

Notice of Meeting
Polk County Board of Supervisors
100 Polk County Plaza, Balsam Lake, Wisconsin
Polk County Government Center, County Board Room
Tuesday, October 18, 2016
Regular Business Meeting, 6:00 p.m.

PLEASE TAKE NOTICE that the Polk County Board of Supervisors will convene at the above referenced time, date and place to transact business on the subject matters contained and noticed herein, as follows:

Open Session

ORDER OF BUSINESS:

1. Call to Order
2. Receipt of Evidence and Opinion on Proper Notice
3. Roll Call
4. Pledge of Allegiance
5. Time of Reflection
6. **Consent Agenda:**
 - A. Approval of the agenda conforming to the October 18 2016 meeting notice;
 - B. Consideration/corrections to the published minutes of September 20, 2016 County Board Meeting
 - C. Confirmation of Appointments offered by Chairperson:
 - Polk County Housing Authority-James Edgell
 - Polk County Tourism-Joe Demulling
 - Polk County Library Planning Commission-Warren Nelson
 - Indianhead Federated Library System-Warren Nelson
 - Economic Development Committee-Chris Nelson
7. Public Comments - 3 minutes per person- not to exceed 30 minutes total
8. Chairman's Report, Dean Johansen
9. County Administrator's Report
10. **Proposed Resolutions and Ordinances:**
 - A. **Resolution No. 38-16:** Resolution In Support of Legislation to Provide for Sustainable Funding of Wisconsin's Transportation System "Just Fix It"
 - B. **Resolution No. 39-16:** Resolution to Hold a Public Hearing on the 2017 Budget Proposal of Polk County
 - C. **Resolution No. 40-16:** Resolution Concerning the Purchase of Lands for County Highway Facility and the Allocation of Funds to Highway Facility Capital Project Account

Closed Session: The County Board may convene in closed session, pursuant to Wisconsin Statute Section 19.85(1)(e), for the purpose of developing, deliberating on, and formulating, negotiating strategy, including offering price, with respect to the purchase of public properties, because, for competitive and bargaining reasons, the development, deliberation and formulation of negotiation strategy require a closed session.

Following said closed session, the County Board will reconvene in open session, to consider and act upon any subject matter noticed herein, including action on those matters noticed herein for consideration in closed session.
11. Supervisors Reports
12. Adjourn

Issued this 7th day of October, 2016

Carole T. Wondra by Marilyn M. Blde
Carole T. Wondra, County Clerk
Deputy
County Clerk

POLK COUNTY BOARD OF SUPERVISORS
Minutes of the Regular Meeting, Held September 20th, 2016
Polk County Government Center – County Board Room
Balsam Lake, WI 54810

Chairman Johansen called the regular September 20, 2016 meeting of the Polk County Board of Supervisors to order at 6:04 p.m.

Chairman Johansen recognized Tammy Peterson, Executive Assistant, for purposes of receiving evidence of proper notice. Chairman Johansen informed the Board that County Clerk, Carole Wondra was unable to attend the meeting and had appointed Ms. Peterson for the purpose of taking the minutes of the Board meeting.

The County Board received information from Tammy Peterson, Executive Assistant, who stated that the notice of meeting was on September 9, 2016 posted in three public buildings; published on September 14, 2016 in a legal newspaper in accordance with Wisconsin Statute Section 985.02 and posted on the county website the week of September 12, 2016. Ms. Peterson informed the Board that the office of County Clerk had on September 9, 2016 distributed on copies of such notice of meeting and proposed resolutions to supervisors.

Chairman Johansen recognized Corporation Counsel Jeffrey B. Fuge for purposes of receiving a legal opinion as to whether the meeting for September 2016 had been noticed properly consistent with the Wisconsin Open Meetings Law and the County Board rules of Order Ordinance. The County Board received the verbal opinion of Corporation Counsel that the initial advance written meeting notice, posted and published, as described by the Executive Assistant, satisfied the applicable provisions of Wisconsin Open Meetings Law and the applicable procedural provisions of the Polk County Board Rules of Order.

Chairman Johansen recognized the Executive Assistant for purposes of taking roll call. The County Board received the information from Ms. Peterson that each of the 15 Supervisors were present.

Chairman Johansen led the County Board in the Pledge of Allegiance.

Chairman Johansen asked for volunteers to offer a Time of Reflection. Chairman Johansen recognized Supervisor Masters for receipt of the Time of Reflection. Supervisor Masters offered a prayer in support of persons fighting cancer and family and friends who support those dealing with cancer.

Chairman Johansen called for a motion to approve the consent agenda as noticed. **Motion (Bonneprise/Jepsen) to approve the consent agenda as noticed and consisting of: a. Action to approve the agenda of the meeting notice issued for the September 20, 2016 meeting; b. Action to approve the minutes from August 16, 2016. Motion to approve consent agenda as noticed, carried unanimously by voice vote.**

Chairman Johansen called to the floor public comment. The County Board received no public comment.

Chairman Johansen presented the County board Chairman's Report.

Chairman Johansen recognized Supervisor Olson for purposes of making a procedural inquiry. Supervisor Olson inquired as to whether the County Board could proceed to meet in absence of the County Clerk. Chairman Johansen recognized Corporation Counsel for purposes of receiving a legal opinion on the point of inquiry. The County Board received the verbal opinion of Corporation Counsel Jeffrey Fuge that the County Board could continue the meeting because it had been properly noticed and that the minutes were being taken in accordance with Wisconsin Statute Section 59.23(2)(a). The County Board received the explanation from Corporation Counsel Fuge that based upon information available to the Corporation Counsel at the time of the meeting, it was the legal conclusion of Corporation Counsel that that Ms. Peterson was appointed by County Clerk in accordance with Wisconsin Statute Section 59.23(2)(a).

Chairman Johansen recognized County Administrator Dana Frey and Deputy County Administrator Andrea Jerrick for purposes of providing the County Board a presentation on proposed Polk County Operating and Capital Budget for Calendar Year 2017. The County Board received the presentation on the proposed Polk County Operating and Capital Budget for Calendar Year 2017 as submitted by county Administrator Dana Frey.

