



POLK COUNTY, WISCONSIN

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AGENDA AND NOTICE OF MEETING

HEALTH AND HUMAN SERVICES BOARD

Government Center

Conference Room A & B

Balsam Lake, WI 54810

10:00 a.m. Tuesday February 10th, 2015

Purpose: Review and Action on selected items as listed below

Documents: Minutes of January 13th, 2015, monthly reports

| ITEM | LEAD PERSON |
|---|---|
| Call to order | Committee Chair |
| Approval of agenda Approval of minutes for January 13 th , 2015 | |
| Public comment | |
| New business | |
| <ol style="list-style-type: none"> 1. Questions on issues as contained in written monthly reports 2. Committee roles and 2015 work plan 3. Explanation of program evaluation | County Administrator |
| <ol style="list-style-type: none"> 4. Discuss and establish sequence of topics | Chair Pat Schmidt |
| <ol style="list-style-type: none"> 5. Updates on Mental Health | Gene Phillips/ Director of Human Services |
| <ol style="list-style-type: none"> 6. Environmental Health program | Brian Hobbs/ Environmental Health Specialist |
| <ol style="list-style-type: none"> 7. Immunization Policy Statement Draft 8. School of Medicine and Health 2014 Survey 9. Update on Well Woman Program Transition Progress 10. Report from New Richmond Legislative Event 11. Measles and other Communicable Diseases 12. City of Amery Community Water Fluoridation Status | Gretchen Sampson/ Director of Public Health |

This meeting is open to the public according to Wisconsin State Statue 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential

| | |
|---|---|
| 13. Data platform pilot project – Community Commons demonstration | Mary Boe/ MJC Tobacco Program Coordinator |
| Future agenda items- | Committee members |
| Adjourn | |

POLK COUNTY DEPARTMENT OF HUMAN SERVICES

Government Center, 100 Polk County Plaza #50, Balsam Lake, WI 54810 (715) 485-8400

December, 2014

Behavioral Health Outpatient

People are assisted in living a productive life by Mental Health and Substance Abuse assessment and therapy. Clinical supervision is provided, as well as direct Psychiatric services and medication management. Individual and group therapy is utilized. Collaboration with private and other public services is a major component of operations.

| | <u>monthly average</u> | <u>2014</u> | <u>2013</u> | <u>2012</u> |
|----------------------------------|------------------------|-------------|-------------|-------------|
| Psychiatry/Medication Management | | 260 | 310 | 318 |
| Outpatient Recipients | | 321 | 275 | 344 |

Behavioral Health Adult Protection

Reports of adult abuse or neglect are investigated. Long term services provide support for adults challenged in living in the community. Institutional placement review, Payee, and Guardianship assistance is provided. Emergency services are available 24 hours a day.

| | <u>monthly average</u> | <u>2014</u> | <u>2013</u> | <u>2012</u> |
|----------------------------|------------------------|-------------|-------------|-------------|
| Reports | | 21 | 20 | 25 |
| Investigations | | 5 | 6 | 8 |
| Emergency Detentions | | 9 | 9 | 10 |
| In-Home Support Recipients | | 167 | 203 | 248 |
| Out-of-Home Placements | | 20 | 20 | 26 |

Reports are made to Human Services of adults who might be experiencing physical abuse, financial exploitation, neglect or are in some other type of dangerous situation. Many of these reports require an investigation and potentially a lot of examination of circumstances and/or much follow up work to stabilize the situation. In 2014, there was as few as a single investigation done in a month, to as many as 11 in another month. These cannot be balanced towards the average; every one of them has to receive the appropriate amount of immediate attention. The range of variation from the average is 201.5% from one month to another.

Individuals that are of significant risk to self or others can be placed in emergency detention in an inpatient facility. Strict timelines have to be followed so services must begin right away. This has a direct effect upon Law Enforcement and the Judicial system also. Expectations of the community regarding safety in these circumstances is very high. We had a range from average last year of 123.4% four in the lowest month, 15 in the highest.

