



POLK COUNTY, WISCONSIN

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Notice of Meeting and Agenda

Polk County Board of Supervisors

100 Polk County Plaza, Balsam Lake, Wisconsin

Polk County Government Center - County Board Room

Tuesday, November 12, 2019

Regular Business Meeting, 6:00 p.m. and Public Hearing, 7:00 p.m.

Open Session

Order of Business:

1. Call to Order
2. Receipt of Evidence and Opinion on Proper Notice
3. Roll Call
4. Pledge of Allegiance
5. Time of Reflection
6. Approval of Agenda
7. Matters Offered For Adoption on Consent Agenda:
 - a. Consideration/corrections to the published minutes from October 15, 2019 County Board Meeting
 - b. Resolution No. 51-19: Resolution to Approve Zoning Ordinance Amendment for the Town of St Croix Falls
8. Public Comments –3 minutes per person –not to exceed 30 minutes total
9. Polk County Criminal Justice Collaborating Council Presentation – Kristin Boland
10. Benefits of Federal 1033 Asset Sharing Program Presentation – Sheriff Waak
11. County Board Chair Report
 - a. Supervisor’s Reports from Outside Committee Meetings Attended
 - b. Confirmation of Appointment of Malia Malone as Interim County Administrator
12. Administrator’s Report –Interim Administrator Malia Malone
13. Confirmation of Employment of Vince Netherland as County Administrator
- 14. Public Hearing on the Proposed Operating and Capital Budget for Calendar Year 2020 as Previously Noticed, 7:00 p.m.**
15. Proposed Resolutions and Ordinances:
 - a. Resolution No. 52-19: Resolution Regarding the Class Action National Prescription Opioid Litigation
 - b. Resolution No. 55-19: Resolution to Ratify Labor Agreement with Wisconsin Professional Police Association – Field Services Association Local 201 for Period Beginning January 1, 2020
 - c. Resolution No. 56-19: Resolution to Ratify Labor Agreement with Wisconsin Professional Police Association –Field Services Sergeants Association for Period Beginning January 1, 2020

16. Consideration of Revisions to Proposed 2020 Budget
 - a. Resolution No. 53-19: Resolution to Adopt the Polk County Operating and Capital Budget for the Calendar Year 2020 and to Set the 2020 Tax Levy
17. Supervisors Announcements
18. Adjourn

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.



Polk County Board of Supervisors

Polk County Government Center – Unity School District Performing Art Center
1908 150th St., Balsam Lake, Wisconsin

Minutes of the Regular Meeting Tuesday, October 15, 2019

Chairman Dean Johansen called the regular October 15, 2019 meeting of the Polk County Board of Supervisors to order at 6:00 p.m.

Chairman Johansen recognized the County Clerk for purposes of receiving evidence of proper notice. The County Clerk stated that the notice of meeting was properly posted in the Government Center Building in two places, posted on the County website, and published in a legal newspaper in accordance with Wisconsin Statute Section 985.02 the week of October 7, 2019. In addition, the Office of the County Clerk distributed on October 4, 2019 copies of such notice of meeting and proposed resolutions to supervisors via e-mail and mail in accordance with Article 3, Section 2 of the County Board Rules of Order. The Amended notice of meeting was properly posted in the Government Center Building in two places, posted on the County website and distributed to the supervisors on Friday, October 11, 2019.

The County Board received verbal opinion of Corporation Counsel Malone that the initial advance written notice and the amended notice of meeting, posted and published as described by the Clerk satisfied the applicable provision of Wisconsin Open Meetings Law and the applicable procedural provisions of the Polk County Board Rules of Order.

Chairman Johansen recognized the County Clerk for purposes of taking roll call. Fourteen County Board Supervisors were present representing a quorum. Absent was Supervisor Larsen, who joined the meeting at 6:43 p.m.

Chairman Johansen led the County Board in the Pledge of Allegiance.

Chairman Johansen called for a Time of Reflection. No time of reflection was offered.

Chairman Johansen called to the floor consideration and approval of the amended agenda as published. **Motion** (Demulling/Bonneprise) to adopt the amended Agenda. Chairman Johansen called for a voice vote on the motion to adopt the amended Agenda. **Motion** carried by unanimous voice vote.

Chairman Johansen called to the floor for approval of the Consent Agenda. **Motion** (Masters/Jepsen) to adopt the Consent Agenda as noticed. Chairman Johansen called for a voice vote on the motion to adopt Consent Agenda. **Motion** carried by unanimous voice vote. Matters adopted under the Consent Agenda: Minutes from September 17, 2019 meeting adopted as published.

Time was given for public comment. Public comment was received for 30 minutes.

Chairman Johansen announced that agenda item #9: Benefits of Federal 1033 Asset Sharing Program Presentation would be addressed at the November County Board Meeting.

