



POLK COUNTY, WISCONSIN

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Dana Frey, County Administrator
 100 Polk Plaza, Suite 220, Balsam Lake, WI 54810
 Phone (715) 485-9212 Email dana.frey@co.polk.wi.us

AMENDED

AGENDA AND NOTICE OF MEETING CONSERVATION, DEVELOPMENT, RECREATION & EDUCATION COMMITTEE

Government Center
 County Board Room
 Balsam Lake, WI 54810
 9:00 a.m. Wednesday May 6th, 2015

Purpose: Review and action on selected items as listed below

Documents: Minutes of April 15th, 2015, monthly reports

ITEM	LEAD PERSON
Call to order	Committee Chair
Approval of agenda	
Approval of minutes for April 15 th , 2015	
Public comment	
New business	County Administrator Dana Frey
1. Questions on issues as contained in written monthly reports	
2. Resolution to Authorize Polk County Land and Water Resources Department Director to enter into Cooperative Agreements and Professional Service Agreements	
3. *Recommendation on Resolution To Authorize Lease Agreement Concerning Part of Highway Gravel Pit Lands Located in Town of Lorain	Oliver Aune
4. Veterans Memorial	
5. Tax Deed Properties	Director Deb Peterson
6. Agriculture damage	WDNR Wildlife Biologist/ Michelle Carlisle

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential

7. Consider and recommendation on transferred certain assigned functions from committee to other standing committees	Corporate Counsel Jeff Fuge
<p>8. Develop Report and Consider Final Recommendation to County Board on Polk County Zoning Ordinance, A Comprehensive Revision.</p> <p>Pursuant to Section 59.69(5), the Committee will develop its report and recommendations to the County Board on the proposed ordinance. The Committee may review public testimony on the proposed draft ordinance; receive staff recommendations on same and direct further modifications to the draft ordinance prior to forwarding recommendation to the County Board.</p>	Committee Chair
9. Future agenda items- Next meeting May 20 th , 2015	Committee members
Adjourn	

Resolution To Authorize Lease Agreement Concerning Part of Highway Gravel Pit Lands Located in Town of Lorain

TO THE HONORABLE SUPERVISORS OF THE COUNTY BOARD OF THE COUNTY OF POLK:

Ladies and Gentlemen:

WHEREAS, In February 2015, Polk County acquired 40 acres of vacant land certain lands located in the Town of Lorain for the operation and maintenance of a gravel pit; and

WHEREAS, in years prior to the County's acquisition, Joe Tietz, Frederic, Wisconsin, had farmed the westerly portion of the gravel pit, approximately ten(10) acres, through an arrangement with the former owner, Harlan Funk and has requested the County to enter into a lease agreement to continue in agricultural production such lands; and

WHEREAS, pursuant to Polk County Policy No. 916, *Management of County-Owned Non-Tax Forfeiture Real Estate*, the County Administrator, after consulting the Highway Commissioner, has determined that the westerly portion of the gravel pit lands are not suitable for gravel and a lease of such portion of the gravel pit lands would be consistent with operation of the gravel pit and management of the County's lands; and

WHEREAS, it is in the interest of the County to develop and to administer such lease with the proceeds on lease receipted into to Polk County Asset Fund to restore funds transferred for purposes of land acquisition as provided in Resolution No. 04-15.

NOW, THEREFORE, BE IT RESOLVED that, pursuant to Wisconsin Statute Section 59.52(6)(c), the Polk County Board of Supervisors authorizes the County Administrator to negotiate and to enter into an agreement on behalf of Polk County to lease to Joe Tietz, Frederic Wisconsin, the westerly _____ acres of the Highway gravel pit physically located along County Trunk Highway 0 in the Town of Lorain and having the legal description as follows:

"The Southeast One-Quarter (SE ¼) of the Northeast One-Quarter (NE ¼) of Section 30, Township 37 North, Range 15 West, Town of Lorain, Polk County Wisconsin."

Parcel Identification Number: 034-00582-0000.

BE IT FURTHER RESOLVED that such lease be developed and administered consistent with Polk County Policy No. 916, *Management of County-Owned Non-Tax Forfeiture Real Estate*.