Chairman Johansen informed the County Board of the receipt of Administrator's appointments of Donald Prose to Polk County Housing Authority Commission and Adrienne Gyllen to the City of St. Croix falls Library Board. Chairman Johansen called for a motion to confirm said appointments. **Motion (W. Nelson/Prichard) to confirm the Administrator's appointments of Adrienne Gyllen to City of St. Croix Falls Library Board and Donald Prose to Polk County Housing Authority. Motion to confirm appointments carried by unanimous voice vote.**

Chairman Johansen declared the County Board in recess for a 10 minutes at 7:20 p.m. At 7:35 p. m., Chairman Johansen called the County Board back to session. The County Board reconvened in open session at 7:37 p.m.

Resolutions and Ordinances:

Chairman Johansen declared that on Chair's prerogative the Chairman would call to the floor proposed Resolution No. 37-16 and the related closed session on the basis that representatives of the Village of Balsam Lake were present and had an interest in said proposed resolution.

Insect Resol. 37-36

Chairman Johansen called to the floor, Resolution No. 37-16. Chairman Johansen called for a motion to approve Resolution No. 37-16, Resolution to Approve Purchase of Lands for County Highway Facility and Create a Capital Project Account for a Highway Facility Project. Motion (Jepsen/C. Nelson) to approve Resolution No. 37-16.

Chairman Johansen called for a motion to go into closed session. Motion (C. Nelson/Moriak) to go into closed session for the purpose of developing and deliberating proposed terms of the purchase of public lands as contemplated by Resolution No. 37-16, because, in accordance with Wisconsin Statute Section 19.85(1)(e), there existed bargaining reasons to develop and to formulate an offer

to purchase and negotiation strategy for said contemplated purchase. Motion to go into closed session, carried by unanimous voice vote.

Chairman Johansen announced that before convening in closed session that the record reflects that staff members, Corporation Counsel Jeff Fuge; Administrator Frey; Deputy Administrator Jerrick; Highway Commissioner Emil Norby; and Executive Assistant Tammy Peterson would be present in the closed session. The County Board convened in closed session at 8:08 p.m.

CLOSED SESSION

Chairman Johansen called for a motion to reconvene in open session. Motion by Supervisor (Luke/Route) to reconvene in open session. Motion carried by unanimous voice vote.

OPEN SESSION

The County Board reconvened in open session at 9:00 p.m. Upon reconvening in open session, Chairman Johansen announced that the County Board announced that while in closed session the county Board took action on a motion to reconvene in open session. Chairman Johansen declared that the County Board would resume debate and further action on proposed Resolution No. 37-16.

Motion (Masters/Luke) to amend Resolution No. 37-16 by striking language contained in proposed Lines 36-46, adding new language in Lines 36-63 and renumbering proposed lines 47-58 to Lines 64-75, as follows:

~~NOW, THEREFORE, BE IT RESOLVED THAT THE Polk County Board of Supervisors authorizes the purchase of the 20 acres owned by Elliott and Karen Paulsen, physically located in the village of Balsam Lake and having the legal description as follows:~~

~~SESE EXG V354 PG 382 Village of Balsam Lake, Polk County Wisconsin~~

~~Parcel Identification Number: 04-34N-17W~~

~~BE IT FURTHER RESOLVED that the Polk County Board of Supervisors directs the County Administrator to purchase said lands in the name of Polk County in the amount not to exceed the appraised value, plus costs of real estate transfer fee and recording, and upon other terms and conditions as negotiated by the Executive Committee.~~

And inserting in Lines 36-63, language as following:

"NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors authorizes the purchase of land, consisting of the southerly 20 acres of Parcel #106-00536-0000, a 31.5 acre parcel owned by Elliot S. Paulsen and Karen M. Paulsen Trust, Elliot S. Paulsen and Karen M. Paulsen, Trustees, and physically located north and west of the intersection of State Road 46 and County Trunk Highway I in the village of Balsam Lake, Polk County, and having an approximate legal description of

Part of the Southeast Quarter of the Southeast Quarter, all in Section 4, Township 34 N, Range 17 West

County Board Minutes, September 20, 2016.

of the 4th Principal Meridian, Village of Balsam Lake, Polk County, Wisconsin, described as follows:

Commencing at the Southeast Corner of said Section 4; thence N00°08'50"W, along the east line of Section 4, 752.38 feet, thence N88°02'23"W 77.78 feet to the westerly right of way of State Highway 46, as described in document number 302349 recorded in volume 239 page 238, Polk County Register of Deeds, to the Point of beginning; thence continuing N88°02'23"W 1229.06 feet to the west line of said Southeast Quarter of the Southeast Quarter, thence S00°47'14"W along the west line of said Southeast Quarter of the Southeast Quarter, 707.02 feet to the northerly right of way of County Road I, as described in document number 288175 recorded in volume 206 page 207, Polk County Register of Deeds, thence S88°02'23" E along said northerly right of way, 1143.41 feet to a point on the westerly right of way of State Highway 46, thence N46°29'12"E along said right of way, 147.55 feet, thence continuing along said westerly right of way N01°06'44"W 602.54 feet to the point of beginning. Said described parcel contains 871,342 square feet (20 acres) more or less.

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors directs the County Administrator to purchase said lands in the name of Polk County in an amount not to exceed the appraisal value of \$60,000, plus payment of deferred special assessments in a sum not to exceed \$47,057.54, costs of real estate transfer fees and recording and upon other terms and conditions as negotiated by the Executive Committee."

Chairman Johansen called for the vote on the motion to amend Resolution No. 37-16. Motion to amend Resolution No. 37-16 as shown, carried by majority voice vote.

Motion (Prichard/Masters) to further amend Resolution No. 37-16, as follows:
Striking the WHEREAS lines 7 -22. Motion to further amend was withdrawn by the makers of said motion. Chairman Johansen declared said motion made and withdrawn.

Motion (Luke/Jepsen) to further amend Resolution No. 37-16 by inserting in the resolution, as amended at Line 68, after the word "value" the terms "and an appropriate sum for payment of the deferred special assessment". Motion to further amend Resolution No. 37-16 carried by unanimous voice vote.

Motion by Supervisor Luke, second by Supervisor O'Connell to amend the Resolution on line 40 to provide for correct reference to the Parcel Identification Number, as initially drafted as "04-34N-17W" to "106-00536-0000". Chairman Johansen declared proposed Resolution No. 37-16 amended on Line 40 on consensus of the County Board.

Chairman Johansen called for a roll call vote on the motion to approve Resolution No. 37-16 as amended. Motion to approve Resolution No. 37-16 as amended carried by a roll call vote of 14 yes/1 no. Supervisors voting in favor: Olson, Route, Johansen, C. Nelson, Moriak, Masters, Prichard, Edgell, O'Connell, Jepsen, Luke, Arcand, Bonneprise & Demulling.; Supervisors voting in opposition: Warren Nelson. Resolution No. 37-16, adopted as amended.