County Board received Chairman Johansen's report regarding the Criminal Justice Collaborating Council Meeting attended. Johansen noted that Kristin Boland is doing terrific job as the CJCC Coordinator. Chairman Johansen attended the Big River Recreation St Croix Valley Tourism Conference on September 26 at Trollhaugen. Chairman Johansen provided information on workshops attended at the Wisconsin Counties Association Conference September 22-24, including: Recruit, Retain & Engage Employees, Roles and Responsibilities of Elected and Appointed Officials, and How to Maintain a Debt Free County. The County Board received information regarding 63 of 79 Resolutions that were passed at the conference, including Resolution 28 Encouraging Wisconsin Counties Association to Work with Wisconsin State Legislature to Provide for Additional Programs and Funding for Combating and Treatment of Methamphetamine Abuse – which was sponsored by Polk County. Chairman Johansen also noted that Polk County is the only county of all 72 Wisconsin Counties that has not joined the opioid lawsuit.

County Board received verbal reports from Supervisors Demulling, Bonneprise, Jepsen, Masters, and Nelson regarding outside committee meetings and conferences attended.

Chairman Johansen presented information regarding the resignation of Administrator Osborne and apologized for the lack of timely notice to County Board members. Corporation Counsel Malone also extended an apology for the oversight of lack of notice to the Board regarding the resignation. County Board received an update regarding the sale of GreenWhey to Viresco from Corporation Counsel Malia Malone. County Board received an update regarding the Seventh Congressional District special election from County Clerk Jorgenson. No dates have been finalized for the special election(s) yet.

Chairman Johansen called for a motion to move agenda item 12. c. Resolution No. 33-19 and agenda item 12. d. Resolution No. 36-19 for consideration on the agenda before agenda items 12. a. Resolution No. 44-19 and 12. b. Resolution No. 45-19. **Motion** (Nelson/Masters) to move agenda items 12 c. and d. for consideration before 12. a. & 12. b. Chairman Johansen called for a voice vote on said motion.

Motion to move agenda items 12 c. and d. for consideration before 12. a. & 12. b. carried by unanimous voice vote.

Chairman Johansen called for a motion to debate and consider both Resolution No. 33-19 and Resolution No. 36-19 concurrently (requires 2/3 vote)

Motion (Nelson/O'Connell) to suspend the rules to debate Resolution No. 33-19 and Resolution No. 36-19 concurrently. Chairman Johansen called upon Supervisor Nelson and Corporation Counsel Malone to provide information regarding the reasons for consideration of both resolutions at the same time. Discussion. Discussion regarding order of consideration of Resolution No. 33-19 and Resolution No. 36-19. After further discussion, **Motion** to suspend the rules was **withdrawn** by Supervisor Nelson and Supervisor O'Connell.

Chairman Johansen called for a voice vote on the request of Nelson/O'Connell to withdraw the motion to suspend the rules to debate both resolutions simultaneously. **Withdrawal of motion** carried by unanimous voice vote.

Chairman Johansen called to the floor Resolution No. 33-19: Resolution Creating Polk County Ordinance Regarding Temporary Moratorium on Livestock Facilities. Chairman Johansen called for a motion to adopt Resolution No. 33-19.

Motion (Prichard/Larsen) to adopt Resolution No. 33-19. Chairman Johansen called upon Supervisor O'Connell to provide information to the County Board regarding Resolution No. 33-19. Discussion.

Motion (Olson/Masters) to amend Resolution No. 33-19 on lines 63, 73, 123, and 125 to strike ~~1000~~ and change to "one". County Board received a document titled "Estimated Nutrient Content of Liquid and Solid Manure" and information from Supervisor Olson regarding the phosphorus content in poultry manure to provide facts as to the manure output from a solitary animal and effects on the soil. Supervisor Nelson called for the question. Supervisor Masters called for a Roll Call Vote. Chairman Johansen called for a roll call vote on the motion to amend to "one" as previously stated. **Motion** to amend Resolution No. 33-19 defeated with 12 voting no and 2 voting yes (voting yes: Supervisors Olson and Arcand, abstaining from voting: Chairman Johansen). Supervisor Olson questioned whether it would be a conflict of interest for Chairman Johansen to vote on the resolution sponsored by Johansen. Chairman Johansen informed the Board of Supervisors he would abstain from voting on the resolution unless there was a tie. Discussion.

Motion (Nelson/Olson) to amend Resolution No. 33-19 to strike line 67 ~~a-cattle~~, line 69 ~~e-poultry~~, line 70 ~~d-sheep~~, and line 71 ~~e-goats~~. Roll Call vote called for by Supervisor Masters. Chairman Johansen called for a roll call vote to amend Resolution No. 33-19 as previously stated. **Motion** to amend Resolution No. 33-19 as stated carried by Roll Call Vote with 8 voting yes and 6 voting no (voting no: Supervisors Masters, Prichard, Edgell, Jepsen, Larsen, and Demulling. Abstaining from voting: Chairman Johansen).

