



POLK COUNTY, WISCONSIN

WWW.CO.POLK.WI.US

Carole Wondra, County Clerk
100 Polk Plaza, Suite 110, Balsam Lake, WI 54810
Phone (715) 485-9226 Email carole.wondra@co.polk.wi.us

AGENDA AND NOTICE OF MEETING

PUBLIC SAFETY & HIGHWAY COMMITTEE

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810
County Board Room
Tuesday, September 6, 2016 at 2:00 p.m.
A quorum of the County Board may be present

Materials: August 2, 2016 minutes

- | | | |
|------|---|------------------|
| 2:00 | 1. Call to order | |
| | A. Approval of agenda | |
| | B. Approval of minutes for August 2, 2016 | |
| 2:05 | 2. Public comment (3 minutes) | |
| 2:10 | 3. Announcements and committee information | Andrea Jerrick |
| 2:15 | 4. Discussion Items: | |
| | A. Establish Committee on Engineering Project | Emil Norby |
| | B. Recommendation on Proposed Resolution in Support of Sustainable Funding for Wisconsin Transportation System (Just Fix It Initiative) | |
| | 5. Action Items: | |
| | A. Recommendation Concerning Funding for Procurement and Installation of ATV and UTV Route Signs and Sign Posts | Supervisor Route |
| | B. Recommendation Concerning Proposed Amendment to Ordinance No. 24-16: Ordinance to Establish ATV and UTV Routes on County Trunk Highways; | |
| | C. Recommendation Concerning Proposed Resolution to Authorize Highway Utility Accommodation Permit Fee Reimbursement. | |
| 3:15 | 6. Upcoming Matters – | |
| | A. Review of Committee Responsibilities in Development and Adoption of County Budget | Andrea Jerrick |
| 3:20 | 7. Monthly committee reports | |
| 3:25 | 8. Additional items for future agendas | Andrea Jerrick |
| 3:30 | 9. Adjourn | |

This meeting is open to the public according to Wisconsin State Statue 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.



MINUTES
PUBLIC SAFETY AND HIGHWAY COMMITTEE

Government Center County Board Room
Balsam Lake, WI 54810
2:00 p.m. Tuesday, August 2nd, 2016

Meeting called to order by Committee Chair Jay Luke at 2:00 p.m.

Members present

Attendee Name	Title	Status
Jay Luke	Chair	Present
John Bonneprise	Vice Chair	Present
Doug Route	Supervisor	Present
Joe Demulling	Supervisor	Present
Larry Jepsen	Supervisor	Present

Also present Tammy Peterson, Executive Assistant, Dana Frey, County Administrator, Andrea Jerrick, Deputy County Administrator/Employee Relations Director, Jeff Fuge, Corporation Counsel and Emil Norby, Highway Commissioner

Approval of Agenda- Chairman called for a motion to approve agenda. **Motion** (Bonneprise /Jepsen) to approve agenda. Motion carried by unanimous vote.

Approval of Minutes- Chairman called for a motion to approve the minutes of July 5th, 2016. **Motion** (Jepsen/ Route) to approve the minutes. Motion carried by unanimous vote.

Public Comment – Don Langel from the ATV Luck Club stated the ordinance that had passed stated Luck ATV would pay for signs and place them where needed. Don stated there are funds for the signs but was under the understanding the Highway would place them.

New Business

Mr. Frey spoke on the priorities in public safety and transportation. Dana distributed annual reports and fee schedules. Motion (Jepsen/ Bonneprise) to accept new fee schedule and move to county board.

Motion carried on voice vote of 4 to 1.

The committee discussed the sequencing of ATV routes on County highways. Chair Luke requested Emil Norby to bring a cost estimate on post and labor for 22 segments of highway to the September meeting.

Administrator Frey spoke on recommending the proposed broadband ordinance. Committee decided not to act on this.

Mr. Fuge discussed the recommendation on proposed resolution to authorize settlement of Lakeland Communications litigation.

Motion made by (Bonneprise/Jepsen) to go into closed session at 3:11 PM, Pursuant to Wisconsin Statute Section 19.85(1)(g) the Committee may convene in closed session for the purpose of receiving a verbal legal opinion from Corporation Counsel which may be adopted as litigation strategy in the pending cases involving Lakeland Communications. Motion carried by unanimous voice vote. Before convening in closed session, Chairman Luke requested the minutes reflect the presence of county staff in closed session, as follows: County Administrator, Dana Frey, Employee Relations Director, Andrea Jerrick, Corporation Counsel, Jeff Fuge, Department of Administration Executive Assistant, Tammy Peterson and Highway Commissioner, Emil Norby.

