

# Polk County Board of Supervisors

Polk County Government Center  
100 Polk County Plaza, Balsam Lake, WI  
County Board Room

**Tuesday, December 17, 2013**  
**\*Amended Agenda, Dec. 16, 2013**  
**Regular Business Meeting, 6:00 p.m.**

## Open Session

1. Call to Order
2. Evidence of Proper Notice
3. Roll Call
4. Pledge of Allegiance
5. Time of Reflection – Supr. Moriak
6. **Consent Agenda**
  - \*Consideration of noticed agenda for December 17, 2013 meeting;
  - \*Consideration/corrections to the published minutes of November 12, 2013 County Board Meeting
7. Public Comments - 3 minutes per person- not to exceed 30 minutes total
8. Time for Committee Q&A (if any)
9. Presentation by Bob Meyer for WITC
10. Presentation on the Indianhead Veteran's Memorial Project
11. Approval of Polk County Forest Annual Work Plan 2014
12. Chairman's Report, Wm. Johnson
13. County Administrator's Report, Dana Frey
14. **Proposed Resolutions and Ordinances**
  - A. **Resolution No. 45-13**, Resolution to Grant a Zoning District Change and to Amend Zoning District Map for the Town of Beaver
  
  - B. **Ordinance No. 46 -13**: Ordinance Regarding the Appointment and Term of the County Office of Highway Commissioner  
Confirmation of Administrator's Appointment of Steve Warndahl as Highway Commissioner
  
  - C. **Resolution 47 -13**: Resolution to Appropriate Funds for Court Video Teleconferencing Equipment
  
  - D. **Ordinance 48 -13**: Ordinance to Declare the County of Polk Self-Organized
  
  - \*E. **Resolution 49-13**: Resolution to Outlaw the Use of Drones
  - \*F. **Resolution 50-13**: Resolution Declaring English as the Official Language of Polk County
  - \*G. **Resolution 51-13**: Resolution to Ratify Labor Agreement with Wisconsin Professional Police Association – Field Services Association Local 201 for Period Beginning January 1, 2014
15. Supervisor's Reports
16. Adjourn

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made.

# POLK COUNTY FOREST ANNUAL WORK PLAN 2014

## THE HONORABLE POLK COUNTY BOARD OF SUPERVISORS

Following is the annual Polk County Forest work plan for the calendar year 2014. The plan gives direction and meaning to the proposed County Forest budget, and further defines and supplements the County Forest Comprehensive Land Use Plan and emphasizes the current needs of the County Forest program. This plan is needed to comply with Wis. Statute 28.11(5) and Chapter NR47.75 of the Wisconsin Administrative Rules for the administration of the County Forest Administrator Grant program.

### REFERENCES

1. Annual integrated Planning Meeting held on October 3, 2013.
2. Polk County Fifteen Year Comprehensive Land Use Plan (2006-2020)

### THE POLK COUNTY FOREST

The Polk County Forest (PCF) is 17,144 acres in size.

The following list shows the acreage of forest land by its type classification:

Forest Type Acreage	Forest Type	Forest Type Description	Stands	Acres	Percent of Forested Acres	Percent of Reoon Acres
	A	ASPEN	112	3,523	22 %	21 %
	BW	WHITE BIRCH	2	15	0 %	0 %
	MR	RED MAPLE	1	19	0 %	0 %
	NH	NORTHERN HARDWOODS	16	577	4 %	3 %
	O	OAK	47	3,507	22 %	21 %
	OX	SCRUB OAK	123	3,951	25 %	23 %
	PJ	JACK PINE	85	2,775	17 %	16 %
	PR	RED PINE	50	1,416	9 %	8 %
	PW	WHITE PINE	6	130	1 %	1 %
	SB	BLACK SPRUCE	1	2	0 %	0 %
	SH	SWAMP HARDWOODS	2	81	1 %	0 %
	SW	WHITE SPRUCE	2	27	0 %	0 %
	T	TAMARACK	4	67	0 %	0 %
<b>Total:</b>			<b>451</b>	<b>16,090</b>	<b>101 %</b>	<b>93 %</b>

Non-Forest Type Acreage	Forest Type	Forest Type Description	Stands	Acres	Percent of Non-Forested Acres	Percent of Reoon Acres
	G	UPLAND GRASS	10	46	5 %	0 %
	GH	HERBACEOUS VEGETATION	4	15	2 %	0 %
	K	MARSH	2	51	6 %	0 %
	KB	MUSKEG BOG	3	45	5 %	0 %
	KEV	EMERGENT VEGETATION	5	179	20 %	1 %
	KG	LOWLAND GRASS	2	19	2 %	0 %
	KH	LOWLAND HERBACEOUS VEGETATION	1	100	11 %	1 %
	L	WATER	3	70	8 %	0 %
	LB	LOWLAND BRUSH	2	38	4 %	0 %
	LBA	LOWLAND BRUSH - ALDER	7	96	11 %	1 %
	LM	MINOR LAKE	6	126	14 %	1 %
	LMS	MINOR STREAM	2	58	6 %	0 %
	ROW	RIGHT OF WAY	8	38	4 %	0 %
	UB	UPLAND BRUSH	3	29	3 %	0 %
<b>Total:</b>			<b>58</b>	<b>910</b>	<b>101 %</b>	<b>4 %</b>

\*Percentages may not sum to 100% due to rounding

## ROADS

PCF receives state aid money for the maintenance of 7.61 miles of primary roads. These roads are maintained as needed. Plans for 2014 include improving 5 road crossings in Sterling Township.

The County Forest has many miles of secondary forest roads that have been built primarily by loggers in conjunction with timber sales. These roads are now serving a wide range of uses including the hauling of forest products, snowmobile trails, and hunter/walking trails. Many of the new logging roads are bermed or gated to restrict motorized use. These roads are either seeded or allowed to naturally re-vegetate.

## TIMBER SALE ADMINISTRATION

Timber sale administration is an important part of forest management. The Forest Administrator is responsible for the selling, contract compliance, and record keeping on all County Forest sales. Most PCF sales are sold as combination mill scale for pulp products and woods scaled for logs although we are now trying to sell more lump sum sales for ease of administration.

## TIMBER SALE PLANNING AND ESTABLISHMENT

Timber harvests that are properly designed and implemented are vital to maintaining a healthy and vigorous forest. There are many social, environmental, and economic benefits derived from a managed harvest program. Professional implementation of proper forest management and harvest techniques is essential. The timber harvest goal is to produce a sustained yield of forest products using harvest techniques that are suited to regeneration and growth needs of each forest type. The goal is to develop a regulated harvest in which the same number of acres or same volume of wood could be harvested each year for perpetuity. Compartment reconnaissance information will be used as a guide to determine stands where timber harvests are needed.

The goal for 2014 will be to setup and sell the following number of acres per timber type. These acreage goals are based on the long term average harvest and will vary from year to year. These acreage goals do not include salvage sales that may occur due to unforeseen circumstances.

15 Year Average (acres)	Forest Type Description
28	ASPEN
1	WHITE BIRCH
30	NORTHERN HARDWOODS
211	OAK
85	SCRUB OAK
76	JACK PINE
45	RED PINE
8	WHITE PINE
1	WHITE SPRUCE
<b>485</b>	

Information about specific timber sale establishment plans may be obtained by contacting the Polk County Forestry Department, 100 Polk County Plaza suite 40, Balsam Lake, WI 54810 (715) 485-9265

## FOREST RECONNAISSANCE

The goal for the PCF is to have all recon less than 20 years old. Currently, all forest reconnaissance is less than 15 years old on the County Forest. Forest reconnaissance is done following the completion of a timber sale and when a land is physically entered and subsequently re-scheduled for a later harvest date. In addition to these on-going updates, in 2014 we will work towards entirely updating at least one compartment.