Children and Family Protection

December, 2014

Reports of children in unhealthy or unsafe conditions are investigated. When appropriate, action is taken, and children may be removed from the home until safe conditions are assured. Supportive services are provided to assist families in assuring the health and safety of the children. Families with a child with severe needs may also receive services.

| <u>monthly average</u> | <u>2014</u> | <u>2013</u> | <u>2012</u> |
|----------------------------|-------------|-------------|-------------|
| Reports | 70 | 76 | 86 |
| Investigations | 16 | 17 | 18 |
| In-Home Support Recipients | 106 | 112 | 102 |
| Out-of-Home Placements | 30 | 22 | 26 |

Investigations of children possibly being abused or neglected is the responsibility of the Department perhaps most recognized by the public. Health and safety of children is paramount. Reports cannot be addressed in order; if there are 4 reports on Christmas Eve, each must receive all the attention necessary. In 2014, a low of 9 investigations were done in one month, with a high of 24 in another. This is a range from average of 96.3%.

Children and Family Treatment

Children and Youth that have mental health, substance abuse problems, and/or have delinquency behaviors are treated by the Department if age 17 or under. Services are with the family and in the community, or in treatment facilities. Safety of the individual, the family, and the community is of high priority.

| <u>monthly average</u> | <u>2014</u> | <u>2013</u> | <u>2012</u> |
|----------------------------|-------------|-------------|-------------|
| Intakes | 13 | 15 | 12 |
| In-Home Support Recipients | 53 | 58 | 65 |
| Out-of Home Placements | 8 | 8 | 11 |

Juveniles considered delinquent are referred to the Department for immediate attention. The range of circumstances is tremendous. An appropriate response must be done considering the health and safety of the person, and the safety of the community. The range for 2014 was a low of 4 in a month, to another month having 26. This obligates the Department to be prepared for a change from average of 176%.

Economic Support

Economic Support helps families in need become self-sufficient by determining eligibility for programs to assist through difficult times and by referral to other resources. Referrals are to a wide variety of job related and/or assistance programs.

| <u>monthly average</u> | <u>2014</u> | <u>2013</u> | <u>2012</u> |
|--|-------------|-------------|-------------|
| Food Share Recipients | 4,984 | 5,209 | 5,323 |
| Medical Assistance | 7,910 | 8,202 | 8,456 |
| Child Care Assistance | 108 | 131 | 143 |
| WHEAP (WI Heating & Energy Assistance) | 2,136 | 1,472 | 1,751 |

General Operations

Approximate totals: budget, \$8.8 million; County funds, 3.6 million; number staff, 70; number of revenue sources, 40; number of vendors, 122; funds expended through Departmental authorizations, about 50 million. Qualified personnel provide emergency response 24 hours a day, with specific services listed above in direct service categories.

| <u>monthly average</u> | <u>2014</u> | <u>2013</u> | <u>2012</u> |
|--|-------------|-------------|-------------|
| After-hours Emergency Service Contacts | 144 | 138 | 133 |

Polk County Health Department

Monthly Update for Board of Health & Human Services – February 2015 (Data is from December, 2014)

General Public Health Program Activities

1. **Community Health Improvement Planning (CHIP)** – The CHIP Leadership group met on January 30. Updates were provided to the medical center staff on workgroup progress on plan objectives. This group is responsible for designing and implementing the new Community Health Needs Assessment which will be conducted in 2015. Health Department staff shared the new Data Platform Project using Community Commons as the information hub. We have secured a data sharing MOU with Amery Hospital and Clinic and are hoping to get one from SCRMC and OMC in the near future.
2. **Communicable Disease Surveillance, Control and Follow-up** – Influenza has peaked. We are communicating information about the measles outbreak now affecting 14 states to our schools and community.
3. **Department Strategic Plan** – All teams are updating their workplans for 2015. We are working on an internal employee recognition program as well as “branding” all of our communication. Performance measures have been reported on for 2014 and additional measures added for 2015. A report is attached to the meeting agenda.