Committee convened in closed session.

Motion to reconvene in open session (Bonneprise/ Jepsen). **Motion** carried by unanimous voice vote. Committee reconvened in open session at 3:24 PM.

Motion (Luke / Demulling) recommend as a board to retain denial. . **Motion** carried on voice vote of 4 to 1.

End of Closed Session Minutes

Future meeting and items: Next meeting is Tuesday, September 6th, 2016 @ 2:00 p.m.

Motion (Bonneprise/ Jepsen) to adjourn. Meeting adjourned 3:30 p.m.

Ordinance No. ____-16
Amendment to Polk County ATV and UTV Route Ordinance

TO THE HONORABLE MEMBERS OF THE POLK COUNTY BOARD OF SUPERVISORS:

Ladies and Gentlemen:

WHEREAS, on June 21, 2016, the Polk County Board of Supervisors enacted Ordinance No. 24-16, entitled Ordinance to Establish ATV and UTV Routes on County Trunk Highways; and

WHEREAS, the language contained in Sections 4.04 and 4.05 of said ordinance limited considerably the procurement and installation of the signs necessary to lawfully open the county trunk highways designated by ATV and UTV routes; and

WHEREAS, it is in the interest of the County to amend the ordinance in such a manner to allow for the lawful opening of ATV and UTV routes designated by the ordinance.

NOW, THEREFORE, the Polk County Board of Supervisors ordains that Ordinance No. 24-16, Ordinance to Establish ATV and UTV Routes on County Trunk Highways, shall be amended to read, as follows:

Section 1. General

1.01 Content and Scope. Following due consideration of the recreational value to connect trail opportunities and weighed against possible dangers, public health, liability aspects, terrain involved, traffic density and history of automobile traffic, Polk County enacts this ordinance to designate routes for the operation of All-Terrain Vehicles (“ATV”) and Utility Terrain Vehicles (“UTV’s”) on Polk County highways and to regulate the operation of ATV’s and UTV’s on such designated routes.

1.02 Statutory Authority. This ordinance is enacted under the authority of §§ 23.33(8)(b), 23.33(11) and 59.02, Wis. Stats. In addition, the provisions of § 23.33, Wis. Stats., and the provisions of Wisconsin Administrative Code NR 64 regulating ATV operations are hereby incorporated and adopted.

Section 2. Regulated Operation of All-Terrain Vehicles and Utility Terrain Vehicles.

2.01 Pursuant to § 23.33(4)(b), Wis. Stats., except as provided in § 23.33, Wis. Stats., no person may operate an ATV or UTV on any part of Polk County (“County”) highways except those portions of County highways that are designated as ATV and/or UTV routes in Section 3 and in accordance with the provisions of this Ordinance.

2.02 The operation of ATV’s and UTV’s on any portion of a County highway designated as an ATV route and/or UTV route shall be subject to the following:

- a. ATV's and UTV's shall be operated on the extreme right side of the roadway on the paved surface.
- b. ATV's and UTV's shall be operated in compliance with all applicable Wisconsin laws, orders, regulations, restrictions and rules, including § 23.33, Wis. Stats., and Chapter NR 64, Wis. Admin. Code.
- c. ATV's and UTV's shall be operated within applicable speed limits.
- d. ATV's and UTV's are authorized to operate on County Highways only during daylight hours. Daylight hours means from ½ hour before sunrise to ½ hour after sunset.
- e. All operators shall ride in single file.
- f. Operation of ATV's and UTV's shall only be permitted from April 1 through December 1.
- g. ATV's and UTV's shall not be operated on designated routes unless signage in accordance with § 23.33(8), Wis. Stats., and rules promulgated by the Wisconsin Department of Natural Resources is present.
- h. Operators are required to have headlamps (white light) and tail lamps (red light) turned on at all times.
- i. No person under twelve (12) years of age shall operate an ATV or UTV under any circumstances.
- j. All operators under the age of eighteen (18) years of age not in possession of a valid driver's license shall have a valid ATV/UTV safety certificate in their possession and be accompanied by a parent or legal guardian.
- k. All operators and passengers under the age of 18 shall wear a helmet approved by the Wisconsin Department of Transportation.