	Total Acres	Forested Acres	Acres of Recon by age and % of Total Acres*											
			< 5 years		5-10 years		11-15 years		16-20 years		21-30 years		>30 years	
			(acres)	(%)	(acres)	(%)	(acres)	(%)	(acres)	(%)	(acres)	(%)	(acres)	(%)
	17,000	16,090	8,226	48.39	5,557	32.69	3,198	18.81	0	0.00	0	0.00	0	0.00
Total:	17,000	16,090	8,226	48.39	5,557	32.69	3,198	18.81	0	0	0	0	0	0

## TIMBER STAND IMPROVEMENT (TSI)

TSI projects that are most likely to happen for 2014 include hand release of naturally regenerated and planted pine in the Town of Sterling. More surveys of potential project areas must be done before any projects will be established. Decisions on TSI are typically made in the spring of the year.

## REFORESTATION

In April, three sites will be planted for a total of 152 acres. We will be planting 72,100 containerized Jack pine, 30,600 bare root Jack Pine and 23,200 bare root Red Pine on these sites.

In 2014, all of the containerized Jack Pine that we are using came from our own seed stock that we collected in 2012. We will continue to collect Jack Pine seed each year and continue to have that seed grown into seedlings for planting.

## FOREST PROTECTION

We will continue to cooperate with the WI Dept. Of Natural Resources by:

1. Improving and maintaining fire lanes.
2. Continue annual meetings to evaluate Forest operations, facilitated by WI-DNR
3. Support fire suppression efforts when needed.
4. Monitor insect and disease issues with the aid of DNR, and take appropriate action when necessary.

## LAND ACQUISITION

Lands within the County Forest boundaries or areas of special or unique values may be recommended to the County Board for acquisition as they become available and upon a determination by the Property, Forestry, and Recreational Committee that ownership of those lands is beneficial to the people of Polk County.

## SURVEYING

We will continue our property line maintenance and establishment with the aid of the County Surveyor. Surveys are generally needed to prevent trespass or to clarify boundaries in order to continue management.

## WILDLIFE HABITAT PROJECTS

Polk County will continue to develop and implement projects in cooperation with DNR wildlife personnel. This year we will continue efforts to regenerate Jack Pine in the Sterling Township, with the aid of dime an acre grants.

## MISCELLANEOUS

- A. Issue firewood cutting permits.
- B. Respond to public inquiries and issues as they arise.
- C. Increase signage on the Forest to identify boundaries, roads, and natural features.
- D. Work with other departments (i.e. Land & Water) for education classes for students and adults.
- E. Recreation: The Administrator is also the Parks Assistant. Work includes but is not limited to: attending meetings, clearing trails, writing permits, writing grants, county park maintenance/improvements and overall county recreational opportunity awareness. Currently the County Forest supports organized ATV/UTV, horse, snowmobile, and hiking trails.
- F. Attend all Wisconsin County Forest Association meetings and multiple training sessions.
- G. Forest Certification: Polk County will continue its commitment to be qualified for Sustainable Forestry Initiative (SFI) certification.

## ESTIMATED PROJECT COSTS AND ADMINISTRATORS SALARY

-- REGENERATION: Tree planting	\$ 8,000
Pine release	\$ 2,000
-- ROAD MAINTENANCE	\$ 5,000
-- ADMINISTRATOR	
SALARY	\$60,440
SOCIAL SECURITY	\$ 4,624
RETIREMENT	\$ 4,231
HEALTH INSURANCE	\$ 6,883
LIFE INSURANCE	\$ 155
DISABILITY	\$ 175
FLEX COMP FEES	\$ 26
SHORT TERM DISABILITY	\$ 242
<b>TOTAL</b>	<b>\$76,776</b>

## GRANTS AND FUNDING

ADMINISTRATORS GRANT: pays 50% of administrator's fee for services.

DIME PER ACRE GRANT: \$0.05 per County Forest acre used for wildlife habitat development.

COUNTY FOREST ROADS GRANT: \$360.00 per mile for road maintenance.

INTEREST FREE LOANS: Variable Acreage Share Loan and Project Loans. These loans are interest free and are paid back from annual stumpage revenues at 20% of annual revenues. These loans are used to aid in a wide variety of projects on the County Forest and for land purchases.

SUSTAINABLE FORESTRY GRANT: Awarded twice a year. It's used on projects that promote sustainable forestry practices on the County Forest.

COUNTY FUNDS: The Forestry Department begins each year with a negative levy amount of over \$90,000. The department typically covers all of its expenses and most (if not all) of the negative levy amount through timber sales and grant funding.

**Administration Analysis of Ordinances and Resolutions**  
**December 17 Regular Meeting of the Polk County Board of Supervisors**

**A. Resolution No. 45-13, Resolution to Grant a Zoning District Change and to Amend Zoning District Map for the Town of Beaver**

If adopted, would rezone two acres of property in the Town of Beaver from agricultural to commercial at the request of the property owner. The Land Information Committee has held a public hearing on this rezoning with no objections raised and no objections have been received from the Town of Beaver.

If not adopted, this zoning change would be disallowed.

**B. Ordinance No. 4<sup>6</sup>-13: Ordinance Regarding the Appointment and Term of the County Office of Highway Commissioner**

If adopted, would repeal an ordinance establishing a four-year term for the Highway Commissioner. This ordinance is largely obsolete under an administrator form of government, and it appears no other county with such form of government has a term. Under an administrative coordinator form of government, the commissioner is elected by a majority of the County Board for a specific term; Polk County currently has a four year term, expiring December 31. Under an administrator form of government, the Highway Commissioner not elected but appointed by the county administrator as an at-will employee like every other (non-elected) department head [Wis. Stat. § 83.01(1)(c) and § 59.18(2)(b)].

If not adopted, would require reappointment every four years and, in addition, could be cause for litigation should early termination someday prove necessary. It would not directly affect the tenure of the Highway Commissioner.

**C. Resolution 4<sup>7</sup>-13: Resolution to Appropriate Funds for Court Video Teleconferencing Equipment**

If adopted, would equip one courtroom with video teleconferencing equipment, allowing some court procedures through interactive video, not in person, saving in prisoner transportation costs. Although Polk County has some equipment now, it is not reliable enough for scheduled court use and would be replaced. This project is funded by a \$7,000 (net) loan from the Asset Protection and Internal Investment revolving loan fund, paid back through savings of \$4,000 per year in Sheriff overtime costs and \$4,000 IT costs by abandoning the old system, allowing for a two-year payback with savings ongoing following the loan repayment. The Courts, DA, and Sheriff have endorsed this project.

If not adopted, this equipment would not be installed and these future savings would not occur.

**D. Ordinance 4<sup>8</sup>-13: Ordinance to Declare the County of Polk Self-Organized**

If adopted, a future County Board could adopt three organizational changes permitted under Wis. Stat. §59.10(1):

1. Staggered terms for Supervisors, retaining two year terms but with one-half elected every year instead of the current procedure where all Supervisors stand for election in April of even-numbered years.

2. Flexibility in setting County Board member compensation (compensation for the next term is already set). For example, state law limits the number of compensated County Board meetings to 25 in one year, but a future Board may use a committee of the whole system instead of the current committee structure; this action would allow compensation if the Board met more than 25 times per year.
  3. A different method for filling vacant Supervisor positions, such as an open nomination-election processes, instead of the now required appointment by the Board chair and confirmation by the full County Board.
- If not adopted, these organizational options would not be available.

RESOLUTION 45-13

A

Resolution to Grant a Zoning District Change and to Amend Zoning District Map for the Town of Beaver

TO THE HONORABLE BOARD OF SUPERVISORS OF THE COUNTY OF POLK WISCONSIN:

WHEREAS, Georgeina O'Connell has petitioned the Polk County Board of Supervisors requesting that a parcel of real estate be rezoned Commercial District, thereby removing said parcel from the Agricultural District; and

WHEREAS, the Town Board of Beaver has not objected to said District Change; and

WHEREAS, a public hearing was held on Wednesday, December 4, 2013, at 9:00am, at the Polk County Government Center by the Land Information Committee of the Polk County Board of Supervisors as required by the provisions of Wisconsin Statute Section 59.69 (5) (e) regarding said District Change; and

WHEREAS, at said public hearing no objections were filed with regard to said proposed Zoning District Change; and

WHEREAS, the Land Information Committee of the Polk County Board of Supervisors has reviewed said proposed Zoning District Change, and has recommended that the Polk County Board of Supervisors grant said proposed change.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors grants the proposed zoning change.