Specific Public Health Programs

Family Health Benefits Counseling - The Health Department is a CMS Certified Application Counselor (CAC) Organization. In November, our staff enrolled 28 persons in the Marketplace/BadgerCare programs and interacted with 137 client contacts about health care financing options.

Immunizations – We are partnering with St. Croix and Pierce counties on a grant to increase HPV vaccination rates in our respective counties. We will focus on medical clinic provider education and public awareness.

Jail Health – Jail census is up and staying around 100. The jail nurse had 141 visits with inmates in December.

Environmental Health/Agent Program - Our staff performed 3 well water testing site visits in December and 653 YTD under our DNR contract for Polk and Burnett counties. One hundred ten (110) facility inspections were conducted in December under the Agent program (392 YTD). We sponsored our ServSafe class in January with the 20 attendees (that is our max capacity). January was Radon Action month and we sold 85 kits – 19 have been returned with results so far. Forty two percent of those results were elevated.

Public Health Preparedness Consortium (WWPHRC) –

- Co-sponsoring and coordinating a regional Ebola Table Top Exercise with the WI Division of Public Health. Over 75 professionals from public health, hospitals/clinics, emergency management, EMS services, and law enforcement will represent 13 counties on February 27th.
- Sponsoring Incident Command System training in March and April. ICS 300 and ICS 400 will be offered in Rice Lake and Superior. WWPHRC sponsorship of this training helps to assure ICS training is available to several disciplines in the Region 1 Healthcare Coalition area.
- Technical assistance, tools and templates are being provided to WWPHRC member agencies as planning continues in the capabilities of Fatality Management, Mass Care, and Community Recovery. The work of WWPHRC maximizes the resources and staff time available to local agencies and local public health planners.
- Jaime Weness, Director, has been accepted into NACCHO's national mentorship program of local public health planners. Jaime will travel to the national Preparedness Summit 2015 in April to engage in 1:1 instruction. She will also participate in other learning and sharing opportunities as part of the mentorship throughout the remainder of the year.

Wisconsin Hospital Emergency Preparedness Program (WHEPP) – Sampson attended the January regional coalition planning committee meeting in Rice Lake and will attend a meeting this Friday. This group is conducting strategic planning to transition to the regional healthcare coalition model of surge response in an emergency.

Reproductive Health – We served 557 unduplicated clients YTD in 2014 compared to 687 one year ago. Visits are 1808 YTD compared to 1682 in 2013.

WIC – We had 743 program participants in December. Polk County grocers have received \$505,240 in WIC payments in 2014 – over \$15,000 more than in 2013.

Prenatal Care Coordination (PNCC) – We enrolled 15 pregnant women into the program in December and provided 169 visits to current program participants. We have 171 unduplicated clients YTD compared to 199 a year ago.

Birth to 3- We enrolled 2 new children; staff provided 30 service coordination visits and 130 contract therapy visits in December. We are trying to work out new contract therapy arrangements for our new service team (primary coaching model implementation).

Multi-Jurisdiction Tobacco Coalition (MJC) – The MJC coordinators recently attended a regional meeting in Eau Claire with State TPCP Staff and other MJC coordinators to discuss the 2015 workplan for the statewide movement. The newest addition this year will be work on Multi-unit Smoke-free housing. PCHD previously did this work as part of a Community Transformation Grant, but will now continue this work through the MJC. For information on smoke-free multi-unit housing please visit the Clear Gains Website at www.wismokefreehousing.com. We are still continuing our work on educating about electronic cigarettes and other tobacco products. An alarming number of our High School Youth in WI are using electronic cigarettes – 7.9%. This rate is 75% higher than the national average at 3.4%. The MJC is gearing up for Joint Finance Hearings (for the state budget) and will be asking people if they are

interested in either providing written or spoken testimony discussing the importance of tobacco prevention and control programming. Tobacco use is still the number one cause of preventable death in the United States. The MJC FACT youth groups are still active and spreading educational messages to their peers and the community about the dangers of tobacco use.

Well Woman Program (WWWP) – There is another coordinating agency meeting planned for February 5. Sampson will discuss updates at the upcoming Board meeting.

