



# POLK COUNTY, WISCONSIN

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## AGENDA AND NOTICE OF MEETING

CONSERVATION, DEVELOPMENT, RECREATION & EDUCATION COMMITTEE

Government Center

County Board Room

Balsam Lake, WI 54810

9:00 a.m. Wednesday September 17<sup>th</sup>, 2014

**Purpose:** *Review and action on selected items as listed below*

**Documents:** *Minutes of September 3<sup>rd</sup>, 2014 CRDE meeting*

ITEM	LEAD PERSON
Call to order	Committee Chair
Approval of agenda Approval of minutes for September 3 <sup>rd</sup> , 2014	
Public comment	
New business	
<p>PUBLIC HEARING (9:30 AM)</p> <p>1. The Polk County Conservation, Development, Recreation &amp; Education Committee will hold public hearing on Wednesday, September 17, 2014, at 9:30am in the Government Center (County Board room), Balsam Lake, Wisconsin, to consider the following district change and other agenda items:</p> <p>SHARON SWEENEY: Residential to General Purpose. Location: Across road from 669 Bear Trap Ct, Part of Gov't Lot 3, Sec 36/T33N/R17W, town of Lincoln, approx 2.8 acres.</p>	Land Information Director
2. Committee action on above	Committee members
3. Consideration and Action by Committee on Circuit Court Review of Decision to Deny Conditional Use Permit to Construct Telecommunications Tower on Wester Property (SBA/Verizon – Applicant)	Corporation Counsel

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's Office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. The committee may consider matters noticed herein in any order regardless of the placement of such items on this notice.

<p>4. Recommendation on Resolution to Authorize Extension of Contract to Arnell Memorial Humane Society Pursuant to Section 173. 15</p>	<p>Supervisor Johansen</p>
<p>5. Develop Report and Recommendation to County Board on Polk County Zoning Ordinance, A Comprehensive Revision.</p> <p>Pursuant to Section 59.69(5), the Committee will develop its report and recommendations to the County Board on the proposed ordinance. The Committee may review public testimony on the proposed draft ordinance; receive staff recommendations on same and direct further modifications to the draft ordinance prior to forwarding recommendation to the County Board.</p>	<p>Committee Chair</p>
<p>6. Other future agenda items</p>	<p>Committee members</p>
<p>Adjourn</p>	



**MINUTES**

**Conservation, Development, Recreation and Education Committee**

Government Center County Board Room

Balsam Lake, WI 54810

9:00 a.m. Wednesday, September 3<sup>rd</sup>, 2014

**Meeting called to order by Chairman O’Connell @ 9:05 AM**

**Members present**

Attendee Name	Title	Status
Kim O’Connell	Chair	Present
Warren Nelson	Supervisor	Present
Dean Johansen	Supervisor	Present
Jim Edgell	Supervisor	Present
Craig Moriak	Supervisor	Present
Dale Wood	FSA Rep	Present

**Also Present Tammy Peterson, Executive Secretary, Jeff Fuge, Corporation Counsel, Dana Frey, County Administrator, Jeremy Koslowski, Forester and Deb Peterson, Director of Buildings**

**Approval of Agenda-** Chairman O’Connell called for a motion to approve agenda. **Motion made by** (Johansen/ Edgell) to approve agenda. Motion carried without negative vote.

**Approval of Minutes –** Chairman called for a motion to approve the minutes of the August 6<sup>th</sup> meeting. **Motion made by** (Wood/ Nelson) approved the minutes. Motion carried without negative vote.

Chairman called for a motion to approve the minutes of the August 4<sup>th</sup>.August 11<sup>th</sup> and August 18, 2014 meetings. **Motion made by** (Edgell/Moriak) approved the minutes. Motion carried without negative vote.

**Public Comment:** None

**New Business:**

Administrator Frey addressed and discussed the committee on the use of monthly reports and 2015 budget issues.

Administrator Frey and Unity Principal Brandon Robinson spoke on the Recommendation to Authorize Lease Space of Polk County Library Building to Unity School District for Alternative Diploma Program. **Motion made by** (Edgell/ Nelson) to recommend to County Board. Motion carried by unanimous voice vote.

