



POLK COUNTY, WISCONSIN

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AGENDA

GENERAL GOVERNMENT COMMITTEE

County Board Room, Government Center
 Balsam Lake, WI 54810
 9:00 a.m. Wednesday, May 21, 2014

Purpose: *Organization of committee and setting schedule for future meetings.
 Review of committee responsibilities.*

Documents: *Relevant sections of Policy 10
 Minutes of December, 2013*

| ITEM | LEAD PERSON |
|---|--|
| CALL TO ORDER | County Board Chair Johnson/designee |
| APPROVAL OF AGENDA | |
| APPROVAL OF MINUTES 1. December 11, 2013 | |
| PUBLIC COMMENT | |
| NEW BUSINESS | |
| 1. Election of Chair & Vice Chair | Committee chair |
| 2. Establish regular meeting schedule | |
| 3. Committee calendar and committee responsibilities 4. Functional map of committee responsibility 5. Financial reports 6. Future reports and timetable 7. Introduction of department personnel | County administrator |
| | |
| FUTURE AGENDA ITEMS | Committee members |
| ADJOURN | |

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's Office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. The committee may consider matters noticed herein in any order regardless of the placement of such items on this notice.



MINUTES
General Government Committee
County Board Room
Balsam Lake, WI 54810
9:00 a.m. Wednesday May 21, 2014

Meeting called to order by County Board Chair William Johnson.

Members present

| Attendee Name | Title | Status |
|---------------|------------|---------|
| Pat Schmidt | Supervisor | Present |
| Russ Arcand | Supervisor | Present |
| Larry Jepsen | Supervisor | Present |
| Ken Sample | Supervisor | Present |
| Josh Hallberg | Supervisor | Present |

Also Present Carole Wondra, County Clerk, Dana Frey, County Administrator and William Johnson, County Board Chairman.

Approval of Agenda- Chairman Johnson called for a motion to approve agenda. Motion (Sample/Schmidt) to approve agenda. Motion carried without negative vote.

Approval of Minutes- Chairman called for a motion to approve the minutes of the December 11, 2013 Finance Committee. Motion carried without negative vote.

Public Comment – None offered

Election of Chair & Vice Chair- Chairman called for nominations for Chair of the General Government Committee. Josh Hallberg and Larry Jepsen nominated. Chairman Johnson called for a ballot vote for Chair. Supervisor Hallberg – 3 votes, Supervisor Jepsen – 2 votes. Josh Hallberg elected Chair. Newly elected Chairman Hallberg called for nominations for Vice Chair. Larry Jepsen and Russ Arcand nominated. Chairman Hallberg called for a ballot vote for Vice Chair. Russ Arcand – 4 votes, Larry Jepsen -1 vote. Russ Arcand elected Vice Chair.

Establish Regular Meeting Schedule- Chair asked for consideration of dates and times for the General Government Committee meetings. Meetings will be held in the County Board Room on the 2nd Thursday of each month at 1:00 p.m. and as needed a second date for monthly meetings will be chosen.

Presentation by Administrator Frey- Presentation by Administrator Frey on the roles and responsibilities of Committees and the County Board.

Introductions- All department heads in attendance introduced themselves to the committee members. Departments represented were: From IT, Todd Demers; Corporation Counsel, Jeff Fuge; Employee Relations Director, Andrea Jerrick; County Treasurer, Amanda Nissen; Carole Wondra, Polk County Clerk and Finance represented by Administrator Frey.

Future Agenda Items –Future agenda items to be coordinated thru the County Administrator and Committee Chairman Hallberg. June meeting to include discussion on the county budget process and finances and resolution on ad hoc committees. Also to include personnel minutes for approval.

Adjourn - Motion (Jepsen/Schmidt) to adjourn. Meeting adjourned 11:20 a.m.