BE IT FURTHER RESOLVED that, pursuant to Wisconsin Statute Section 59.69(5)(e), the Polk County Board of Supervisors does hereby amend the Polk County Comprehensive Land Use Ordinance to provide that the following described parcel of real estate be removed from the Agricultural District and be rezoned in the Commercial District:

A parcel of land located in part of the NW1/4 of the SW1/4 of Section 22, T34N, R15W, Town of Beaver, Polk County, State of Wisconsin; described as follows: Commencing at the W1/4 Corner of Section 22; thence N89°39'25"E, along the east-west 1/4 line, 260.41 feet to the point of beginning; thence S00°13'35"E 439.40 feet; thence N89°39'25"E 226.61 feet; thence N00°20'35"W 151.23 feet to the end of the centerline of a town road (145th Avenue); thence N15°24'43"W, along said centerline, 202.32 feet to the point of curvature of a 170.00 foot radius curve, concave southwesterly, whose central angle measures 38°37'37", whose chord bears N34°43'31.5"W and measures 112.45 feet; thence northwesterly, along the arc of said curve and said centerline, 114.61 feet to said east-west 1/4 line; thence S89°39'25"W, along said east-west 1/4 line, 109.61 feet to the point of beginning. Described parcel contains 2.00 acres (87,130 Sq. Ft.).

BE IT FURTHER RESOLVED that said district change to be recorded on the Zoning District map of the Town of Beaver, which is on file in the office of the Polk County Zoning Administrator pursuant to Section II (2) of the Polk County Comprehensive Land Use Ordinance.

Funding Amount & Source: Not applicable  
Finance Committee Recommendation: Not applicable  
Effective Date: Upon Passage & Publication

Submitted & sponsored by the Land Information Committee:

*James A. Edgers*  
*Craig Morak*  
*[Signature]*  
*[Signature]*

Review By County Administrator:

AI

- Recommended
- Not Recommended
- Reviewed Only

[Signature]  
Dana Frey, County Administrator

Review By Corporation Counsel:

- Approved As to Form
- Recommended
- Not Recommended
- Reviewed Only

[Signature]  
Jeffrey [unclear], Corporation Counsel

At its regular business meeting on \_\_\_\_\_, the Polk County Board of Supervisors adopted the above-entitled resolution, Resolution \_\_\_\_\_ - \_\_\_\_: Resolution to Grant a Zoning District Change and to Amend Zoning District Map for the Town of Beaver, by a simple majority vote of \_\_\_ in favor and \_\_\_ against.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at Polk County Wisconsin.

\_\_\_\_\_  
William Johnson, IV, County Board Chairperson

Attest: \_\_\_\_\_  
Carole Wondra, Polk County Clerk

A2

# Polk County Land Information Department

Zoning | Planning | Mapping | Surveyor



100 Polk County Plaza, Suite 130  
Balsam Lake, WI 54810

Phone (715) 485-9279  
Fax (715) 485-9246

Sara McCurdy, Director

TO: County Board Supervisors  
FROM: Zoning Administration  
DATE: December 4, 2013  
RE: District Change from Agricultural (A-1) to Commercial  
Pt of NW 1/4 of the SW 1/4, Sec 22/T34N/R15W, town of Beaver

On Wednesday, December 4, 2013, Georgeina O'Connell petitioned the Polk County Land Information Committee to rezone 2 acres located on the above captioned property in the town of Beaver. The request is to rezone an Agricultural (A-1) district to Commercial district. At the public hearing, no objections were filed and the Land Information Committee recommends the proposed change. This is requested for wedding dances and events, seasonally.

If the County Board approves the district change, the following uses will be allowed:

- |   |                             |
|---|-----------------------------|
| 1) Single/Multiple Family dwellings                                 | 10) Home occupations        |
| 2) Churches, schools  | 11) Professional offices    |
| 3) Lodging & boarding homes   | 12) General farming         |
| 4) Municipal buildings  | 13) Mobile home parks       |
| 5) Accessory buildings  | 14) Roadside stands         |
| 6) Private Clubs  | 15) Drive-in theaters       |
| 7) Gardening  | 16) Municipal warehouses    |
| 8) Municipal parks & playgrounds                                    | 17) Garage incinerators     |
| 9) Telephone, telegraph & power<br>distribution poles & substations | 18) Municipal sewage plants |
|   | 19) Recycling plants        |
|   | 20) Hot mix plants          |

The following uses will be allowed only after written approval by the Polk County Board of Adjustments:

- |                               |                      |
|-------------------------------|----------------------|
| 1) Medical institutions       | 10) Kennels          |
| 2) Correctional institutions  | 11) Quarrying        |
| 3) Charitable institutions    | 12) Slaughter houses |
| 4) Medical offices            | 13) Game farms       |
| 5) Contractor's storage yards | 14) Service stations |
| 6) Fur farms                  | 15) Public garages   |
| 7) Charcoal kilns             | 16) Private stables  |
| 8) Pea viners                 | 17) Tack shops       |
| 9) Sawmills                   | 18) Salvage yards    |

The following use will only be allowed as a special exception with County Board approval:

- 1) Landfills -- public or private.

B

ORDINANCE NO. 46-13:

Ordinance Regarding the Appointment and Term of the County Office of Highway Commissioner

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE POLK COUNTY BOARD OF SUPERVISORS:

WHEREAS, pursuant to §83.01, Wis. Stats., the Polk County Board of Supervisors enacted an Ordinance No. 1-98, and amended said ordinance by Resolution No. 62-05, to establish with respect to the County Highway Commissioner the appointment of such office by election, the term of office and the procedures for filling the vacancy of such office; and

WHEREAS, the manner of appointment for the office of County Highway Commissioner as set forth in the noted county ordinance and resolution conflicts with the legislative mandate as found in §§ 17.10(6), 17.22, 59.18(2)(b) and 83.01(1)(c), Wis. Stats., that directs that office of County Highway Commissioner shall be appointed and supervised by the County Administrator; and

WHEREAS, the present term of County Highway Commissioner expires under the current ordinance on December 31, 2013; and

WHEREAS, it is appropriate and in the interest of the County to the revise the county ordinances and resolutions regarding the appointment and term of the office of County Highway Commissioner to conform with the prescribed appointment and supervisory structure directed by statute prior to the next appointed term of such office; and

WHEREAS, revising the process of appointment of the County Highway Commissioner and setting the term of such office as an indefinite term in conformity with noted state law achieves uniformity in the manner of appointment, supervision and term of county department heads as already provided in existing county personnel policy.

NOW, THEREFORE, the Polk County Board of Supervisors ordains, as follows:

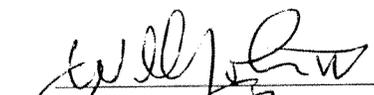
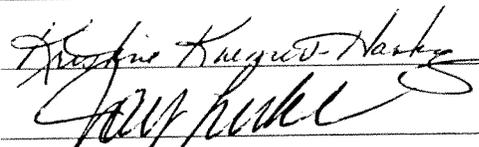
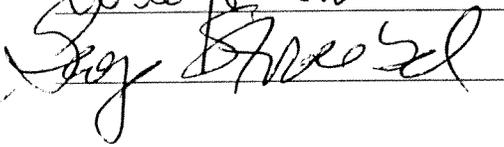
1. Pursuant to §§ 59.18(2)(b) and 83.01(1)(c), Wis. Stats., the office of County Highway Commissioner shall be appointed and supervised by the County Administrator.
2. Pursuant to §83.01(1)(c), Wis. Stats., said appointment shall be subject to confirmation of the Polk County Board of Supervisors.
3. The person so appointed and confirmed as County Highway Commissioner shall take the oath of office and file same in written form with the County Clerk.
4. Consistent with in §§ 17.10(6), 17.22, 59.18(2)(b) and 83.01(2)(b), Wis. Stats., and existing county personnel policy, the County Highway Commissioner shall serve an indefinite term at the pleasure of the County Administrator and any vacancy in the office of County Highway Commissioner shall be filled in the manner of appointment set forth above-herein.
5. That Ordinance No. 1-98 and Resolution No. 62- 05 are hereby repealed and rescinded, respectively.