Chairman Johansen declared the County Board in recess at 9:10 p.m. Chairman Johansen called the County Board back in session at 9:20 p.m.

County Board Minutes, September 20, 2016.

Chairman Johansen called for a motion to suspend the Rules for consideration of Resolution 35-16 which lacked requisite signature of sponsoring supervisor. Motion (Masters/Jepsen) to suspend the Rules pursuant to Article 3, paragraph 4, for the purpose of taking action on Resolution No. 35-16 due to lack requisite signature. Motion carried by unanimous voice vote.

Insert Resol. 35-16

Chairman Johansen called to the floor Resolution No. 35-16. Chairman Johansen called for a motion to approve Resolution No. 35-16, Resolution to Authorize Intergovernmental Agreement with Unity School District for the Development and the Delivery of Preventative School Social Services. Motion (Jepsen/ Demulling) to approve Resolution 35-16. Community Services Division Director, Gretchen Sampson, addressed the resolution. Chairman Johansen called for a voice vote to approve Resolution No. 35-16. Motion to approve Resolution No. 35-16 carried by unanimous voice vote. Resolution Adopted.

Insert Resol. 36-16

Chairman Johansen called to the floor, proposed Ordinance No. 36-16. Chairman Johansen called for a motion to approve Ordinance No. 36-16, Amendment to Polk County ATV and UTV Route Ordinance. Motion (Bonneprise/ Masters) to approve Ordinance No. 36-16.

Motion by Supervisor Route, Second by Supervisor Luke to amend proposed Ordinance No. 36-16, revising the chart of designated trails, found at Section 3.01 to read as follows:

“ 3.01 The following described segments of State Roads and Polk County highways are designated as ATV routes:

| Town | State or County Highway | Segment |
|------------------|-------------------------|--|
| Lorain | E | 30 th Str. to 20 th Str. |
| McKinley | E | 260 th Ave. to State Rd. 48 |
| Clam Falls | I | Clam Falls Dr. to 65 th Street |
| Bone Lake | O | 265 th Ave. State Road 48 to 270 th Ave. |
| <u>Bone Lake</u> | <u>State Road 48</u> | <u>CTH O to Round Lake Road</u> |
| Georgetown | E | Round Lake Rd. to 233 rd Ave. |
| Georgetown | G | 80 th Str. to Bake Rd. |
| Milltown | G | 140 th Str. to Dau Dr. |
| Luck | GG | Entirety of CTH GG |
| Milltown | GG | Entirety of CTH GG |
| Bone Lake | GG | State Rd. 48 to CTH G |
| Georgetown | GG | Entirety of CTH GG |
| Bone Lake | I | 250 th Str. to 250 th Street |
| Sterling | G | 250 th Str. to River Rd. |
| Osceola | M | 200 th Str. to Nye Lane |
| Laketown | Z | 240 th Ave. to CTH N |
| Lincoln | H | 105 th Ave. to 110 Str. |
| Apple River | H | 120 th Ave. to Mains Crossing |
| Balsam Lake | I | 160 th Str. To 160 th Str. |

| | | |
|---------|----|---|
| Osceola | MM | 90 th Ave. to 90 th Ave. |
| Osceola | K | Big Lake Dr. to CTH M |
| Osceola | F | CTH MM to 210 th Street |
| Lincoln | F | Deronda to CTH CC |
| Lincoln | C | CTH F to 68 th Ave. |
| Beaver | T | 160 th Avenue to SouthNorth Horseshoe Dr. Court |

Chairman Johansen called for a voice vote on the motion to amend proposed Ordinance No. 36-16. Motion to amend carried, by unanimous voice vote.

Chairman Johansen called for a voice vote to approve proposed Ordinance No. 36-16, as amended. Motion to approve Ordinance No. 36-16, as amended, carried, by unanimous voice vote. Ordinance Adopted.

Time was given for Supervisors Reports.

Supervisor Masters, Chair of General Government, stated that the General Government Committee Authorized Contingency Fund Transfer for Law Enforcement Communication's 911 Logger/Recorder Emergency Replacement. This is the Public notice.

Motion (Demulling/ Masters) to adjourn. Motion carried by unanimous voice vote.

Chairman Johansen declared meeting adjourned 9:36 p.m.

Respectfully submitted,

Tammy Peterson, Executive Assistant

1 Resolution No: 38-16
2 Resolution In Support of Legislation to Provide for Sustainable Funding of Wisconsin's
3 Transportation System
4 "Just Fix It"

5 TO THE HONORABLE SUPERVISORS OF THE COUNTY BOARD OF THE COUNTY OF
6 POLK:

7 Gentlemen:

8 WHEREAS, local government in Wisconsin is responsible for maintaining about 90% of the
9 road miles in the state; and

10
11 WHEREAS, Wisconsin's diverse economy is dependent upon county and town roads as well as
12 city and village streets and transit systems across the state; and

13 WHEREAS, according to "Filling Potholes: A New Look at Funding Local
14 Transportation in Wisconsin," commissioned by the Local Government Institute of Wisconsin
15 (LGI) the condition of Wisconsin's highways is now in the bottom third of the country; and

16 WHEREAS, state funding for local roads in Wisconsin has failed to keep up with costs over the
17 past several decades which has adversely affected local transportation finances; and

18
19 WHEREAS, in "Filling Potholes," the Local Government Institute of Wisconsin reported that
20 municipal transportation spending had declined from \$275 per capita in 2000 to \$227 in 2012;
21 and

22 WHEREAS, Mass Transit Operating Aids and County Elderly and Disabled Transportation
23 assistance programs are funded through the state gas tax and vehicle registration user fee system
24 and re critical to ensuring that transportation services are delivered to vulnerable citizens,
25 therefore proper funding for these programs helps ensure that all citizens have an opportunity to
26 access the workplace as well as the marketplace; and

27 | WHEREAS, the levy cap does not allow local government to compensate for the loss of state
28 funding; and

29 WHEREAS, Wisconsin's over-reliance on borrowing results in a greater share of the state's
30 | dedicated funding sources – the state gas tax and vehicle registration fees – being used to pay
31 debt service rather than fund transportation needs; and

