

## ***AGENDA AND NOTICE OF MEETING***

**Title:** **Polk County Property, Forestry and Recreation Committee**

**Location:** Polk County Government Center, County Board Room  
100 Polk County Plaza, Balsam lake, WI

**Date:** Monday, January 6, 2014, 1:30 p.m.

**Purpose:** *Familiarization of committee members with current activities in preparation for budget submission. Obtaining policy advice and direction from the committee as appropriate.*

**Documents:** - November 20, 2013 & December 2, 2013 Property Committee Minutes

	<b>Item</b>	<b>Lead person</b>	<b>Est. Time</b>
1	Call meeting to order	Larry Jepsen	
2	Approval of agenda	Larry Jepsen	
3	Approval of Wednesday, November 20 & Monday, December 2, 2013 minutes	Larry Jepsen	
4	Public Comment		3 Min
<b><u>Consent Items:</u></b>			
5	Buildings <ul style="list-style-type: none"> <li>➤ Establish policy for rented county owned property.</li> <li>➤ Report on Tax Deed Land &amp; Upcoming Real-Estate Sales.</li> <li>➤ MOA Vets</li> </ul>	Larry Jepsen Deb Peterson	15 Min
6	Forestry <ul style="list-style-type: none"> <li>➤ DNR Report</li> </ul>	Paul Heimstead	5 Min
<b><u>Action Items:</u></b>			
7	Forestry <ul style="list-style-type: none"> <li>➤ Consider and Adopt Recommendation on Resolution to Authorize Acquisition and Funding for Acquisition of Certain Forestlands within County</li> </ul>	Jeremy Koslowski	5 Min
8	Agenda items for next meeting		5 Min
9	Committee members comments	Committee Members	5 Min
10	Set next meeting Date & Place – (Next First Monday: February 3 , 2014, 1:30pm)	Larry Jepsen	
11	Adjourn	Larry Jepsen	

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential. Agenda items not necessarily presented in order.

**Polk County Property, Forestry and Recreation Committee**

**Larry Jepsen, Chair ~ Tom Engel ~ Harry Johansen ~ William Johnson IV ~ Warren Nelson**

Polk County, WI

## **Property, Forestry and Recreation Committee**

### **Meeting Minutes**

#### **Monday, January 6, 2014**

Polk County Government Center, County Board Room

100 Polk County Plaza, Balsam Lake, WI 54810

Meeting called to order at 1:30 p.m. by Chairman Larry Jepsen

**Members present:** William Johnson IV, Tom Engel, Warren Nelson, Harry Johansen & Larry Jepsen

**Others present:** Debbie Peterson, Jeremy Koslowski, Paul Heimstead, Dana Frey, & Jeff Fuge

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#### **Agenda/Minutes**

- **Motion (Johnson/Nelson) to approve the agenda. Motion carried by voice vote.**
- **Motion (Johnson/Johansen) to approve the November 20 and the December 2, 2013 meeting minutes. Motion carried by voice vote.**

#### **Buildings**

- Recommendation on policy concerning the management and lease of county owned property: Administrator Dana Frey presented and distributed a draft policy on Management of County Property dated 12/30/2013.
- Report given by Polk County Treasurer Amanda Nissen on Tax Deed Land & Upcoming Real-Estate Sales.
- Veteran's Memorial Initiative: The Committee received the recommendation of Corporation Counsel Jeffrey Fuge concerning the initiative to develop a veteran's memorial on county lands. Corporation Counsel discussed the statutory authority of the County to develop, manage and maintain veteran's memorials through a management/lease agreement with a non-profit corporation organized for such purposes; the propriety of developing the initiative consistent with those objectives and organizational structures set forth in the draft policy on Management of County-owned real estate and the recommendation that the Committee consider for recommendation a resolution to formalize the initiative consistent with such policy. On consensus, the Committee directed the Corporation Counsel to collaborate with the Buildings Director in drafting a proposed resolution and draft agreements and return to February meeting for further discussion and recommendation.

#### **Forestry**

- **Motion (Nelson/Johnson) to amend the Resolution to Authorize Acquisition and Funding for Acquisition of Certain Forestlands within County and to accept amended resolution to recommend to the county board to approve. Motion carried by voice vote.**
- Forester Jeremy Koslowski discussed bid spring timber sales.

#### **Next Meeting**

- Monday, February 3, 2014, 1:30 pm, Polk County Government Center, County Board Room

#### **3:30 P.M. - Adjourn**

- **Motion (Nelson/Johnson) to adjourn. Motion carried by voice vote.**