/30/2014	167,991.00	
Polk County Health Department (Gretchen Sampson)	WI Tobacco Prevention and Control Program (DHS - Division of Public Health)	01/01/2014-12/31/2014	45,537.00	
Polk County Health Department (Gretchen Sampson)	WIC (Women, Infant, Children Nutrition) (DHS - Division of Public Health)	01/01/2014-12/31/2014	132,129.00	
Polk County Health Department (Gretchen Sampson)	Community Transformation Grant (University of WI-Board of Regents)	01/01/2014-12/31/2014	187,501.00	
Polk County Health Department (Gretchen Sampson)	SNAP Nutrition Education Grant (DHS-Division of Public Health)	10/01/2013-09/30/2014	50,000.00	
Polk County Health Department (Gretchen Sampson)	Prevention Grant	10/01/2013-09/30/2014	16,000.00	
Polk County Health Department (Gretchen Sampson)	Healthier Wisconsin Partnership Program (MCW_ "Preschool Mental Health"	01/01/2014-09-30-2014	2,836.00	
Polk County Health Department (Gretchen Sampson)	Suicide Prevention Grant - Mental Health America of Wisconsin	01/01/2014-12/31/2015	200,000.00	
Polk County Highway Department (Warndahl/Norby)	WisDOT - Local Road Improvement Program Administrative Fee	09/01/2013-08/31/2014	31,000.00	
Polk County Highway Department (Warndahl/Norby)	WisDOT - Local Road Improvement Program Administrative Fee	01/01/2014-12/31/2014	6,300.00	
Polk County Highway Department (Steve Warndahl)	WisDOT - State Transportation Aids	01/01/2014-12/31/2014	240,000.00	318,793.34
CVSO (Rick Gates)	Annual WDVA Transportation Grant	07/01/2013-06/30/2014	1,339,604.00	
CVSO (Rick Gates)	Annual WDVA CVSO Grant	01/01/2014-12/31/2014	Approx \$50,000.00	
ADRC (Laura Neve)	Aging and Disability Resource Center Grant	01/01/2014-12/31/2014	\$10,000.00	
ADRC (Laura Neve)	Title III-B	01/01/2014-12/31/2014	473,012.00	
ADRC (Laura Neve)	Title III-C1	01/01/2014-12/31/2014	77,066.00	5,395.00
ADRC (Laura Neve)	Title III-C2	01/01/2014-12/31/2014	192,980.00	21,443.00
ADRC (Laura Neve)	Title III-D	01/01/2014-12/31/2014	47,735.00	5,704.00
ADRC (Laura Neve)	Title III-E	01/01/2014-12/31/2014	5,498.00	611.00
ADRC (Laura Neve)	State Elderly Benefit Services	01/01/2014-12/31/2014	29,539.00	9,850.00
ADRC (Laura Neve)	State Senior Community Services	01/01/2014-12/31/2014	56,430.00	6,270.00
ADRC (Laura Neve)	DOT 53.21	01/01/2014-12/31/2014	13,907.00	1,545.00
ADRC (Laura Neve)	State Health Insurance Program	01/01/2014-12/31/2014	114,699.00	22,940.00
ADRC (Laura Neve)	Nutrition Services Incentive Program	04/01/2013-03/31/2014	6,000.00	
Land and Water Resources Dept. (Tim Ritten)	DNR - Lotus Lake	10/01/2013-09/30/2014	35,217.00	
Land and Water Resources Dept. (Tim Ritten)	DNR - A15 III	01/01/2014-12/31/2017	15,000.00	
Land and Water Resources Dept. (Tim Ritten)	DNR Horse Creek Watershed (McKnight Foundation Project)	01/01/2014-12/31/2016	20,000.00	
Land and Water Resources Dept. (Tim Ritten)	DNR Horse Creek Watershed (McKnight Foundation Project)	07/01/2012-06/30/2014	10,000.00	