Motion (Olson/Masters) to further amend Resolution No. 33-19 to strike lines 160 through 163: ~~Item 2. The Polk County Administrator, the County Board Chair and the Chairman of the Environmental Services Committee, or designee, shall work with the staff from the Departments listed above and shall coordinate additional participants, if deemed necessary.~~ Discussion. Supervisor Bonneprise called for the question. Chairman Johansen called for a voice vote on the motion to further amend Resolution No. 33-19.

Motion to further amend Resolution No. 33-19 to strike lines 160 through 163 carried by majority voice vote.

Motion (Olson/Nelson) to further amend Resolution No. 33-19 to change line 128 from six (6) months to four (4) months and to change line 147 from six (6) months to eight (8) months.

Discussion. After further discussion, **Motion** was **withdrawn** by Supervisor Olson and Supervisor Nelson.

Chairman Johansen called for a voice vote on the request of Olson/Nelson to withdraw the motion for amendment. **Withdrawal of motion** carried by unanimous voice vote.

Supervisor Masters called for a roll call vote.

Chairman Johansen called for a roll call vote on the motion to adopt Resolution No. 33-19 as amended.

Motion to adopt Resolution No. 33-19 as amended carried by roll call vote with 11 for and 3 opposed (Voting No: Supervisor Olson, Masters and Demulling. Abstaining from voting: Chairman Johansen. Resolution No. 33-19: Resolution Creating Polk County Ordinance Regarding Temporary Moratorium on Livestock Facilities adopted.

Chairman Johansen called to the floor Resolution No. 36-19: Resolution Creating Polk County Ordinance Regarding Temporary Moratorium on Large Scale Hog/Swine Farming Facilities.

Chairman Johansen called upon Corporation Counsel Malone who provided information regarding Resolution No. 36-19 that due to the amendments on Resolution No. 33-19, there were no substantive differences in Resolution No. 36-19 (as compared to Resolution No. 33-19) that would require consideration of the Resolution.

Motion (Olson/O'Connell) to withdraw Resolution No. 36-19 from consideration. Chairman Johansen called upon Supervisor Nelson to provide information to the County Board regarding Resolution No. 36-19. Chairman Johansen called for a voice vote on the motion to withdraw Resolution No. 36-19.

Motion to withdraw Resolution No. 36-19 carried by unanimous voice vote. Resolution No. 36-19: Resolution Creating Polk County Ordinance Regarding Temporary Moratorium on Livestock Facilities withdrawn.

Supervisor Larsen exited the meeting at 8:00 p.m.

Chairman Johansen called for a recess at 8:01 p.m. Chairman Johansen called the Board back into legislative session at 8:13 p.m.

Chairman Johansen called to the floor Resolution No. 44-19: Resolution Accepting the Donation of Services and Materials for the Modification of the Polk County Jail. Chairman Johansen called for a motion to adopt Resolution No. 44-19.

Motion (Jepsen/Luke) to adopt Resolution No. 44-19. Chairman Johansen called upon Supervisor Masters to provide information to the County Board regarding Resolution No. 44-19. Chairman Johansen called for a voice vote on the motion to adopt Resolution No. 44-19.

Motion to adopt Resolution No. 44-19 carried by unanimous voice vote. Resolution No. 44-19: Resolution Accepting the Donation of Services and Materials for the Modification of the Polk County Jail adopted.

Chairman Johansen called to the floor, Resolution No. 45-19: Resolution to Hold a Public Hearing on the Proposed 2020 Operating and Capital Improvement Budget. County Board received a 2020 Budget packet and information regarding updates to the budget from Finance Director Wickre.

Motion (Jepsen/Masters) to adopt Resolution No. 45-19. Discussion. Chairman Johansen called upon Supervisor Masters to provide information to the County Board regarding additional funding requests. Finance Director Wickre provided information to the County Board regarding additional funding requests. Discussion

Motion (Masters/Route) to adopt additional funding request items as approved by the General Government Committee.

Motion (Nelson/Olson) to amend 2020 proposed budget to add 1 FTE position for an additional Drug Investigator in the Sheriff's Department budget funded at \$117,000. Supervisor O'Connell inquired whether there were grants available to help fund the position. Chief Deputy Roberts addressed grant information possibilities. Discussion.

Additional Funding Requests approved for funding:

Addition of 1.0 FTE in Sheriff's Department for Drug Investigator \$117,000

Family Court Commissioner	\$20,000
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Fair Administration Building Trusses	\$15,000
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Funding Kronos HR System	\$61,606
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Reinstate the County Planner Position	<u>\$90,000</u>
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Total	\$303,606
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Economic Development Workforce Marketing Campaign \$20,000 to be taken from Contingency Fund.

Supervisor Bonneprise called for the question.

