

**AGING AND DISABILITY RESOURCE CENTER
Of Northwest Wisconsin**

**Tribal Health Center Conference Room
Hertel, WI
Oct 29, 2015
9:00AM**

Notice is hereby given to the press and public that a meeting of the ADRC Board will be held at the above listed date, time, and location to transact business indicated on the agenda below. (Agenda not necessarily presented in this order) This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

Public is welcome.

AGENDA

Call to Order

Roll Call

Moment of Silence

Pledge of Allegiance

Approval of Agenda

Approval of Minutes

Public comments

Director's Report

Board Orientation

Action Item: Transfer of Nutrition Funding from C1 to C2

Nutrition Update

Action Item: Aging Plan Review

Action Item: Application for Transportation Grant

Action Item: Lift van purchase

Committee Comments

Future Agenda items

Future meeting dates and locations

**Dave McGrane, Chair
Laura Neve, Director**

The **mission** of the Aging and Disability Resource Center is to empower and support seniors, people with disabilities and their families by providing useful information and finding the help people seek.

Aging and Disability Resource Center Board Meeting

October 29, 2015

9:00 AM Tribal Court Room, Hertel WI

Present: Dave McGrane, Dorothy Richard, Gladys Beers, Joyce Bergstrand, Marvin Caspersen, Gary Lundberg, Dan Mosay, Deanne Sasselli, Joe Demulling, Dean Johansen, Melissa Fowler.

Absent:

Others: Laura Neve, Tonya Eichelt, Dawn Sargent, Carol Zygowicz, Beverly Sandberg

The meeting was called to order by Dave McGrane at 9:05am

Roll Call/ Moment of Silence/Pledge of Allegiance

Approval of Agenda: Motion was made by Marv Caspersen, seconded by Dorothy Richard; passed unanimously.

Approval of Minutes: Motion made by Gary Lundberg, seconded by Joe Demulling; passed unanimously.

No Public Comments

Director's Report: Introduction of Melissa Fowler, new Tribal Aging Director. Melissa gave a brief commentary on her background.

Beverly Sandberg, as potential board member sat in on today's meeting.

Connie Crosby has given an "intent to retire" notice for Jan. 2016

Open Enrollment has been a very busy time in both offices. The ending of UCare has brought in more customers for help in finding new insurances. Two temps have been brought in to help with the extra workload.

November 4th is the date for the next Director's Meeting. This will involve a discussion and review of the 2016 contract with the state and the impact of the state budget negotiations from this past spring.

Laura read an email giving "props" to our staff on outreach programs.

Board Orientation: Laura went through the orientation booklet highlighting the Mission Statement, the agency's structure and the expectations of the board members.

Break: 9:50am to 10am

Action Item:

Transfer of Funds Request: request was made for transferring funds within the 2016 budget of the state allocated nutrition funds in the amount of \$39,900 from C1 program to the C2 program. Motion to approve made by Dorothy Richard, seconded by Gladys Beers; passed unanimously.

Nutrition Program: Dawn Sargent reported that the Restaurant RFP's had been sent out with no responses. Three restaurants had express interest but were not viable at

this time. Dawn will be looking for other Polk County locations such as Senior Centers to serve congregate meals.

Centralized distribution for Home Delivered Meals will begin Nov. 9th. One meal a day will be sent to the Polk County ADRC for monitoring as far as quality control. Centuria congregate site location will be closing at the end of Nov. 2015. A thorough review of the locations across Polk County will take place.

Dawn read 2 emails giving 'props' to the A & H site and to the quality of the Home Delivered Meals in Burnett County. Assistants may be needed in the future for the more popular sites.

Action Item:

Aging Plan Review: The Aging Plan had been mailed out prior to this meeting for board members' review. Public Hearings were held to review the Aging Plan for 2016. Ten people attended the Siren meeting. The document was reviewed by the Aging Advisory Committee in both counties. Laura highlighted the changed verbiage in the plan based on their recommendations. Motion made by Dorothy Richard to approve the Aging plan with the recommended changes. Seconded by Deanne Sasselli; passed unanimously.

Action Item:

Application for Transportation Grant: These funds would help sustain the Transportation Program, going towards reimbursement for mileage to the volunteer drivers. There is a 20% required match from each County. Discussion was held on taking the Program to the next level with the purchase of iPads for the volunteer drivers. This would be a step to go "paperless" and the ability to capture electronic signatures. Burnett County will be looking into getting a lift van in 2016 with funds coming from the Trust Fund.

Motion to approve the Transportation Grant: Motion made by Marvin Caspersen, seconded by Joe Demulling; passed unanimously.

Action Item:

Lift van purchase for Burnett County will be tabled until 2016.

Action Item:

iPad Program Purchase: Discussion was had weighing the pros and cons for purchasing 35 iPads for the Transportation Volunteer Drivers. Time savings and paperwork along with convenience for the drivers was discussed at length. Cost of iPads with protective cases would be \$19,599 out of the DOT 85.21 Trust Fund account. The data package for each at \$40 per iPad per month would come out of the regular operations budget.

Motion for purchase was made by Joyce Bergstrand, seconded by Dorothy Richard. Those in favor Dorothy Richard, Gladys Beers, Joyce Bergstrand, Dan Mosay, Deanne

Sasselli, Marvin Caspersen and Melissa Fowler. Those opposed Dave McGrane, Gary Lundberg, Joe Demulling and Dean Johansen. Motion carried 7/4.

Committee Comments: none

Future Agenda items: Invite new Burnett County Administrator

Future meeting dates and locations: Meeting to be at the Burnett County Gov Center on January 7th at 9:00 am.

Motion to Adjourn: Motion was made by Dean Johansen, seconded by Joe Demulling.

Respectfully submitted by Carol Zygowicz