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Department (Authorized County Grant Administrator - \$59,521(b))	Name of Grant (Entity Issuing Grant)	Date of Grant Period	Amount of Grant	Local Match
County Tribal Law Enforcement Grant (Steve Moe)	Wisconsin Department of Justice	01/01/2014-12/31/2014	14,888.00	
Recreational Patrol - Snowmobile, State Aid (Steve Moe)	Wisconsin Department of Natural Resources	05/01/2013-04/30/2014	4,221.00	variable
Recreational Patrol - ATV, State Aid (Steve Moe)	Wisconsin Department of Natural Resources	05/01/2013-04/30/2014	3,980.00	variable
Jailer Certification Training, State Aid (Steve Moe)	Wisconsin Department of Natural Resources	01/01/2014-12/31/2014	10,210.00	variable
Law Enforcement Certification Training, State Aid (Steve Moe)	Wisconsin Department of Justice - Training and Standards	07/01/2013-06/30/2014	4,680.00	
Emergency Management Planning Grant (Kathy Poirier)	Wisconsin Department of Emergency Management	10/01/2013-09/30/2014	5,760.00	
EPCRA Planning and Administration Grant (Kathy Poirier)	Wisconsin Department of Emergency Management	10/01/2013-09/30/2014	42,902.00	42,902.00
HMEP Training Sub-grant (Kathy Poirier)	Wisconsin Department of Emergency Management	10/01/2013-09/30/2014	9,582.00	
National Emergency Food and Shelter Program (Kathy Poirier)	Federal Emergency Management Administration	10/01/2013-09/30/2014	Variable	500.00
		not defined	5,000	
Corporation Counsel/ Assistant Corporation Counsel-Child Support Director	Contract for CY2014 Between State of Wisconsin and Polk County for Administration of Child Support Program (Wisconsin Dept. Children & Families	01/01/2014-12/31/2014	\$104,871	Not Applicable
Corporation Counsel/Corporation Counsel - Human Services Dept/HS Director	Administratio of Child support Program (WI Dept Children & Families,	01/01/2014-12/31/2014	\$4,200	Variable 10,500
Polk County Medical Examiner	Polk County-anoke County Contract - MN Medical Examiner Services	01/01/2014-12/31/2014	32,000.00	

B

RESOLUTION 42-13

CANCELLATION OF OUTSTANDING ORDERS

TO THE HONORABLE MEMBERS OF THE POLK COUNTY BOARD OF SUPERVISORS:

WHEREAS, The Polk County Treasurers Office is holding the following outstanding checks that are two years old and have not been redeemed;

CHECK NO.	DATE	PAYEE	AMOUNT
134987	04/13/09	Debriel Brown	20.00
135671	05/01/09	Stephen J Neil	6.46
136362	05/21/09	David R Kotchen	50.00
136417	05/22/09	Sandy Hurdt	40.00
136560	05/29/09	Madelyn Granica	10.00
137325	06/17/09	Terri Lou Perron	26.20
137534	06/25/09	Paul Ford Health & Safety	630.50
137636	06/26/09	Jeffery Anderson	150.50
137593	06/26/09	Sandy Hurdt	10.00
138784	08/07/09	Patrick Noack	10.00
139709	09/03/09	Jeremy M Schouten	9.40
140581	10/01/09	Amy J Kosbab	26.00
140881	10/15/09	Gwen McCarthy	7.34
141175	10/22/09	Grant D Brotzler	16.00
141165	10/22/09	Thomas Bealka	24.40
142070	11/20/09	Michael Hobbs	82.55
142175	11/25/09	Joel D & Heidi A Gobats	12.99
142296	12/01/09	Janis M Erickson	8.50
142434	12/04/09	Ansel Johnson	8.00
142450	12/04/09	Rick Toston	12.00
144127	12/30/09	Terry Schwartz	16.00
144081	01/27/10	Blake Hill	16.00
144080	01/27/10	Monte Cole	16.00
144530	02/09/10	Kaj Juergensen	44.40
145649	03/12/10	Geronimo Wild Energy	134.60
145816	03/17/10	Douglas Dreger	18.00
146051	03/29/10	Alzheimer's Store	47.90
147081	04/29/10	Melissa Simmons	23.70
147289	05/10/10	Bonita Karo	37.13
147269	05/10/10	James Calabria	27.43

147418	05/13/10	Randy Vollrath	4.95
147637	05/20/10	Parent for M.K.C	20.60
147907	05/27/10	Margaret Butler	15.00
147905	05/27/10	Natalie Albrecht	5.00
147902	05/27/10	Sofia Diesterhaft	5.00
148068	06/03/10	Amy Larsen	27.43
149259	07/14/10	Susan Reuter	70.37
149260	07/14/10	Susan Shelton	105.30
150466	08/19/10	Daniel Jay Perron	29.95
150628	08/26/10	Medico-Mart Inc	430.43
151204	09/14/10	Treasurer of the United States	18.00
151589	09/29/10	Sylvia Roth	10.99
151858	10/08/10	Jami Roy	23.60
152481	10/29/10	Kara Hill	24.00

WHEREAS, Wisconsin Statutes 59.64 gives the County Board permission to cancel these orders.