Chairman Johansen called for a voice vote on the motion to amend the 2020 Budget to include the funding of previously stated items.

Motion to fund the additional funding request items as stated carried by unanimous voice vote.

Motion (Olson/Masters) to further amend the 2020 budget to eliminate the UW Extension planner position.

Finance Director Wickre addressed the County Board suggesting that elimination of Extension Planner position be addresses at the next General Government Committee meeting. Supervisor Olson and Masters **withdrew the motion** to further amend the 2020 Budget to eliminate the UW Extension Planner position. Chairman Johansen called for a voice vote on the request of Olson/Masters to withdraw the motion to eliminate Extension Planner position.

Withdrawal of said motion carried by unanimous voice vote.

Chairman Johansen called for a voice vote to adopt Resolution No. 45-19 as amended.

Motion to adopt Resolution 45-19 as amended carried by unanimous voice vote. Resolution No. 45-19: Resolution Calling for Public Hearing on the Proposed 2020 Operating and Capital Improvement Budget adopted as amended.

Chairman Johansen called to the floor Resolution No. 40-19: Resolution to Authorize Contract Crushing for Lime Quarry Operations. Chairman Johansen called for a motion to adopt Resolution No. 40-19.

Motion (Route/LaBlanc) to adopt Resolution No. 40-19.

Motion (Masters/no second) to amend Resolution No. 40-19 on line 23 striking two year and replacing with one year. After further discussion, motion to amend was withdrawn by Supervisor Masters. Chairman Johansen called upon Supervisor O'Connell to provide information to the County Board regarding the Resolution. Supervisor Masters called for a roll call vote. Chairman Johansen called for a roll call vote on the motion to adopt Resolution No. 40-19.

Motion to adopt Resolution No. 40-19 carried by roll call vote with 14 voting yes/for the resolution (Supervisor Larsen absent). Resolution No. 40-19: Resolution to Authorize Contract Crushing for Lime Quarry Operations adopted.

Chairman Johansen called to the floor Resolution No. 41-19: Resolution to Authorize 2020 County Forest Variable Acreage Share Loan. Chairman Johansen called for a motion to adopt Resolution No. 41-19.

Motion (Olson/LaBlanc) to adopt Resolution No. 41-19. Chairman Johansen called upon Supervisor O'Connell to provide information to the County Board regarding Resolution No. 41-19. Chairman Johansen called for a voice vote on the motion to adopt Resolution No. 41-19. Supervisor Prichard noted correction was needed due to scrivener's error on Line 22 to correct 2019 to 2020. Correction was subsequently cancelled as error is on Resolution 42-19. 2019 is the correct year on line 22 of Resolution No. 41-19.

Motion to adopt Resolution No. 41-19 carried by unanimous vote. Resolution No. 41-19: Resolution to Authorize 2020 County Forest Variable Acreage Share Loan adopted.

Chairman Johansen called to the floor Resolution No. 42-19: Resolution to Adopt 2020 Polk County Forest Annual Work Plan. Chairman Johansen called for a motion to adopt Resolution No. 42-19.

Motion (Route/Masters) to adopt Resolution No. 42-19. Chairman Johansen called upon Supervisor O'Connell to provide information to the County Board regarding Resolution No. 42-19. Supervisor Prichard noted correction of scrivener's error was needed on line 18 to correct year from ~~2019~~ to "2020". Chairman Johansen called for a voice vote on the motion to adopt Resolution No. 42-19 with correction of scriveners' error.

Motion to adopt Resolution No. 42-19 carried by unanimous vote. Resolution No. 42-19: Resolution to Adopt 2020 Polk County Forest Annual Work Plan adopted with said correction of scriveners' error.

Chairman Johansen called to the floor Resolution No. 43-19: Resolution to Move Administration of AFCSP Funds to the ADRC. Chairman Johansen called for a motion to adopt Resolution No. 43-19.

Motion (Bonneprise/Demulling) to adopt Resolution No. 43-19. Chairman Johansen called upon Supervisor Bonneprise to provide information to the County Board regarding Resolution No. 43-19. Chairman Johansen called for a voice vote on the motion to adopt Resolution No. 43-19.

Motion to adopt Resolution No. 43-19 carried by unanimous vote. Resolution No. 43-19: Resolution to Move Administration of AFCSP Funds to the ADRC adopted.

Chairman Johansen called to the floor Resolution No. 46-19: Resolution to Evaluate the Potential Advantages to Expanding the County's Authority over Public Nuisance Beyond Those that Rise to the Level of Human Health Hazards. Chairman Johansen called for a motion to adopt Resolution No. 46-19.

Motion (Bonneprise/Demulling) to adopt Resolution No. 46-19. Chairman Johansen called upon Supervisor Bonneprise to provide information to the County Board regarding Resolution No. 46-19. Discussion.