2.03 Speed Limit. The speed limit on all designated routes shall be thirty five (35) miles per hour. Operators shall reduce speed whenever the posted limited is less or as required by Wisconsin Statutes.

Section 3 Designated Routes

3.01 The following described segments of Polk County highways are designated as ATV routes:

Town	County Highway	Segment
Lorain	E	30 th Str. to 20 th Str.
McKinley	E	260 th Ave. to State Rd. 48
Clam Falls	I	Clam Falls Dr. to 65 th Street
Bone Lake	O	265 th Ave. to 270 th Ave.
Georgetown	E	Round Lake Rd. to 233 rd Ave.

Georgetown	G	80 th Str. to Bake Rd.
Milltown	G	140 th Str. to Dau Dr.
Luck	GG	Entirety of CTH GG
Milltown	GG	Entirety of CTH GG
Bone Lake	GG	State Rd. 48 to CTH G
Georgetown	GG	Entirety of CTH GG
Bone Lake	I	250 th Str. to 250 th Street
Sterling	G	250th Str. to River Rd.
Osceola	M	200 th Str. to Nye Lane
Laketown	Z	240 th Ave. to CTH N
Lincoln	H	105 th Ave. to 110 Str.
Apple River	H	120 th Ave. to Mains Crossing
Balsam Lake	I	160th Str. To 160 th Str.
Osceola	MM	90 th Ave. to 90 th Ave.
Osceola	K	Big Lake Dr. to CTH M
Osceola	F	CTH MM to 210 th Street
Lincoln	F	Deronda to CTH CC
Lincoln	C	CTH F to 68 th Ave.
Beaver	T	160 th Avenue to South Horseshoe Dr.

3.02 Operation of Utility Terrain Vehicles. Pursuant to § 23.33(1m)(b)1, Wis. Stats., this ordinance shall apply to the operation of UTV's. Any route designated in subsection 5, above, shall be designated for the operation of a UTV.

Section 4 Administration and Signage

- 4.01** This Ordinance shall be administered by the Polk County Highway Commissioner. Polk County Highway Commissioner may close, in his sole discretion, designated trails to ATV/UTV traffic.
- 4.02** All ATV routes established pursuant to this ordinance shall be reviewed annually by the Polk County Highway Commissioner with the advice of the Polk County Public Safety and Highway Committee to consider the continued value, efficacy or need for the ATV routes or the inclusion of additional ATV routes, all pursuant to the intent of this ordinance.
- 4.03** The Polk County Highway Department shall have sole authority and responsibility for placement of signage on designated routes. The county highways designated as ATV routes will be open when marked with appropriate signage. As the maintaining authority of the highways designated as routes, the Highway Department shall furnish, install, and maintain the proper signs and sign posts.
- 4.04** ~~The creation, placement, maintenance, repair or replacement of ATV/UTV route signs shall not require the expenditure of County funds or other County resources. In administering this Ordinance, the Polk County Highway Commissioner may enter into contracts on behalf of Polk County for the procurement, placement, maintenance, repair or replacement of ATV/UTV route signs and sign posts consistent with this provision.~~ The Highway Department is authorized to expend county funds and other County resources as necessary to create, procure, place, maintain, repair or replace ATV/UTV route signs and sign posts. The Highway Commissioner is authorized to enter into on behalf of Polk County contracts that provide for reimbursement of the costs incurred by the County for the purchase of ATV/UTV route signs.
- 4.05** ~~The creation, placement, maintenance, repair or replacement of ATV/UTV route signs shall not require the expenditure of County funds or other County resources.~~ Repealed.
- 4.06** Routes shall be marked with uniform ATV and/or UTV route signs in accordance with § NR 64.12(7), Wis. Admin. Code.

Section 5 Enforcement and Penalties.

- 5.01** This ordinance shall be enforced by the Polk County Sheriff's Department.
- 5.02** This Ordinance may be enforced in accordance with § 23.33(12) Wisconsin Statutes, including the issuance of a citation under Section 66.0113 Wisconsin Statutes.
- 5.03** The penalties set forth in § 23.33(13)(a) Wis. Stats., are adopted and incorporated by reference.

