



POLK COUNTY, WISCONSIN

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AGENDA AND NOTICE OF MEETING

GENERAL GOVERNMENT COMMITTEE

Government Center

County Board Room

Balsam Lake, WI 54810

Thursday, June 18th, 2015 10:00 a.m.

Purpose: Review and Action on selected items as listed below

ITEM	LEAD PERSON
Call to order	Committee Chair
Approval of agenda Approval of minutes for May 21 st , 2015	
Public comment	
Old business	
<ol style="list-style-type: none"> Review and discuss directive provided by Resolution 07-15. Pre-requisite reading is Resolution 07-15 and pages 4-32 of "Annual Operating and Capital Budget, 2015." Review, discuss and act on expenditures in Account 51110 authorized by Wisconsin Statute 59.10 (3) and "Polk County Board of Supervisors, Rules of Order" Article 9. Review, discuss and possibly act on charge from County Board "undertake and review of the structure of the County Board standing committees and to provide recommendations for modification" of standing committees. Review, discuss and act on expenditures in Account 51110 as presented in 2014 and 2015 spread sheets. 	Committee Chair
New business	
<ol style="list-style-type: none"> Inventory Questionnaire mailing list for completeness and review returned questionnaires status for future action. Future agenda items: July 9th, 2015 and CliftonLarsonAllen 	Committee Chair

letter dated February 19, 2015 and rewrite of Policy 908 Cash Handling Policy.	
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This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential



MINUTES

General Government Committee

County Board Room
Balsam Lake, WI 54810
10:00 a.m., Thursday, May 21st, 2015

Meeting called to order by Committee Vice Chair Arcand @ 10:00 AM.

Members present

Attendee Name	Title	Status
Ken Sample	Chair	Absent
Russ Arcand	Vice Chair	Present
Larry Jepsen	Supervisor	Present
Josh Hallberg	Supervisor	Present
Pat Schmidt	Supervisor	Present

Also present Tammy Peterson, Executive Secretary

Approval of Agenda- Vice Chairman Arcand called for a motion to approve agenda. **Motion** (Schmidt/ Hallberg) to approve agenda. Motion carried.

Approval of Minutes- Vice Chairman called for a motion to approve the minutes of the May 14th, 2015. **Motion** (Jepsen/ Hallberg) to approve minutes. Motion carried.

Public Comment None

Motion (Jepsen/ Hallberg) to have Supervisor Schmidt mail the questionnaire to standing committee chairs and affiliated agencies with the cost not to exceed 100.00. Motion carried.

Old Business

The committee continued to review and discuss the Resolution 07-15 and pages 4 through 32 of the Annual Operating and Capital Budget, 2015.

Also reviewed and discussed were expenditures on account number 51110 authorized by Wisconsin Statute 59.10 (3) and "Polk County Board of Supervisors, Rules of Order" Article 9.

Future agenda items: Next meeting will be on June 18th, 2015. The committee would like agenda items numbers 1, 2, and 3 to be on the agenda again for further discussion.

Adjourn - Motion (Hallberg/Jepsen) to adjourn. Meeting adjourned 11:49 a.m.

POLK COUNTY, WISCONSIN

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INFORMATION TECHNOLOGY DEPARTMENT

Todd Demers, Director of Information Technology

100 Polk Plaza, Suite 205, Balsam Lake, WI 5481

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Monthly Report, May 2015

Network Security

Current

- Attended GIPAW Conference which focuses on government technology issues and advancements
- Rebuilding our Intranet Site to include the new Security Manual and Security Awareness training (continued)

Upcoming

- Set up new security scanning software, network management monitoring and system event monitoring tools (June)

Technical Support

Current

- Worked closely with Law Enforcement to advance their data radio technologies to wireless broadband
- Completed the project management tool within Support Source (tracking projects)
- Continue upgrading computers from XP/2003 to Win7 -- Servers from 2005 to 2008R2/2012R2

Upcoming

- Continue to upgrade computers to Win7 + (April – July)
- Working with Verizon for the broadband installations in law enforcement mobile PCs- (June-September)

Network Administration

Current

- Transition users off the old Exchange (Public Folders) and replicating the environment on Exchange 2010
- Met with vendors to analyze Internet connections and research our advancement options (increase bandwidth)

Upcoming

- Updating all network and application schematics for proper management and effective security. (April - September)

- Begin discussion with area telecom vendors to establish an off-site disaster recovery work area (June – Sept)

Programming & Analysis

Current

- Completed initial install of the WISSIS 14 upgrade for human services – created initial test models

Upcoming

- Continue research for the advancement of policies and procedures for social networking (June)

Programs implemented by this department and related goals:

1. Network Security: Ensure that protected health information of our clients and employees is managed consistent with federal guidelines.
2. Technical support: Provide professional technical support to all departments and work to reduce the cost of equipment and energy to operate.
3. Network administration: Provide a high-speed and secure network to meet new demands.
4. Programming and analysis: Improve efficiency and effectiveness of government through software solutions.



MINUTES

General Government Committee

County Board Room
Balsam Lake, WI 54810
10:00 a.m., Thursday, June 18th, 2015

Meeting called to order by Committee Vice Chair Russ Arcand @ 10:01 AM.

Members present

Attendee Name	Title	Status
Ken Sample	Chair	Absent
Russ Arcand	Vice Chair	Present
Larry Jepsen	Supervisor	Present
Josh Hallberg	Supervisor	Present
Pat Schmidt	Supervisor	Present

Also present Tammy Peterson, Executive Secretary

Approval of Agenda- Vice Chairman Arcand called for a motion to approve agenda. **Motion** (Jepsen /Hallberg) to approve agenda. Motion carried.

Approval of Minutes- Vice Chairman called for a motion to approve the minutes of the May 21st, 2015. **Motion** (Schmidt/ Jepsen) to approve minutes. Motion carried.

Public Comment None

Old Business:

The committee discussed the 2015 Annual Operating and Capital Budget, expenditures on account number 51110 and rules of order.

The committee also received and discussed the 23 responses that were received back from the Inventory Questionnaire mailing list. The questionnaires that were not returned will be contacted by CDRE committee.

Future agenda items: Next meeting July 9th, 2015, Set dates for informational meeting and update on the letter dated February 19, 2015 and rewrite of Policy 908 Cash Handling Policy.

Adjourn - Motion (Hallberg/Jepsen) to adjourn. Meeting adjourned 12:04 p.m.