32 WHEREAS, safety is a primary concern and responsibility of local governments across
33 | Wisconsin but, according to TRIP, a national non-profit transportation research group,
34 Wisconsin had 347 non-interstate, rural road fatalities in 2013; and

35 WHEREAS, the Polk County Board of Supervisors recognizes that our state highway and
36 interstate system is the backbone of our surface transportation system and plays avital role in the

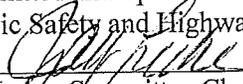
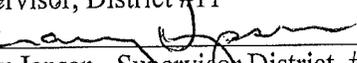
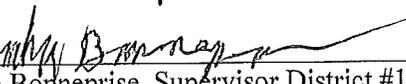
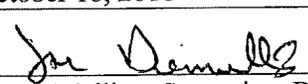
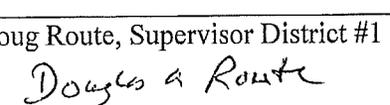
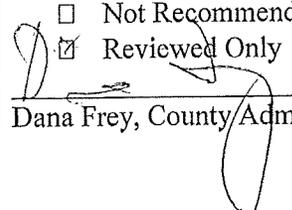
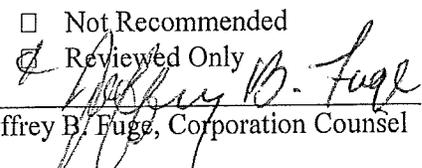
37 economy of Wisconsin, meaning both local *and* state roads need to be properly maintained in
 38 order for our economy to grow; and

39 WHEREAS, from a competitive standpoint Wisconsin motorists pay significantly less than any
 40 of our neighbors in combined state gas taxes and vehicle registration fees; and

41 WHEREAS, the Transportation Finance and Policy Commission, appointed by the
 42 Governor and Legislature, clearly found that if Wisconsin does not adjust its user fees, the
 43 condition of both our state and local roads will deteriorate significantly over the next decade.

44 NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors urges the
 45 Governor and Legislature to "Just Fix It" meaning agree upon a sustainable solution, one that
 46 includes a responsible level of bonding and adjusts our user fees to adequately and sustainably
 47 fund Wisconsin's transportation system.

48 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors directs the Clerk to
 49 send a copy of this resolution to the Wisconsin State Legislators who represent the constituents
 50 of Polk County and to the Office of the Governor.

| | |
|--|--|
| Funding Source/ Funding Amount: | |
| Date Reviewed as to Appropriations: | |
| Committee Recommendation as To Appropriation: | |
| Effective Date: | Upon passage |
| Dated Submitted To County Board | October 18, 2016 |
| Submitted and Sponsored By the Polk County Public Safety and Highway Committee:  Jay Luke, Committee Chair Supervisor, District #11  Larry Jepsen, Supervisor District #12  John Bonneprise, Supervisor District #14 |  Joe DeMulling, Supervisor District #15  Doug Route, Supervisor District #1 |
| Review By County Administrator: <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input checked="" type="checkbox"/> Reviewed Only  Dana Frey, County Administrator | Review By Corporation Counsel: <input checked="" type="checkbox"/> Approved as to Form <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input checked="" type="checkbox"/> Reviewed Only  Jeffrey B. Fuge, Corporation Counsel |
| Acknowledgement of County Board Action | |

Mark As Appropriate:

At its regular business meeting on the 18th of October 2016, the Polk County Board of Supervisors considered and acted on the above resolution, Resolution No. ___-16: Resolution In Support of Legislation to Provide for Sustainable Funding for Wisconsin's Transportation System, "Just Fix It", as follows:

- Adopted by simple majority of the board of supervisors by a vote of _____ in favor and _____ against.
- Adopted by unanimous vote.
- Defeated by a vote of _____ in favor and _____ against.
- Defeated by voice vote.
- Action Deferred by Procedural Action, as follows: _____

SIGNED BY:

Dean Johansen, County Board Chairperson

Attest: _____
Carole T. Wondra, County Clerk

Resolution No. 39-16

1 Resolution to Hold a Public Hearing on the 2017 Budget Proposal of Polk County

2 TO THE HONORABLE SUPERVISORS OF THE COUNTY BOARD OF THE COUNTY
3 OF POLK:

4 Ladies and Gentlemen:

5 WHEREAS, Section 65.90(1) Wisconsin Statutes, requires Polk County to annually
6 formulate a budget and hold hearings on the proposed budget; and

7 WHEREAS, consistent with Section 59.18(5), the County Administrator has prepared,
8 presented and submitted to the Polk County Board of Supervisors, during the meeting of
9 September 20, 2016, the proposed draft budget for fiscal year 2015; and

10 WHEREAS, consistent with the budget preparation provisions of the Polk County
11 Financial Policy, the respective county board standing committees have reviewed the
12 submitted 2017 Budget Proposal and made recommendations on amendments that they
13 have deemed appropriate.

14 WHEREAS, consistent with the budget preparation provisions of the Polk County
15 Financial Policy Polk County Policy No. 880, the General Government Committee has
16 reviewed the submitted proposed budget.

17 NOW, THEREFORE, BE IT RESOLVED, that the Polk County Board of Supervisors
18 acknowledges receipt of the draft 2017 Budget Proposal, as submitted by the County
19 Administrator and the recommendations on amendments of the various county board
20 standing committees.

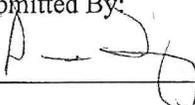
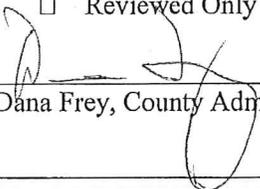
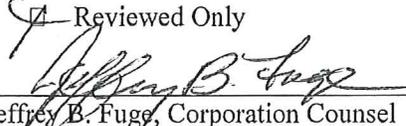
21 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors shall hold a
22 public hearing of the proposed 2017 County Budget at 7:00 p.m. during the course of its
23 annual meeting on Tuesday, November 15, 2016 and that such public hearing shall be
24 held at the County Board Room at the Polk County Government Center, 100 Polk County
25 Plaza, Balsam Lake, Wisconsin.

26 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors receives the
27 formulated budget, "2017 Budget Proposal of Polk County" as attached hereto and
28 incorporated herein, for the purposes of conducting said public budget hearing.