NOW THEREFORE, BE IT RESOLVED, that the Polk County Board give the Polk County Treasurer permission to cancel and destroy these orders.

Funding Amount and Source: N/A

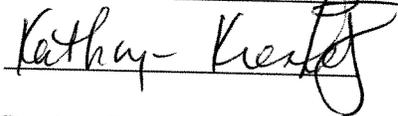
Date Finance Committee Advised: October 9, 2013

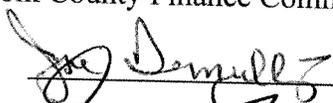
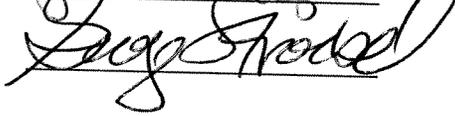
Finance Committee Recommendation: Adoption

Effective Date: Upon Passage & Publication

Date Submitted to the County Board: November 12, 2013

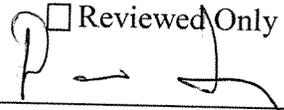
Submitted and Sponsored by the Polk County Finance Committee:

Review By County Administrator:

- Recommended
- Not Recommended
- Reviewed Only

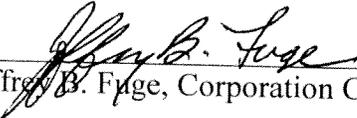

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Dana Frey, County Administrator

B2

Reviewed By Corporation Counsel:

- Approved As to Form
- Recommended
- Not Recommended
- Reviewed Only

  
 \_\_\_\_\_  
 Jeffrey B. Fuge, Corporation Counsel

At its regular business meeting on November 12, 2013, the Polk County Board of Supervisors adopted the above-entitled resolution, Resolution \_\_\_\_-13: Resolution to Cancel Outstanding Orders, by a simple majority vote of \_\_\_\_ in favor and \_\_\_\_ against.

\_\_\_\_\_  
 William Johnson, IV, County Board Chairperson

Dated: \_\_\_\_\_

Attest: \_\_\_\_\_  
 Carole Wondra, Polk County Clerk

Dated: \_\_\_\_\_

C

RESOLUTION 38 -13

Resolution To Fix Compensation of County Board Supervisors and Citizen Committee Members, Commencing April 2014 Term

1 TO THE HONORABLE MEMBERS OF THE POLK COUNTY BOARD OF  
2 SUPERVISORS:

3 WHEREAS, pursuant to Wisconsin Statute Section 59.10(3) the Polk County Board of  
4 Supervisors may fix at its annual meeting, the compensation of the members to be next  
5 elected; and

6 WHEREAS, it is in the interest of the County to review and to set the compensation of  
7 citizens members appointed to the various County standing committees and/or administrative  
8 boards, special committees and ad hoc committees at the time in which the Polk County  
9 Board of Supervisors acts to fix the compensation of members to be next elected.

10 THEREFORE, NOW BE IT RESOLVED, that, pursuant to s. 59.10(3)(f), (g) and (i), the  
11 Polk County Board of Supervisors establishes the compensation for the Supervisors to the  
12 Polk County Board of Supervisors for all services of the County, including service on  
13 standing committees, as follows:

- 14 1. The Chairperson shall be compensated with a salary in the annual amount of Eight  
15 Thousand Six Hundred (\$8,600.00) Dollars, paid at the rate of \$716.16 per month.
- 16 2. The Vice Chairperson shall be compensated with an annual salary of Four Thousand  
17 Six Hundred (\$4,600.00) Dollars, paid at the rate of \$383.33 per month.
- 18 3. Supervisors, other than the Chairperson or Vice Chairperson, shall be compensated  
19 with an annual salary of Three Thousand Six Hundred (\$3,600.00) Dollars, paid at  
20 the rate of \$300.00 per month.
- 21 4. The payment of such salaries shall be subject an annual offset adjustment for any  
22 meeting of the County Board or standing committee which for such respective  
23 Supervisor, including County Board Chairperson and Vice Chairperson, does not  
24 attend where such absence is unexcused. The annual offset adjustment shall be at the  
25 rate of \$50 per any meeting with unexcused absence.
- 26 5. In addition, each Supervisor, the County Board Chairperson and Vice Chairperson  
27 shall be paid a per diem of Forty (\$40.00) Dollars each day he or she attends a special  
28 committee meeting, an ad hoc committee meeting, any convention, seminar or  
29 meeting attended at the direction or with the approval of the County Board  
30 Chairperson.
- 31 6. Each supervisor shall receive mileage and travel expense reimbursement in  
32 accordance with Polk County Policy 512, County Business Travel and Expense  
33 Reimbursement Policy.

21

34 7. Notwithstanding the mileage provisions of Policy 512, the County Board Chairperson  
35 and the Vice Chairperson shall receive mileage reimbursement at the IRS rate per  
36 mile for any travel needed to carry out the duties and functions of the County Board  
37 Chairperson.

38 BE IT FURTHER RESOLVED that pursuant to Wisconsin Statute Sections 59.10(3)(g) and  
39 59.22(3), the Polk County Board of Supervisors fixes the compensation for each citizen  
40 member of an administrative board, standing committee, special committee and ad hoc  
41 committee, as follows:

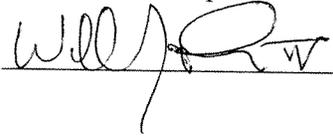
42 1. Each citizen member of an administrative board and/or standing committee shall be  
43 paid a per diem of Sixty (\$60.00) Dollars for each day he or she attends one  
44 scheduled meeting of a standing committee or administrative board of which he or  
45 she is a member.

46 2. Each citizen member of an administrative board, standing committee or ad hoc  
47 committee shall be paid a per diem of Forty (\$40.00) Dollars each day he or she  
48 attends a special committee meeting, an ad hoc committee meeting, any second or  
49 subsequent scheduled committee meeting or any convention, seminar or meeting  
50 attended at the direction or with approval of the County Board Chairperson.

51 3. Each citizen member of an administrative board, standing committee, special  
52 committee and/or ad hoc committee shall receive mileage and travel expense  
53 reimbursement in accordance with Polk County Policy 512, County Business Travel  
54 and Expense Reimbursement Policy.

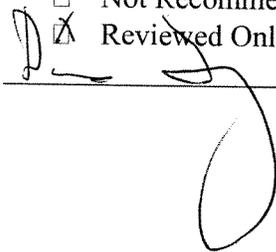
55 BE IT FURTHER RESOLVED that compensation authorized pursuant to Resolution No 54-  
56 11 shall continue until the above resolution becomes effective, the first day of the 2014-16  
57 term, commencing in April 2014.

Funding Amount: \$ \_\_\_\_\_ Funding Source: 2014  
Date Finance Committee Advised: \_\_\_\_\_  
Finance Committee Recommendation: \_\_\_\_\_  
Date Submitted to County Board: November 12, 2013  
Effective Date: April 15, 2014  
Submitted and Sponsored By the Polk County Administrative Committee

  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Review By County Administrator:

- Recommended
- Not Recommended
- Reviewed Only

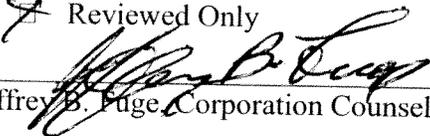
  
\_\_\_\_\_

C2

Dana Frey, County Administrator

Review By Corporation Counsel:

- Approved as to Form
- Recommended
- Not Recommended
- Reviewed Only

  
 \_\_\_\_\_  
 Jeffrey B. Fuge, Corporation Counsel

At its annual meeting held on November 12, 2013, the Polk County Board of Supervisors adopted the above-entitled resolution, Resolution No. \_\_\_\_-13: Resolution To Fix Compensation of County Board Supervisors and Citizen Committee Members, Commencing April 2014 Term, by a two-thirds majority vote of \_\_\_\_ in favor and \_\_\_\_ against.

