Polk County Sanitary Permit Application

MAKE CHECKS (black ink) PAYABLE TO:
Polk County Zoning Department
100 Polk County Plaza, Suite 130
Balsam Lake, WI 54810
715-485-9111, Mon- Fri, 8:30am-4:30pm

TO PRINT use button to right.
TAB to move between fields.
MAIL application with fee.
ALLOW 2 weeks to process.

Print

Erase

Project Address

I. Application Information – Please Print All Information

Property Owner's Name

Parcel #

__ __ __ - __ __ __ __ __ - __ __ __ __

Property Owner's Mailing Address

City, State
,

Zip Code

Phone Number

Property Location

Govt. Lot ¼, ¼,

Section T N R W

II. Type of Permit
☐ Reconnection ☐ Modification ☐ Acc. Building Connection

III. Type of Building (check all that apply)
☐ 1 or 2 Family Dwelling – Number of Bedrooms _____
☐ Public/Commercial – Describe Use _____
☐ Garage/Acc. Building –Describe Use_____

Lot #

Subdivision/CSM #

☐ City of
☐ Village of
☐ Town of

IV. Previous Permit Information

Sanitary Permit Number	Date Installed	Last time serviced	Design Flow (GPD)	Soil Borings Required? ☐ Yes ☐ No

V. Existing System/Component/Device: (Check all that apply)
☐ Non-Pressurized In-Ground ☐ Pressurized In-Ground ☐ At-Grade ☐ Mound ☐ Holding Tank ☐ Pretreatment Device
☐ Other (explain):_____

Tank Info	Existing Tank Capacity (Gal)	Total Gallons	# of Units	Manufacturer	Prefab Concret	Site Con-	Steel	Fiber Glass	Plastic
Septic/Holding Tank					☐	☐	☐	☐	☐
Dosing Chamber					☐	☐	☐	☐	☐

VI. Responsibility Statement- I, the undersigned, assume responsibility for the inspection and reconnection of the POWTS on the property described above.

Plumber/ CST Name (Print)	Plumber/ CST Signature	MP/MPRS/CST Number	Business Phone Number
	Signature		

Plumber/ CST Address (Street, City, State, Zip Code)

VII. County/Department Use Only ☐ Cash ☐ Check ☐ Credit Card

☐ Approved	☐ Disapproved ☐ Owner Given Reason for Denial	Permit Fee $150.00	Date Issued	Issuing Agent Signature

VIII. Conditions of Approval/Reasons for Disapproval

Submit application with plot plan on 8 1/2 x 11 paper

* A reconnection permit is required when a new home is built or placed on a parcel that will be connected to an existing sanitary system.
*If previous sanitary system information is unavailable, the tank size and soil suitability will need to be verified by a licensed professional.

Revised 9/23/15