29 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors directs the
30 County Clerk to have published as a Class 1 notice a notice of public budget hearing,
31 which such notice shall include a summary of the budget consistent with Section
32 65.90(3)(b) and notice that the proposed budget in detail is available for inspection at the
33 office of the County Clerk and via Internet.

| | |
|---|---|
| Funding Source/ Funding Amount: | As Provided in Submitted, Received and Amended 2017 Budget Proposal of Polk County |
| Date Reviewed as to Appropriations: | |
| Committee Recommendation as To Appropriation: | |
| Effective Date: | Upon Passage |
| Dated Submitted To County Board | October 18, 2016 |
| Submitted By: | |
| Review By County Administrator: <input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input checked="" type="checkbox"/> Reviewed Only _____ Dana Frey, County Administrator | Review By Corporation Counsel: <input checked="" type="checkbox"/> Approved as to Form <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input checked="" type="checkbox"/> Reviewed Only _____ Jeffrey B. Fuge, Corporation Counsel |
| Acknowledgement of County Board Action | |
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| | |
|---|---|
| Funding Source/ Funding Amount: | As Provided in Submitted, Received and Amended 2017 Budget Proposal of Polk County |
| Date Reviewed as to Appropriations: | |
| Committee Recommendation as To Appropriation: | |
| Effective Date: | Upon Passage |
| Dated Submitted To County Board | October 18, 2016 |
| Submitted By: | |
| Review By County Administrator: <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only _____ Dana Frey, County Administrator | Review By Corporation Counsel: <input type="checkbox"/> Approved as to Form <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only _____ Jeffrey B. Fuge, Corporation Counsel |
| Acknowledgement of County Board Action | |
| Mark As Appropriate: At its regular business meeting on October 18, 2016, the Polk County Board of Supervisors considered and acted on the above resolution, Resolution No. 39-16: Resolution to Hold a Public Hearing on the 2017 Budget Proposal of Polk County, as follows: <input type="checkbox"/> Adopted by a vote of _____ in favor and _____ against. <input type="checkbox"/> Adopted by majority voice vote. <input type="checkbox"/> Defeated by a vote of _____ in favor and _____ against. <input type="checkbox"/> Defeated by majority voice vote <input type="checkbox"/> Action Deferred by Procedural Action, as follows: _____ _____ _____ _____ _____ SIGNED BY: _____ Dean Johansen, County Board Chairperson Attest: _____ Carole T. Wondra, County Clerk | |

| | |
|--|--|
| Funding Source/ Funding Amount: | Transfer from Polk County Unassigned Fund Balance to the Highway Facility Capital Project Account: \$ _____ |
| Date Reviewed as to Appropriations: | October 17, 2016 |
| Committee Recommendation as To Appropriation: | |
| Effective Date: | Upon Passage and Publication |
| Dated Submitted To County Board | October 18, 2016 |
| Submitted By:  | |
| Review By County Administrator: <input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only  Dana Frey, County Administrator | Review By Corporation Counsel: <input checked="" type="checkbox"/> Approved as to Form <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input checked="" type="checkbox"/> Reviewed Only  Jeffrey B. Fuge, Corporation Counsel |

Acknowledgement of County Board Action

Mark As Appropriate:

At its regular business meeting on October 18, 2016, the Polk County Board of Supervisors considered and acted on the above resolution, Resolution No. 40-16: Resolution Concerning the Purchase of Lands for County Highway Facility and the Allocation of Funds to Highway Facility Capital Project Account, as follows:

- Adopted by two-thirds of the entire board of supervisors by a vote of _____ in favor and _____ against.
- Adopted by unanimous vote.
- Defeated by a vote of _____ in favor and _____ against.
- Defeated by voice vote.
- Action Deferred by Procedural Action, as follows: _____

SIGNED BY:

Dean Johansen, County Board Chairperson

Attest:

Carole T. Wondra, County Clerk

Certification of Publication

On the _____ day of _____, 2016, notice of the transfers authorized in the above resolution were published by Class 1 Notice pursuant to Chapter 985, Wisconsin Statutes, in the Inter – County Leader,.

Carole T. Wondra, County Clerk

Dated: _____

POLK COUNTY BOARD OF SUPERVISORS
Minutes to the Regular Meeting, Tuesday, October 18, 2016
Polk County Government Center – County Board Room
Balsam Lake, WI 54810

Chairman Johansen called the regular October 18, 2016 meeting of the Polk County Board of Supervisors to order at 6:00 p.m.

Chairman Johansen recognized the Executive Assistant for purposes of receiving evidence of proper notice. The Executive Assistant, Tammy Peterson, stated that the notice of meeting was properly posted in three public buildings, published in a legal newspaper in accordance with Wisconsin Statute Section 985.02 and posted on the county website the week of October 10, 2016. In addition, the Office of the County Clerk distributed on October 7, 2016 copies of such notice of meeting and proposed resolutions to supervisors in accordance with Article 3, Section 2 of the county Board Rules of Order. The County Board received the verbal opinion of Corporation Counsel that the initial advance written meeting notice, posted and published, as described by the Executive Assistant satisfied the applicable provisions of Wisconsin Open Meetings Law and the applicable procedural provisions of the Polk County Board Rules of Order.

Chairman Johansen recognized the Executive Assistant for purposes of taking roll call. Fourteen members were present. Supervisor O'Connell absent.

Chairman Johansen led the Pledge of Allegiance.

Chairman Johansen asked for volunteers to offer a Time of Reflection. Chair Johansen gave update on Carole Wondra, County Clerk, and wished her well.

Chairman Johansen declared that the County Board would take out of the Consent Agenda the subject matter calling for approval of the minutes for the September 20, 2016 meeting.

Chairman Johansen called to the floor the approval of the minutes for the September 20, 2016 meeting. **Motion** (Bonneprise/Jepsen) to approve said minutes with a correction to reflect the actual record taken to amend proposed Ordinance No. 36-16, Section 1.03 Table of Designated Routes, Town of Beaver, CTH T, segment of "North Horseshoe Ln. to South Horseshoe Dr.", to "160th Ave. to South Horseshoe Drive". **Motion** to approve the minutes with noted correction carried unanimously by voice vote.

Chairman Johansen called for a motion to approve the Consent Agenda consisting of matters as approval of the agenda conforming to the October 18, 2016 meeting notice and confirmation of appointments offered by Chairperson. **Motion** (Masters/Route) to approve the Consent Agenda.