Motion (Nelson/Bonneprise) to amend Resolution No. 46-19 to add "(in) 6 months" on line 29. Chairman Johansen called for a voice vote on said amendment. **Motion** to amend carried by unanimous voice vote. Supervisor Bonneprise called for the question.

Chairman Johansen called for a voice vote on the motion to adopt Resolution No. 46-19 as amended.

Motion to adopt Resolution No. 46-19 as amended carried by majority voice vote. Resolution No. 46-19: Resolution to Evaluate the Potential Advantages to Expanding the County's Authority over Public Nuisance Beyond Those that Rise to the Level of Human Health Hazards adopted as amended.

Chairman Johansen called to the floor Resolution No. 47-19: Resolution Authorizing Phase II and III of the Fairgrounds Grandstand Project. Chairman Johansen called for a motion to adopt Resolution No. 47-19.

Motion (Jepsen/Nelson) to adopt Resolution No. 47-19. Chairman Johansen called upon Supervisor Masters to provide information to the County Board regarding Resolution No. 47-19. Discussion. Chairman Johansen called for a voice vote on the motion to adopt Resolution No. 47-19.

Motion to adopt Resolution No. 47-19 carried by majority voice vote with 2 opposed. Resolution No. 47-19: Resolution Authorizing Phase II and III of the Fairgrounds Grandstand Project adopted.

Chairman Johansen called to the floor for a motion to convene in Closed Session.

Motion (Bonneprise/Route) to convene in closed session for purposes and on statutory basis pursuant to Wisconsin Statute Section 19.85(1)(e), as noticed on the amended agenda.

Chairman Johansen called for a voice vote on said motion.

Motion to convene in closed session carried by majority voice vote with one opposed.

**** Closed Session 9:34 p.m.** (Minutes separate and under seal)**

Chairman Johansen asked that the record reflect those present for closed session: Supervisors Brad Olson, Doug Route, Tracy LaBlanc, Brian Masters, Chris Nelson, Michael Prichard, Jim Edgell, Kim O'Connell, Larry Jepsen, Joe Demulling, Jay Luke, Russ Arcand, John Bonneprise and Chairman Johansen. Also present were, Sharon Jorgenson, County Clerk; Malia Malone, Corporation Counsel; and Darlene Kusmirek, Employee Relations.

*Reconvened in Open session: 10:37 p.m.

Chairman Johansen called for a motion to adjourn. **Motion** (Demulling/Bonneprise) to adjourn. Chairman Johansen called for a voice vote on the motion to adjourn. **Motion** to adjourn carried by unanimous voice vote. Chairman Johansen declared meeting adjourned 10:37 p.m.

Respectfully submitted,

Sharon E. Jorgenson, Polk County Clerk

RESOLUTION 51-19

Resolution to Approve Zoning Ordinance Amendment for the Town of St Croix Falls

TO THE HONORABLE BOARD OF SUPERVISORS OF THE COUNTY OF POLK
WISCONSIN:

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WHEREAS, the Town of St. Croix Falls administers their own Zoning Ordinance; and

WHEREAS, paragraph 3 of Wisconsin Statute Chapter 60.62 relating to town zoning authority, if exercising village powers, reads: "In counties having a county zoning ordinance, no zoning ordinance or amendment of a zoning ordinance may be adopted under this section unless approved by the county board;" and

WHEREAS the Town of St. Croix Falls adopted Zoning Ordinance No. 1 on August 5, 1965, amended in its entirety on May 12, 1994 and subsequent amendments including the amendment on March 20, 2001; January 16, 2008; February 18, 2009; May 20, 2009; October 21, 2009; March 17, 2010; April 21, 2010; August 18, 2010; March 16, 2011; April 20, 2011; October 19, 2011; November 16, 2011; August 21, 2013; March 18, 2015; April 15, 2015; March 16, 2016; March 15, 2017; November 15, 2017; June 20, 2018; October 17, 2018; January 16, 2019; March 20, 2019; and

WHEREAS, the Town Board of the Town of St. Croix Falls passed Resolution 19-36 adopting Ordinance 19-05 amending Zoning Ordinance No. 1 at their October 16, 2019 meeting; and

WHEREAS, the Town Board of the Town of St. Croix Falls deems it advisable and necessary to amend Zoning Ordinance No. 1, Chapter III- General Zoning, Section B- General Provisions on Height and Area, 2. Amending the minimum square footage for dwellings and creating a minimum square footage for commercial buildings; Chapter V- Sign Regulations, Section K-2 clarifying sign size for integrated shopping centers, and deletion of Section L-2.c. to no longer allow for special exceptions on signs in the commercial district; and change the title "Board of Appeals" to "Board of Adjustments" throughout the entire ordinance; and

WHEREAS, the Polk County Board of Supervisors must also approve any zoning ordinance amendments for the town; and

NOW, THEREFORE, BE IT RESOLVED, that the Polk County Board of Supervisors hereby approves Resolution 19-36 adopting Ordinance 19-05 amending Zoning Ordinance No. 1.

