



# POLK COUNTY, WISCONSIN

[WWW.CO.POLK.WI.US](http://WWW.CO.POLK.WI.US)

Dana Frey, County Administrator  
 100 Polk Plaza, Suite 220, Balsam Lake, WI 54810  
 Phone (715) 485-9212 Email [dana.frey@co.polk.wi.us](mailto:dana.frey@co.polk.wi.us)

AGENDA AND NOTICE OF MEETING  
 CONSERVATION, DEVELOPMENT, RECREATION & EDUCATION COMMITTEE  
 Government Center  
 County Board Room  
 Balsam Lake, WI 54810  
 9:00 a.m. Wednesday May 6<sup>th</sup>, 2015

**Purpose:** Review and action on selected items as listed below  
**Documents:** Minutes of April 15<sup>th</sup>, 2015, monthly reports

ITEM	LEAD PERSON
Call to order	Committee Chair
Approval of agenda	
Approval of minutes for April 15 <sup>th</sup> , 2015	
Public comment	
New business	
1. Questions on issues as contained in written monthly reports	County Administrator Dana Frey
2. Resolution to Authorize Polk County Land and Water Resources Department Director to enter into Cooperative Agreements and Professional Service Agreements	
3. Veterans Memorial	Oliver Aune
4. Tax Deed Properties	Director Deb Peterson
5. Agriculture damage	WDNR Wildlife Biologist/ Michelle Carlisle
6. Consider and recommendation on transferred certain assigned functions from committee to other standing committees	Corporate Counsel Jeff Fuge

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential

<p>7. Develop Report and Consider Final Recommendation to County Board on Polk County Zoning Ordinance, A Comprehensive Revision.</p> <p>Pursuant to Section 59.69(5), the Committee will develop its report and recommendations to the County Board on the proposed ordinance. The Committee may review public testimony on the proposed draft ordinance; receive staff recommendations on same and direct further modifications to the draft ordinance prior to forwarding recommendation to the County Board.</p>	<p>Committee Chair</p>
<p>8. Future agenda items- Next meeting May 20<sup>th</sup> , 2015</p>	<p>Committee members</p>
<p>Adjourn</p>	

Polk County

Resolution # \_\_-15

Resolution to Authorize Polk County Land and Water Resources Department Director to enter into Cooperative Agreements and Professional Service Agreements

**TO THE HONORABLE SUPERVISORS OF THE COUNTY BOARD OF THE COUNTY OF POLK:**

Ladies and Gentlemen:

WHEREAS, the Polk County Land and Water Resources Department (LWRD) desires to enter into cooperative agreements with neighboring counties, or professional service agreements with entities with taxing authority within Polk County, as permitted under Wisconsin Statute Sections 66.0301, 92.07 and 92.12; and

WHEREAS, pursuant to Wisconsin Statute Section 92.07, the LWRD Director is able to enter into cooperative agreements and professional service agreements on behalf of Polk County, upon the recommendation and advice of the Polk County Conservation, Development, Recreation, Education Committee, whereby Polk County LWRD staff will provide professional and technical services to such neighboring counties or other entities with taxing authority; and

WHEREAS, the Polk County LWRD budget includes revenues from contracted services and may require some amount of revenue be derived from such work in order to maintain the Department budget in the positive; and

WHEREAS, such work performed by the LWRD will be restricted to that which relates to natural resource protection, watershed assessment and protection, water quality analysis and assessments, stream crossings, lake management and protection plans, wildlife habitat, dam inspections, and boat landings.

NOW, THEREFORE, BE IT RESOLVED THAT, pursuant to Wisconsin Statute Sections 92.07 and 92.12, the Polk County Board of Supervisors authorizes the Polk County LWRD Director to enter into Cooperative Agreements with neighboring counties and Professional Service Agreements with taxing entities within Polk County, in concurrence with Corporation Counsel; and

BE IT FURTHER RESOLVED that Polk County Board of Supervisors authorizes the Polk County LWRD Director to charge the full amount of salary and fringes, indirect and administrative costs, and vehicle costs , if applicable, for work performed under the Cooperative Agreement or Professional Service Agreement.

