

**AGING AND DISABILITY RESOURCE CENTER
Of Northwest Wisconsin
Lower Conference Room
Polk County Government Center
Balsam Lake, WI
April 8, 2016
9:00AM**

Notice is hereby given to the press and public that a meeting of the ADRC Board will be held at the above listed date, time, and location to transact business indicated on the agenda below. (Agenda not necessarily presented in this order) This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

AMENDED AGENDA**

Public is welcome.

Call to Order

Roll Call

Moment of Silence

Pledge of Allegiance

Approval of Agenda

Approval of Minutes

Public comment

Action item: Membership decision: Beverly Sandberg

Introduction of Jeromy Cox

Action item: Adoption of state mission statement

**Action item: 2015 Aging Plan Self Assessment

Discussion: Board member personal contact info in newsletter

Nutrition Update

Action item: Under 60 meal recipients

Action item: Reach in freezer for A&H purchase

Transportation Ipad Project update

Director's Report

Committee Comments

Future Agenda items

Future meeting dates and locations

**Dave McGrane, Chair
Laura Neve, Director**

The **mission** of the Aging and Disability Resource Center is to empower and support seniors, people with disabilities and their families by providing useful information and finding the help people seek.

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The **mission** of the Aging and Disability Resource Center is to empower and support seniors, people with disabilities and their families by providing useful information and finding the help people seek.

Aging and Disability Resource Center Board Meeting

April 8, 2016

9:00 am **Lower Conference Room/Balsam Lake, WI**

Present: Dave McGrane, Dean Johansen, Melissa Fowler, Dorothy Richard, Gladys Beers, Joyce Bergstrand, Gary Lundberg, Dan Mosay, Marvin Caspersen, Joe Demulling, Beverly Sandberg.

Absent: Deanne Sasselli

Others Present: Laura Neve, Tonya Eichelt, Dawn Sargent, Jeromy Cox, Carol Zygowicz

The meeting was called to order by Dave McGrane at 9:00 AM

Roll Call

Moment of Silence

Pledge of Allegiance

Approval of Agenda: Motion made by Dorothy Richard, seconded by Joyce Bergstrand; passed unanimously.

Approval of Minutes: Motion made by Gary Lundberg, seconded by Gladys Beers; passed unanimously.

Public comments: none

Action Item: Approval for accepting Beverly Sandberg as a board member. Beverly gave a brief background on herself. Motion was made by Dorothy Richard to accept, seconded by Joe Demulling, passed unanimously.

Introduction of Jeromy Cox: Jeromy gave his background, both personally and professionally. All welcomed him.

Action Item: Reading of the new State Mission Statement for the ADRC. Motion made by Joyce Bergstrand to adopt the new mission statement, Seconded by Dorothy Richard, passed unanimously.

Action Item: Discussion was had on yearly funds distributed to Interfaith Caregivers. Reimbursement will only be given after the required data has been turned in. Our assistance will be on a case by case basis and on a limited basis. Dawn will be drawing up the policies and procedures that will be used. Motion to accept the 2015 Aging Plan was made by Dorothy Richard, seconded by Marvin Caspersen, passed unanimously.

Discussion: Board discussed whether to have their personal information in the "Voice" newsletter. It was decided to have only their names listed. Motion by Gary Lundberg, seconded by Dorothy Richard, passed unanimously.

Nutrition Update: **Action Item:** Policy and procedure is being made for persons under the age of 60 requesting Home Delivered Meals. Prescreening will be done by Dawn Sargent with follow up as written in the new policy. Motion to accept the new policy was made by Marv Caspersen, seconded by Joe Demulling, passed unanimously.

Action Item: Recommendation made by Dawn Sargent for the purchase of a new reach in cooler for the A & H Senior Center. Motion to purchase a Frostline Norlake 2 door Cooler for \$3141.00 was made by Dean Johansen, seconded by Gary Lundberg, passed unanimously.

Transportation Update: Tonya Eichel gave an update on the I pads that are being used by 2 of our volunteer drivers. Things are going very well and a training meeting will be scheduled soon for the rest of the volunteers. Policy and procedures have been written.

Lean On Me, Grantsburg, has agreed to contract a driver for the use of our new Wheel Chair Assessable vehicle. The final contract is being written and a driver hired. Operations should be starting soon.

Break: 10:25-10:40

Directors Report: Laura thanked Dorothy, Dave and Marvin for their years of service on the ADRC board.

Tribal Liaison, Nicole Rossow, has been working with Melissa Fowler at the tribal luncheons. Great interaction with the people has been established.

Tonya Eichel was recently invited to preview training in Baltimore with ADRC State staff as part of the second phase of the national grant for standardizing Options Counseling.

The Aging Plan has been approved by the state. Some update was also approved. Ha ha

A Draft of the recommendation to the Joint Finance was discussed with the streamlining of activities with the Income Maintenance Dept and improvement of technology being a priority.

Financial summary of 2015 was reviewed and discussed. Auditors will be coming in May.

Board members were made aware of all upcoming activities and encouraged to spread the word.

The State Aging Conference will be at WITC New Richmond on Sept 22-23 2016.

Committee Comments: Dorothy Richard thanked everyone and made known her appreciation of her time on the board.

Future Agenda Items: Election of Officers

Future Meeting date and Location: June 23rd at 9am at the Tribal Center in Hertel.

Motion to Adjourn: made by Joe Demulling, seconded by Dorothy Richard.

Respectfully submitted by Carol Zygowicz

