



POLK COUNTY, WISCONSIN

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AGENDA AND NOTICE OF MEETING

ENVIRONMENTAL SERVICES COMMITTEE

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810

County Board Room

Wednesday, November 16th, 2016 at 9:00 a.m.

A quorum of the County Board may be present

Materials: November 2nd, 2016 minutes

9:00

1. Call to order
 - A. Approval of agenda
 - B. Approval of minutes for November 2nd, 2016 minutes

9:05

2. Public comment (3 minutes)
3. Announcements and committee information

9:10

Discussion Items:

- A. Redraft of Policy 10 (Duties & Responsibilities of Governing Committees)
- B. Review and discuss subdivisions ordinances
- C. Ordinance adoption update (after the fact fee)
- D. Review Functional Areas Assigned to the Committee: Land Information; Land and Water Department; UWEX; Register of Deeds; Lime Quarry; and Buildings, Forests & Solid Waste, Parks.
- E. Increase dog license fees, Arnell Humane Society
- F. 2017 Polk County Forest Annual Work Plan

Andrea Jerrick/
Jeff Fuge
Chair O'Connell

Jeremy Koslowski

10:40

4. Additional items for future agendas
5. Adjourn

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.



MINUTES

Environmental Services Committee

Government Center County Board Room

Balsam Lake, WI 54810

9:00 a.m. Wednesday, November 2nd, 2016

Meeting called to order by Chairman O'Connell @ 9:06 AM.

Members present

Attendee Name	Title	Status
Kim O'Connell	Chair	Present
Craig Moriak	Vice Chair	Present
Warren Nelson	Supervisor	Present
Brad Olson	Supervisor	Present
Jim Edgell	Supervisor	Present
Dale Wood	FSA Rep	Present

Also present Tammy Peterson, Executive Assistant, Andrea Jerrick, Deputy Administrator, Jeff Fuge, Corporation Counsel, Tim Ritten, Land and Water Resources Director and Jason Kjeseth, Zoning Administrator.

Approval of Agenda- Chairman O'Connell called for a motion to approve the agenda. **Motion** (Nelson/ Wood) to approve agenda. **Motion** carried by unanimous vote.

Approval of Minutes – Chairman called for a motion to approve the minutes of the October 19th, 2016 meeting. **Motion** (Edgell/ Wood) to approve the minutes. **Motion** carried by unanimous vote.

Public Comment: Amy Luesebrink and Rosalie Kittleson spoke on the entrance to Dog Park in St. Croix Falls.

New Business:

Ms. Jerrick updated the committee with announcements and information. Andrea stated the grandstands located at the fairgrounds have been evaluated and Deb Peterson will put signs of “do not use”. Short Elliot Hendrickson (SEH) will be providing a report that will be available at the December

meeting. Andrea also stated Mr. Kjeseth provided a handout on the ordinance adoption update and this will be on the next agenda for discussion.

Ms. Jerrick asked if they were any questions on the 2017 annual budget as amended for Land Information; Land and Water Department; UWEX; Register of Deeds; Lime Quarry; and Buildings, Forests & Solid Waste, Parks. No changes at this time.

The Committee requested the full uniform chart of accounts by functional area so they can see how it relates to Policy 10 changes.

Chair O'Connell called for a 10 minute break at 10:21a.m.

Committee reconvened at 10:34a.m.

Mr. Fuge provided a memorandum and a redraft from the County Administrator Frey on the revisions to Policy 10 (Duties & Responsibilities of Governing Committees). Fuge went over the roles and responsibilities of the committee. Fuge recommended for the committee to read the material and compile any questions and send them to Ms. Jerrick who will send on to Mr. Fuge by November 16th.

Ms. Jerrick provided handouts such as: 2017 Work Plan, Programs and Subprograms and key issues identifications made by committee previously. Jerrick requested the committee to include these as they read the revisions of Policy 10.

Mr. Ritten discussed the Polk County Manure and Water Quality management ordinance and reviewed changes. The committee requested Mr. Ritten to receive maps of town, assessment of run off on farms and work with Mr. Fuge to review. Chair O'Connell requested this item to be on the December agenda.

