

COUNTY OF POLK
LOCAL EMERGENCY PLANNING COMMITTEE
1005W. MAIN ST. SUITE 900
BALSAM LAKE, WI 54810
TELEPHONE: 715-485-9280
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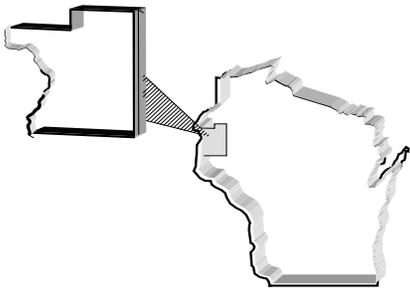
THURSDAY, JULY 24, 2014 - 3:30 P.M.
MULTI-PURPOSE ROOM - POLK COUNTY JUSTICE CENTER
BALSAM LAKE

AGENDA

1. Call to Order
2. Approve Agenda
3. Approve Minutes of March 27, 2014 Meeting
4. Public Comment
5. Review Application from Rich Haider to be the Hospital Representative on the LEPC.
Forward to Administrator for approval
5. Elections
 - A. Chairperson
 - B. Vice Chairperson
6. Appointments
 - A. Coordinator of Information
 - B. Community Emergency Coordinator
 - C. Secretary
7. Review/Approve Rules of Operation
8. Review/Approve the Procedures for Review of HazMat Response
Expenditures found in Wisconsin State Statute, Chapter 323.71(5)
10. Update on Training
11. Next Meeting Date – September 25, 2014
12. Motion to Adjourn

Items appearing on the agenda not necessarily presented in the order listed

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the "County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made.



POLK COUNTY SHERIFF'S OFFICE
LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)
1005W. MAIN ST. SUITE 900
BALSAM LAKE, WI 54810
TELEPHONE: 715-485-9280
FAX: 715-485-8315

THURSDAY, JULY 24, 2014 – 3:30 P.M.
MULTI-PURPOSE ROOM – POLK COUNTY JUSTICE CENTER, BALSAM LAKE

Members Present: Dan Gullickson, Greg Marsten, John Bonneprise, Tony Weinzirl, Tim Strohbusch, Von Shanks and Kathy Poirier

Members Absent: Gail Peterson and Jobie Bainbridge

Guest Present: Richard Haider, Osceola Medical Center

Call to Order

Chair Dan Gullickson called the meeting to order at 3:30 p.m. Because we have two new Committee members and a guest today, introductions were made and everyone told a little bit about themselves.

Approve Agenda

Motion made by Tim Strohbusch and seconded by John Bonneprise to approve the agenda as presented. Motion carried by voice vote.

Approve Minutes

Motion made by Tim Strohbusch and seconded by Tony Weinzirl to approve the minutes of the March 27, 2014 meeting as presented. Motion carried by voice vote.

Public Comment

None

Review Application from Rich Haider to be the Hospital Representative on the LEPC and forward to Administrator

Copies of Rich's LEPC Member Questionnaire were distributed for review. **Motion made by Tim Strohbusch and seconded by John Bonneprise to forward to the Administrator for appointment consideration. Motion carried by voice vote.**

Elections

Chairperson:

Kathy Poirier nominated Dan Gullickson. No other nominations. **Motion made by John Bonneprise to close nominations and cast a unanimous ballot for Dan Gullickson. Motion seconded by Tim Strohbusch. Motion carried by voice vote.**

Vice Chair:

Kathy Poirier nominated Greg Marsten. No other nominations. **Motion made by John Bonneprise to close nominations and cast a unanimous ballot for Greg Marsten. Motion seconded by Tony Weinzirl. Motion carried by voice vote.**

Appointments

Motion made by Greg Marsten and seconded by Tim Strohbusch to appoint Kathy Poirier as the Coordinator of Information, Community Emergency Coordinator and LEPC Secretary. Appointment of Kathy Poirier to the three positions approved unanimously.

Review and Approve Rules of Operation

The Rules of Operation were presented for review and approval. Because we now have only eight EPCRA Planning facilities Kathy suggested changing the number of meetings per year from five (held in the months of January, March, May, July and September) to three meetings per year (held in the months of February, June and September). As before, special meetings of the Committee may be called by the Chair. **Motion made by Tim Strohbusch and seconded by Greg Marsten to approve the Rules of Operation with the changes presented. Motion carried.**

Review the Procedures for Review of HazMat Response Expenditures as found in Wisconsin State Statute, Chapter 323.71(5)

Wisconsin Statute 373, Emergency Management, Chapter 323.71 Local Agency Response and Reimbursement was provided and reviewed. The LEPC is the reviewing entity for Polk County. **Motion made by John Bonneprise to acknowledge the Committee's review of this Statute. Motion seconded by Tim Strohbusch.**

Update on Training

The tracking sheet for HazMat training held so far in this fiscal year (October 1, 2013 – September 30, 2014) was provided and reviewed. Kathy and Tony reported on the Fire Chief's meeting held in April with the State HazMat Training Officer Frank Docimo attending. Kathy briefly explained some of the changes in training requirements as they relate to the HazMat Awareness and Operations level classes.

Next Meeting Date

Our next meeting is scheduled for Thursday, September 25, 2014.

The meeting will be held at 3:30 p.m. in the Multi-Purpose Room of the Justice Center.

Adjourn

Motion to adjourn made by Greg Marsten and seconded by Tim Strohbusch. Meeting adjourned.