



POLK COUNTY, WISCONSIN

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AGENDA AND NOTICE OF MEETING

GENERAL GOVERNMENT COMMITTEE

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810
County Board Room
Thursday, September 8th, 2016 at 10:00 a.m.
A quorum of the County Board may be present

Materials: August 11th, 2016 minutes

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|-------|---|-------------------|
| 10:00 | 1. Call to order | |
| | A. Approval of agenda | |
| | B. Approval of minutes for August 11 th , 2016 | |
| 10:05 | 2. Public comment (3 minutes) | |
| 10:10 | 3. Announcements and committee information | Andrea Jerrick |
| | 4. Discussion items (no action) | |
| 10:20 | A. WITC update | John Will/ Susan |
| | B. Review and Discuss Salvation Army Serenity House Lease Agreement for Purposes of Developing Recommendations on Terms Appropriate for 2017-2022 Renewal Lease Term. | Lockwood |
| | C. Review and discuss other County Leases for the Purpose of Developing Recommendations on Terms Applicable for Extended or Renewal Term | Supervisor Nelson |
| | 5. Action items | |
| | A. Authorization of Contingency Fund Transfer For Next Generation E911 Upgrade | Maggie Wickre |
| 11:15 | 6. Upcoming Matters | |
| | A. Review of Committee Responsibilities in Development and Adoption of County Budget | Andrea Jerrick |
| 11:20 | 7. Monthly committee reports | Andrea Jerrick |
| 11:25 | 8. Additional items for future agendas | |
| 11:30 | 9. Adjourn | |

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential



MINUTES

General Government Committee

County Board Room
 Balsam Lake, WI 54810
 10:00 a.m., Thursday, August 11th, 2016

Meeting called to order by Committee Chair Masters@ 10:00 a.m.

Members present

Attendee Name	Title	Status
Brian Masters	Chair	Present
Russ Arcand	Vice Chair	Absent
Dean Johansen	Supervisor	Present
Larry Jepsen	Supervisor	Present
Chris Nelson	Supervisor	Present

Also present Tammy Peterson, Executive Assistant, Malia Malone, Corporation Counsel , Dana Frey, County Administrator and Andrea Jerrick, Deputy County Administrator/Employee Relations Director

Approval of Agenda- Chairman called for a motion to approve the agenda. **Motion** (Jepsen/ Johansen) to approve the agenda. Motion carried by unanimous voice vote.

Approval of Minutes- Chairman called for a motion to approve the minutes of July 14th, 2016 minutes. **Motion** (Jepsen/ Masters) to approve the minutes. Motion carried by unanimous voice vote.

Public Comment: Steve Healy from Economic Development spoke on Broadband.

New Business:

Mr. Frey spoke on the priorities in general government. Dana distributed annual reports and fee schedules. Motion (Johanesen/ Nelson) to accept new fee schedule and move to county board. Motion carried by unanimous voice vote.

Mr. Frey provided handouts, discussed and answered questions on the county land inventory.

Administrator Frey spoke on recommending the proposed broadband ordinance. **Motion** (Nelson/ Jepsen) the committee requested Corporation Counsel to develop a broadband promotion ordinance. Motion carried by unanimous voice vote.

Chair Masters explained the purpose of going into closed session.

Malia Malone discussed the recommendation on proposed resolution to authorize settlement of Lakeland Communications litigation.

Motion made by (Johansen/ Jepsen) to go into closed session at 11:17 AM, Pursuant to Wisconsin Statute Section 19.85(1)(g) the Committee may convene in closed session for the purpose of receiving a verbal legal opinion from Corporation Counsel which may be adopted as litigation strategy in the pending cases involving Lakeland Communications. Motion carried by unanimous voice vote. Before convening in closed session, Chairman Masters requested the minutes reflect the presence of county staff in closed session, as follows: County Administrator, Dana Frey, Employee Relations Director, Andrea Jerrick , Corporation Counsel, Malia Malone, Department of Administration Executive Assistant, Tammy Peterson.

Committee convened in closed session.

Motion to reconvene in open session (Jepsen/ Masters). **Motion** carried by unanimous voice vote. Committee reconvened in open session at 11:34 AM.

Motion (Jepsen/ Johansen) recommend to board not to pass. **Motion** carried by unanimous voice vote.

End of Closed Session Minutes

Future items: Next meeting: September 8th, 2016 @ 10:00 a.m. WITC update.

Adjourn - **Motion** (Johansen/ Nelson) to adjourn. Meeting adjourned 11:40 a.m.



MINUTES

General Government Committee

County Board Room
Balsam Lake, WI 54810
10:00 a.m., Thursday, September 8th, 2016

Meeting called to order by Committee Chair Masters@ 10:00 a.m.

Members present

Attendee Name	Title	Status
Brian Masters	Chair	Present
Russ Arcand	Vice Chair	Present
Dean Johansen	Supervisor	Present
Larry Jepsen	Supervisor	Present
Chris Nelson	Supervisor	Present

Also present Tammy Peterson, Executive Assistant, Malia Malone, Corporation Counsel and Finance Director, Maggie Wickre

Approval of Agenda- Chairman called for a motion to approve the agenda. **Motion** (Jepsen/ Arcand) to approve the agenda. Motion carried by unanimous voice vote.

Approval of Minutes- Chairman called for a motion to approve the minutes of August 11th, 2016 minutes. **Motion** (Jepsen/ Masters) to approve the minutes. Motion carried by unanimous voice vote.

Public Comment: none

New Business:

Chair Masters asked if there were any announcements or committee information. Ms. Wickre stated nothing at this time.

John Will and Susan Lockwood from WITC discussed options on further higher education. Mr. Will stated they are in the process of working on a long range facility plan. This includes utilizing public facilities and work places for programs, providing mechanical systems and equipment. Supervisor Nelson stated he would like WITC to do a better job in marketing to get the information out there for the public.

Supervisor Nelson discussed the Salvation Army Serenity House Lease Agreement for Purposes of Developing Recommendations on Terms Appropriate for 2017-2022 Renewal Lease Term. Mr. Nelson would like to come up with a restructure of cost for leases. Chief of Balsam Lake, Tom Thompson and president of the Balsam Lake village board Gino D 'Agostino were present and answered questions. The committee requested a list of service calls going back to 2012 to present from both the village and dispatch center. Ms. Malone will speak to Jill Stoffel, Communication Administrator of Law Enforcement to receive list. Chief Thompson will provide the list for the village.

Ms. Wickre spoke on the Authorization of Contingency Fund Transfer for Law Enforcement Communication's 911 Logger/Recorder emergency replacement. **Motion** (Nelson/ Johansen) to move to County Board. **Motion** carried by unanimous voice vote.

Maggie explained the Committee Responsibilities in Development and Adoption of County Budget.

Future items: Next meeting: October 4th, 2016 @ 10:00 a.m.

Adjourn - **Motion** (Johansen/ Nelson) to adjourn. Meeting adjourned 10:57 a.m.