\_\_\_\_\_  
 William Johnson, IV, County Board Chairperson

Dated: \_\_\_\_\_

Attest: \_\_\_\_\_  
 Carole Wondra, Polk County

Dated: \_\_\_\_\_

D

Resolution No. 43-13  
Resolution to Set Library Service Rates  
(§ 43.12, Wis. Stats.)

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE POLK COUNTY  
BOARD OF SUPERVISORS,

Ladies and Gentlemen:

1 TO THE HONORABLE MEMBERS OF THE POLK COUNTY BOARD OF SUPERVISORS

2 Ladies and Gentlemen:

3 WHEREAS, Polk County provides annual funding for library services to public libraries in Polk  
4 County and to each public library in an adjacent county in an amount set forth in Wisconsin  
5 Statute § 43.12; and

6 WHEREAS, it is in the public interest for local governments to provide equitable and adequate  
7 funding for public libraries; and

8 WHEREAS, Polk County adopted Resolution 27-13, the Resolution to Adopt the Polk County  
9 Plan for Library Service, 2013-2018, on August 20, 2013 which calls for such funding; and

10 WHEREAS, the County Plan for Library Service referred to above calls for funding, consistent  
11 with Wisconsin Statute § 43.12, as follows:

12 "Provide 100% reimbursement to each public library established under Chapter 43 of  
13 Wisconsin Statutes located in whole or part of Polk County, serving Polk County  
14 residents without a library calculated by the formula included in Wisconsin Statutes  
15 43.12(1).

16 "Maintain the reimbursement rate to outside county libraries at a rate of 70% of the cost  
17 of circulation."

18 WHEREAS, in order to provide funding for library services to libraries, Polk County may levy a  
19 tax to provide funds for such services, pursuant to Wisconsin Statutes § 43.64(1); and

20 WHEREAS, a municipality that has a public library may apply for exemption from the county  
21 tax if the municipality levies a local tax for library services in an amount that is equal to what the  
22 county would have provided, pursuant to Wisconsin Statute § 43.64(2).

23 NOW, THEREFORE, BE IT RESOLVED, that, pursuant to s. 43.12(1), Wis. Stats., the Polk  
24 County Board of Supervisors sets the rate of county library levy funding (reimbursement rates)  
25 for municipal libraries located in Polk County at One Hundred (100%) Percent of 1997  
26 Wisconsin Act 150 Funding.

D1

27 BE IT FURTHER RESOLVED, that pursuant to s. 43.12, Wis. Stats., the Polk County Board of  
28 Supervisors sets the rate of county library levy funding (reimbursement rates) for municipal  
29 libraries located in counties adjacent to Polk County at Seventy (70%) Percent of 1997  
30 Wisconsin Act 150 Funding.

31 BE IT FURTHER RESOLVED, that pursuant to ss. 43.64(1) and 70.62(1), Wis. Stats., the Polk  
32 County Board of Supervisors shall by separate resolution levy an amount of tax sufficient to  
33 provide funds for such library service consistent with the rates set by this resolution and shall  
34 include any amount of such tax in the amount of taxes determined to be levied.

Funding Amount and Source: To Be Determined by Separate Resolution  
Date of Finance Committee Recommendation: \_\_\_\_\_  
Finance Committee Recommendation: \_\_\_\_\_  
Date Submitted to County Board: November 12, 2013  
Effective Date: Upon Passage

Submitted and Sponsored By:  
Kathryn Kresley  
\_\_\_\_\_  
\_\_\_\_\_

Review By County Administrator:  
 Recommended  
 Not Recommended  
 Reviewed Only  
Dana Frey  
Dana Frey, County Administrator

Review By Corporation Counsel:  
 Approved as to Form  
 Recommended  
 Not Recommended  
 Reviewed Only  
Jeffrey B. Fuge  
Jeffrey B. Fuge, Corporation Counsel

(Continued on Next Page)

D2

COUNTY BOARD ACTION

After providing advance requisite notice, the Polk County Board of Supervisors did at its regular meeting of November 12, 2013, adopt the above-entitled resolution: Resolution No. \_\_\_\_-13: Resolution to Set Library Service Rates (§ 43.12, Wis. Stats.), by a simple majority vote of \_\_\_\_ in favor and \_\_\_\_ against.

