

**ADRC of Northwest Wisconsin Board Meeting  
Burnett County Government Center Board Room  
June 25, 2014  
9:00 AM**

The meeting was called to order at 9:01 a.m. by Chairman Larry Jepsen.

Roll Call/Pledge of Allegiance

**Members Present:** Larry Jepsen, Pat Schmidt, Crystal Peterson, Dick Klawitter, Gladys Beers, Dorothy Richard, Dave McGrane, Gary Lundberg, Deanne Sasselli

**Absent:** Joyce Bergstrand (excused), Irene Johnson (excused)

**Others Present:** Laura Neve, Tonya Eichelt, Dawn Sargent, Christi Arcand

**Approval of Agenda:** Motion made by Dorothy Richard, seconded by Dave McGrane and carried.

**Approval of minutes:** Motion made by Pat Schmidt, seconded by Dick Klawitter and carried.

**Public Comments:** Dave Peterson and Willy Halberg present today representing the Frederic Senior Citizens Center. Dave and Willy state the only problem they are having with the new structure of the Frederic meal site is the lack of paid staff to help them with the food service and daily paperwork requirements. Dave commented that they are short on volunteers to do the distribution of food as well.

Food quality was also brought up as an issue by Dave and Willy. They reported fifty percent of the time the food is good.

**Frederic meal site discussion:** Director Neve reviewed the process of how and why the changes were made to the meal site citing the need for balance the food distribution throughout the service area and creating efficiencies with the home delivered meal routes. The agency will recruit for more volunteers for the meal site.

Chair Jepsen recognized the concern of the need for more volunteers and food quality and would like them addressed. Director Neve and Aging Supervisor Sargent are meeting with the new Aviaand's Director next week to talk about the quality issues.

**Staff presentation:** Disability Benefits Specialist, Christi Arcand, was introduced and gave the board her background.

**Grantsburg walk-in cooler repair: Action required** Discussion on the repair and cost of the walk-in cooler was had by board members, Director Neve and Aging Supervisor Sargent. **Motion made by Dorothy Richard and seconded by Dave McGrane to pay \$500 to the Grantsburg Senior Center toward the cost of the repair of the walk-in cooler. Motion discussed and amended to pay \$500 with due diligence to obtain assurance that entire moisture problem is resolved for further consideration of payment of entire requested amount of \$2500.00. Motion carried.**

**Transportation Update:** Discussion about change in plans for study and possibility of bringing public transportation to service area. The Transportation Coordination Committee is working on a needs assessment and developing goals at this time.

**Board member meal sites visits review:** Board Member Lundberg shared his experience with going to the Amery meal site. Lundberg reported the experience was overall good. The food was very tasty and the staff were very friendly. He did mention a change to the voice mail message and requested a call back from meal site to acknowledge receipt of the message and confirmation of the meal reservation.

**Director's report:** Director Neve read comments received from customers regarding the "good service" Elder Benefits Specialist, Connie Crosby, provides.

Director Neve also read the approval letter from the Greater Wisconsin Area Aging Resources (GWAAR) of the self assessment recently completed by the agency. She also shared the approval of the ADRC Annual Plan by the state office.

Other updates and meeting notices by Director:

Next Governing Board meeting will be set for July to review 2015 budget.

Community Care of Central Wisconsin is having an open house at all locations on June 25<sup>th</sup> from 3:00-4:30. All are welcome to attend.

A Caregiver Conference is being held at the Hole in the Wall Casino in Danbury on July 17<sup>th</sup> and 18<sup>th</sup>.

Board members were given copies of the current organizational chart with employee's names.

**Committee comments:** Dick Klawitter suggested changes to The Voice to clarify meal times in Grantsburg and to indicate if the meals are gluten free. Dick and his wife visit the Grantsburg site often and report the meals are always good.

The board then enjoyed a meal from the Siren meal site. There was very positive feedback from all who ate. Board members will be invited for a meal from a Polk County meal site at the next meeting.

Director Neve reminded board we have a vacancy for a representative from Polk County for developmental disabilities.

**Future agenda items:**

- Grantsburg walk-in cooler mold issues.
- Annual meeting with election and voting of officers.

**Next meeting date:** July 29, 2014 at 9:00 a.m. at the Polk County Government Center.

**Motion to adjourn by Dave McGrane, seconded by Deanne Sasselli and carried.**

Respectfully submitted by Tonya Eichelt