

# Polk County Finance Committee

Meeting date: December 11, 2013      Start time: 2:00 p.m.      Est. end time: 3:30 p.m.

Location: 2<sup>nd</sup> Floor East Conference Room, Government Center Building

Purpose: Report on 2014

Meeting documents:

- None

## 1. Standing items

1.1 Call meeting to order

1.1 Approve agenda

Finance Committee Chair/ 5 minutes

1.2 Approve minutes of previous meeting

## 2. Public comment

3 minutes each/30 minutes sum

## 3. Old business

None

## 4. New business

4.1 Resolution to Appropriate Funds for Court Video      Dana Frey/ 60 minutes  
    Teleconferencing Equipment

4.2 2013 Budget Execution

## 5. Ending items

5.1 Review action items (if any)

Chair /5 minutes

5.2 Committee member comments

Committee / 5 minutes

5.3 Set next meeting date/agenda items

Chair /5 minutes

5.4 Adjourn

(Agenda not necessarily presented in this order) This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential

**DEPARTMENT OF ADMINISTRATION FINANCE COMMITTEE MEETING**

**December 11, 2013**

Polk County Government Center 2nd Floor, East Conference Room

Gary Bergstrom, Finance Committee Chair called the meeting to order at 2:00 pm

Present for Finance Committee: George Stroebel, Kristine Hartung, Gary Bergstrom, Joe Demulling, and Kathy Kienholz

Also present: Dana Frey, County Administrator

Tammy Peterson, AP/ Exec Assistant

**Motion by Kienholz/ Hartung to approve the agenda: carried by voice vote.**

**Motion by Hartung/Kienholz to approve the minutes of November 6, 2013 meeting; carried by voice vote.**

**Public Comment:** none

**Old Business:** None

**New business**

Resolution to Appropriate Funds for Court Video

County Administrator Dana Frey discussed the savings, benefits and features of teleconferencing equipment. **Motion by Kienholz/Hartung to move resolution to County Board with recommendation; carried by voice vote.**

2013 Budget Execution

Administrator Frey gave an update on the 2013 budget for several departments. Mr. Frey handed out an assessment of Public Financial Management (PFM) Performance Framework.

Committee member comments None

Next meeting January 8<sup>th</sup> at 2 p.m.

**Motion by Stroebel/Hartung to adjourn at 2:29 p.m.; carried by voice vote.**