

**AGING AND DISABILITY RESOURCE CENTER
Of Northwest Wisconsin
County Board Room
Burnett County Government Center
Siren, WI
June 4, 2015
9:00AM**

Notice is hereby given to the press and public that a meeting of the ADRC Board will be held at the above listed date, time, and location to transact business indicated on the agenda below. (Agenda not necessarily presented in this order) This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

Public is welcome.

AGENDA

Call to Order

Roll Call

Moment of Silence

Pledge of Allegiance

Approval of Agenda

Approval of Minutes

Public comments

Recognition: Pat Larson

Introduction of new members

Election of Officers

Staff Presentation: Carrie Myers – Marketing & Outreach

Nutrition Update

Action item: Long Term Care funded service policy

Action item: Home delivered meals out of service area policy

Director's Report:

Committee Comments

Future Agenda items

Future meeting dates and locations

**Dave McGrane, Chair
Laura Neve, Director**

The **mission** of the Aging and Disability Resource Center is to empower and support seniors, people with disabilities and their families by providing useful information and finding the help people seek.

Aging and Disability Resource Center Board Meeting

June 4th 2015

9:00 am **County Board Room/Siren, WI**

Present: Dave McGrane, Dorothy Richard, Gladys Beers, Joyce Berstrand, Gary Lundberg, Dan Mosay, Deanne Sasselli, Marvin Caspersen, Joe Demulling, Dean Johansen.

Absent: Crystal Peterson

Others Present: Laura Neve, Dawn Sargent, Tonya Eichel, Nicole Rossow, Carrie Myers, Pat Larson, Carol Zygowicz

The meeting was called to order by Dave McGrane at 9:00 AM

Roll Call

Moment of Silence

Pledge of Allegiance

Approval of Agenda: Motion made by Dorothy Richard, seconded by Gary Lundberg; passed unanimously.

Approval of Minutes: Motion made by Marvin Caspersen, seconded by Joe Demulling; passed unanimously.

Public comments: none

Recognition: Dawn Sargent presented a well deserved "Thank You" and a plaque to Pat Larson for her 13.25 years at the A &H meal site.

Introduction of New Members: Laura Neve introduced Nicole Rossow as our new I & A Specialist. Nicole shared her background and gave a brief description of her duties. New Board members were introduced: Joe Demulling, Dean Johansen and Dan Mosay.

Election of Officers: Nominations for Chairman; Dorothy Richard nominated Dave McGrane, accepted. No other nominations. Vote was unanimous.

Nomination for Vice Chair: Deanne Sasselli nominated Gary Lundberg, accepted. No other nominations. Vote was unanimous.

Nomination for Secretary: Dorothy Richard nominated Joyce Berstrand, accepted. No other nominations. Vote was unanimous.

Staff Presentation: Carrie Myers (Resource Specialist) gave a well received virtual presentation on the ADRC Website.

Nutrition: Dawn Sargent reported on delivering meals across state line. There is no policy currently existing in WI, and after some discussion, the board decided to stop pursuing the issue.

Action Item: Motion made by Dorothy Richard, seconded by Gary Lundberg to stop deliveries at the State line and to contact the person currently receiving meals. They will be given 30 days notice and the resources they need from Chisago County. Vote was unanimous.

The position of Assistant Lead at the Centuria meal site will be discontinued.

Grantsburg meal site cooler has been fixed per the rental contract for \$1490. The dishwasher leak has been repaired.

Burnett County volunteer luncheon in April was well attended.

Meals on Wheels: Discussion on having a Central Dispatch location for meals to be prepared for delivery within Polk County. Restaurant style settings for meals will be decided soon. RFP's will be going out.

Action Item: Long Term Care Service Policy: Dawn Sargent presented a policy for Long Term Care Services. Motion to accept policy made by Dorothy Richard, seconded by Joyce Berstrand with the suggested change of the last line to say. "The decision to approve or deny funding is a local decision however there is an appeal process through the ADRC." This policy passed unanimously pending an approved view by Corporate Council.

Break: 10:30-10:40

Directors Report: Laura Neve read a letter and an email that were received

for the good work that the agency is doing. Also kudos to Tonya Eichelt, Christi Arcand and Wanda Washkuhn for being asked to be presenters at different State Conferences.

Liz Arcand is leaving her position effective July 2 2015.

The St. Croix Tribal received a grant to develop a Dementia Care program within their Aging programs.

State approved both the ADRC Annual Update and the Aging Self Assessment.

ADRC of Northwest Wisconsin's 3 year Aging Plan will be coming up later this year. Questionnaires were handed out to the board. Public hearings will be held in the future.

Van purchase is eminent. Usage guidelines will be made.

Volunteers for the booth at the Polk County Fair were accepted with some training to follow.

Budget: Progress on the budget was discussed along with a hand out.

Dorothy Richard was excused at 11:15

Committee Comments:

Discussion on the Mobility Manager position with explanation of the program.

Joe Demulling expressed thanks to Laura for attending the WI County Association Meeting in Madison in April with the Board members.

Future Agenda Items: Orientation and Review of ADRC

Future Meeting Dates and Locations: Polk County Government Center

August 7th @ 9:00AM, lower conference room

Respectfully Submitted,

Carol Zygowicz