Section 6 Severability

6.01 The provisions of this ordinance shall be deemed severable and it is expressly declared that Polk County would have passed the provisions of this ordinance irrespective of whether or not one or more provisions may be declared invalid. If any provision of this ordinance or the application to any person or circumstances is held invalid, the remainder of the ordinance and the application of such provisions to other person’s circumstances shall not be deemed affected.

Section 7 Effective Date

7.01 This Ordinance shall effective upon enactment and publication.

(Continued on Page 5)

Funding Source/ Funding Amount:	Highway Department Funds
Date Reviewed as to Appropriations:	September 8, 2016
Committee Recommendation as To Appropriation:	Not Applicable
Effective Date:	Upon Passage and Publication
Dated Submitted To County Board	September 20, 2016
Submitted and Sponsored By: _____	_____ _____
Review By County Administrator: <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only _____ Dana Frey, County Administrator	Review By Corporation Counsel: <input type="checkbox"/> Approved as to Form <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only _____ Jeffrey B. Fuge, Corporation Counsel
Acknowledgement of County Board Action At its regular business meeting on the 20 st day of September 2016, the Polk County Board of Supervisors considered and acted on the above ordinance, Ordinance No. ____-16: Amendment to Polk County ATV and UTV Route Ordinance, as follows:	

- Enacted by simple majority of the board of supervisors by a vote of _____ in favor and _____ against.
- Enacted by unanimous vote.
- Defeated by a vote of _____ in favor and _____ against.
- Defeated by voice vote.
- Action Deferred by Procedural Action, as follows: _____

SIGNED BY: _____
Dean Johansen, County Board Chairperson

Attest: _____
Carole T. Wondra, County Clerk

Certification of Publication

Ordinance No. ____-16: Ordinance No. ____-16: Amendment to Polk County ATV and UTV Route Ordinance, was published, pursuant to Wisconsin Statutes § 59.14(1), in the Inter-County Leader on the _____ day of September, 2016.

_____ Dated: _____
Carole T. Wondra, County Clerk

Action Summary to Committee

Subject Matter - Proposed Amendment to Polk County ATV and UTV Route Ordinance

On June 21, 2016, the County Board enacted an ordinance that designated certain county trunk highways as ATV/UTV routes. As enacted, ordinance language at Sections 4.04 and 4.05 limited the ability of the Highway Commissioner and Highway Department to place signs and sign posts as needed to open the county highways designated as ATV/UTV routes. These provisions prohibited the expenditure of county funds and other county resources toward the purchase of signs and sign posts. Similarly, the provisions prohibited the expenditure of county funds that would otherwise be incurred through installation or repair of signs and sign posts as performed by county staff.

The proposed amendment to the ordinance would do the following:

1. Expand the language of Article 4 to recognize that proper sign posts must also be purchased for the placement of proper ATV/UTV signs.
2. Authorize the Highway Commissioner and Highway Department to expend county moneys as necessary to provide for purchase ATV/UTV route signs and sign posts; and b) installation and repair of signs and signposts and replacement of signs and signposts by Highway Department staff.
3. Authorize the Highway Commissioner to enter into contracts with trail groups where the terms provide for reimbursement of the costs incurred by the County for the purchase of signs.

The proposed amendment to the ordinance would authorize the Highway Department/Highway Commissioner to expend moneys to carry out the initiatives advanced in the ordinance, as amended, provided that the County Board takes appropriate action to authorize the appropriation and allocation of appropriated funds for such purposes. The County Board would have to adopt a separate resolution to appropriate and allocate county funds sums for ATV/UTV signs and signposts to actually incur the expenses authorized in the ordinance, as amended.

Attachment – Proposed Ordinance - Amendment to Polk County ATV and UTV Route Ordinance

Resolution No: ____-16
Resolution to Authorize Highway Utility Accommodation Fee Reimbursement

TO THE HONORABLE SUPERVISORS OF THE COUNTY BOARD OF THE COUNTY OF POLK:

Gentlemen:

WHEREAS, pursuant to Wisconsin Statutes, Section 86.16 and 182.017, a county may establish reasonable regulations concerning the passing, construction, maintenance and operation of utility transmission lines on and across the right of way of county highways and set fees at the actual costs incurred by the county to manage and to inspect such access and usage; and

WHEREAS, the Polk County did adopt, effective September 1, 2013, a Highway Utility Accommodation Permit Policy that provides permit regulations and fees concerning the passing, construction, maintenance and operation of utility transmission lines on and across the right of way of county highways; and

