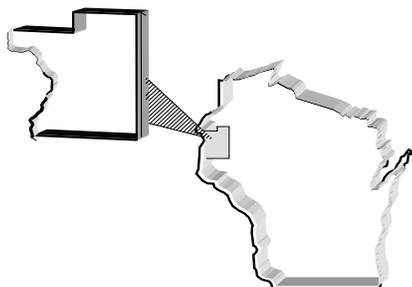


## **AMENDED**



COUNTY OF POLK  
LOCAL EMERGENCY PLANNING COMMITTEE  
1005W. MAIN ST. SUITE 900  
BALSAM LAKE, WI 54810  
TELEPHONE: 715-485-9280  
FAX: 715-485-8315

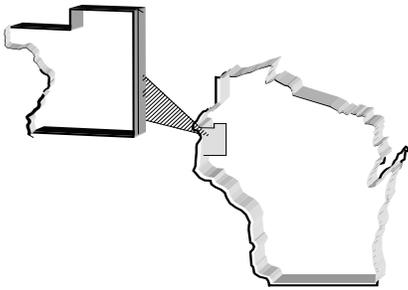
**THURSDAY, JUNE 23, 2016 - 3:30 P.M.**  
**MULTI-PURPOSE ROOM - POLK COUNTY JUSTICE CENTER**  
**BALSAM LAKE**

### **AGENDA**

1. Call to Order
2. Introductions
3. Approve Agenda
4. Approve Minutes of February 25, 2016 Meeting
5. Public Comment
- 6. Elections**
  - A. Chairperson**
  - B. Vice Chairperson**
- 7. Appointments**
  - A. Coordinator of Information**
  - B. Community Emergency Coordinator**
  - C. Secretary**
- 8. Present Rules of Operation for Review and Approval**
9. Present Off-Site Plan Updates for Review and Approval
10. Review Spill Reports
11. Update on Training/Exercising
12. Next Meeting Date – TBD
13. Motion to Adjourn

Items appearing on the agenda not necessarily presented in the order listed.

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the “County Clerk’s office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made.



POLK COUNTY SHERIFF'S OFFICE  
LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)  
1005W. MAIN ST. SUITE 900  
BALSAM LAKE, WI 54810  
TELEPHONE: 715-485-9280  
FAX: 715-485-8315

THURSDAY, JUNE 23, 2016 – 3:30 P.M.  
MULTI-PURPOSE ROOM – POLK COUNTY JUSTICE CENTER, BALSAM LAKE

**Members Present:** Dan Gullickson, Greg Marsten, John Bonneprise, Tony Weinzirl, Gail Peterson, David Hansch and Kathy Poirier

**Members Absent:** Tim Strohbush, Rich Haider, Jobie Bainbridge and Tribal Representative

Call to Order

Chair Dan Gullickson called the meeting to order at 3:30 p.m.

Approve Agenda (Amended on June 20, 2016 and posted)

**Motion made by John Bonneprise and seconded by Gail Peterson to approve the amended agenda as presented. Motion carried by voice vote.**

Approve Minutes

**Motion made by Gail Peterson and seconded by Tony Weinzirl to approve the minutes of the February 25, 2016 meeting as presented. Motion carried by voice vote.**

Public Comment

None

Elections

Chairperson:

John Bonneprise nominated Dan Gullickson. No other nominations. **Motion made by John Bonneprise to close nominations and cast a unanimous ballot for Dan Gullickson. Motion seconded by Gail Peterson. Motion carried by voice vote.**

Vice Chair:

Kathy Poirier nominated Greg Marsten. No other nominations. **Motion made by Kathy Poirier to close nominations and cast a unanimous ballot for Greg Marsten. Motion seconded by Tony Weinzirl. Motion carried by voice vote.**

Appointments

**Motion made by Gail Peterson and seconded by Dave Hansch to appoint Kathy Poirier as the Coordinator of Information, Community Emergency Coordinator and LEPC Secretary. Appointment of Kathy Poirier to the three positions approved unanimously.**

Review and Approve Rules of Operation

The Rules of Operation were presented for review and approval. There were no changes. **Motion made by Greg Marsten and seconded by John Bonneprise to approve the Rules of Operation as printed. Motion carried.**

### Present Off-Site Plan Updates for Review and Approval

The off-site Facility plan updates for Advanced Food Products, LLC, Amery Water Utility, F&A Dairy, Lake Country Dairy, St. Croix Waste Water Treatment Facility and the Wal-Mart Super Center #2421 were presented for review and approval. Kathy commented on the changes made to the plans. **Motion made by John Bonneprise and seconded by Greg Marsten to approve the updated plans as presented. Motion carried by voice vote.**

### Review Spill Reports

Four spill reports were received since our last meeting in February. These incidents involved 2 waste water spills (with unknown substances), an agricultural solution spill and a diesel fuel spill. All were reported on the WEM HazMat spill hotline.

### Update on Training/Exercising

Kathy reported on the two HazMat Awareness Refresher classes that were held in April and May for the Milltown and Frederic Fire Departments.

Kathy and Dan reported on the two tabletop exercises that were held. One was hosted by the Frederic Fire Department for all agencies in the Village of Frederic. The second one was hosted by Northland Ambulance Service for all County EMS and First Responders. These were both held at the Frederic Fire hall and were mainly focused on responding to a natural disaster. Attendance was excellent at both of these exercises.

### Next Meeting Date

Our next meeting will be held on Thursday, February 23, 2017

The meeting will be held at 3:30 p.m. in the Multi-Purpose Room of the Justice Center.

### Adjourn

**Motion to adjourn made by Gail Peterson and seconded by John Bonneprise. Meeting adjourned at 4:35 p.m.**