Funding Source/ Funding Amount:	Annual Rental Income Estimated at \$400 (\$40/acre)
Date Reviewed as to Appropriations:	Not Applicable
Effective Date:	Upon Passage
Dated Submitted To County Board	May 19, 2015
Submitted By:	<hr/> <hr/> <hr/>
Review By County Administrator: <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only <hr/> Dana Frey, County Administrator	Review By Corporation Counsel: <input type="checkbox"/> Approved as to Form <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only <hr/> Jeffrey B. Fuge, Corporation Counsel
Acknowledgement of County Board Action	
Mark As Appropriate: At its regular business meeting on May 19, 2015, the Polk County Board of Supervisors considered and acted on the	

above resolution, Resolution No. ____-15: Resolution To Authorize Lease Agreement Concerning Part of Highway Gravel Pit Lands Located in Town of Lorain, as follows:

- Adopted by simple majority of board of supervisors present by a vote of _____ in favor and _____ against.
- Adopted by unanimous vote.
- Defeated by a vote of _____ in favor and _____ against.
- Defeated by voice vote.
- Action Deferred by Procedural Action, as follows: _____

SIGNED BY:

William F. Johnson, IV, County Board Chairperson

Attest: _____

Carole T. Wondra, County Clerk

Polk County

Resolution # __-15

Resolution to Authorize Polk County Land and Water Resources Department Director to enter into Cooperative Agreements and Professional Service Agreements

TO THE HONORABLE SUPERVISORS OF THE COUNTY BOARD OF THE COUNTY OF POLK:

Ladies and Gentlemen:

WHEREAS, the Polk County Land and Water Resources Department (LWRD) desires to enter into cooperative agreements with neighboring counties, or professional service agreements with entities with taxing authority within Polk County, as permitted under Wisconsin Statute Sections 66.0301, 92.07 and 92.12; and

WHEREAS, pursuant to Wisconsin Statute Section 92.07, the LWRD Director is able to enter into cooperative agreements and professional service agreements on behalf of Polk County, upon the recommendation and advice of the Polk County Conservation, Development, Recreation, Education Committee, whereby Polk County LWRD staff will provide professional and technical services to such neighboring counties or other entities with taxing authority; and

WHEREAS, the Polk County LWRD budget includes revenues from contracted services and may require some amount of revenue be derived from such work in order to maintain the Department budget in the positive; and

WHEREAS, such work performed by the LWRD will be restricted to that which relates to natural resource protection, watershed assessment and protection, water quality analysis and assessments, stream crossings, lake management and protection plans, wildlife habitat, dam inspections, and boat landings.

NOW, THEREFORE, BE IT RESOLVED THAT, pursuant to Wisconsin Statute Sections 92.07 and 92.12, the Polk County Board of Supervisors authorizes the Polk County LWRD Director to enter into Cooperative Agreements with neighboring counties and Professional Service Agreements with taxing entities within Polk County, in concurrence with Corporation Counsel; and

BE IT FURTHER RESOLVED that Polk County Board of Supervisors authorizes the Polk County LWRD Director to charge the full amount of salary and fringes, indirect and administrative costs, and vehicle costs , if applicable, for work performed under the Cooperative Agreement or Professional Service Agreement.

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes the Polk County LWRD Director to submit quarterly and final invoices to those entities for which the LWRD has performed work under these agreements.

Funding Source/ Funding Amount:	Not Applicable
Date Reviewed as to Appropriations:	Not Applicable
Committee Recommendation as To Appropriation:	Not Applicable
Effective Date:	Upon Passage
Dated Submitted To County Board	May 19, 2015
Submitted By: _____ Kim O Connell, Chairperson Conservation, Development, Recreation, Education Committee	
Review By County Administrator: <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only _____ Dana Frey, County Administrator	Review By Corporation Counsel <input type="checkbox"/> Approved as to Form <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only _____ Jeffrey B. Fuge, Corporation Counsel

Acknowledgement of County Board Action

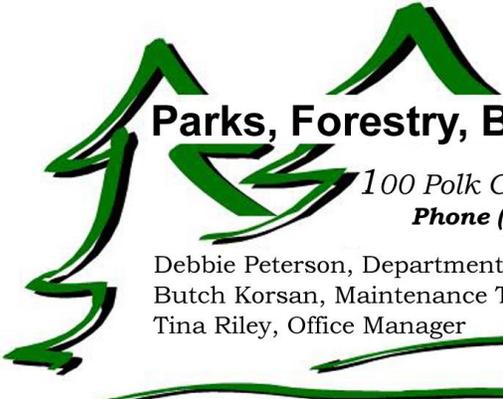
At its regular business meeting on May 19, 2015, the Polk County Board of Supervisors did act upon the above-entitled resolution, Resolution No. ____-15: Resolution to Authorize Polk County LWRD Director to Enter into Cooperative Agreements and Professional Service Agreements, as follows:

- Adopted by a vote of _____ in favor and _____ against.
- Adopted by unanimous voice vote.
- Defeated by a vote of _____ in favor and _____ against.
- Action Deferred by Procedural Action, as follows: _____

William Johnson, IV, County Board Chairman

Attest: _____

Carole Wondra, Polk County Clerk



Parks, Forestry, Buildings & Solid Waste Department

100 Polk County Plaza, Ste 10, Balsam Lake, WI 54810

Phone (715) 485-9294

Fax (715) 485-9110

Debbie Peterson, Department Director
Butch Korsan, Maintenance Technician
Tina Riley, Office Manager

Jeremy Koslowski, Forester/Parks Assistant
Mike Voltz, Recycling Center Foreman
Mike Schleusner, GAM Maintenance



Polk County, Wisconsin

Monthly Report April 2015

Buildings

- Attended the Leadership and Development training for Department Heads and managers for March 27, 2015 at Trollhaugen.
- Working on Energy Audit of Justice Center With E3 Coalition.
- Projects: Update Fire alarm system at School, Update Card Access program, Roof at School,
- Staff attended training at Rice Lake for HVAC put on by CESA.
- Attended the security quarterly meeting with Judges and justice center personnel as required by Statute.

