



# POLK COUNTY, WISCONSIN

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## AGENDA AND NOTICE OF MEETING

### CONSERVATION, DEVELOPMENT, RECREATION & EDUCATION COMMITTEE

Government Center  
 County Board Room  
 Balsam Lake, WI 54810

9:00 a.m. Wednesday June 18, 2014

**Purpose:** *Review and action on selected items as listed below*

**Documents:** *Minutes of June 4 2014 CRDE meeting*

ITEM	LEAD PERSON
Call to order	Chair
Approval of agenda	
Approval of minutes for June 4 CDRE Committee	
Public comment	
New business	
PUBLIC HEARING (9:30 AM)  1. SBA / VERIZON WIRELESS: wireless telecommunication facility. Location: Part of NE ¼ of the SE ¼, Sec 26/T34N/R18W, town of St Croix Falls (Dale/Judy & Richard/Jolene Wester property).	Land Information Director
2. Committee action on above	Committee members
3. Recommendation on resolution regarding Polk County Outdoor Recreation Plan 2014-2019.	Corporation Counsel
4. Assignment of outside agencies to Administrative Committee	County Administrator
5. Appointment process for Board of Adjustment	
6. Forestry, remonumentation and County park tour 12:30-4:00	Buildings & LI Director
7. Other future agenda items	Committee members
Adjourn	

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's Office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. The committee may consider matters noticed herein in any order regardless of the placement of such items on this notice.



## MINUTES

### Conservation, Development, Recreation and Education Committee

Government Center County Board Room

Balsam Lake, WI 54810

9:00 a.m. Wednesday, June 4, 2014

**Meeting called to order by Chairman O'Connell**

#### Members present

Attendee Name	Title	Status
Craig Moriak	Supervisor	Present
Warren Nelson	Supervisor	Present
Dean Johansen	Supervisor	Absent - excused
Jim Edgell	Supervisor	Present
Kim O'Connell	Supervisor	Present
Dale Wood	FSA Rep	Present

**Also Present Carole Wondra, County Clerk, Dana Frey, County Administrator and Jeff Fuge, Corporation Counsel, Deb Peterson, Sara McCurdy, Tim Ritten, Tim Anderson, Jeremy Koslowski and Bob Kazmierski. Press & Supr. Sample**

**Approval of Agenda-** Chairman called for a motion to approve agenda with one change. Motion (Nelson/Edgell) to approve agenda with removal of Item No.4 moving it to a later date. Motion carried without negative vote.

**Approval of Minutes-** Chairman called for a motion to approve the minutes of the May 14, 2014 CDRE Committee meeting. Motion (Moriak/Nelson) to approve minutes. Motion carried without negative vote.

**Public Comment** – None offered

#### **New Business:**

Administrator Frey addressed the submitted monthly reports.

Deb Peterson, Director of Parks and Buildings handed out the Polk County Outdoor Recreation Plan for 2014-2019. Bob Kazmierski from Extension addressed the process and reasoning behind the developed plan. Committee to take up recommendation of the 5 year plan and the accompanying resolution at the June 18<sup>th</sup> meeting.

## **Public Hearing**

Chairman O'Connell opened the Public Hearing at 9:30 a.m. as properly noticed and interested parties were present.

TODD & CHERRISE MILLER: Request a district change from Agricultural to Commercial for the purpose of allowing a commercial retail operation on property located NE of 2956 State Hwy 35, part of Lot 1+ 2, CSM #6328, Section 4/Town 36N/Range 17W, in the Town of Luck, approx. 6.8 acres. Discussion with owner, Todd Miller and Zoning staff, Nancy Snouffer. Chairman O'Connell closed the public hearing at 9:38 a.m. and the committee submitted Findings and Fact.

**Action on Public Hearing:** Zoning change of the Miller property, approved unanimously. Resolution to move to the full county board.

Committee in recess, 8:50 a.m.

Committee in session, 9:05 a.m.

Land and Water Director, Tim Ritten addressed the role of the CDRE committee with regard to the Land and Water Department and offered background information on the Lake District Appointments. Changes to the original appointment list were considered.

Changes as follows: Antler Lake – Hallberg or a volunteer; Pipe Lake – Moriak or a volunteer; Big Round, Blake Lake, Long Lake and White Ash – Ken Sample or a volunteer; Half Moon – Edgell, Hallberg or a volunteer.

Final approval of the appointments to take place at a meeting of the CDRE prior to the County Board meeting on June 17, 2014 at 5:30 p.m.

Tim Anderson, County Planner updated the committee on Comprehensive Zoning Ordinance. First informational meeting was held on June 3<sup>rd</sup> in Luck.

Administrator Frey explained assigning of oversight of the 4 outside agencies ( WCWRP, Tourism, WestCAP, and Economic Development) to the Administrative Committee. Decision made to wait until the June 18<sup>th</sup> meeting to make a recommendation.

Administrator Frey updated the committee that the appointment for BOA is still ongoing.