\_\_\_\_\_  
William Johnson, IV, County Board Chairperson

Dated: \_\_\_\_\_

Attest: \_\_\_\_\_  
Carole Wondra, Polk County Clerk

Dated: \_\_\_\_\_

**POLK COUNTY BOARD OF SUPERVISORS**

Minutes from Tuesday, November 12, 2013 & Public Hearing on 2014 Budget  
Polk County Government Center – County Board Room  
Balsam Lake, WI 54810

Chairman Johnson called the regular November 12, 2013 meeting of the Polk County Board of Supervisors to order at 6:00 PM.

Chairman Johnson recognized the County Clerk for purposes of receiving evidence of proper notice. The County Clerk stated that the notice of meeting was properly posted in three public buildings, published in a legal newspaper in accordance with Wisconsin Statute Section 985.02 and posted on the county website the week of November 4, 2013. In addition, the Office of County Clerk distributed on October 31, 2013 copies of such notice of meeting and proposed resolutions to supervisors in accordance with Article 3, Section 2 of the County Board Rules of Order. The Clerk also stated that notice of the Public Hearing was published in the legal newspaper, posted in three public buildings and posted on the county website the week of October 23, 2013. Chairman Johnson recognized Corporation Counsel, Jeffrey Fuge, for purposes of receiving legal opinion with respect to sufficiency of notice. The County Board received the verbal opinion of Corporation Counsel that the advance written meeting notice and notice of public hearing, posted and published as described by the clerk satisfied the applicable provisions of Wisconsin Open Meetings Law and the applicable procedural provisions of the Polk County Board Rules of Order.

Chairman Johnson recognized the County Clerk for purposes of taking roll call. Roll call was taken with 23 members present.

Chairman Johnson led the pledge of Allegiance.

The time of reflection was offered by Supr. Scoglio.

**Chairman Johnson called for a motion to approve the Consent Agenda noting that it would be necessary to handle the resolutions in a different order than that listed on the published agenda, and noting a correction to the numbering of Resolution A from 41-13 to 44-13. Motion (Brown/Jepsen) to approve the Consent Agenda. Motion carried by unanimous voice vote.**

Time was given for public comment.

Time was given for committee questions and answers by the board members.

Chairman Johnson presented the Chairman's Report.

Chairman Johnson recognized Administrator Frey for purposes of receiving the monthly Administrator's report.

**Chairman Johnson called for a motion to approve the Administrator's confirmation of Erica Kamish to the Board of Health. Motion (Schmidt/Brown) to approve the confirmation. Motion carried by unanimous voice vote.**

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November 12, 2013

**Chairman Johnson called to the floor, Resolution No. 42-13, Cancellation of Outstanding Orders. Motion (Masters/Hartung) to approve said resolution.** Administrator Frey addressed the resolution. **Chairman called for a voice vote on the motion to approve Resolution No. 42-13. Motion carried** by unanimous voice vote. Resolution adopted.

**Chairman Johnson called to the floor, Resolution No. 43-13, Resolution to Set Library Service Rates. Motion (Kienholz/Brown) to approve said resolution.** Supr. Kienholz addressed the resolution.

At 7:00 p.m. Chairman Johnson declared debate on Resolution 43-13 suspended for the purpose of convening the public hearing on the 2014 Polk County Budget as noticed.

Chairman declared the Public Hearing on the 2014 Budget open.

Chairman Johnson called for a 10 minute recess for the purpose of setting the room for the County Administrator to provide the Board a presentation of the proposed 2014 Budget

At 7:13 p.m. Chairman Johnson called the Board back to order for receipt of County Administrator presentation on the 2014 budget.

Back in Session.

Administrator Frey presented a brief overview of the proposed 2014 Polk County Budget. Chairman Johnson offered a time for public testimony regarding the 2014 Budget.

At 7:35 p.m. Chairman Johnson declared the Public Hearing Closed.