Solid Waste and Recycling

- New recycling manager hired, Nick Freer.
- Earth Day at recycling center will not be held this year.

Park and Trails

- Jeremy attended the monthly Snowmobile Council meeting.
- New Parks/Janitor hired, Chris Swanson.
- Tri Partner Meeting
- Annual ATV and Snowmobile grants submitted
- Polk County Snowmobile/ATV Council meeting
- Clearing summer use trails

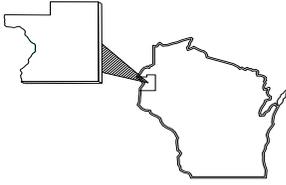
County Forest

Current:

- Two active harvests requiring frozen ground stopped for the summer
- One active harvest is able to continue
- Three additional harvests have begun
- Established and sold salvage sale for spring harvest
- Establishment continued for CY2016 sales
- Biannual County Forest Administrator/Liaison meeting
- Annual Spring County Forest Administrator meetings
- Finished the deer hunt opportunity on County Forest
- Polk County Sportsmans' Club meeting
- Management 'Coaching College' session
- Annual S7LT Tri-Partner meeting
- Oak Harvesting Guidelines Science Sub-committee meetings
- Cattail Trail brushing harvest began
- County Deer Advisory Committee (CDAC) meeting
- Recorded Discovery Wisconsin Radio spot on reforestation

Upcoming:

- Establishment of annual harvest amounts for sustainable management
- Administration of active timber harvests
- Assess and report on effectiveness of deer nuisance tags
- Regeneration surveys
- Oak Harvesting Guidelines finalization
- Continued CDAC participation
- Seasonal staff
- Parks and trails waking up from winter dormancy



POLK COUNTY LAND & WATER RESOURCES DEPARTMENT

100 POLK COUNTY PLAZA – SUITE 120 BALSAM LAKE, WISCONSIN 54810

PHONE: 715-485-8699 TIM RITTEN, DIRECTOR

[Email TimR@co.polk.wi.us](mailto:TimR@co.polk.wi.us)

Monthly Report, April 2015

Runoff Management

Current

- Freitag water control basin construction plans being developed
- Renstrom manure storage closure bids in, waiting for road restrictions end
- Behling manure storage closure surveyed
- Fields manure storage closure surveyed

Upcoming

- Legal actions continue in Iowa and Ohio regarding agricultural runoff

Resource Management and Farmland Preservation

Current

- Wood Valley Farm manure storage plans out for bid
- 3 farmers participating in cover crop initiative, cover crops look great
- Horse Creek Farmer Led Watershed Council Soil Health Seminar held at Carlson farm
- Hibbs manure storage closure surveyed

Upcoming

- Bergmann manure storage construction inspection

Lake Protection

Current

- Received lake protection grant for LiDAR (\$50,000)
- Polk County Aquatic Invasive Species (AIS) strategic plan development
- Big Blake sediment core analysis
- St. Croix basin AIS strategic plan held last public meeting
- Turnover samples taken for Lotus and Blake Lakes
- Fall Snapshot Volunteer Organizing Committee planning for August event
- Water quality education Amery radio
- Frederic Park Board received grant for Coon Lake
- Pipe Lake received Lake Planning Grant
- Developed poster for St. Croix Summit
- Presentation about AIS to Osceola 4th grade
- UWRF student developed historical land use map Blake Lake watershed
- Wrote article for St. Croix River Assoc. newsletter
- Conducted Clean Boats Clean Waters training in Balsam Lake
- Attended Church Pine, Round, Big Lake Aquatic Plant Management meeting

Upcoming

- Loveless Lake watershed modeling (pending LiDAR data)
- Pervious paver contractor training and certification
- Wisconsin Lakes Convention April 23 - 25
- Carp removal from Lotus Lake planning more fish marking
- Bone Lake core for algae pigments
- Pipe Lake sediment core and algae study
- Clean Boats Clean Waters training (1 event remaining)
- Church Pine, Round, Big Lakes district meeting
- Polk County Association of Lakes meetings