Funding Amount & Source: Not applicable
Finance Committee Recommendation: Not applicable
Effective Date: Upon Passage & Publication

Submitted & sponsored by the Environmental Services Committee:

Kim O'Connell
Environmental Services Committee Chairperson

Reviewed and Approved As to Form:

Malia T. Malone

Malia T. Malone, Interim County Administrator

Approved as to Form and Execution:

Joseph Loso

Joseph Loso, Interim Corporation Counsel

Legal Impact Note:

At its regular business meeting on December 17, 2019, the Polk County Board of Supervisors adopted the above-entitled resolution, Resolution 51-19: Resolution to approve Zoning Ordinance No. 1 amendment for the Town of St Croix Falls, by a simple majority vote of __ in favor and __ against.

Dated this _____ day of _____, 2019 at Polk County Wisconsin.

SIGNED BY:

Dean Johansen, County Board Chairperson

Attest: _____
Sharon Jorgenson, Polk County Clerk

TOWN of 13
ST. CROIX FALLS

www.townofstcroixfalls.org
POLK COUNTY, WISCONSIN

FRANK BEHNING, CHAIRPERSON
KATIE APPEL, SUPERVISOR
MICHAEL DORSEY, SUPERVISOR
SHARON KELLY, SUPERVISOR
WILL BERGMANN, SUPERVISOR
JANET KRUEGER, CLERK
MAXINE (MAX) SPIESS, TREASURER

October 18, 2019

Land Information
Attention Director
100 Polk County Plaza, Ste 130
Balsam Lake, WI 54810

RE: Amendment to Town Zoning Ordinance

Dear Land Information Director,

The Town Board of the Town of St. Croix Falls passed Ordinance 19-05 amending the Town's Zoning Ordinance No. 1, Chapter III (General Zoning), Section B (General Provisions on Height and Area), 2- amending the minimum square footage for commercial buildings; Chapter V (Sign Regulations), Section K (Integrated Shopping Center) 2- clarifying sign size; Chapter V (Sign Regulations), Section L (District Regulations), 2 – deletion of c to no longer allow special exceptions for signs; and change the title "Board of Appeals" to "Board of Adjustments" thru out the entire ordinance.

Please present the Town of St. Croix Falls Town Board approved Ordinance 19-05 amending the Town's zoning ordinance to the Polk County Board of Supervisors for their approval.

Sincerely,



Janet Krueger
Town Clerk

Enclosure

Ordinance 19-05 Zoning Ordinance No. 1 Amendment & Resolution 19-36

TOWN
Of
ST. CROIX FALLS

Polk County, Wisconsin

Resolution 19-36

**A RESOLUTION ADOPTING ORDINANCE 19-05
AMENDING ZONING ORDINANCE No. 1**

WHEREAS the Town Board of the Town of St. Croix Falls has village powers under Section 60.10(2)(c), Stats., that grants police powers as set forth in Section 61.34(1), Stats., to act for the good order of the Town, for its commercial benefit and for the health, safety, and welfare of the public; and

WHEREAS the Town of St. Croix Falls adopted Zoning Ordinance No. 1 on August 5, 1965, amended in its entirety on May 12, 1994 and subsequent amendments including the amendments on March 20, 2001; January 16, 2008; February 18, 2009; May 20, 2009; October 21, 2009; March 17, 2010; April 21, 2010; August 18, 2010; March 16, 2011; April 20, 2011; October 19, 2011; November 16, 2011; August 21, 2013; March 18, 2015; March 15, 2017; June 20, 2018; October 17, 2018; January 16, 2019; March 20, 2019; and

WHEREAS the Town Board of the Town of St. Croix Falls deems it advisable and necessary to amend Zoning Ordinance No. 1, Chapter III – General Zoning, Section B – General Provisions on Height and Area, 2 amending the minimum square footage for dwellings and creating a minimum square footage for commercial buildings; Chapter V – Sign Regulations, Section K-2 clarifying sign size for integrated shopping centers, and deletion of Section L-2,c to no longer allow for special exceptions on signs in the commercial district; and change the title “Board of Appeals” to “Board of Adjustments” thru out the entire ordinance; and

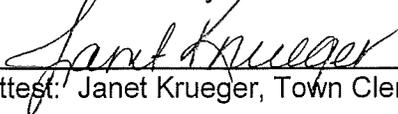
WHEREAS the Plan Commission of the Town of St. Croix Falls held a public hearing on the proposed amendments on October 9, 2019, the first reading of the proposed amendments was had on September 18, 2019, and a second reading was held on October 16, 2019.