Chairman Johansen clarified that appointments were offered for confirmation, as follows: Polk County Housing Authority, James Edgell; Polk County Tourism, Joe Demulling; Polk County Library Planning Commission, Warren Nelson; Indianhead Federated Library System, Warren Nelson; and Economic Development Committee, Chris Nelson. **Motion** to approve Consent Agenda, as noticed, carried unanimously by voice vote.

Chairman Johansen called to the floor public comment. The County Board received public comment as follows: Jeff Kemp, concerning candidacy for District Attorney; Sharon Jorgenson, concerning candidacy for County Clerk; Jeff Peterson, concerning candidacy for 28th Assembly District; Scott Bolstad, WI Outreach Director, concerning updates from Senator Ron Johnson's office; and Joanne Hallquist, concerning retention of the highway building as a historical building.

Chairman Johansen presented the Chairman's Report.

Chairman Johansen called on Administrator Frey for receipt of the Administrator's report. The County Board received the Administrator's report which provided an update on the Polk County Planner position, publication of proposed budget; vacancies in the alternative members of the Board of Adjustments; and presentation of the Distinguished Budget Presentation Award that Polk County had received.

Resolutions and Ordinances:

Chairman Johansen called to the floor Resolution No. 38-16: Resolution In Support of Legislation to Provide for Sustainable Funding of Wisconsin's Transportation System "Just Fix It". **Motion** (Jepsen/Luke) to approve Resolution No. 38-16. Chairman Johansen called for a vote to approve Resolution No. 38-16. **Motion** to approve Resolution No. 38-16 carried, by unanimous voice vote. Resolution No. 38-19 adopted.

Chairman Johansen called on Administrator Frey for receipt of a presentation on the proposed 2017 budget for purposes of publication of the notice of public hearing. Administrator Frey introduced the presentation and advised the Board that Deputy Administrator Ms. Jerrick would provide the presentation by PowerPoint as assigned budget director for the development of the proposed 2017 County Budget. Chairman Johansen recognized Deputy Administrator Jerrick for purposes of receiving the presentation of the proposed 2017 County Budget for purposes of publication of notice of public hearing. The County Board received the presentation on the proposed 2017 County Budget, including a report on committee recommendations on proposed amendments to the proposed 2017 County Budget.

Chair Johansen declared the Board in recess at 7:34 P.M. Chairman Johansen called the Board back to order at 7:41 P.M. The Board reconvened in open session at 7:41 P.M.

Chairman Johansen called to the floor Resolution No. 39-16: Resolution to Hold a Public Hearing on the 2017 Budget Proposal of Polk County. **Motion** (Masters/C. Nelson) to adopt Resolution No. 39-16. Chairman Johansen provided the clarification that the motion to adopt Resolution No. 39-16 would be to adopt for purposes of issuing a notice of public hearing the proposed 2017 County Budget.

Chairman Johansen call to the floor amendments to the 2017 Budget Recommendation, as incorporated in Resolution No. 39-19, the various proposed amendments received in presentation of the 2017 Budget Recommendation.

Budget Ceiling Adjustment: 911 Equipment Replacement:

County Board Minutes, October 18, 2016.

Motion (C. Nelson/Route) to amend the proposed 2017 budget, as incorporated in Resolution No. 39-16, to provide for 911 Equipment Replacement in the amount of \$1,100,000 as follows:

“On page 6 of the Department Budget Listing, Administration Debt Service (Fund 30-301), a transfer of \$916,745;

On page 8 of the Department Budget Listing, 911 Upgrade (Fund 30-458), General Property Tax of \$183,255, Other Financing Sources of \$916,745, and under Expenditures, Professional Services, \$1,100,000.”

Motion carried unanimously by voice vote.

Budget Recommendation Amendment 1: Remove funding for building lighting upgrade:

Motion (Luke/ Masters) to amend the proposed budget for 2017, as incorporated in Resolution No. 39-16, proposing to remove funding for building lighting upgrade in the amount of \$40,000, as follows:

“On page 1 of Table 2, Change from Budget Ceiling, under Administration 110, strike “\$40,000 LED/Wall Packs Lighting.”

Amend the Department Budget Listing, all totals and other financial reports accordingly.”

Roll call taken: Supervisors Olson, Route and Masters voting yes. Supervisors Johansen, C. Nelson, Moriak, Prichard, Edgell, Jepsen, Luke, W. Nelson, Arcand, Bonneprise and Demulling voting no.
Motion failed on a 3 to 11 vote.

Budget Recommendation Amendment 2: Remove funding for Recycling Center roof repair and recycling bins:

Motion (C. Nelson/Bonneprise) to amend the proposed budget for 2017, as incorporated in Resolution No. 39-16, proposing to remove funding for Recycling Center roof and recycling bins, as follows:

“On page 1 of Table 2, Change from Budget Ceiling, under Administration, Fund 110, strike “\$40,000 Recycling Roof, 10,000 Recycling Bins.”

Amend the Department Budget Listing, all totals and other financial reports accordingly.”

Roll call taken: In favor: 0; Against: Suprs. Olson, Route, Johansen, C. Nelson, Moriak, Masters, Prichard, Edgell, Jepsen, Luke, Nelson, Arcand, Bonneprise, DeMulling. **Motion failed on a 0-14 roll call vote.**

Budget Recommendation Amendment 3: Remove funding for business office and Government Center Security:

Motion (C. Nelson/ Masters) to amend the proposed budget for 2017 as incorporated in Resolution No. 39-16, proposing to remove funding for Business Office and Government Center Security in the amount of \$150,000, as follows:

“On page 1 of Table 2, Change from Budget Ceiling, under Administration 110, strike “\$150,000 Citizen Centered Government.”

Amend the Department Budget Listing, all totals and other financial reports accordingly.”

Motion carried by unanimous voice vote.

Technical amendment 1. Amendment to adjust state highway aid:

Motion (Demulling/ Bonneprise) to amend the proposed budget for 2017 as incorporated in Resolution No. 39-16, proposing to recognize increase in state highway aid in the amount of \$56,750 as follows:

“On page 35 of the Department Budget Listing, Highway (Fund 29-701), under Revenue, General Property Tax, strike ‘3,202,020’ and insert ‘3,145,270’.

On page 2 of the Department Budget Listing, Administration (Fund 30-102), under Revenue, General Property Tax, strike ‘ _____ ’ and insert ‘ _____ ’ (increase levy by \$56,750).

Amend all totals and other financial reports accordingly.”

Motion carried by unanimous voice vote.