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes the Polk County LWRD Director to submit quarterly and final invoices to those entities for which the LWRD has performed work under these agreements.

Funding Source/ Funding Amount:	Not Applicable
Date Reviewed as to Appropriations:	Not Applicable
Committee Recommendation as To Appropriation:	Not Applicable
Effective Date:	Upon Passage
Dated Submitted To County Board	May 19, 2015
Submitted By:  _____  Kim O Connell, Chairperson  Conservation, Development, Recreation, Education Committee	
Review By County Administrator:  <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only  _____  Dana Frey, County Administrator	Review By Corporation Counsel  <input type="checkbox"/> Approved as to Form <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only  _____  Jeffrey B. Fuge, Corporation Counsel

Acknowledgement of County Board Action

At its regular business meeting on May 19, 2015, the Polk County Board of Supervisors did act upon the above-entitled resolution, Resolution No. \_\_\_\_-15: Resolution to Authorize Polk County LWRD Director to Enter into Cooperative Agreements and Professional Service Agreements, as follows:

- Adopted by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ against.
- Adopted by unanimous voice vote.
- Defeated by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ against.
- Action Deferred by Procedural Action, as follows: \_\_\_\_\_

\_\_\_\_\_  
William Johnson, IV, County Board Chairman

Attest: \_\_\_\_\_

Carole Wondra, Polk County Clerk



## Parks, Forestry, Buildings & Solid Waste Department

100 Polk County Plaza, Ste 10, Balsam Lake, WI 54810

Phone (715) 485-9294

Fax (715) 485-9110

Debbie Peterson, Department Director  
Butch Korsan, Maintenance Technician  
Tina Riley, Office Manager

Jeremy Koslowski, Forester/Parks Assistant  
Mike Voltz, Recycling Center Foreman  
Mike Schleusner, GAM Maintenance



Polk County, Wisconsin

### Monthly Report April 2015

#### Buildings

- Attended the Leadership and Development training for Department Heads and managers for March 27, 2015 at Trollhaugen.
- Working on Energy Audit of Justice Center With E3 Coalition.
- Projects: Update Fire alarm system at School, Update Card Access program, Roof at School,
- Staff attended training at Rice Lake for HVAC put on by CESA.
- Attended the security quarterly meeting with Judges and justice center personnel as required by Statute.

#### Solid Waste and Recycling

- New recycling manager hired, Nick Freer.
- Earth Day at recycling center will not be held this year.

#### Park and Trails

- Jeremy attended the monthly Snowmobile Council meeting.
- New Parks/Janitor hired, Chris Swanson.
- Tri Partner Meeting
- Annual ATV and Snowmobile grants submitted
- Polk County Snowmobile/ATV Council meeting
- Clearing summer use trails

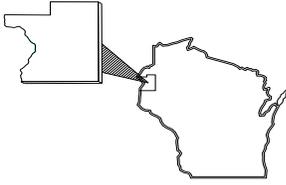
## **County Forest**

### **Current:**

- Two active harvests requiring frozen ground stopped for the summer
- One active harvest is able to continue
- Three additional harvests have begun
- Established and sold salvage sale for spring harvest
- Establishment continued for CY2016 sales
- Biannual County Forest Administrator/Liaison meeting
- Annual Spring County Forest Administrator meetings
- Finished the deer hunt opportunity on County Forest
- Polk County Sportsmans' Club meeting
- Management 'Coaching College' session
- Annual S7LT Tri-Partner meeting
- Oak Harvesting Guidelines Science Sub-committee meetings
- Cattail Trail brushing harvest began
- County Deer Advisory Committee (CDAC) meeting
- Recorded Discovery Wisconsin Radio spot on reforestation

### **Upcoming:**

- Establishment of annual harvest amounts for sustainable management
- Administration of active timber harvests
- Assess and report on effectiveness of deer nuisance tags
- Regeneration surveys
- Oak Harvesting Guidelines finalization
- Continued CDAC participation
- Seasonal staff
- Parks and trails waking up from winter dormancy