WHEREAS, in adopting the 2013 County Budget, the Polk County Board of Supervisors set fees related to the Polk County Highway Utility Accommodation Permit for borings at the rate of \$100 per boring; and for plowing in excess of 1,320 at the rate of \$50 per 1000 linear feet; and

WHEREAS, in developing the Fee Schedule for the 2017 County Budget, the Polk County Board of Supervisors received information from the Polk County Highway Commissioner that has determined that the actual cost of management functions for borings to be \$30 for each additional boring on the same road segment and that the actual cost for conducting management functions for plowing in excess of 1,320 feet to be \$10 per 1000 linear feet; and

WHEREAS, it is in the interest of the County to reimburse utility accommodation permit holders an amount equivalent to any sums received by the County that were paid in excess of the actual cost of management functions related to borings and plowing in excess of 1,320 feet.

NOW, THEREFORE BE IT RESOLVED that the Polk County Board of Supervisors authorizes and directs a reimbursement to companies that have paid utility accommodation permit fees in excess of the actual cost for borings and plowing in excess of 1,320 feet during the period from September 1, 2013 to December 31, 2016.

BE IT FURTHER RESOLVED that the County shall pay such companies the reimbursement from Highway Department funds in an amount equal to the sum of moneys paid in excess of the actual cost.

Funding Source/ Funding Amount:	Highway Departmental Budget \$ _____
Date Reviewed as to Appropriations:	October 13, 2016
Committee Recommendation as To Appropriation:	
Effective Date:	Upon passage
Dated Submitted To County Board	October 18, 2016
Submitted By: _____ Doug Route, Supervisor, District# 1 _____ Brad Olson, Supervisor, District #2	 _____ _____ _____
Review By County Administrator: <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only _____ Dana Frey, County Administrator	Review By Corporation Counsel: <input type="checkbox"/> Approved as to Form <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only _____ Jeffrey B. Fuge, Corporation Counsel
Acknowledgement of County Board Action	

Mark As Appropriate:

At its regular business meeting on the 18th of October 2016, the Polk County Board of Supervisors considered and acted on the above resolution, **Resolution No. __-16: Resolution Authorizing Highway Utility Accommodation Fee Reimbursement**, as follows:

- Adopted by simple majority of the board of supervisors by a vote of _____ in favor and _____ against.
- Adopted by unanimous vote.
- Defeated by a vote of _____ in favor and _____ against.
- Defeated by voice vote.
- Action Deferred by Procedural Action, as follows: _____

SIGNED BY:

Dean Johansen, County Board Chairperson

Attest: _____

Carole T. Wondra, County Clerk

Transportation Sample Resolution

WHEREAS, local government in Wisconsin is responsible for about 90% of the road miles in the state; and

WHEREAS, Wisconsin's diverse economy is dependent upon county and town roads as well as city and village streets and transit systems across the state; and

WHEREAS, according to "Filling Potholes: A New Look at Funding Local Transportation in Wisconsin," commissioned by the Local Government Institute of Wisconsin (LGI) the condition of Wisconsin's highways is now in the bottom third of the country; and

WHEREAS, state funding for local roads in Wisconsin has failed to keep up with costs over the past several decades which has adversely affected local transportation finances. According to "Filling Potholes," municipal transportation spending has declined from \$275 per capita in 2000 to \$227 in 2012; and

WHEREAS, Mass Transit Operating Aids and County Elderly and Disabled Transportation assistance programs are funded through the state gas tax and vehicle registration user fee system. These programs are critical to ensuring that transportation services are delivered to vulnerable citizens. Proper funding for these programs helps ensure that all citizens have an opportunity to access the workplace as well as the marketplace; and

WHEREAS, levy limits do not allow local government to make up for the deterioration of state funding; and

WHEREAS, Wisconsin's over-reliance on borrowing eats away at the state's segregated funding sources – the state gas tax and vehicle registration fees – which increasingly pay debt service rather than fund transportation needs; and

WHEREAS, safety is a primary concern and responsibility of local governments across Wisconsin. Unfortunately, according to TRIP, a national non-profit transportation research group, Wisconsin had 347 non-interstate, rural road fatalities in 2013; and

WHEREAS, the _____ *board/ council* recognizes that our state highway and interstate system is the backbone of our surface transportation system and plays a vital role in the economy of Wisconsin. Both local *and* state roads need to be properly maintained in order for our economy to grow; and

WHEREAS, from a competitive standpoint Wisconsin motorists pay significantly less than any of our neighbors when you combine the annual cost of the state gas tax and vehicle registration fees; and

WHEREAS, the Transportation Finance and Policy Commission, appointed by the Governor and Legislature clearly found that if Wisconsin does not adjust its user fees, the condition of both our state and local roads will deteriorate significantly over the next decade.