Corporation Counsel Jeff Fuge discussed resolution to allow Dog claim of Virginia Bergstrom in the Town of Laketown. **Motion made by** (Johansen/ Nelson) to recommend to County Board. Motion carried by unanimous voice vote.

Rob Brown and Nathaniel Oppred from Johnson Controls Inc handed out Measurement and Verification of Phase 2, Year 5 Energy Savings Performance 2013/2014 annual report. Mr. Brown discussed assurance services and savings.

County Forest Administrator/ Parks Assistant Jeremy Koslowski and DNR Wildlife Biologist Michelle Carlisle spoke on the approval of Wildlife damage letter. . **Motion made by** (Nelson/Johansen) to recommend to County Board. Motion carried by unanimous voice vote.

Director of Land and Water, Tim Ritten gave presentation on department.

Future items: Invite for Sept. 12<sup>th</sup> Northwest Land Conservation Association Annual Tour

**Motion made by** (Johansen/ Nelson) to adjourn, Meeting adjourned 11:58 a.m.



## MINUTES

### Conservation, Development, Recreation and Education Committee

Government Center County Board Room

Balsam Lake, WI 54810

9:00 a.m. Wednesday, September 17<sup>th</sup>, 2014

**Meeting called to order by Chairman O'Connell @ 9:05 AM**

#### Members present

Attendee Name	Title	Status
Kim O'Connell	Chair	Present
Warren Nelson	Supervisor	Present
Dean Johansen	Supervisor	Present
Jim Edgell	Supervisor	Present
Craig Moriak	Supervisor	Present
Dale Wood	FSA Rep	Present

Also Present Tammy Peterson, Executive Secretary, Jeff Fuge, Corporation Counsel, Sara McCurdy, Director of Land and Zoning, Zoning Administrators Jason Kjeseth and Nancy Snouffer, and County Planner Tim Anderson

**Approval of Agenda-** Chairman O'Connell called for a motion to approve agenda. **Motion made by** (Nelson/Edgell) to approve agenda. Motion carried by unanimous voice vote.

**Approval of Minutes** – Chairman called for a motion to approve the minutes of the September 3<sup>rd</sup>, 2014 meeting. **Motion made by** (Edgell/ Nelson) approved the minutes. Motion carried by unanimous voice vote.

**Public Comment:** None

#### **New Business:**

Supervisor Dean Johansen spoke on resolution and Corporate Counsel; Jeff Fuge handed out staff report on County Humane Society and discussed Recommendation on Resolution to Authorize Extension of Contract to Arnell Memorial Humane Society Pursuant to Section 173.15. Mr. Fuge stated moving forward to develop a contract and come back to committee.

Corporation Counsel Jeff Fuge discussed Consideration and Action by Committee on Circuit Court Review of Decision to Deny Conditional Use Permit to Construct Telecommunications Tower on Wester Property (SBA/Verizon –Applicant). **Motion made by** (Nelson/ Johansen/) to recommend and agree to circuit court review. Motion carried by unanimous voice vote.

Director of Land and Zoning, Sara McCurdy and Zoning Administrator, Jason Kjeseth stated there will be no public hearing due to Lincoln town board denied the Sharon Sweeney: Residential to General Purpose. Location: Across road from 669 Bear Trap Ct, Part of Gov't Lot 3, Sec 36/T33N/R17W, town of Lincoln, approx 2.8 acres.

Committee in recess, 9:45 A.M.

Committee in session, 10:08 A.M.

County Planner, Tim Anderson distributed staff report on draft zoning ordinance dated 2/12/14. Committee reviewed the staff report and recommended changes they felt were appropriate to the ordinance on issues raised in that report.

Chairman Kim O'Connell and County Planner, Tim Anderson discussed that Pursuant to Section 59.69(5), the Committee will develop its report and recommendations to the County Board on the proposed Zoning ordinance.

**Motion made by** (Nelson/Johansen) to adjourn, Meeting adjourned 12:08 p.m.