**POLK COUNTY LAND & WATER RESOURCES DEPARTMENT**

**100 POLK COUNTY PLAZA – SUITE 120 BALSAM LAKE, WISCONSIN 54810**

**PHONE: 715-485-8699 TIM RITTEN, DIRECTOR**

**[Email TimR@co.polk.wi.us](mailto:TimR@co.polk.wi.us)**

---

Monthly Report, April 2015

**Runoff Management**

Current

- Freitag water control basin construction plans being developed
- Renstrom manure storage closure bids in, waiting for road restrictions end
- Behling manure storage closure surveyed
- Fields manure storage closure surveyed

Upcoming

- Legal actions continue in Iowa and Ohio regarding agricultural runoff

**Resource Management and Farmland Preservation**

Current

- Wood Valley Farm manure storage plans out for bid
- 3 farmers participating in cover crop initiative, cover crops look great
- Horse Creek Farmer Led Watershed Council Soil Health Seminar held at Carlson farm
- Hibbs manure storage closure surveyed

Upcoming

- Bergmann manure storage construction inspection

## Lake Protection

### Current

- Received lake protection grant for LiDAR (\$50,000)
- Polk County Aquatic Invasive Species (AIS) strategic plan development
- Big Blake sediment core analysis
- St. Croix basin AIS strategic plan held last public meeting
- Turnover samples taken for Lotus and Blake Lakes
- Fall Snapshot Volunteer Organizing Committee planning for August event
- Water quality education Amery radio
- Frederic Park Board received grant for Coon Lake
- Pipe Lake received Lake Planning Grant
- Developed poster for St. Croix Summit
- Presentation about AIS to Osceola 4<sup>th</sup> grade
- UWRF student developed historical land use map Blake Lake watershed
- Wrote article for St. Croix River Assoc. newsletter
- Conducted Clean Boats Clean Waters training in Balsam Lake
- Attended Church Pine, Round, Big Lake Aquatic Plant Management meeting

### Upcoming

- Loveless Lake watershed modeling (pending LiDAR data)
- Pervious paver contractor training and certification
- Wisconsin Lakes Convention April 23 - 25
- Carp removal from Lotus Lake planning more fish marking
- Bone Lake core for algae pigments
- Pipe Lake sediment core and algae study
- Clean Boats Clean Waters training (1 event remaining)
- Church Pine, Round, Big Lakes district meeting
- Polk County Association of Lakes meetings

## Nonmetallic Mine Reclamation

### Current

- All mines in Polk County paid 2015 fees, some planning partial reclamation

## Contracted Services

### Current

- East Balsam subwatershed soil sampling

- Long Lake subwatershed soil sampling
- Dam failure analysis, Loon Lake Dam, Burnett County
- Turner water control basin surveyed

#### Upcoming

- Sediment removal from Patterson water control basin survey
- Estimate for boat landing on Cedar Lake
- Estimate for work at north end of Wapogasset
- Additional dam inspections, Burnett County
- Town of Alden culvert replacement on Parkers Creek

### Shoreland Protection, Conservation Materials, Trees

#### Current

- Continued assistance as needed on Shoreland Zoning Ordinance
- Provided technical assistance for Big Round Lake mitigation plan
- Tree sales over 11,200 trees to date

#### Upcoming

- Ordered 700 white spruce seedlings for all Polk County school sixth grade students. When trees are distributed (around Arbor Day), a short presentation is given by staff

### Conservation Administration, Wildlife Damage

#### Current

- Received 1<sup>st</sup> quarter invoice from USDA-APHIS-Wildlife Services for Wildlife Damage Abatement Claims Program
- Continued attendance at Lake St. Croix Total Maximum Daily Load meetings
- State 2016 grant applications and 2014 reports were submitted to DATCP

#### Upcoming

- Manure and Water Quality Management Ordinance codification
- Resolution to Authorize Cooperative Agreements