

ADOPT-A-HIGHWAY PROGRAM

TERMS AND CONDITIONS

Polk County Highway Department
900 Pheasant Lane, P.O. Box 248, Balsam Lake, WI 54810
Phone: 715-485-8700 Fax: 715-485-8702

The Polk County Highway Department (the "Department") and the volunteer group (the "Group") recognize the desirability of liter-free highways and agree to the following:

- The Group and its members are considered as volunteers and not as officers, employees, or agents to the Polk County Highway Department. Any injuries, claims, liabilities, suits or costs arising from Group or Group members' activities relating to this permit shall be the sole responsibility of the Group or its individual members.
- The Group and all of its members agrees to indemnify and hold harmless Polk County Highway Department from any injury, cost, suit, liability or award arising from the issuance or exercise of this permit, or because of any adverse effect upon any person or property attributed to the works of the Group.
- Partisan political groups (groups of people with common political opinions and purposes organized for gaining political influence, governmental control and for directing government policies) shall not be permitted to participate.
- The Department reserves the right to refuse or revise acronyms and/or Group names when preparing signs.
- Each segment of road requested by the Group shall be at least one (1) mile in length.
- Participants in the Group agree to obey and abide by all laws and regulations relating to safety.
- The Group leader shall review the safety rules with all participants before proceeding to the highway segment.
- The Group shall pick up litter a minimum of two (2) times a year between April 1 and November 1. The Group shall not work beyond its section limits.
- The Highway Department agrees to provide safety vests, trash bags and traffic safety signs.
- The Group shall pick up required supplies and materials from the Highway Department. If the Group should abandon their roadway, they will return the vests, signs and unused supplies to the Highway Department.
- The Group shall supply one adult supervisor for every six (6) workers.

- The Group shall not collect litter during the following holiday periods: Memorial Day extended weekend, July 3 – 5, and Labor Day extended weekend.
- The Group shall make arrangements for off-road parking or shuttle bus type of travel to the work site. All vehicles at the pickup site shall be parked at the nearest cross street, if possible, or at least three (3) feet from the pavement when parking on the highway.
- Both traffic safety signs shall be displayed properly during litter pickup. Groups shall work on only one side of the road at a time.
- All participants shall wear safety vests.
- The Group shall work only during daylight hours and in good weather.
- The Group shall not pick up litter on medians or bridges, in tunnels, on overpasses, or around other structures that could pose a danger.
- When the Group encounters closed containers or items suspected to be hazardous, these items shall not be touched. Items of serious concern should be brought to the attention of the Sheriff's Department.
- The Group may keep any recyclable materials.
- Within 24 hours of completion of a collection, or as soon as practical, the Group shall notify the Department at (715) 485-8700 and provide clean up information.
- The Department agrees to remove the filled trash bags as soon as possible after the collection.
- A Group leader shall be required to sign this agreement.
- The Group shall notify the Department of abandonment of their segment.