



# POLK COUNTY, WISCONSIN

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## AGENDA AND NOTICE OF MEETING

### GENERAL GOVERNMENT COMMITTEE

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810

County Board Room

Thursday, August 11<sup>th</sup>, 2016 at 10:00 a.m.

A quorum of the County Board may be present

#### **Materials:** July 14, 2016 minutes

- |       |  |           |
|-------|--|-----------|
| 10:00 | 1. Call to order   |           |
|       | A. Approval of agenda  |           |
|       | B. Approval of minutes for July 14, 2016   |           |
| 10:05 | 2. Public comment (3 minutes)  |           |
| 10:10 | 3. Announcements and committee information   | Dana Frey |
|       | 4. Discussion items (no action)  |           |
| 10:20 | A. County Board priorities in the area of general government   | Dana Frey |
|       | B. County owned land inventory   |           |
|       | 5. Action items  |           |
|       | A. Annual reports (as available)   |           |
|       | B. Fee schedules   |           |
|       | C. Recommendation on Proposed Broadband Ordinance  |           |
|       | D. Recommendation on Proposed Resolution to Authorize Settlement of Lakeland Communications Litigation |           |

- Closed Session – Pursuant to Wisconsin Statute Section 19.85(1)(g) the Committee may convene in closed session for the purpose of receiving a verbal legal opinion from Corporation Counsel which may be adopted as litigation strategy in the pending cases involving Lakeland Communications.

Following said closes session, the Committee will reconvene in open session to consider and take action on the above noticed recommendation and to consider and to act on matters noticed herein for consideration or action in open session.

- 11:15 6. Upcoming issues
- 11:20 7. Monthly committee reports
- 11:25 8. Additional items for future agendas
- 11:30 9. Adjourn

Dana Frey

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This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential



## MINUTES

### General Government Committee

County Board Room  
Balsam Lake, WI 54810  
10:00 a.m., Thursday, July 14<sup>th</sup>, 2016

**Meeting called to order by Committee Chair Masters@ 10:05 a.m.**

#### Members present

Attendee Name	Title	Status
Brian Masters	Chair	Present
Russ Arcand	Vice Chair	Present
Dean Johansen	Supervisor	Absent
Larry Jepsen	Supervisor	Absent
Chris Nelson	Supervisor	Present

Also present Maggie Wickre, Finance Director, Jeff Fuge, Corporation Counsel and Andrea Jerrick, Director of Employee Relations

**Approval of Agenda-** Chairman called for a motion to approve the agenda. **Motion** (Arcand/Nelson) to approve the agenda. Motion carried by unanimous voice vote.

**Approval of Minutes-** Chairman called for a motion to approve the minutes of June 9, 2016 minutes. **Motion** (Masters/Arcand) to approve the minutes. Motion carried by unanimous voice vote.

**Public Comment:** None

#### **New Business:**

Andrea Jerrick discussed the County Board priorities in the areas of general government and handed out the General Government Committee 2016 Work Plan. Will be adding to this schedule the WITC follow up and the cost to the County of each lease agreement.

Brock J. Geyen from CliftonLarsonAllen discussed the 2015 audit.

Mr. Fuge spoke on the leases of County owned property and handed out information containing Polk County Facilities Used/Managed by Outside Agencies information including all lease agreements.

Jeff Fuge went over the Highway facility resolution presented to the County Board this month.

Supervisor Chris Nelson discussed his appointment to the Polk County Economic Development Committee and reported on their last meeting. John Klatt, Lakeland Communications, and Steven Strohane, Polk Burnett Electric, addressed the Committee on Wisconsin's Broadband Forward Program.

Ms. Jerrick spoke on department monthly reports and the plan to achieve segregation of duties addressing our 2015 audit findings.

Future items: Next meeting: August 11<sup>th</sup>, 2016 @ 10:00 a.m. WITC follow up in August or September and fee schedule in August.

Adjourn - **Motion** (Arcand/Nelson) to adjourn. Meeting adjourned 11:30 a.m.

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Resolution No: \_\_\_\_-16  
**Resolution to Authorize Settlement of Lakeland Communications Litigation**

TO THE HONORABLE SUPERVISORS OF THE COUNTY BOARD OF THE COUNTY OF POLK:

Gentlemen:

WHEREAS, in January 2016, Lakeland Communications brought two legal actions, Polk County Case Nos. 2015 SC 913 and 2015 SC 914, seeking money judgments against Polk County in the combined sum of \$1,791.21 for costs of repairs to two telephone communications pedestals that were allegedly damaged by Polk County Highway Department employees when conducting mowing operations on separate days of September 11, 2013 and July 14, 2016; and

WHEREAS, prior to bringing the legal actions, Lakeland Communications served Polk County on August 12, 2015 with two separate claims in the combined sum of \$1,586.21, which the Polk County Board of Supervisors disallowed pursuant to Resolution No. 49-15, adopted on December 15, 2015; and

WHEREAS, it is in the financial and public relations interest of Polk County to settle the on- going litigation, despite the presence of meritorious legal defenses supporting dismissal in the favor of the County.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors authorizes and directs the Corporation Counsel to settle on behalf of Polk County the legal actions of Polk County Case Nos. 2015 SC 913 and 2015 SC 914 in an amount not to exceed \$1,586.21.

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes payment of such sums from the Polk County Highway Department Funds as the County Finance Director may determine as appropriate.