THEREFORE BE IT RESOLVED that the Town Board of the Town of St. Croix Falls, Polk County, Wisconsin, does approve Ordinance 19-05 amending Zoning Ordinance No. 1; Chapter III, B, 2; Chapter V, K, 2 and L,2,c; and changing “Board of Appeals” to “Board of Adjustments” thru out the entire zoning ordinance; and

BE IT FURTHER RESOLVED that the Town Board of the Town of St. Croix Falls hereby petitions the Polk County Board of Supervisors to concur and ratify the amendments; and

BE IT FURTHER RESOLVED that Ordinance 19-05 become effective upon passage and publication and/or posting according to Wisconsin State Statute and approval of Polk County Board of Supervisors.

Dated this 16th day of October 2019


Attest: Janet Krueger, Town Clerk


Frank Behning, Chairperson

Approved by:

x Roll Call Vote:
5 Yeas; _0_ Nays; _0_ Absent/Abstain

TOWNS
Of
ST. CROIX FALLS
Polk County, Wisconsin

**AMENDING ZONING ORDINANCE No. 1 ENTITLED "TOWN ZONING ORDINANCE"
ORDINANCE 19-05**

Section 1: Purpose

The purpose of this ordinance is to amend Chapter III – General Zoning, Section B – General Provision on Height and Area, 2 to read as follows:

Hereafter, every dwelling erected in the town shall provide ~~not less than~~ **a minimum four hundred (400)** ~~eight hundred (800)~~ square feet and a minimum width of said home shall be ~~twenty-four (24)~~ feet. The square footage to be measured using the area of the first floor and all additional floors. The basement can be included if it has an entrance directly accessible to the outside, or least one (1) window that is not over four (4) feet above the basement floor. ***Every Principal Commercial Structure erected in the town shall be a minimum eight hundred (800) square feet.***

And

Amend Chapter V – Sign Regulations and Restrictions, Section K – Integrated Shopping Center, 2 to read as follows:

One ground sign for shopping center identification with the height limitation of twenty-five (25) feet is permitted. If the shopping center is on a corner, either one (1) corner sign or two (2) signs, one on each street is permitted. If two (2) signs are installed, they must be placed at least two hundred (200) feet from the lot corner at the intersection. The area of such sign shall not exceed ***the greater of*** one hundred (100) square feet per facing ***or have more than twenty-five (25) square feet per business in the integrated shopping center,*** with a maximum of two (2) facings. No sign shall be closer than twenty (20) feet to a property line unless the adjacent property is a residential, transition, agricultural or conservancy district in which case the sign shall be set back five hundred (500) feet and no sign shall be placed between the highway and the frontage road.

Amend Chapter V – Sign Regulations and Restrictions, Section L – District Regulations, 2 – Commercial District, with the deletion of:

~~e. Special Exceptions An affected party may apply for a special exception to allow additional signs per parcel or to allow for signs larger in square feet than the ordinance allows for on premise signs. The special exception will follow the procedure outlined for other special exceptions in this ordinance. Any other request for relief from any other portion of this chapter will be made as a variance request to the Town Board of Appeals.~~

And

Change the "Board of Appeals" with "Board of Adjustments" in the following locations:
Chapter I, Section C, 5
Chapter I, Section D, 2c, 2d, & 2g(1)(c)

Chapter I, Section F, 2b
Chapter I, Section G, 4a
Chapter I Section H title; 1; 2a, b, c & d; 3; 4a, b & f
Chapter I, Section I, 5
Chapter I, Section K, 1
Chapter I, Section M, 6a & b
Chapter II Board of Adjustments definition and in Variance definition
Chapter V, Section B, 4a & b
Chapter VI, Section C, 14
and any other location where the word Board of Appeals may exist and was missed.

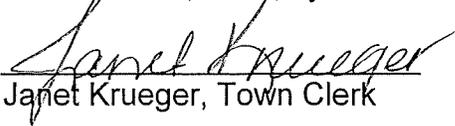
Section 2: Effective Date

This ordinance shall take effect from and after its passage, Polk County Board of Supervisors approval and legal publication.

Adopted on October 16, 2019, by Resolution 19-36



Frank Behning, Town Chair

Attested: 
Janet Krueger, Town Clerk

Posted on October 18, 2019, at the following locations:
Wayne's Cafe
Lampert's
Town Hall

Published in the Inter-County Leader on October 30, 2019.