Director's Update

1. We will be applying for a Public Health Accreditation Board (PHAB) Quality Improvement Leaders' Academy grant. This involves no money but a lot of technical support on strategies to institutionalize QI in the Department.
2. We have begun implementation of the county's new performance review program.
3. We completed our 2014 reporting for our state consolidated contract grant programs.



MINUTES

Health and Human Services Board
Government Center, Conference Room A & B
Balsam Lake, WI 54810
10:00 Tuesday, February 10, 2015

Meeting called to order by Committee Chair, Pat Schmidt @ 10:04 AM.
Members present

| Attendee Name | Title | Status |
|-------------------|------------|---------|
| Pat Schmidt | Chair | Present |
| Marvin Caspersen | Vice Chair | Present |
| John Bonneprise | Supervisor | Present |
| Dean Johansen | Supervisor | Present |
| Joe Demulling | Supervisor | Present |
| William Alleva | Citizen | Present |
| Dr. David Markert | Citizen | Present |
| Pamela DeShaw | Citizen | Present |
| Dr. Arne Lagus | Citizen | Present |

Also present Tammy Peterson, Executive Secretary, Dana Frey, County Administrator, Gene Phillips, Director of Human Services and Gretchen Sampson, Director of Public Health

Approval of Agenda- Chair called for a motion to approve agenda; **Motion** (Bonneprise/ Markert) to approve agenda. Motion carried.

Approval of Minutes- Chair called for a motion to approve the minutes of the January 13, 2015 meeting. **Motion** (Caspersen/ Demulling) to approve the minutes. Motion carried.

Public Comment – Supervisor Jim Edgell spoke on job titles, description, and duties. Supervisor Warren Nelson spoke on environmental health.

New Business

County Administrator Frey went over questions on issues as contained in written monthly reports.

Administrator Frey discussed the 2015 work plan, committee roles and explanation of evaluating programs. Mr. Frey gave several justifications on evaluating such as:

- Look at what the County does objectively:
- What do departments do?
- What is the cost to produce?
- Is the program successful?
- Who are its customers?
- What are their expectations?
- Is there an alternate way to provide services?
- What are effectiveness measures for clients and services?
- Where are the resources coming from?
- Has there been a program evaluation?

Chair Pat Schmidt discussed and reviewed the sequence of topics for future meetings. The topics for next month will be Birth to Three and child protection. The committee recommended the Human Service and Public Health department will produce one topic monthly in both verbal and written format.

Supervisor Joe Demulling left at 11:00 a.m.

Committee citizen Arne Lagus left at 12:18 p.m.

Human Services Director Gene Phillips handed out and discussed the mental health consortia movement in Human services. The discussion included several topics such as history, types of joint county arrangements, and the current consortia: Western Regional recovery and wellness consortium (WRRWC) for mental health and comprehensive community services (CCS).

Environmental Health Specialist Brian Hobbs and technician, Patty Lombardo gave a PowerPoint presentation on environmental health and safety and discussed the environmental health program. Committee citizen Dr. Arnie Lagus recommended Director Sampson do a write up for local newspapers letting people know the guidelines on licensing restaurants, church and special organizations. Committee citizen Bill Alleva recommended that Mr. Hobbs be interviewed for the article. Ms. Lombardo distributed pamphlet and business card.

Public Health Director Gretchen Sampson provided handout and spoke on the immunization policy statement draft. Committee citizen Bill Alleva supported the draft with data from his research on the web.

Ms. Sampson distributed a draft contract on the Well Woman Program in the amount of \$65,730.00. This proposed funding award would support a half-time position. Presently there is a half time nurse position that would be given those duties, thereby becoming a full-time position. **Motion** (Alleva/ DeShaw) to accept the offer and move on to the County Board. Motion carried with voice vote.

The demonstration on the data platform pilot project will be given at a later date.

Future Agenda Items – Next meeting March 10th, 2015.

Adjourn – Motion (Johansen/ Alleva) to adjourn. Meeting adjourned 1:13 p.m.