

Polk County Executive Committee
Polk County Government Center, 100 Polk County Plaza,
Health Dept. Conf. Rms A & B
Balsam Lake, Wisconsin
Thursday, February 25, 2016, 10:00 a.m.

(A quorum of the County Board may be present. Pursuant to Section 19.89, Supervisors of the Polk County Board who are not committee members may be present in the noticed closed session.)

Order of Business

(The Committee may take up any subject matter noticed herein at anytime during the meeting regardless of the location of such subject matter on the meeting notice at the time of issuance.)

(Open Session)

Preliminary Matters:

1. Call to Order
2. Consider corrections to the noticed agenda
3. Consider corrections to the minutes of the February 10, 2016 meeting of the Executive Committee:
4. Public Comment

Committee Business

5. Considerations and recommendations of proposed changes to the Polk County Board Rules of Order

Closing Matters:

6. Committee Calendar: Next Meetings and Agenda Items
7. Adjourn

This meeting is open the public according to WI Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.



MINUTES

Executive Committee

Government Center Public Health Conference Room A & B
Balsam Lake, WI 54810
10:00 a.m. Thursday, February 25, 2016

Meeting called to order by County Board Chair William Johnson.

Members present

Attendee Name	Title	Status
William Johnson	Supervisor (Chairman)	Present
Pat Schmidt	Supervisor	Present
Larry Jepsen	Supervisor	Present
Craig Moriak	Supervisor	Present
Jay Luke	Supervisor	Absent

Also Present Carole Wondra, County Clerk, Dana Frey, County Administrator & Corporation Counsel, Jeff Fuge.

Approval of Agenda- Chairman Johnson determined the agenda approved by unanimous consent.

Approval of Minutes- Chairman called for a motion to approve the minutes of the February 10, 2016. Motion (Schmidt/Jepsen) to approve the Feb. 10, 2016 minutes. Motion carried by unanimous voice vote.

Public Comment – None offered

Committee Business

The committee took up the discussion of the current County Board Rules of Order. Several suggestions for changes to the Rules of Order were offered and recommended for approval all by the unanimous consent of the committee members.

The changes are as follows:

Article 2. Meetings

2. Committee of the Whole or a Planning and Informational Meeting ~~shall~~ *may* be scheduled ~~quarterly~~ or as needed.
5. The county board chairperson ~~in consultation with the county administrator~~ may cancel or reschedule a county board meeting in case of severe weather or an emergency.
11. Public comment at county board of supervisor's meetings shall be allowed after the speaker has been formally recognized by the chairperson. Each person ~~shall~~ *may* go to the podium and identify themselves by name and municipality of residency before addressing the board. Each person has three minutes to make their presentation which includes distribution of handouts. The chairperson has the responsibility to conduct the public comment period in an orderly and respectful manner.
13. *No conversation on the board floor or in the visitor's section.*

Article 3. Ordinances and Resolutions

1. c. Any resolution or ordinance that requires funding must state an amount and source of funding and be reviewed by the ~~finance~~ *General Government* committee before the matter will be considered by the county board.

3. The county clerk shall timely publish the agenda in a publication of Polk County, *and on the Polk County website.*

Article 4. Debate

2. Motions and amendments shall be put in writing at the request of the chairperson or the clerk. ~~A request from a supervisor requires a majority vote.~~

Article 6. (RESERVED)

To be completed with "Dean Johansen" method of nomination to the committee.

Article 7. Duties of the County Board Chairperson

8. *The chairperson shall serve as ex-officio at anytime as needed to create quorum.*

Article 8. ~~Administrative~~ Executive Committee

Numbers 1 -7 where ever listed as administrative committee, it shall say Executive Committee.

Article 9. Compensation and Reimbursement

4. All county board reimbursement requests shall be ~~presented monthly~~ *handled consistent with current Polk County Reimbursement Policy and presented* to the county clerk for review and approval by the county board chair. The county board chairperson's reimbursement requests shall be approved by any County Board Supervisor.

Article 10. General

8. These rules of order shall be in force and effective after being accepted by the Polk County Board of Supervisors on April 19, 2016.

By unanimous consent, the Executive Committee recommends that the current CDRE committee name be changed to "Environmental Services".

Corporation Counsel to compile and integrate the proposed changes into the County Board Rules of Order. The completed document will go before the newly elected county board as a recommendation for their consideration.

No future Executive Committee meeting scheduled at this time.

Adjourn - Motion (Jepsen/Schmidt) to adjourn. Meeting adjourned 11:45 a.m.