Nonmetallic Mine Reclamation

Current

- All mines in Polk County paid 2015 fees, some planning partial reclamation

Contracted Services

Current

- East Balsam subwatershed soil sampling

- Long Lake subwatershed soil sampling
- Dam failure analysis, Loon Lake Dam, Burnett County
- Turner water control basin surveyed

Upcoming

- Sediment removal from Patterson water control basin survey
- Estimate for boat landing on Cedar Lake
- Estimate for work at north end of Wapogasset
- Additional dam inspections, Burnett County
- Town of Alden culvert replacement on Parkers Creek

Shoreland Protection, Conservation Materials, Trees

Current

- Continued assistance as needed on Shoreland Zoning Ordinance
- Provided technical assistance for Big Round Lake mitigation plan
- Tree sales over 11,200 trees to date

Upcoming

- Ordered 700 white spruce seedlings for all Polk County school sixth grade students. When trees are distributed (around Arbor Day), a short presentation is given by staff

Conservation Administration, Wildlife Damage

Current

- Received 1st quarter invoice from USDA-APHIS-Wildlife Services for Wildlife Damage Abatement Claims Program
- Continued attendance at Lake St. Croix Total Maximum Daily Load meetings
- State 2016 grant applications and 2014 reports were submitted to DATCP

Upcoming

- Manure and Water Quality Management Ordinance codification
- Resolution to Authorize Cooperative Agreements



MINUTES

Conservation, Development, Recreation and Education Committee

County Board Room

Balsam Lake, WI 54810

9:00 a.m. Wednesday, May 6th, 2015

Meeting called to order by Chairman O'Connell @ 9:02 A.M.

Members present

Attendee Name	Title	Status
Kim O'Connell	Chair	Present
Craig Moriak	Vice Chair	Present
Warren Nelson	Supervisor	Present
Dean Johansen	Supervisor	Present
Jim Edgell	Supervisor	Present
Dale Wood	FSA Rep	Present

Also present Tammy Peterson, Executive Secretary, Dana Frey, County Administrator, Jeff Fuge, Corporate Counsel, Tim Anderson, County Planner and Nancy Snouffer, Zoning Administrator

Approval of Agenda: Chairman O'Connell called for a motion to approve the amended agenda. **Motion** (Edgell/ Wood) to approve the amended agenda. Motion carried.

Approval of Minutes: Chairman called for a motion to approve the minutes of the April 15th, 2015 meeting. **Motion** (Nelson/ Edgell) to approve the minutes. Motion carried.

Public Comment: William Johnson spoke on Tourism, Recycling and Gandy Dancer, Gloria Lansin from Amery Women's Club spoke on recycling, Ken Sample provided hand out and spoke on Gandy Dancer Trail and Brock Wallin from Luck spoke on Gandy Dancer Trail.

New Business:

County Administrator Frey went over questions on issues as contained in written monthly reports. Mr. Frey stated the Solar Study is in its first draft for initial and review for future County Board meeting.

Director of LWRD, Tim Ritten spoke on the Resolution to Authorize Polk County Land and Water Resources Department Director to enter into Cooperative Agreements and Professional Service Agreements. **Motion** (Johansen/ Nelson) to send and recommend to County Board. Motion carried by voice vote.

Corporate Counsel, Jeff Fuge discussed the Recommendation on Resolution to Authorize a 1 year Lease Agreement Concerning Part of Highway Gravel Pit Lands Located in Town of Lorain. The land is 10 acres at \$40.00 per acre in the amount of \$400.00. **Motion** (Wood/Edgell) to forward to County Board as is. Motion carried by voice vote.

Oliver Aune from Clear Lake and Jerry Martin from Luck discussed the Veterans Memorial. They would like to enter into a lease agreement with Polk County owned land of approximately 35 acres located on Highway 8 in St. Croix Falls, WI. Deb Peterson, Director of Buildings will work with them and look into plans.

Director of Buildings, Deb Peterson provided handout and discussed the Tax Deed Properties that will be going up for sale on website. **Motion** (Johansen/Edgell) to approve as presented. Motion carried by voice vote.

WDNR Wildlife Biologist, Michelle Carlisle provided handouts and an update on an agriculture damage claim. **Motion** (Edgell/ Nelson) to deny River Valley Dairy Agriculture damage claim. Motion carried by voice vote.

Corporate Counsel, Jeff Fuge spoke on the consideration and recommendation on transferred certain assigned functions from committee to other standing committees. Administrator Frey answered questions and stated keep in mind the functions, funds, classifications and similar programs. The committee decided to continue this topic at the May 20th meeting. The committee has requested the Finance Manager, Maggie Wickre to be present to answer any questions.

Chairman Kim O' Connell stated the committee will review and discuss preliminary changes to home enterprise language.

Future Items: Next meeting May 20th, 2015

Motion (Nelson/ Johansen) to adjourn. Meeting adjourned at 12:51 p.m.