B1

37 BE IT FURTHER ORDAINED that this ordinance shall be effective upon passage and publication.

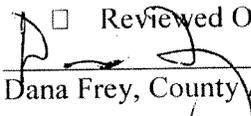
Funding Source/ Funding Amount:	Not Applicable
Date Finance Committee Advised:	Not Applicable
Finance Committee Recommendation:	Not Required
Effective Date:	Upon Passage and Publication
Date Submitted to the Polk County Board:	December 17, 2013

Submitted By:

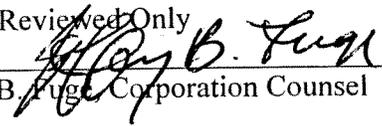
Review By County Administrator:

- Recommended
- Not Recommended
- Reviewed Only

  
 Dana Frey, County Administrator

Review By Corporation Counsel:

- Approved as to Form
- Recommended
- Not Recommended
- Reviewed Only

  
 Jeffrey B. Fugle, Corporation Counsel

County Board Action:

At its regular business meeting on December 17, 2013, after due and proper notice having been provided, the Polk County Board of Supervisors enacted the above ordinance: Ordinance No. \_\_\_-13: Ordinance Regarding the Appointment and Term of the County Office of Highway Commissioner, by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_, against.

\_\_\_\_\_  
 William F. Johnson, IV, County Board Chairperson

Attest: \_\_\_\_\_  
 Carole Wondra, Polk County Clerk

Certification of Publication

C

Resolution No. 47- 2013

Resolution to Appropriate Funds for Court Video Teleconferencing Equipment

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE POLK COUNTY BOARD OF SUPERVISORS:

Ladies and Gentlemen:

1 WHEREAS, the Polk County Board of Supervisors established an internal revolving loan  
2 fund to allow for investment in equipment and services that reduce costs or increase  
3 revenues; and

4 WHEREAS, at present the Polk County Sheriff's Department must incur substantial costs  
5 to transport detainees for court appearances even in cases when such appearances could  
6 have been made using video teleconferencing equipment; and

7 WHEREAS, it is estimated that reduced overtime and other cost savings from a  
8 implementation of a video teleconferencing system will pay for that system in two years  
9 or less; and

10 WHEREAS, there is adequate funding for this expenditure in the Asset Protection and  
11 Internal Investment Account.

12 NOW, THEREFORE, BE IT RESOLVED that pursuant to Section 65.90(5)(a), Wis.  
13 Stats., the Polk County Board of Supervisors amends the Polk County Operating and  
14 Capital Budget for the calendar year 2014, as follows:

- 15 a. The sum of \$15,000 is appropriated from the Asset Protection and Internal  
16 Investment Account for purpose of specific expenditure of purchase and  
17 installation of video teleconferencing equipment in the Justice Center; and  
18
- 19 b. The expenditure of such additional appropriations for such purposes is authorized;  
20
- 21 c. The authorized appropriations for personnel costs in the departmental budget of  
22 the Polk County Sheriff's Department is reduced by \$4,000 to \$ 6,144,541; and  
23
- 24 d. The authorized appropriations for supplies and expenses in the departmental  
25 budget of the Information Technology Department is reduced by \$4,000 to  
26 \$22,800.

27 BE IT FURTHER RESOLVED that in accordance with Section 65.90(5)(a), Wis. Stats.,  
28 the County Clerk is directed to publish a class 1 notice of the changes made to the Polk  
29 County Operating and Capital Budget for the calendar year 2014 as authorized and  
30 approved herein within 10-days after passage of this resolution.

CI

Funding Amount and Source: Asset Protection and Internal Investment Account

Date Finance Committee Advised: December \_\_, 2013

Finance Committee Recommendation: \_\_\_\_\_

Effective Date: Upon Passage and Publication pursuant to Section 65.90(5)(a), Wis. Stats.

Date Submitted to County Board: December 17, 2013

County Board Action: \_\_\_\_\_

Submitted and sponsored by:

*[Signature]*  
\_\_\_\_\_

*Kathryn Kerstof*  
\_\_\_\_\_

12-3-13

*[Signature]*  
\_\_\_\_\_

Review by County Administrator:

- Recommended
- Not Recommended
- Reviewed Only

*[Signature]*  
\_\_\_\_\_

Dana Frey, County Administrator

Review by Corporation Counsel:

- Approved as to Form
- Recommended
- Not Recommended
- Reviewed Only

*[Signature]*  
\_\_\_\_\_

Jeffrey B. Euge, Corporation Counsel

COUNTY BOARD ACTION

At its regular meeting on December 17, 2013, the Polk County Board of Supervisors did adopt the above-entitled resolution, Resolution No. \_\_\_\_ - 2013: Resolution to Appropriate Funds for Court Video Teleconferencing Equipment by a two-thirds vote of its entire membership of \_\_\_\_\_ in favor and \_\_\_\_\_ against.

\_\_\_\_\_  
William Johnson, IV, County Board Chairperson

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POLK COUNTY ORDINANCE No. 48-13:  
Ordinance To Declare the County of Polk Self-Organized  
(Wisconsin Statute Section 59.10(1))

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE POLK COUNTY BOARD OF SUPERVISORS,

WHEREAS, pursuant to §59.10 (1), the Polk County Board of Supervisors is authorized to enact an ordinance which declares the County of Polk, as a self-organized county government; and

WHEREAS, as a self-organized county, the Polk County Board of Supervisors would have greater flexibility than provided in Wisconsin Statutes to establish and to determine administrative and organizational features of county government; and

WHEREAS, an ordinance declaring the county of Polk must be enacted by affirmative majority vote of the entire board membership and then the County Clerk must file a certified copy of such enacted ordinance with the Wisconsin Secretary of State; and

WHEREAS, following requisite filing, the Polk County Board of Supervisors may adopt policies as it determines appropriate regarding staggered terms, compensation for board members and the method for filling county board vacancies.

NOW, THEREFORE, the Polk County Board of Supervisors ordains the above titled ordinance, as follows:

1. This Ordinance is adopted under authority granted by §59.10, Wisconsin Statutes.
2. This ordinance shall be known as the Polk County Self-Organized County Ordinance.
3. For the purpose of improving the ability of the county government to organize its administrative structure, Polk County elects and declares to become a self-organized county and to avail itself of those provisions of §59.10 (1), Wisconsin Statutes.
  - a. *Terms of office for and election of county supervisors.* Supervisors are county officers and shall be elected for two-year terms at the election to be held on the first Tuesday in April in even-numbered years and shall take office on the third Tuesday in April of that year.
  - b. *Method for filling vacancies on the county board.* Vacancies in the office of county supervisor may be filled by appointment of the county board chairperson, subject to confirmation by the county board.
  - c. *Compensation of county board.* The method of compensation for supervisors shall be determined by the county board. The county board shall, at or before its annual meeting, by a two-thirds vote of the members entitled to a seat, fix the compensation of the board members to be next elected. The board may also, at or before its annual meeting, by a two-thirds vote of the members entitled to a seat, provide additional compensation for the chairperson. In addition to the salary, the supervisors shall receive mileage for each attendance at board meetings and for each attendance at

DI

38 committee meetings at the rate to be established by the board pursuant to section  
39 59.22, Wis. Stats., as the standard mileage allowance for all county employees and  
40 officers.