## **Future Agenda Items**

June 17<sup>th</sup> ,5:30 p.m. recommendation of Lake District Appointments; June 18<sup>th</sup> , 9:00 a.m. business meeting, Public Hearing on SBA/Verizon Wireless 9:30 a.m., Recommendation of Polk County Outdoor Recreation Plan and Resolution, Consideration of assignment of outside agencies, possible BOA appointment; 12:30 – 4:00 p.m. Tour of County Parks, Forestry & Remonumentation

**Adjourn** - Motion (Edgell/Moriak) to adjourn. Meeting adjourned 11:10 a.m.



<p>Review By County Administrator:</p> <p><input type="checkbox"/> Recommended</p> <p><input type="checkbox"/> Not Recommended</p> <p><input type="checkbox"/> Reviewed Only</p> <p>_____</p> <p>Dana Frey, County Administrator</p>	<p>Review By Corporation Counsel:</p> <p><input type="checkbox"/> Approved as to Form</p> <p><input type="checkbox"/> Recommended</p> <p><input type="checkbox"/> Not Recommended</p> <p><input type="checkbox"/> Reviewed Only</p> <p>_____</p> <p>Jeffrey B. Fuge, Corporation Counsel</p>
<b>Acknowledgement of County Board Action</b>	
<p>Mark As Appropriate:</p> <p>At its regular business meeting on July 15, 2014 the Polk County Board of Supervisors considered and acted on the above resolution, Resolution No. ____-14: Resolution to Adopt the 2014-19 Polk County Outdoor Recreation Plan, as follows:</p> <p><input type="checkbox"/> Adopted by a vote of _____ in favor and _____ against.</p> <p><input type="checkbox"/> Adopted by majority voice vote.</p> <p><input type="checkbox"/> Defeated by a vote of _____ in favor and _____ against.</p> <p><input type="checkbox"/> Defeated by majority voice vote</p> <p><input type="checkbox"/> Action Deferred by Procedural Action, as follows: _____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p><b>SIGNED BY:</b></p> <p>_____</p> <p>William F. Johnson, IV, County Board Chairperson</p> <p>Attest: _____</p> <p>Carole T. Wondra, County Clerk</p>	



**MINUTES**  
**Conservation, Development, Recreation and Education Committee**  
Government Center County Board Room  
Balsam Lake, WI 54810  
9:00 a.m. Wednesday, June 18, 2014

**Meeting called to order by Chairman O’Connell**

**Members present**

Attendee Name	Title	Status
Kim O’Connell	Supervisor	Chair
Warren Nelson	Supervisor	Present
Dean Johansen	Supervisor	Present
Jim Edgell	Supervisor	Present
Craig Moriak	Supervisor	Present
Dale Wood	FSA Rep	Present

**Also Present Carole Wondra, County Clerk, Jeff Fuge, Corporation Counsel, and Administrator Frey**

**Approval of Agenda-** Chairman called for a motion to approve agenda. Motion (Moriak/Nelson) to approve agenda. Motion carried without negative vote.

**Approval of Minutes** – Chairman called for a motion to approve the minutes of the June 4, 2014 meeting. Motion (Wood/Johansen) to approve the minutes. Motion carried without negative vote.

**Public Comment** – None offered

**New Business-** Administrator Frey addressed the issue of possible assignment of outside agencies to the Administrative committee. Those agencies include: WCWRP, Tourism, WestCap and Economic Development. Recommendation to make no changes to assign said agencies to the Administrative committee at this time. Committee will look at this issue in the future.

Administrator Frey updated the committee that the process of filling the appointment to BOA is still ongoing.

Parks Director, Deb Peterson and Polk County Forester, Jeremy Koslowski addressed the committee regarding the Polk County Outdoor Recreation Plan for 2014-2019 and its accompanying resolution to Adopt the 2014-2019 Polk County Outdoor Recreation Plan. 3 small changes were needed to the plan as presented. Those changes were as follows:

1. To add Dale Wood to the Committee members list
2. To Correct Historic Population year from 2008 to 2013 on page 17
3. To add Motorcycle and snowmobile use to Cattail Trail on page 38

Chairman called for a motion to approve the plan and resolution. Motion (Moriak/Nelson) recommendation to forward Resolution to Adopt the 2014-2019 Polk County Outdoor Recreation Plan to the full county board for approval. Motion carried without negative vote.

**Chairman O'Connell declared Public Hearing Open, 9:30 a.m. as properly noticed and interested parties were present.**

Representative from SBA/Verizon Wireless, Shane Bagley, presented his information on the Wireless Telecommunication Facility Application for Conditional Use Permit.

**Property Location: Part of NE ¼ of the SE ¼, Section 26/T34N/R18W, Town of St. Croix Falls (Dale/Judy and Richard/Jolene Wester property).**

Land Information Director, Sara McCurdy and Corporation Counsel Fuge gave the staff report regarding said application. Time was give for public comment.

Chairman called for 10 minute break.

Back in session. **Chairman declared Public Hearing Closed 11:35 a.m.**

Committee began work on Findings and Facts. Motion (Edgell/Johansen) to postpone action and reopen the public hearing at a later date until such time Polk County Zoning Department receives official action from the Town of St. Croix Falls. Motion carried without negative vote.

Motion (Nelson/Moriak) to adjourn, Meeting adjourned 12:20 p.m.