NOW, THEREFORE, BE IT RESOLVED by the _____
County Board of Supervisors/ City Council/Village Board/ Town Board urge the Governor and Legislature to Just Fix It and agree upon a sustainable solution: one that includes a responsible level of bonding and adjusts our user fees to adequately and sustainably fund Wisconsin's transportation system. Furthermore, the County Board of Supervisors/ City Council/Village Board/ Town Board directs the Clerk to send a copy of this resolution to our State Legislators and to Governor Scott Walker.

**PUBLIC SAFETY & HIGHWAY COMMITTEE
2016 WORK PLAN**

Date	Scheduled Agenda Items	Program Evaluation and Upcoming Issues	Recognitions or Announcements
May	Elect officers		
June	Finalize 2016 work plan		
July	Annual reports		
August	Review and recommendations on fee schedule		
September	Annual budget overview		
October	Annual budget amendment recommendations		
November			
December	Develop 2017 work plan		



MINUTES

PUBLIC SAFETY AND HIGHWAY COMMITTEE

Government Center County Board Room

Balsam Lake, WI 54810

2:00 p.m. Tuesday, September 6th, 2016

Meeting called to order by Committee Chair Jay Luke at 2:00 p.m.

Members present

Attendee Name	Title	Status
Jay Luke	Chair	Present
John Bonneprise	Vice Chair	Present
Doug Route	Supervisor	Present
Joe Demulling	Supervisor	Present
Larry Jepsen	Supervisor	Present

Also present Tammy Peterson, Executive Assistant, Andrea Jerrick, Deputy County Administrator/Employee Relations Director, Malia Malone, Corporation Counsel and Emil Norby, Highway Commissioner

Approval of Agenda- Chairman called for a motion to approve agenda. **Motion** (Bonneprise /Jepsen) to approve agenda. Motion carried by unanimous vote.

Approval of Minutes- Chairman called for a motion to approve the minutes of August 2nd, 2016. **Motion** (Jepsen/ Demulling) to approve the minutes. Motion carried by unanimous vote.

Public Comment – Don Langel from the ATV Luck Club stated the ordinance looks fine and if anyone has any questions, he is available.

New Business

Mr. Norby discussed the need of a Committee on Engineering Project. Norby also spoke on the Proposed Resolution in Support of Sustainable Funding for Wisconsin Transportation System (Just Fix It Initiative). A resolution will be at the next meeting.

Supervisor Route spoke on the Recommendation Concerning Funding for Procurement and Installation of ATV and UTV Route Signs and Sign Posts. **Motion** (Jepsen/ Demulling) to approve the signage and funding and to move to County Board. **Motion** carried by unanimous voice vote.

Supervisor Route discussed the Recommendation Concerning Proposed Amendment to Ordinance No. 24-16: Ordinance to Establish ATV and UTV Routes on County Trunk Highways. **Motion** (Jepsen/ Route) to move to County Board. **Motion** carried by unanimous voice vote.

Supervisor Route and Ms. Malone discussed the Recommendation Concerning Proposed Resolution to Authorize Highway Utility Accommodation Permit Fee Reimbursement. Chair Luke explained retroactive the fee back to 2013 means a yes vote and a no vote means stay as is. **Motion** (Bonneprise/ Jepsen) to move to County Board. Roll call vote. Route – yes, Jepsen – no, Bonneprise – no, Demulling – no, Luke – no. **Motion** failed by 4 to 1 vote.

Ms. Jerrick discussed the Review of Committee Responsibilities in Development and Adoption of County Budget. Andrea stated Dana will introduce the budget recommendation, along with new spend requests, information on bonding for the highway project, 911 system upgrade and allocation of funds for support of the judicial transition at the September County Board meeting.

Future meeting and items: Next meeting is Tuesday, October 4th, 2016 @ 2:00 p.m.

Motion (Luke/ Demulling) to adjourn. Meeting adjourned 2:45 p.m.