



POLK COUNTY, WISCONSIN

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AGENDA AND NOTICE OF MEETING

CONSERVATION, DEVELOPMENT, RECREATION & EDUCATION COMMITTEE

Government Center
 County Board Room
 Balsam Lake, WI 54810

9:00 a.m. Wednesday June 4, 2014

Purpose: *Review and action on selected items as listed below*

Documents: *Minutes of May 14 2014 CRDE meeting; program updates from Land and Water, Land Information, and Buildings*

ITEM	LEAD PERSON
Call to order	Chair
Approval of agenda	
Approval of minutes for May 14 CDRE Committee	
Public comment	
New business	
1. Questions on program updates listed above	County Administrator
2. Consideration and recommendation on the Polk County Outdoor Recreation Plan	Buildings Director
PUBLIC HEARING (9:30 AM)	
3. TODD & CHERRISE MILLER request a district change from Agricultural to Commercial. Location: northeast of 2956 State Hwy 35, part of Lot 1+2, CSM #6328, Sec 4/T36N/R17W, town of Luck, approx 6.8 acres -- to have a commercially allowed, retail operation.	Land Information Director
4. SBA / VERIZON WIRELESS: wireless telecommunication facility. Location: Part of NE ¼ of the SE ¼, Sec 26/T34N/R18W, town of St Croix Falls (Dale/Judy & Richard/Jolene Wester property).	
5. Consideration of appointments to lake districts and related issues including compensation	Land & Water Director and Corporation Counsel
6. Update on comprehensive zoning ordinance draft and adoption process, including possible action on schedules	Land Information Director
7. Assignment of outside agencies to Administrative Committee	County Administrator
8. Appointment process for Board of Adjustment	
Future agenda items	
1. Forestry, remonumentation and County park tour June 18	Buildings & LI Director
2. Other future agenda items	Committee members
Adjourn	

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's Office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. The committee may consider matters noticed herein in any order regardless of the placement of such items on this notice.



MINUTES

Conservation, Development, Recreation and Education Committee

Government Center County Board Room

Balsam Lake, WI 54810

9:00 a.m. Wednesday, June 4, 2014

Meeting called to order by Chairman O'Connell

Members present

Attendee Name	Title	Status
Craig Moriak	Supervisor	Present
Warren Nelson	Supervisor	Present
Dean Johansen	Supervisor	Absent - excused
Jim Edgell	Supervisor	Present
Kim O'Connell	Supervisor	Present
Dale Wood	FSA Rep	Present

Also Present Carole Wondra, County Clerk, Dana Frey, County Administrator and Jeff Fuge, Corporation Counsel, Deb Peterson, Sara McCurdy, Tim Ritten, Tim Anderson, Jeremy Koslowski and Bob Kazmierski. Press & Supr. Sample

Approval of Agenda- Chairman called for a motion to approve agenda with one change. Motion (Nelson/Edgell) to approve agenda with removal of Item No.4 moving it to a later date. Motion carried without negative vote.

Approval of Minutes- Chairman called for a motion to approve the minutes of the May 14, 2014 CDRE Committee meeting. Motion (Moriak/Nelson) to approve minutes. Motion carried without negative vote.

Public Comment – None offered

New Business:

Administrator Frey addressed the submitted monthly reports.

Deb Peterson, Director of Parks and Buildings handed out the Polk County Outdoor Recreation Plan for 2014-2019. Bob Kazmierski from Extension addressed the process and reasoning behind the developed plan. Committee to take up recommendation of the 5 year plan and the accompanying resolution at the June 18th meeting.

Public Hearing

Chairman O'Connell opened the Public Hearing at 9:30 a.m. as properly noticed and interested parties were present.

TODD & CHERRISE MILLER: Request a district change from Agricultural to Commercial for the purpose of allowing a commercial retail operation on property located NE of 2956 State Hwy 35, part of Lot 1+ 2, CSM #6328, Section 4/Town 36N/Range 17W, in the Town of Luck, approx. 6.8 acres. Discussion with owner, Todd Miller and Zoning staff, Nancy Snouffer. Chairman O'Connell closed the public hearing at 9:38 a.m. and the committee submitted Findings and Fact.

Action on Public Hearing: Zoning change of the Miller property, approved unanimously. Resolution to move to the full county board.

Committee in recess, 8:50 a.m.

Committee in session, 9:05 a.m.

Land and Water Director, Tim Ritten addressed the role of the CDRE committee with regard to the Land and Water Department and offered background information on the Lake District Appointments. Changes to the original appointment list were considered.

Changes as follows: Antler Lake – Hallberg or a volunteer; Pipe Lake – Moriak or a volunteer; Big Round, Blake Lake, Long Lake and White Ash – Ken Sample or a volunteer; Half Moon – Edgell, Hallberg or a volunteer.

Final approval of the appointments to take place at a meeting of the CDRE prior to the County Board meeting on June 17, 2014 at 5:30 p.m.

Tim Anderson, County Planner updated the committee on Comprehensive Zoning Ordinance. First informational meeting was held on June 3rd in Luck.

Administrator Frey explained assigning of oversight of the 4 outside agencies (WCWRP, Tourism, WestCAP, and Economic Development) to the Administrative Committee. Decision made to wait until the June 18th meeting to make a recommendation.

Administrator Frey updated the committee that the appointment for BOA is still ongoing.

Future Agenda Items

June 17th ,5:30 p.m. recommendation of Lake District Appointments; June 18th , 9:00 a.m. business meeting, Public Hearing on SBA/Verizon Wireless 9:30 a.m., Recommendation of Polk County Outdoor Recreation Plan and Resolution, Consideration of assignment of outside agencies, possible BOA appointment; 12:30 – 4:00 p.m. Tour of County Parks, Forestry & Remonumentation

Adjourn - Motion (Edgell/Moriak) to adjourn. Meeting adjourned 11:10 a.m.