



POLK COUNTY, WISCONSIN

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AGENDA AND NOTICE OF MEETING

GENERAL GOVERNMENT COMMITTEE

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810

County Board Room

Thursday, July 14, 2016 at 10:00 a.m.

A quorum of the County Board may be present

Materials: June 9, 2016 minutes

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| 10:00 | 1. Call to order | |
| | A. Approval of agenda | |
| | B. Approval of minutes for June 9, 2016 | |
| 10:05 | 2. Public comment (3 minutes) | |
| | 3. Announcements and committee information | |
| 10:10 | A. County Board priorities in the area of general government | Andrea Jerrick |
| | 4. Discussion items | |
| 10:20 | A. 2015 Audit | Brock J. Geyen ,Auditor,
CliftonLarsonAllen |
| 10:50 | B. Lease of County-owned property by other agencies | Jeff Fuge |
| | C. Polk County Economic Development | Chris Nelson |
| | 5. Upcoming issues | |
| | A. Highway facility evaluation process | Jeff Fuge |
| 11:15 | 6. Monthly committee reports | Andrea Jerrick |
| 11:20 | 7. Additional items for future agendas | |
| 11:25 | 8. Adjourn | |

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential



MINUTES

General Government Committee

County Board Room
Balsam Lake, WI 54810
10:00 a.m., Thursday, June 9th, 2016

Meeting called to order by Committee Chair Masters@ 10:04 a.m.

Members present

Attendee Name	Title	Status
Brian Masters	Chair	Present
Russ Arcand	Vice Chair	Absent
Dean Johansen	Supervisor	Present
Larry Jepsen	Supervisor	Present
Chris Nelson	Supervisor	Present

Also present Tammy Peterson, Executive Secretary, Andrea Jerrick, Director of Employee Relations, Tim Anderson, County Planner, Carole Wondra, County Clerk and Dana Frey, County Administrator

Approval of Agenda- Chairman called for a motion to approve the agenda. **Motion** (Johansen/Jepsen) to approve the agenda. Motion carried by unanimous voice vote.

Approval of Minutes- Chairman called for a motion to approve the minutes of May 12th, 2016. **Motion** (Jepsen/ Nelson) to approve the minutes. Motion carried by unanimous voice vote.

Public Comment: None

Visitors: Sheila Harsdorf, State Senator, Adam Jarchow, State Representative, Brandon Robinson, Unity Superintendent, Jim Biestle, Christy Roschell and Susan Lockwood from WITC.

New Business:

Mr. Frey discussed the needs of labor force and economic development in Polk County.

Tim Anderson presented a PowerPoint and spoke on the education and labor force within Polk County.

The committee and visitors had a roundtable discussion on the WITC programs, opportunities, education and workforce for Polk County residents.

Ms. Wondra spoke on the Resolution Seeking Waiver from Mandated Process concerning Absentee Ballots. Motion (Johansen/ Jepsen) to have County Clerk look into being exempt from this process concerning Absentee Ballots with the state. Motion carried by unanimous voice vote.

Future items: Next meeting: July 14th, 2016 @ 10:00 a.m. WITC follow up in August or September, lease structure and fee schedule in August.

Adjourn - **Motion** (Johansen/ Jepsen) to adjourn. Meeting adjourned 12:00 p.m.



MINUTES

General Government Committee

County Board Room
Balsam Lake, WI 54810
10:00 a.m., Thursday, July 14th, 2016

Meeting called to order by Committee Chair Masters@ 10:05 a.m.

Members present

Attendee Name	Title	Status
Brian Masters	Chair	Present
Russ Arcand	Vice Chair	Present
Dean Johansen	Supervisor	Absent
Larry Jepsen	Supervisor	Absent
Chris Nelson	Supervisor	Present

Also present Maggie Wickre, Finance Director, Jeff Fuge, Corporation Counsel and Andrea Jerrick, Director of Employee Relations

Approval of Agenda- Chairman called for a motion to approve the agenda. **Motion** (Arcand/Nelson) to approve the agenda. Motion carried by unanimous voice vote.

Approval of Minutes- Chairman called for a motion to approve the minutes of June 9, 2016 minutes. **Motion** (Masters/Arcand) to approve the minutes. Motion carried by unanimous voice vote.

Public Comment: None

New Business:

Andrea Jerrick discussed the County Board priorities in the areas of general government and handed out the General Government Committee 2016 Work Plan. Will be adding to this schedule the WITC follow up and the cost to the County of each lease agreement.

Brock J. Geyen from CliftonLarsonAllen discussed the 2015 audit.

Mr. Fuge spoke on the leases of County owned property and handed out information containing Polk County Facilities Used/Managed by Outside Agencies information including all lease agreements.

Jeff Fuge went over the Highway facility resolution presented to the County Board this month.

Supervisor Chris Nelson discussed his appointment to the Polk County Economic Development Committee and reported on their last meeting. John Klatt, Lakeland Communications, and Steven Strohane, Polk Burnett Electric, addressed the Committee on Wisconsin's Broadband Forward Program.

Ms. Jerrick spoke on department monthly reports and the plan to achieve segregation of duties addressing our 2015 audit findings.

Future items: Next meeting: August 11th, 2016 @ 10:00 a.m. WITC follow up in August or September and fee schedule in August.

Adjourn - **Motion** (Arcand/Nelson) to adjourn. Meeting adjourned 11:30 a.m.