Funding Source/ Funding Amount:	\$1,586.21
Date Reviewed as to Appropriations:	August 11, 2016
Committee Recommendation as To Appropriation:	Not Applicable
Effective Date:	Upon passage
Dated Submitted To County Board	August 16, 2016
Submitted By:	  _____ Doug Route, Supervisor District #2
Review By County Administrator: <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only  _____ Dana Frey, County Administrator	Review By Corporation Counsel: <input type="checkbox"/> Approved as to Form <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only  _____ Jeffrey B. Fuge, Corporation Counsel

Acknowledgement of County Board Action

Mark As Appropriate:

At its regular business meeting on the 16th of August, the Polk County Board of Supervisors considered and acted on the above resolution, **Resolution No. \_\_-16: Resolution to Resolution to Authorize Settlement of Lakeland Communications Litigation**, as follows:

- Adopted by simple majority of the board of supervisors by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ against.
- Adopted by unanimous vote.
- Defeated by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ against.
- Defeated by voice vote.
- Action Deferred by Procedural Action, as follows: \_\_\_\_\_

SIGNED BY:

\_\_\_\_\_  
Dean Johansen, County Board Chairperson

Attest: \_\_\_\_\_  
Carole T. Wondra, County Clerk

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## MINUTES

### General Government Committee

County Board Room  
Balsam Lake, WI 54810  
10:00 a.m., Thursday, August 11<sup>th</sup>, 2016

**Meeting called to order by Committee Chair Masters@ 10:00 a.m.**

#### Members present

Attendee Name	Title	Status
Brian Masters	Chair	Present
Russ Arcand	Vice Chair	Absent
Dean Johansen	Supervisor	Present
Larry Jepsen	Supervisor	Present
Chris Nelson	Supervisor	Present

Also present Tammy Peterson, Executive Assistant, Malia Malone, Corporation Counsel , Dana Frey, County Administrator and Andrea Jerrick, Deputy County Administrator/Employee Relations Director

**Approval of Agenda-** Chairman called for a motion to approve the agenda. **Motion** (Jepsen/ Johansen) to approve the agenda. Motion carried by unanimous voice vote.

**Approval of Minutes-** Chairman called for a motion to approve the minutes of July 14<sup>th</sup>, 2016 minutes. **Motion** (Jepsen/ Masters) to approve the minutes. Motion carried by unanimous voice vote.

**Public Comment:** Steve Healy from Economic Development spoke on Broadband.

#### **New Business:**

Mr. Frey spoke on the priorities in general government. Dana distributed annual reports and fee schedules. Motion (Johanesen/ Nelson) to accept new fee schedule and move to county board. Motion carried by unanimous voice vote.

Mr. Frey provided handouts, discussed and answered questions on the county land inventory.

Administrator Frey spoke on recommending the proposed broadband ordinance. **Motion** (Nelson/ Jepsen) the committee requested Corporation Counsel to develop a broadband promotion ordinance. Motion carried by unanimous voice vote.

Chair Masters explained the purpose of going into closed session.

Malia Malone discussed the recommendation on proposed resolution to authorize settlement of Lakeland Communications litigation.

**Motion made by** (Johansen/ Jepsen) to go into closed session at 11:17 AM, Pursuant to Wisconsin Statute Section 19.85(1)(g) the Committee may convene in closed session for the purpose of receiving a verbal legal opinion from Corporation Counsel which may be adopted as litigation strategy in the pending cases involving Lakeland Communications. Motion carried by unanimous voice vote. Before convening in closed session, Chairman Masters requested the minutes reflect the presence of county staff in closed session, as follows: County Administrator, Dana Frey, Employee Relations Director, Andrea Jerrick , Corporation Counsel, Malia Malone, Department of Administration Executive Assistant, Tammy Peterson.

Committee convened in closed session.

**Motion** to reconvene in open session ( Jepsen/ Masters). **Motion** carried by unanimous voice vote. Committee reconvened in open session at 11:34 AM.

**Motion** (Jepsen/ Johansen) recommend to board not to pass. **Motion** carried by unanimous voice vote.

End of Closed Session Minutes

Future items: Next meeting: September 8<sup>th</sup> , 2016 @ 10:00 a.m. WITC update.

Adjourn - **Motion** (Johansen/ Nelson) to adjourn. Meeting adjourned 11:40 a.m.

In May and June, at committee-level meetings, each committee was asked to provide what they felt were the issues facing the county. The issues that were mentioned were written down and given back to each committee for their review and opportunities were given to add to the list. The list below is not the full list of issues. It is the overall category that the issues mentioned fit under. The full list of issues was categorized so as to make it manageable for prioritization purposes.

At the June 21, 2016 County Board meeting, the supervisors utilized dot voting to prioritize the list below. Each supervisor was given 5 dots and directed to choose their top five issues, only voting for any issue once. 14 supervisors participated in this process. Below are the results from highest vote total to lowest from the prioritization process at the Polk County Board of Supervisor's Meeting on June 21, 2016. Reminder that all of these issues were identified as something that matters to the county, the prioritization process simply ranked their importance.

7 Votes:

- Transportation/Road Conditions/Infrastructure
- Recreation/Tourism/Parks
- Substance abuse problems/issues
- Communications and services/Rural Broadband
- New Highway Shop

6 Votes:

- Economic Development

5 Votes:

- Senior Citizens and Veterans

4 Votes:

- Educational Opportunities
- Updating county services for the future and improving services

3 Votes:

- Mental Health
- Maintain and Improve Water Quality
- Land use balance

2 Votes:

- Public Protection
- Relationship of county with municipalities-both positive & negative

1 Vote:

- Marketing and promotion of the county
- Impact of Stillwater Bridge
- Youth leaving the county

0 Votes:

- Public health concerns