**Chairman Johnson called Resolution 43-13 back to the floor, resuming debate on the same. A ballot vote on the motion to approve Resolution 43-13 was requested. Resolution 43-13, Resolution to Set Library Service Rates, failed** by a ballot vote of 4 yes/19 no. Voting yes: Suprs. Kienholz, Caspersen, W. Johnson & Nelson. Voting no: Suprs. Stroebel, Masters, Scoglio, Edgell, Luke, Engel, H. Johansen, Schmidt, D. Johansen, Brown, Magnafici, Hartung, Arcand, Moriak, Cockroft, Bergstrom, Demulling, O'Connell & Jepsen.

**Chairman Johnson called to the floor, Resolution No. 38-13, Resolution to Fix Compensation of County Board Supervisors and Citizen Committee Members, Commencing April 2014 Term. Motion (Masters/Brown) to approve said resolution.** Chairman Johnson addressed said resolution.

**Motion (Schmidt/Brown) to amend Resolution No. 38-13 as follows:**

**\*Strike present language on lines 18 thru 25 and insert as follows:**

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November 12, 2013

**“Supervisors will be compensated \$100.00 per diem for each County Board meeting, Committee of the Whole meeting and for each Standing Committee meeting.”**

**\*Strike on Line 27 ~~Forty (\$40.00)~~ and insert with “One Hundred (\$100.00)”;**

**\*Strike on Line 43, ~~Sixty (\$60.00)~~ and insert with “One Hundred (\$100.00)”; and**

**\*Strike on Line 47, ~~Forty (\$40.00)~~ and insert with “One Hundred (\$100.00)”.**

**Chairman Johnson called for a roll call vote on said amendment. Motion to amend Resolution 38-13 carried** by a vote of 13 yes/10 no. Voting yes: Suprs. Brown, Schmidt, Caspersen, Engel, Edgell, Masters, Scoglio, Moriak, Nelson, Magnafici, Hartung, Jepsen & Johnson. Voting no: Suprs. D. Johansen, H. Johansen, Kienholz, Luke, Stroebel, O’Connell, Bergstrom, Demulling, Arcand & Cockroft.

**Motion (Scoglio/Masters) to further amend Resolution 38-13 by:**

**\*Strike on Lines 14 & 15, ~~Eight Thousand Six Hundred (\$8,600.00)~~ and insert “Five Thousand (\$5,000.00)” & strike \$716.16 and insert “\$416.67”**

**\*Strike on Lines 16 & 17, ~~Four Thousand Six Hundred (\$4,600.00)~~ and insert “One Thousand (\$1,000.00)” & strike \$383.33 and insert “\$83.33”**

**Chairman Johnson called for a voice vote on said amendment to Resolution 38-13. Motion to amend Resolution 38-13 carried** by unanimous voice vote.

**Chairman Johnson called for a vote on the motion to approve Resolution 38-13 as amended. A ballot vote was requested. Motion to approve Resolution 38-13, as amended carried** by a ballot vote of 20 yes/3 no. Voting Yes: Suprs. Edgell, Magnafici, H. Johansen, Brown, Luke, Stroebel, Nelson, Jepsen, Schmidt, Kienholz, Scoglio, D. Johansen, Hartung, Johnson, Moriak, Engel, Caspersen, O’Connell, Masters & Bergstrom. Voting no: Suprs. Arcand, Cockroft & Demulling.  
Resolution adopted.

**Chairman Johnson called to the floor, Resolution No. 44-13, Resolution to Adopt the Polk County Operating and Capital Budget for the Calendar Year 2014 and To Set the 2014 Tax Levy. Motion (Masters/Stroebel) to approve said resolution.** Administrator Frey addressed the resolution and three Amendments (Handouts)

**Motion (Bergstrom/Hartung) to amend Resolution 44-13 with:**

***\*Amendment 1: Technical Amendment***

*On page 3, line 3, strike “559,915” and insert “559,908”.*

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November 12, 2013

On page 3 of the Department Budget Listing, Birth to Three (Fund 14-218), under Revenue, General Property Tax, strike "121,589" and insert "122,509" and under Revenue, Public Charge for Services, strike "55,100" and insert "54,180";

Page 3, Consolidated Contract (Fund 14-227), under Revenues, State Aids, strike "54,212" and insert "59,569", under Expenditures, Personnel, strike "51,106" and insert "50,374", under Professional Services strike "710" and insert "5,310", under Supplies & Expenses strike "2,234" and insert "3,265" and under Fixed Charges strike "162" and insert "620";