41 4. The County Clerk shall file a certified copy of the Self-Organized County Ordinance with the  
42 Secretary of State, State of Wisconsin, upon passage by the County Board of Supervisors.

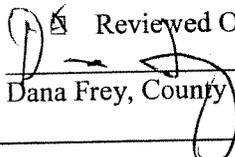
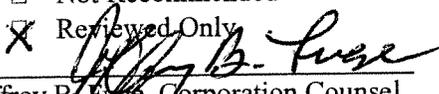
43 5. Any prior Polk County ordinance or parts thereof in conflict with the provisions of this  
44 ordinance insofar as they regulate the establishment of Polk County as a self-organized  
45 county are hereby repealed and rescinded effective with the effective date of this ordinance.

46 6. The provisions of this ordinance shall be deemed severable and it is expressly declared that  
47 the County Board of Supervisors of Polk County would have passed the other provisions of  
48 this ordinance irrespective of whether one or more provisions may be declared invalid, and if  
49 any provisions of this ordinance, the application thereof to any person or circumstance is held  
50 invalid, the remainder of the ordinance and the application of such provisions to other  
51 persons or circumstances shall not be affected thereby.

52 7. This ordinance shall take effect upon passage, publication as provided by law and upon  
53 filing.

Funding Source/ Funding Amount: Not Applicable  
Date Finance Committee Advised: Not Applicable  
Finance Committee Recommendation: Not Required  
Effective Date: Upon Passage, Publication and Filing  
Date Submitted to the Polk County Board: December 17, 2013

Submitted By:   
\_\_\_\_\_  
\_\_\_\_\_

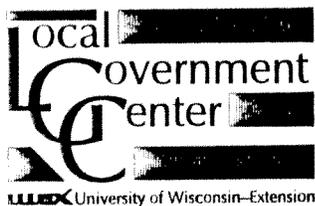
<p>Review By County Administrator:</p> <p><input type="checkbox"/> Recommended</p> <p><input type="checkbox"/> Not Recommended</p> <p><input checked="" type="checkbox"/> Reviewed Only</p> <p><u></u> Dana Frey, County Administrator</p>	<p>Review By Corporation Counsel:</p> <p><input checked="" type="checkbox"/> Approved as to Form</p> <p><input type="checkbox"/> Recommended</p> <p><input type="checkbox"/> Not Recommended</p> <p><input checked="" type="checkbox"/> Reviewed Only</p> <p><u></u> Jeffrey B. Fiske, Corporation Counsel</p>
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D2

*Suggested amendment to the self-organized ordinance:*

**Vacancies.** Supervisory District vacancies will be filled by special election, held as soon as possible after the vacancy occurs.

Vacancies that occur during or after the 20<sup>th</sup> month of the term may be left vacant until the end of the term, unless one or all of the municipalities within the District request, by official action, that the vacancy be filled by special election.



# FACT SHEET

Number 8

February 1997

## SELF-ORGANIZED COUNTIES

**What self-organizing is:** Self-organization is a process used by county boards that provides the board with alternatives to some of the specific procedures otherwise mandated in Chapter 59, *Wisconsin Statutes*. A county that has undertaken self-organization has given itself somewhat more flexibility in the manner in which its board of supervisors may operate.

This narrow power to control several elements of county board functioning is found in §59.10(1). It was given to counties during the 1970s, when the legislature decided that counties needed some flexibility in these matters. Later, the legislature also provided a little elbow room for county boards in the area of organizing their administrative departments. This latter authority is called administrative home rule. It is found primarily in §§59.03 and 59.04.

Counties are completely subject to state law; they have no constitutional home rule authority as do cities and villages. The statutes have historically dictated almost all elements of substance, policy, and procedure for counties. Chapter 59, the basic law under which counties operate, contains more than 150 optional powers which counties may invoke by action of the county board. These grants are necessary because of the lack of home rule.

**What it does for a county:** A county which has undergone self-organization may adopt its own policies regarding:

- *Use of staggered terms for the supervisors, electing half of them each year rather than electing them all each even-numbered year.* [§59.10(1)(b)] Without self-organization, all supervisors are to be elected on the first Tuesday in April in even-numbered years and take office on the third Tuesday in April of that year (except in 1996, when the desire for an early presidential preference primary led the legislature to move the spring general election to mid-March). Self-organization allows the use of staggered terms. [§59.10(3)(d)]
- *Compensation of supervisors for attendance at board meetings and paying mileage.* [§59.10(1)(c)] Non-self-organized boards already have several options. Self-organization would allow the board to be as creative as it wished, except that compensation would have to be set by the statutorily required date and the board could not give a mid-term compensation increase for itself. *For the statutes that control board compensation in the absence of self-organization, see Note below.*
- *Filling vacancies in the office of county supervisor.* [§59.10(1)(d)] A county may adopt its own procedures. Without self-organization, vacancies are filled by the board chairperson for the unexpired term, with the approval of the board. [§59.10(3)(e)]

**How self-organization is accomplished:** This is a very simple procedure.

- A majority of the *whole* board adopts an ordinance invoking the authority of the authorizing statute, §59.10(1). A certified copy of the adopted ordinance is filed by the county clerk with the Wisconsin Secretary of State.
- The county board adopts the policies it desires regarding possible staggered terms, compensation for board members, and the method for filling vacancies on the county board.

D4

**How self-organization relates to administrative home rule:** Sections 59.03 and 59.04 of Chapter 59 provide for administrative home rule. This legislation grants counties flexibility in administrative and organizational matters — such as grouping functions into departments and establishing committees to supervise those departments.

The statutory language in the administrative home rule sections is more general than it is in the self-organization section, but administrative home rule has a broad and not clearly defined limit attached to it. Administrative home rule does not apply in areas where the legislature has enacted a statute of “statewide concern.” This is the same language that has been interpreted by the courts and attorney general to restrict municipal home rule considerably. Statewide concern has been interpreted several times similarly to restrict the latitude of counties in administrative home rule.

**Summary:** County boards are granted clear authority to change the way they do business in very specific areas of board functioning if they undertake self organization. In contrast, county boards are given broadly stated, but vague, authority in administrative and organizational matters in §§59.03 and 59.04. This last authority, however, is subject to challenge in the event that the legislature might have enacted another statute considered to be of “statewide concern” in an area where a county board wanted to exercise administrative home rule.

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**Note:** In the *absence* of self-organization, the controlling statutes regarding compensation of county board members are these as quoted:

§59.10(3)(f) **Compensation.** Each supervisor shall be paid a per diem by the county for each day he or she attends a meeting of the board. Any board may, at its annual meeting, by a two-thirds vote of all the members, fix the compensation of the board members to be next elected. Any board may also provide additional compensation for the chairperson.

§59.10(3)(g) **Mileage.** Each supervisor shall, for each day that he or she attends a meeting of the board, receive mileage for each mile traveled in going to and returning from the meetings by the most usual traveled route at the rate established by the board pursuant to §59.22 as the standard mileage allowance for all county employees and officers.

§59.10(3)(h) **Limitation on compensation.** Except for services as a member of a committee as provided in §59.13, no supervisor shall be paid for more days’ attendance on the board in any year than is set out in this schedule: In counties having a population of less than 25,000, 20 days; at least 25,000 but less than 100,000, 25 days; at least 100,000 but less than 500,000, 30 days.

§59.10(3)(I) **Alternative compensation.** As an alternative method of compensation, in counties having a population of less than 500,000, including those containing only one town, the board may at its annual meeting, by a two-thirds vote of the members entitled to a seat, fix the compensation of the supervisors to be next elected at an annual salary for all services for the county including all committee services, except the per diem allowance for services in acquiring rights of way set forth in §84.09(4). The board may, in like manner, allow additional salary for the members of the highway committee and for the chairperson of the board. In addition to the salary, the supervisors shall receive mileage as provided in par.(g) for each day’s attendance at board meetings or for attendance at not to exceed 2 committee meetings in any one day.