Technical Amendment 2. Amendment to adjust 2017 Budget to Levy Limit:

Motion (Masters/ W. Nelson) to amend the proposed budget for 2017 as incorporated in Resolution No. 39-16, proposing to adjust 2017 budget to Levy Limit of \$429.00, as follows:

“On page 2 of the Department Budget Listing, Administration Contingency (Fund 30-102), under Revenue, General Property Tax, strike’ _____ ’ and insert ‘ _____ ’(reduce \$429).

Amend all totals and other financial reports accordingly.”

Motion carried by unanimous voice vote.

Technical Amendment 3. Approve Library ACT 150 levy for 2017:

Motion (Jepsen/ Luke) moves to amend the proposed 2017 budget, as incorporated in Resolution No. 39-16, proposing to set the Library Act 150 levy in the notice of public hearing on said proposed budget, as follows:

“The levy for Library ACT 150 shall be published at \$689,316.

Amend all totals and other financial reports accordingly.”

Motion carried by unanimous voice vote.

Technical Amendment 4 - Approve Highway Bridge Aid 2017:

Motion (Masters/ Moriak) moves to amend the proposed 2017 budget for publication, as incorporated in Resolution No. 39-16, proposing to set levy for Highway Bridge Aid, as follows:

“The levy for Highway Bridge Aid shall be published at \$32,680.

Amend all totals and other financial reports accordingly.”

Motion carried by unanimous voice vote.

Technical Amendment 5 - Amendment to adjust Corporation Counsel budget for reduced state aid:

Motion (Masters/ Olson) to amend the proposed budget for 2017 as incorporated in Resolution No. 39-16, proposing to increase levy to Corporation Counsel in the amount of \$19,927, as follows:

“On page 23 of the Department Budget Listing, Corporation Counsel (Fund 30-102), under Revenue, General Property Tax, strike ‘283,738’ and insert ‘393,665’ and under State Aids, strike ‘539,438’ and insert ‘519,511’; and

On page 2 of the Department Budget Listing, Administration (Fund 30-102), under Revenue, General Property Tax, strike ‘ _____ ’ and insert ‘ _____ ’ (reduce the total by \$19,927).”

Motion carried by unanimous voice vote.

Technical Amendment 6 - Amendment to adjust Land & Water Department budget for increased revenue:

Motion (Jepsen/ Route) to amend the proposed budget for 2017, as incorporated in Resolution No. 39-16, proposing to adjust state aid revenues to the Land & Water Department in an increase of \$2,000 and to increase levy allocation to the Contingency Fund in an equivalent sum, as follows:

“On page 38 of the Department Budget Listing, Land and Water Department (Fund 22-101), under Revenue, General Property Tax, strike ‘359,454’ and insert ‘357,454’ and under State Aids, strike ‘248,534’ and insert ‘250,534’; and

On page 2 of the Department Budget Listing, Administration Contingency Fund (Fund 30-102), under Revenue, General Property Tax, strike ‘ _____ ’ and insert ‘ _____ ’ (increase the total by \$2,000).

Amend all totals and other financial reports accordingly.”

Motion carried by unanimous voice vote.

Policy Amendment 1 – Amendment to fund Reverse 911 System:

Motion (Luke/Jepsen) to amend the proposed budget for 2017, as incorporated in Resolution No. 39-16, proposing to fund the purchase of Reverse 911 System software in the amount of \$10,000, as follows:

“On page 42 of the Department Budget Listing, Law Enforcement (Fund 11-101), under Revenue, General Property Tax, strike ‘7,268,378’ and insert ‘7,278,378’ and under Expenditures, Professional Services, strike ‘753,878’ and insert ‘763,878’; and

On page 2 of the Department Budget Listing, Administration Contingency Fund (Fund 30-102), under Revenue, General Property Tax, strike ‘ _____ ’ and insert ‘ _____ ’ (reduce \$10,000).

Amend all totals and other financial reports accordingly.”

Motion carried by unanimous voice vote.

Policy Amendment 2 – Amendment to fund Highway ATV Signage:

Motion (Bonneprise/DeMulling) to amend the proposed budget for 2017, as incorporated in Resolution No. 39-16, proposing to fund Highway ATV route signage in the amount of \$22,200, as follows:

“On page 35 of the Department Budget Listing, Highway (Fund 29-701), under Revenue, General Property Tax, strike ‘3,202,020’ and insert ‘3,224,220’ and under Expenditures, Supplies and Expenses, strike ‘2,315,212’ and insert ‘2,337,412’; and

On page 2 of the Department Budget Listing, Administration (Fund 30-102), under Revenue, General Property Tax, strike ' _____ ' and insert ' _____ ' (reduce \$22,200).

Amend all totals and other financial reports accordingly.”

Motion carried by unanimous voice vote.

Policy Amendment 3 – Amendment to Increase Funding for Economic Development Corporation:

Motion (C. Nelson/Olson) to amend the proposed budget for 2017, as incorporated in Resolution No. 39-16, proposing to increase funding for the Economic Development Corporation by \$10,375, as follows:

“On page 47 of the Department Budget Listing, Outside Agencies (Fund 13-101), under Revenue, General Property Tax, strike ‘136,046’ and insert ‘146,421’ and under Expenditures, Other Grants Contributions, strike “136,046” and insert ‘146,421’ denoting this increase is for the Economic Development Corporation only; and

On page 2 of the Department Budget Listing, Administration Contingency Fund (Fund 30-102), under Revenue, General Property Tax, strike ‘ _____ ’ and insert ‘ _____ ’ (reduce \$10,375).

Amend all totals and other financial reports accordingly.”

Motion carried by unanimous voice vote.

Policy Amendment 4 – Amendment to Increase Funding for Polk County Tourism:

Motion (DeMulling/Jepsen) to amend the proposed budget for 2017, as incorporated in Resolution No. 39-16, proposing to increase funding to Polk County Tourism in the amount of \$2,513, as follows:

“On page 47 of the Department Budget Listing, Outside Agencies (Fund 13-101), under Revenue, General Property Tax, strike ‘136,046’ and insert ‘138,559’ and under Expenditures, Other Grants Contributions, strike ‘136,046’ and insert ‘138,559’ denoting this increase is for the Polk County Tourism only; and

On page 2 of the Department Budget Listing, Administration Contingency Fund (Fund 30-102), under Revenue, General Property Tax, strike ‘ _____ ’ and insert ‘ _____ ’ (reduce \$2,513).

Amend all totals and other financial reports accordingly.”