Page 4, after Land Information (Fund 24-101), insert a new column to read "Community Development Block Grant (Fund 24-206)" and under Revenues, Public Charge for Services insert "50,000", under Expenditures, Professional Services insert "49,900" and under Fixed Charges insert "100";

Page 5, Highway (Fund 29-710), under Revenues, State Aids, strike "1,509,319" and insert "1,585,905"; under Net Revenues and Expenditures strike "110,000" and insert "186,586"; and

Page 5, Administration (Fund 30-101), under Revenues, State Aids, strike "589,999" and insert "601,015", under Revenues, General Property Tax, strike "(3,089,385)" and insert "(3,090,305)" and under Net Revenues and Expenditures strike "(65,000)" and insert "(54,904)".

Amend all totals and other financial reports accordingly.

**Chairman Johnson called for a voice vote on Amendment #1. Motion to approve Amendment #1- Technical Amendment, carried by unanimous voice vote.**

**Motion (Brown/Magnafici) to amend Resolution 44-13 with:**

**\*Amendment 2: Land and Water Cost Adjustment**

Page 8, strike "wages & benefits + 8%" and insert "wages & benefits + 10%".

**Chairman Johnson called for a voice vote on Amendment #2. Motion to approve Amendment #2- Land and Water Cost Adjustment, carried by unanimous voice vote.**

**Motion (Hartung/Brown) to amend Resolution 44-13 with:**

**\*Amendment 3: Outside agencies**

Page 2 of the Department Budget Listing, Regional Planning (Fund 13-101), under Revenue, General Property Tax, strike "135,406" and insert "134,806" and under Expenditures, West Cap, strike "2,600" and insert "2,000, funding to be withheld pending receipt of information on how that money is expended in Polk County."

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November 12, 2013

**Chairman Johnson called for a roll call vote on Amendment #3. Motion to approve Amendment #3-Outside Agencies, failed** by a roll call vote of 10 yes/13 no. Voting yes: Suprs. Brown, Schmidt, Edgell, Masters, Scoglio, Magnafici, Hartung, O'Connell, Bergstrom, & Demulling. Voting no: Suprs. D. Johansen, H. Johansen, Kienholz, Caspersen, Engel, Moriak, Luke, Nelson, Stroebel, Jepsen, Arcand, Cockroft & Johnson.

**Motion (Hartung/Jepsen) to amend Resolution 44-13 with:**

***Amendment : Minimum lease payment for County-owned commercial or residential property***

*On page 2, line 30, after "property" insert:*

*"provided that the annual total of lease payments for County-owned real property that is or could be used for commercial or residential purposes for any lease effective after January 1, 2014, may not be less than the cost to the County of maintenance, insurance and utilities plus \$2 per square foot of property subject to the lease, increasing by \$1 per year in 2015 and each year thereafter until market rental rates are reached"*

**Chairman Johnson called for a roll call vote on said Amendment. Motion to approve Amendment to Resolution 44-13 failed** by a roll call vote of 7 yes/16 no. Voting yes: Suprs. Brown, Schmidt, Edgell, Scoglio, Magnafici, Hartung, & Cockroft. Voting no: Suprs. D. Johansen, H. Johansen, Kienholz, Caspersen, Engel, Masters, Moriak, Luke, Nelson, Stroebel, Jepsen, O'Connell, Bergstrom, Demulling, Arcand & Johnson.

**Motion (Masters/Stroebel) to refer said amendment on Lease Payment for County Owned Property to Property Committee for review, development and recommendation. Chairman called for a voice vote on said motion to refer. Motion to refer said amendment to committee carried** by unanimous voice vote.

**Chairman Johnson called for a voice vote to approve Resolution 44-13, Resolution to Adopt the Polk County Operating and Capital Budget for the Calendar Year 2014 and to Set the 2014 Tax Levy, as amended. Motion carried** by voice vote. Resolution adopted.

Supervisors Reports were given.

Motion (D. Johansen/Nelson) to adjourn. Motion carried by unanimous voice vote. Chairman Johnson declared meeting adjourned 9:28p.m.