§59.10(3)(j) **Supplementary compensation.** The board, in establishing an annual salary, may enact an ordinance for a per diem for all committee meetings attended in excess of 40 committee and board meetings.

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Local Government Center  
University of Wisconsin-Extension  
229 Lowell Center  
610 Langdon Street  
Madison, WI 53703

Phone (608) 262-9961  
Fax (608) 265-8662

RESOLUTION NO. 49-13  
RESOLUTION TO OUTLAW THE USE OF DRONES

TO THE HONORABLE CHAIRPERSON AND SUPERVISORS OF THE COUNTY BOARD OF  
THE COUNTY OF POLK:

Ladies and Gentlemen:

1 WHEREAS, the premature deployment of unmanned aerial vehicles ("drones") has outpaced public  
2 policy discourse throughout the United States, and poses a serious threat to the privacy and  
3 constitutional rights of the residents of Polk County;  
4

5 WHEREAS the Federal Aviation Administration's guidance on the use of drones as of 2013 provides  
6 that drone flights may not be conducted over urban or populated areas, heavily trafficked roads, or  
7 open-air assemblies of people, absent a convincing showing that such operations can be conducted  
8 safely;  
9

10 WHEREAS, the Federal Aviation Administration Modernization and Reform Act of 2012 directs the  
11 FAA to create regulations that will enable drones to fly throughout U.S. airspace by September,  
12 2015;  
13

14 WHEREAS drone proliferation threatens the risk of unmanned aerial vehicles becoming increasingly  
15 available to journalists, bloggers, news organizations, or anyone else to gather and disseminate public  
16 and nonpublic information on the Internet for profit or personal or for political or other reasons;  
17

18 WHEREAS local police forces around the country have attempted to purchase military drone  
19 hardware for civilian use, reflecting a broader trend towards the militarization of local police  
20 agencies;  
21

22 WHEREAS the blurring line between civilian police and the military, exemplified by the police  
23 deploying drone technology developed to fight the War on Terror, erodes ties and trust between  
24 police and community members and thereby damages public safety;  
25

26 WHEREAS drones, and the persistent or ambient surveillance of the sort enabled by drones enable  
27 serious abuses of police authority or other governmental bodies by conducting surveillance that could  
28 effectively circumvent the Fourth Amendment's longstanding requirements concerning warrants and  
29 due process;  
30

31 WHEREAS drones can be outfitted with super-sensory technologies such as thermal imaging  
32 software and software that can "see through" walls, capable of hovering outside the windows of  
33 private dwellings to peer inside, or can be outfitted with technologies such as license plate readers  
34 and Internet packet sniffing technology that enable them to surveil all of us without particularity,  
35 circumventing the requirements of the Fourth Amendment;  
36

37 WHEREAS drone technology has the potential to extend closed-circuit television surveillance to  
38 every square foot of public and private land;  
39

40 WHEREAS most drones send the data they obtain in open and unencrypted broadcasts that can be,  
41 and have been, intercepted by unintended recipients using common and inexpensive technology;

42 WHEREAS, drone technology has been developing so rapidly that it is difficult to predict what kinds  
43 of new drone technologies will be implemented and how they will impact privacy and Fourth  
44 Amendment rights;

45  
46 WHEREAS local law enforcement agencies may report over-inclusive ‘suspicious behavior’ to  
47 national intelligence agencies and fusion centers;

48  
49 WHEREAS, expanded law enforcement capabilities often invite mission creep and grow pervasive  
50 and entrenched;

51  
52 WHEREAS local law enforcement agencies have frequently violated constitutional limits by  
53 scrutinizing groups engaging in protected First Amendment activity, including anti-war groups,  
54 Second Amendment rallies, third-party voters and , as potential national security threats;

55  
56 WHEREAS persistent or ambient surveillance, coupled with currently expanding programs to  
57 monitor and criminalize nonviolent activism, threatens to chill First Amendment-protected  
58 association;

59  
60 WHEREAS a potential chilling effect on First Amendment activity from the use of drones is  
61 compounded by the capability of some drone models to be armed with tear gas, rubber bullets, and  
62 other weapons;

63  
64 WHEREAS currently existing technology, including helicopters, has proven adequate to capable  
65 address emergency situations;

66  
67 WHEREAS drones are largely unproven in American civilian airspace, and have only seen  
68 widespread use in combat theaters where they are the least safe class of aircraft currently in  
69 operation.

70  
71 NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors, with this  
72 resolution and by proclamation, declares Polk County to henceforth be free from drones and Polk  
73 County shall be known as a "drone-free zone".

74  
75 BE IT FURTHER RESOVED, that no agency or department of Polk County shall purchase, lease,  
76 borrow, or otherwise acquire a drone or make any use of drones or the data they have collected in the  
77 discharge of their duties.

78  
79 BE IT FURTHER RESOLVED, that no officer or employee of Polk County shall request or accept,  
80 handle, analyze, transmit, authorize, permit, or condone any kind of use of data gathered by third  
81 parties using drones, including private parties, security contractors, or other government agencies.  
82 BE IT FURTHER RESOLVED that under no circumstances shall any officer or employee of Polk  
83 County use drones to monitor or observe any person.

84  
85 BE IT FURTHER RESOVED that under no circumstances shall any personally identifying  
86 information captured by drones, whether by agencies of Polk County or otherwise, including images  
87 of identifiable individuals, be retained or shared with any agency.

Funding Amount and Source: Not Applicable  
Finance Committee Advised: Not Applicable

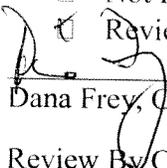
Finance Committee Recommendation:  
Date Submitted to County Board:  
County Board Action:  
Effective Date:  
Sponsored and Submitted By:

Not Applicable  
December 17, 2013

\_\_\_\_\_  
Upon Passage

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\_\_\_\_\_  
\_\_\_\_\_  
Review By County Administrator:

- Recommended
- Not Recommended
- Reviewed Only

  
\_\_\_\_\_  
Dana Frey, County Administrator

Review By Corporation Counsel:

- Approved as to Form
- Recommended
- Not Recommended
- Reviewed Only

\_\_\_\_\_  
Jeffrey B. Fuge, Corporation Counsel

### County Board Action

At its regular business meeting on December 17, 2013, the Polk County Board of Supervisors enacted the above-entitled resolution, Resolution No. \_\_\_\_-2013: Resolution To Outlaw the Use of Drones, by a majority vote of \_\_\_ in favor and \_\_\_ against.

\_\_\_\_\_  
William Johnson, IV, County Board Chair

Dated: \_\_\_\_\_

Attest: \_\_\_\_\_  
Carole Wondra, Polk County Clerk

Dated: \_\_\_\_\_

RESOLUTION NO. 50 -13  
RESOLUTION DECLARING ENGLISH AS THE OFFICIAL  
LANGUAGE OF POLK COUNTY

TO THE HONORABLE CHAIRPERSON AND SUPERVISORS OF THE COUNTY BOARD OF  
THE COUNTY OF POLK:

Ladies and Gentlemen:

1 WHEREAS, the English language is the common language of Polk County, of the State  
2 of Wisconsin, and of the United States; and

3 WHEREAS, most all of our ancestors came to this country without any prior working knowledge of  
4 the English language; and

5 WHEREAS, the use of a common language removes barriers of misunderstanding and helps to unify  
6 the people of Polk County, this State and the United States, and helps to enable the full economic and  
7 civic participation of all of its citizens, regardless of national origin, creed, race or other  
8 characteristics, and thus a compelling governmental interest exists in promoting, preserving, and  
9 strengthening the use of the English language; and

10 WHEREAS, proficiency in the English language, as well as in languages other than the English  
11 language, benefits Polk County both economically and culturally and should be encouraged; and

12 WHEREAS, in addition to any other ways to promote proficiency in the English language, Polk  
13 County can promote proficiency in English by using the English language in its official actions and  
14 through activities such as supporting and enhancing English language usage, grammar, and literature  
15 programs and studies; and

16 WHEREAS, in today's society, Polk County may also need to protect and preserve the rights of  
17 those who speak only the English language to use or obtain governmental programs and benefits; and

18 WHEREAS, Polk County can reduce costs and promote efficiency, in its roles as employer and as a  
19 government accountable to the people, by using the English language in its official actions and  
20 activities.

