

Meeting Notice
Polk County Administrative Committee
Polk County Government Center, 100 Polk County Plaza, County Board Room
Balsam Lake, Wisconsin
Tuesday November 19, 2013 at 10:30 a.m.

(A quorum of the County Board may be present. The Committee may take up any subject matter noticed herein at anytime during the meeting regardless of the location of such subject matter on the meeting notice at the time of issuance.)

Order of Business
(Open Session)

Preliminary Matters:

1. Call to Order
2. Consider corrections to the noticed agenda
3. Consider corrections to the minutes of the September 30, 2013 Meeting
4. Public Comment

Committee Business:

5. Consider, Develop and Recommend Proposed Ordinance to Declare the County of Polk Self Organized
6. Recommendation on Proposed Ordinance Regarding the Appointment and Term of the County Office of Highway Commissioner

Closing Matters:

7. Committee Calendar: Next Meetings and Agenda Items
8. Adjourn

This meeting is open the public according to WI Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

William Johnson Kristine Kremer-Hartung Dean Johansen George Stroebel Jay Luke

Administrative Committee Minutes - Tuesday, November 19, 2013

Chairman Johnson called the Administrative Committee meeting to order at 10:30a.m. in the Polk County Board Room. Members present were: Supervisors Wm. Johnson, Jay Luke, George Stroebel, and Kristine Kremer-Hartung. Supervisor Dean Johansen was excused.

Also present were: County Clerk, Carole Wondra, Administrator Frey and Corporation Counsel, Jeff Fuge, Bob Kazmierski from UW Extension and Supr. Pat Schmidt.

Motion (Luke/Kremer-Hartung) to approve the agenda as posted. Approved by unanimous voice vote.

Motion (Stroebel/Luke) to approve the minutes of the September 30, 2013 meeting. Approved by unanimous voice vote.

Chairman asked for any public comment, and there was none offered.

Committee Business:

Corporation Counsel Fuge distributed and addressed handouts detailing information on County Self Organization and a draft Ordinance to Declare the County of Polk Self-Organized.

Motion (Luke/Kremer-Hartung) to bring said Ordinance, as written, to the December County Board meeting, for the purpose of declaring self-organization. Motion to bring Ordinance to County Board carried unanimously.

Administrator Frey addressed the matter of the Ordinance regarding the appointment and term of the county Highway Commissioner. A handout was provided by Corporation Counsel Fuge of a survey of other counties with regard to terms/at-will/just cause, for said position.

Motion (Luke/Stroebel) to bring the Ordinance Regarding the Appointment and Term of the County Office of Highway Commissioner, with a recommendation to approve the ordinance, to the December 2013 County Board meeting. Motion to bring said Ordinance to County Board carried unanimously.

No date set for future Administrative meeting. Meeting will be set as needed.

Motion (Kremer-Hartung/Luke) to adjourn. Unanimously carried. Meeting adjourned 11:00a.m.