Motion carried by unanimous voice vote.

Policy Amendment 5 – Amendment to Fund Repairs to Polk County Museum Building:

Motion (Jepsen/Arcand) to amend the proposed budget for 2017, as incorporated in Resolution No. 39-16, proposing to fund repairs to the Polk County Museum Building in the amount of \$10,000, as follows:

“On page 46 of the Department Budget Listing, Museum (Fund 20-101), under Revenue, General Property Tax, strike ‘20,796’ and insert ‘30,796’ and under Contractual Services Expense, strike ‘17,796’ and insert ‘27,796’; and

On page 5 of the Department Budget Listing, Administration (Fund 30-102), under Revenue, General Property Tax, strike ‘ _____ ’ and insert ‘ _____ ’ (reduce by \$10,000).

Amend all totals and other financial reports accordingly.”

Motion carried by unanimous voice vote.

Policy Amendment 6 – Amendment to Fund Electrical Repairs at Polk County Fairgrounds:

Motion (DeMulling/W. Nelson) to amend the proposed budget for 2017, as incorporated in Resolution No. 39-16, proposing to fund repairs to the electrical system of the Polk County Fairgrounds in the amount of \$75,000, as follows:

“On page 30 of the Department Budget Listing, Fair/Buildings (Fund 26-101), under Expenditures, Capital Outlay, insert ‘75,000’; and

On page 2 of the Department Budget Listing, Administration Contingency Fund (Fund 30-102), under Revenue, General Property Tax, strike ‘ _____ ’ and insert ‘ _____ ’ (reduce \$75,000).

Amend all totals and other financial reports accordingly.”

Roll call taken: Supervisors Olson, Route, Johansen, Moriak, Edgell, Jepsen, Luke, W. Nelson, Bonneprise, and DeMulling voting yes. Supervisors C. Nelson, Masters, Prichard, and Arcand voting no. **Motion carried by majority roll call vote.**

Policy Amendment 7 – Amendment to Add Additional Economic Support Staffing:

Motion (Jepsen/Edgell) to amend the proposed budget for 2017, as incorporated in Resolution No. 39-16, proposing to add additional staff to Economic Support, as follows:

“On page 36 of the Department Budget Listing, Department of Children and Families (Fund 16-215), under Revenue, State Aid, strike ‘2,838,612’ and insert ‘3,024,612’; under Expenditures, Personnel, strike ‘3,020,071’ and insert ‘3,152,397’; and under Expenditures, Supplies & Expenses, strike ‘105,186’ and insert ‘158,840’; and

Under Staffing, HS, delete ‘64 FTE’ and insert ‘66 FTE’.

Amend all totals and other financial reports accordingly.”

Motion carried by unanimous voice vote.

Policy Amendment 8 – Amendment to Provide Funding to Community Referral Agency:

Motion (Masters/Olson) to amend the proposed budget for 2017, as incorporated in Resolution No. 39-16, proposing to provide funding for Community Referral Agency in the amount of \$10,000, as follows:

“On page 36 of the Department Budget Listing, Human Services (Fund 16-211), under Revenue, General Property Tax, strike ‘3,610,540’ and insert ‘3,620,540’ and under Expenditures, Other Grants Contributions, strike ‘416,412’ and insert ‘426,412’ denoting this increase is for the Community Referral Agency only; and

On page 2 of the Department Budget Listing, Administration (Fund 30-110), under Revenue, General Property Tax, strike ‘_____’ and insert ‘_____’ (reduce \$10,000).

Amend all totals and other financial reports accordingly.”

Motion carried by unanimous voice vote.

Policy Amendment 9 – Amendment to Provide Funding for Upgrading Storage Area Network:

Motion (C. Nelson/Masters) to amend the proposed budget for 2017, as incorporated in Resolution No. 39-16, proposing to provide funding for upgrading County’s Storage Area Network in the amount of \$60,000, as follows:

“On page 37 of the Department Budget Listing, Information Technology (Fund 32-101), under Revenue, General Property Tax, strike ‘585,744’ and insert ‘675,744’ and under Expenditures, Capital Outlay, insert ‘90,000’; and

On page 63 of the Department Budget Listing, Register of Deeds (Fund 08-101), under Revenue General Property Tax, strike ‘34,638’ and insert ‘64,638’ and under Revenues,

Other Financing Sources insert '\$55,000' under Expenditures, Other Professional Services strike '42,125' and insert '67,125'.

On page 2 of the Department Budget Listing, Administration (Fund 30-102), under Revenue, General Property Tax, strike ' _____ ' and insert ' ____ ' (reduce \$60,000).

Amend all totals and other financial reports accordingly.”

Motion carried by unanimous voice vote.

Policy Amendment 10 – Amendment to Increase Funding for WestCAP

Motion (Jepsen/DeMulling) to amend the proposed budget for 2017, as incorporated in Resolution No. 39-16, proposing to increase funding to WestCAP in the amount of \$1,340, as follows:

“On page 47 of the Department Budget Listing, Outside Agencies (Fund 13-101), under Revenue, General Property Tax, strike '136,046' and insert '137,386' and under Expenditures, Other Grants Contributions, strike '136,046' and insert '137,386' denoting this increase is for WestCAP only; and

On page 2 of the Department Budget Listing, Administration (Fund 30-102), under Revenue, General Property Tax, strike ' _____ ' and insert ' _____ ' (reduce \$1,340).

Amend all totals and other financial reports accordingly.”

Motion carried by unanimous voice vote.

Chairman Johansen called for a vote on Resolution No. 39-16, as amended. **Motion to approve Ordinance No. 39-16 carried by unanimous voice vote.**

Chair Johansen called for a 10 minute break at 8:34 P.M. Chairman Johansen called the Board back to order at 8:45 P.M. The Board reconvened in open session.

Chairman Johansen called to the floor Resolution No. 40-16. **Motion** (Bonneprise/DeMulling) to adopt Resolution No. 40-16.

Motion by (Jepsen/ Luke) to postpone consideration of Resolution No. 40-16 until the November 15, 2016 meeting of the County Board. Roll call taken. **Motion to postpone consideration of Resolution No. 40-16 to the November 15, 2016 meeting carried on unanimous roll call vote.**

Motion (Bonneprise/Demulling) to adjourn. **Motion** carried by unanimous voice vote.

Chairman Johansen declared meeting adjourned 9:04 p.m.

Respectfully submitted,

Tammy Peterson, Executive Assistant