21 NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors does hereby declare  
22 English as the official language of Polk County, with English only to be used for all audio, video,  
23 printed materials, signage, or other materials or documents used in any and all official capacities.

24 BE IT FURTHER RESOLVED, that henceforth printed materials, signage, or other materials or  
25 documents of Polk County printed in languages other than English at the time of the adoption of this  
26 resolution shall not be discarded or reprinted in English only at the additional cost and expense of the  
27 taxpayers of the county until the materials have been exhausted or until they have become otherwise  
28 obsolete.

29 BE IT FURTHER RESOLVED, that the declaration and use of English as the official language of  
30 Polk County should not be construed as infringing upon the rights of any person to use a language

31 other than English in private communications or actions, including the right of government  
32 employees and officials (including elected officials) to communicate with others.

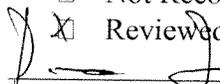
33 BE IT FURTHER RESOLVED that if any provision of this resolution, or the applicability of any  
34 provision to any person or circumstance, shall be held to be invalid by a court of competent  
35 jurisdiction, the remainder of this resolution shall not be affected and shall be given effect to the  
36 fullest extent practicable.

Funding Amount and Source:	Not Applicable
Finance Committee Advised:	Not Applicable
Finance Committee Recommendation:	Not Applicable
Date Submitted to County Board:	December 17, 2013
County Board Action:	_____
Effective Date:	Upon Passage
Sponsored and Submitted By:	_____

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Review By County Administrator:

- Recommended
- Not Recommended
- Reviewed Only

  
\_\_\_\_\_  
Dana Frey, County Administrator

Review By Corporation Counsel:

- Approved as to Form
- Recommended
- Not Recommended
- Reviewed Only

\_\_\_\_\_  
Jeffrey B. Fuge, Corporation Counsel

### County Board Action

At its regular business meeting on December 17, 2013, the Polk County Board of Supervisors enacted the above-entitled resolution, Resolution No. \_\_\_\_\_-2013: Resolution Declaring English as the Official Language of Polk County, by a majority vote of \_\_\_ in favor and \_\_\_ against.

\_\_\_\_\_  
William Johnson, IV, County Board Chair

Dated: \_\_\_\_\_

Attest: \_\_\_\_\_  
Carole Wondra, Polk County Clerk

Dated: \_\_\_\_\_

Resolution No. 57-2013

Resolution to Ratify Labor Agreement with Wisconsin Professional Police Association – Field Services Association Local 201 for Period Beginning January 1, 2014

TO THE HONORABLE CHAIRPERSON AND SUPERVISORS OF THE COUNTY BOARD OF THE COUNTY OF POLK:

Ladies and Gentlemen:

1 WHEREAS, the Personnel Committee is authorized to negotiate labor agreements on behalf of Polk  
2 County; and

3 WHEREAS, the Personnel Committee has negotiated the labor agreements with the Wisconsin  
4 Professional Police Association – Field Services Association Local 201, for the period beginning  
5 January 1, 2014; and

6 WHEREAS, the language changes and general compensation adjustments for the sworn deputy  
7 employee group represented through said labor association reached through such negotiation are  
8 detailed in the attachments to this resolution.

9 NOW, THEREFORE, BE IT RESOLVED the Polk County Board of Supervisors ratifies the  
10 language changes and general compensation adjustments for the sworn deputy employee group  
11 represented by Wisconsin Professional Police Association – Field Services Association Local 201, as  
12 attached hereto and incorporated herein.

13 BE IT FURTHER RESOLVED the Polk County Board of Supervisors authorizes the Employee  
14 Relations Director to make a final review of contract language and make technical corrections as  
15 necessary prior to signature in order for such contracts to be implemented.

Funding Amount and Source:

Finance Committee Advised:

Finance Committee Recommendation:

Date Submitted to County Board:

County Board Action:

Effective Date:

Adjustments to 2014 Sheriff Departmental

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Upon Passage

Sponsored and Submitted By:

Russell E. Arund  
Patricia Schmidt  
H. Engel

[Signature]  
James S. Edgell

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Resolution No. \_\_\_\_\_-2013: Resolution to Ratify Labor Agreement with Wisconsin Professional Police Association – Field Services Association Local 201 For Period beginning January 1, 2014  
Page 2

Review By County Administrator:

- Recommended
- Not Recommended
- Reviewed Only

\_\_\_\_\_  
Dana Frey, County Administrator

Review By Corporation Counsel:

- Approved as to Form
- Recommended
- Not Recommended
- Reviewed Only

\_\_\_\_\_  
Jeffrey B. Fuge, Corporation Counsel

At its regular business meeting on December 17, 2013, the Polk County Board of Supervisors enacted the above-entitled resolution, Resolution No. \_\_\_\_\_-2013: Resolution to Ratify Labor Agreement with Wisconsin Professional Police Association – Field Services Association Local 201, For Period Beginning January 1, 2014, by a majority vote of \_\_\_ in favor and \_\_\_ against.

\_\_\_\_\_  
William Johnson, IV, County Board Chair

Dated: \_\_\_\_\_

Attest: \_\_\_\_\_  
Carole Wondra, Polk County Clerk

Dated: \_\_\_\_\_

POLK COUNTY'S  
TENTATIVE SETTLEMENT WITH THE  
WISCONSIN PROFESSIONAL POLICE ASSOCIATION  
(LAW ENFORCEMENT EMPLOYEE RELATIONS)  
ON BEHALF OF THE  
POLK COUNTY SHERIFF'S DEPARTMENT  
FIELD SERVICES ASSOCIATION  
LOCAL #201

Agreements reached as of December 12, 2013

**1. ARTICLE 14 – HEALTH INSURANCE**

A. Section 1. Employer Contribution

(1) Amend paragraph as follows:

The County shall pay ~~eighty-eight percent (88%)~~ eighty six and one-half percent (86.5%) of the single health insurance premium and an amount not to exceed ~~eighty-eight percent (88%)~~ eighty six and one-half percent (86.5%) of the family health insurance premium for the 2014 plan year. The County shall pay eighty five percent (85%) of the single health insurance premium and an amount not to exceed eighty five percent (85%) of the family health insurance premium for the 2015 plan year. Part-time employees entitled to health insurance benefits as are set forth in Article 14 will receive full insurance benefits, but premiums will be prorated on the amount of time worked during the month previous to the actual month of payment on the portion of the contributions made by the County.

**2. ARTICLE 17 – MISCELLANEOUS PROVISIONS**

A. Section 7. Travel Expense Reimbursement

(1) Amend first sentence of section as follows:

Any employee who is required to travel outside of Polk County on official business for more than one day with regard to any particular function ~~shall~~ may receive an advance, prior to leaving Polk County, for anticipated room, food and travel expenses for the number of days during which the employee anticipates being outside Polk County with respect to said function. ....

**3. APPENDIX A**

- a. 1.5% across the board increase on base wages effective January 1, 2014
- 2% across the board increase on base wages effective January 1, 2015

- c. Any pay increases are to be effective beginning the first payroll period after the date set for the increase.
- d. Any retroactive pay increases granted under this agreement shall not apply to employees who have severed employment after the effective date of the increase.