Mr. Kjeseth provided handouts and discussed the proposed amendments to the Polk County Floodplain Ordinance and the Proposed Amended Private Onsite Wastewater Treatment System (POWTS) ordinance.

The committee discussed the Public use of Polk County road as entrance to Dog Park in St. Croix Falls. Ms. Jerrick recommended the committee to receive a legal opinion from Jeff Fuge. The committee requested Andrea to receive a legal assessment from Mr. Fuge and bring the information to the December committee meeting.

Dr. Marci Armstrong, Kathy Kienholz and Mary Bruckner from the Arnell Humane Society provided handouts of the financial information of Arnell. Arnell is requesting to increase the dog licensing fees to \$5 (altered) and \$13 (unaltered) and also to purchase a program to allow for online licensing of dogs. The committee requested Arnell to provide a breakdown of the

revenues and expenditures for the last 3 years and the count of the strays handled. Chair O'Connell requested Arnell to bring this information to the November meeting.

Supervisor Nelson asked about the overdrawn of funds by the museum and if the County could deny payment. Ms. Jerrick stated she would look into this and if it requires a policy change by the committee that it would be entered on to an agenda.

The committee asked about the status of the UW Extension Ag agent. Ms. Jerrick replied she has not heard anything but when she does she will keep them informed.

Chair O'Connell requested Sara McCurdy, Land Information Director to be present for the committee to asked questions. Chair O'Connell asked Ms. McCurdy if the County Planner has to be hired now. Ms. Jerrick explained the administrative aspect of County. Ms. McCurdy stated we do need a planner and explained the justification and functions of a planner. Sara stated the position has been posted and will close November 8th. No action was taken.

Future Items: Next meeting November 16^h, 2016. Repeat agenda items B, F and H, review and discuss subdivisions ordinances, ordinance adoption update (after the fact fee), and uniform chart of accounts by functional area.

Motion (Olson/ Wood) to adjourn. Meeting adjourned at 1:02p.m.



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Craig Moriak	Vice Chair	Present
Warren Nelson	Supervisor	Present
Brad Olson	Supervisor	Present
Jim Edgell	Supervisor	Present
Dale Wood	FSA Rep	Present

Also present Maggie Wickre, Finance Director, Andrea Jerrick, Deputy Administrator, Jeff Fuge, Corporation Counsel, Jeremy Koslowski, County Forest Administrator/Parks Assistant, Parks and Buildings, and Paul Heimstead, WI DNR Liaison Forester.

Approval of Agenda- Chairman O'Connell called for a motion to approve the agenda. **Motion** (Edgell/Nelson) to approve agenda. **Motion** carried by unanimous vote.

Approval of Minutes – Chairman called for a motion to approve the minutes of the November 2nd, 2016 meeting. **Motion** (Olson/ Wood) to approve the minutes. **Motion** carried by unanimous vote.

Public Comment: None.

New Business:

Mr. Fuge discussed the redraft on the revisions to Policy 10 (Duties & Responsibilities of Governing Committees). Fuge went over the roles and responsibilities of the committee.

Dr. Marci Armstrong, Kathy Kienholz and Mary Bruckner from the Arnell Humane Society provided handouts of the financial information and animal intake of Arnell. Discussion followed to determine the need to increase the Polk County Dog Licenses. This matter will be referred to the Polk County Administrator to evaluate the impact of the license increase with a request that he develop analysis on this plan to be reviewed by the Environmental Service Committee.

Mr. Koslowski went over the 2017 Polk County Forest Annual Work Plan joined by Paul Heimstead **Motion** (Moriak/Nelson) to move 2017 Work Plan on to County Board. Motion carried by unanimous vote.

Future Items: Next meeting December 7th, 2016. Repeat items A, B, C, and D. Frozen ground ATV usage on Gandy Dancer Trail, Fair Grandstand Structural Review, and Road Access to St. Croix Falls Dog Park.

Motion (Olson/ Wood) to adjourn. Meeting adjourned at 11:26 a.m.