**4. DURATION**

- a. Two year contract: January 1, 2014 – December 31, 2015

**POLK COUNTY BOARD OF SUPERVISORS**  
Minutes from Tuesday, December 17, 2013  
Polk County Government Center – County Board Room  
Balsam Lake, WI 54810

Chairman Johnson called the regular December 17, 2013 meeting of the Polk County Board of Supervisors to order at 6:00 PM.

Chairman Johnson recognized the County Clerk for purposes of receiving evidence of proper notice. The County Clerk stated that the notice of meeting was properly posted in three public buildings, published in a legal newspaper in accordance with Wisconsin Statute Section 985.02 and posted on the county website the week of December 9, 2013. In addition, the Office of County Clerk distributed on December 5, 2013 copies of such notice of meeting and proposed resolutions to supervisors in accordance with Article 3, Section 2 of the County Board Rules of Order. The Clerk further stated that the amended agenda was posted in three public buildings and posted to the county website at 11:50 a.m. on Monday, December 16, 2013. Chairman Johnson recognized Corporation Counsel, Jeffrey Fuge, for purposes of receiving legal opinion with respect to sufficiency of notice. The County Board received the verbal opinion of Corporation Counsel that the advance written meeting notice, posted and published as described by the clerk satisfied the applicable provisions of Wisconsin Open Meetings Law and the applicable procedural provisions of the Polk County Board Rules of Order. Corporation Counsel noted that the board would need to suspend the rules of order, pursuant to Article 3, Paragraph 4 to approve the amended agenda to include the proposed resolutions contained on the amended meeting notice.

Chairman Johnson recognized the County Clerk for purposes of taking roll call. Roll call was taken with 21 members present. Absent at the time of roll call, were Supervisors Demulling and Stroebel. Said supervisors joined the meeting immediately following roll call. 23 members present.

Chairman Johnson led the pledge of Allegiance.  
The time of reflection was offered by Supr. Moriak.

**Chairman Johnson called for a motion to suspend the rules. Motion (Masters/Jepsen) to suspend the rules for the purpose to allow consideration of approving the agenda noticed in amended form. Motion to suspend the rules carried by voice vote.**

**Motion (Caspersen/Kienholz) to revise the proposed agenda by adding only Resolution 51-13 and deferring Resolutions 49-13 and 50-13 until later action. Motion to amend the noticed agenda carried by unanimous voice vote.**

**Chairman Johnson called for a motion to approve the agenda as so revised. Motion (Kienholz/Caspersen) to approve the agenda as so amended. Motion (Masters/Brown) to further amend the agenda by adding Resolution 49-13 and 50-13 as reflected on the**

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December 17, 2013

**amended agenda, as noticed. A roll call vote was requested. The motion to add back in Resolutions 49-13 and 50-13 failed by a roll call vote of 8 yes/15 no.**

**Chairman Johnson called for a vote on the motion to approve the agenda as amended by the Caspersen/Kienholz motion to revise. Motion to approve the agenda so revised, carried by voice vote.**

**Chairman Johnson called for a motion to approve the published minutes from November 12, 2013 meeting. Motion (Jepsen/Masters) to approve the published minutes of the November 12, 2013 meeting. Motion carried by unanimous voice vote.**

Time was given for public comment.

Time was given for committee questions and answers by the board members.

Bob Meyer, President of WITC, gave a presentation on Wisconsin Indianhead Technical College.

Chairman Johnson called for a 5 minute break. Chairman Johnson called the Board back to order and the Board reconvened in open session at 7:25 p.m.

A second presentation was made by Jerry Martin, Byron Bird and Dan Mossay on the Indianhead Veteran's Memorial Project.

**Polk County Forester, Jeremy Koslowski, addressed the board regarding the Polk County Forest Annual Work Plan 2014. Chairman Johnson requested a motion to approve the plan. Motion (Jepsen/Engel) to approve the Polk County Forest Annual Work Plan 2014. Motion to approve carried by unanimous voice vote.**

Chairman Johnson presented the Chairman's Report.

Chairman Johnson recognized Administrator Frey for purposes of receiving the monthly Administrator's report.

**Chairman Johnson called to the floor, Resolution No. 45-13, Resolution to Grant a Zoning District Change and to Amend Zoning District Map for the Town of Beaver. Motion (Moriak/O'Connell) to approve said resolution. Supr. O'Connell addressed the resolution. Motion to approve Resolution 45-13 carried by unanimous voice vote. Resolution adopted.**

**Chairman Johnson called to the floor, Ordinance No. 46-13, Ordinance Regarding the Appointment and Term of the County Office of Highway Commissioner. Motion (Masters/Stroebel) to approve said ordinance. Admin. Frey addressed the ordinance. Motion to approve Ordinance 46-13 carried by unanimous voice vote. Ordinance adopted.**

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December 17, 2013

**Chairman Johnson called to the floor the receipt of the Administrator's offer of appointment for County Highway Commissioner. Administrator Frey informed the board that the Administrator has appointed Steve Warndahl as county Highway Commissioner. Chairman Johnson called for a motion to confirm said appointment. Motion (D. Johansen/H. Johansen) to approve the appointment. Motion to approve appointment of Steve Warndahl as Highway Commissioner, carried by voice vote.**

**Chairman Johnson called to the floor, Resolution No. 47-13, Resolution to Appropriate Funds for Court Video Conferencing Equipment. Motion (Luke/Kienholz) to approve said resolution. Administrator Frey addressed the resolution. Chairman called for a voice vote on the motion to approve Resolution No. 47-13. Motion carried by unanimous voice vote. Resolution adopted.**

**Chairman Johnson relinquished the Chair and called on Vice Chair, Supr. Hartung to act as chair so as to allow Chairman Johnson to speak on proposed, ordinance, Ordinance 48-13. Acting Chair Hartung called to the floor, Ordinance No. 48-13, Ordinance to Declare the County of Polk Self-Organized. Motion (Johnson/Masters) to approve said ordinance. Supr. Johnson addressed the ordinance. Motion (Johnson/Kienholz) to amend Ordinance 48-13 by striking proposed language in lines 28-30 and inserting, as follows:**

**“Vacancies. Supervisory District vacancies will be filled by special election, held as soon as possible after the vacancy occurs.”**

**“Vacancies that occur during or after the 20<sup>th</sup> month of the term may be left vacant until the end of the term, unless one or all of the municipalities within the District request, by official action, that the vacancy be filled by special election.”**

**Motion (D. Johansen) to amend Supr. Johnson's offered amendments by: striking the second paragraph and changing the wording to the first paragraph to: “Vacancies. Supervisory District vacancies will remain vacant until the next scheduled election.” Supervisor D. Johansen requests withdrawal of said motion. Acting Chair Hartung declares motion withdrawn for lack of a second. Motion withdrawn.**

**Motion (D. Johansen/Nelson) to amend Johnson/Masters motion to amend, by striking the second paragraph and revising the first paragraph to read as follows: “Supervisory district vacancies shall be filled by appointment by the Chairperson on an interim basis until the next regularly scheduled election.” Acting Chair Hartung called for the vote on said motion to amend the motion to amend. Motion to amend the motion to amend carried by voice vote. Acting Chair Hartung called for a vote on the motion to adopt the ordinance, as amended. A roll call vote was requested. Motion to approve Ordinance 48-13, as amended carried by unanimous roll call vote. Ordinance adopted.**

Acting Chair Hartung relinquished the chair and Chairman Johnson continued the meeting as Chair.

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December 17, 2013

**Chairman Johnson called to the floor, Resolution 51-13, Resolution to Ratify Labor Agreement with Wisconsin Professional Police Association – Field Services Association Local 201 for Period Beginning January 1, 2014. Motion (D. Johansen/Schmidt) to approve said resolution. Admin. Frey and Supr. Arcand addressed the resolution. Chair called for a voice vote to approve resolution 51-13. Motion carried** by unanimous voice vote.

Supervisors Reports were given.

Motion (Masters/Demulling) to adjourn. Motion carried by unanimous voice vote.  
Chairman Johnson declared meeting adjourned 8:47p.m.