Resolution No. 52-19

**RESOLUTION REGARDING THE CLASS ACTION NATIONAL
PRESCRIPTION OPIOID LITIGATION**

WHEREAS, Polk County Board of Supervisors previously voted against (5 in favor and 6 against) Resolution 12-18 in February of 2018, that would have allowed Polk County to participate in the National Opioid Litigation as a Plaintiff;

WHEREAS, notice of right exclude the County as a class-action member in the United States District Court, Northern District of Ohio in *In re National Prescription Opiate Litigation, MDL 2804* was received by the County in early October (note: this is different than the litigation contemplated in Resolution 12-18 and is not being litigated by the attorneys contemplated in Resolution 12-18);

WHEREAS, based upon Resolution 12-18, the County Administrator and the County Board Chair opted out of the class-action lawsuit;

WHEREAS, the County has until November 22, 2019 to determine whether the County wants to ultimately opt in our out of the Ohio class-action lawsuit;

WHEREAS, it is believed more information regarding the lawsuit is available than what was known in February of 2018, including that Polk County is the only county out of 72 counties in Wisconsin, that has not agreed to join the class-action lawsuit;

WHEREAS, many of the concerns in the WHEREAS clauses of Resolution 12-18 still exist or have been exacerbated by the opioid epidemic;

NOW THEREFORE BE IT RESOLVED, that the Polk County Board of Supervisors directs the County Administrator to rescind the letter opting out of the litigation before the November 22, 2019 deadline.

BY: _____
Brad Olson, Supervisor, District #1

James Edgell, Supervisor, District #8

Doug Route, Supervisor, District #2

Kim O'Connell, Supervisor, District #9

Dean Johansen, Chair
Supervisor, District #3,

Larry Jepsen, Supervisor, District #10

Chris Nelson, Supervisor, District #4

Jay Luke, 1st Vice Chair,
Supervisor, District #11

Tracy LaBlanc, Supervisor, District #5

Michael Larsen, Supervisor, District #12

Brian Masters, Supervisor, District #6

Russell Arcand, Supervisor, District #13

Michael Prichard, Supervisor, District #7

John Bonneprise, 2nd Vice Chair,
Supervisor, District #14

Joe Demulling, Supervisor, District #15

County Administrator's Note:

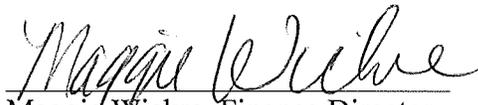
This is a Policy decision and ~~would need a 2/3 majority to bring it to the floor as it has not been addressed by a committee.~~



Malia Malone
Interim County Administrator

Fiscal Impact Note:

This Resolution has no immediate financial impact, but does allow for a potential receivable depending upon the outcome of the underlying litigation.



Maggie Wickre, Finance Director

Approved as to Form and Execution:



Joseph Loso, Corporation Counsel

Legal Impact Note:

Given that this is new litigation that differs from the litigation contemplated in Resolution 12-18, it is not necessary to rescind 12-18 in order to pass this Resolution.

Excerpt of Minutes

- 33 At its regular business meeting on the ____ of _____ 2019, the Polk County
- 34 Board of Supervisors acted upon Resolution No. 52-19: Resolution

35 RESOLUTION REGARDING THE CLASS ACTION NATIONAL
36 PRESCRIPTION OPIOID LITIGATION

- Adopted by a majority of the members present by a vote of _____ in favor and _____ against.
- Adopted by unanimous voice vote.
- Adopted as amended. See Below.
- Defeated
- Other:

Insert amendment to resolution according to minutes:

SIGNED BY:

ATTEST:

Dean Johansen, County Board Chairperson

Sharon Jorgenson, County Clerk

Executive Summary

This Resolution reverses the policy decision from February 2018 and would allow the County to participate in the Ohio lawsuit and share in any award given by the Federal Court in the plaintiffs' class.

Resolution No.55-19

Resolution to Ratify Labor Agreement with Wisconsin Professional Police Association – Field Services Association Local 201 for Period Beginning January 1, 2020

TO THE HONORABLE CHAIRPERSON AND SUPERVISORS OF THE COUNTY BOARD OF THE COUNTY OF POLK:

Ladies and Gentlemen:

1 WHEREAS, the General Government Committee is authorized to negotiate labor agreements
2 on behalf of Polk County; and

3 WHEREAS, the General Government Committee has negotiated the labor agreements with
4 the Wisconsin Professional Police Association – Field Services Association Local 201, for
5 the period beginning January 1, 2020; and

6 WHEREAS, the language changes and general compensation adjustments for the sworn
7 deputy employee group represented through said labor association reached through such
8 negotiation are detailed in the attachments to this resolution.

9 NOW, THEREFORE, BE IT RESOLVED the Polk County Board of Supervisors ratifies the
10 language changes and general compensation adjustments for the sworn deputy employee
11 group represented by Wisconsin Professional Police Association – Field Services Association
12 Local 201, as attached hereto and incorporated herein.

13 BE IT FURTHER RESOLVED the Polk County Board of Supervisors authorizes the County
14 Administrator in conjunction with the Corporation Counsel and the Chief Deputy to make a
15 final review of contract language and make technical corrections as necessary prior to
16 signature in order for such contracts to be implemented.
17

BY:

Brad Olson, Supervisor, District #1

James Edgell, Supervisor, District #8

Doug Route, Supervisor, District #2

Kim O’Connell, Supervisor, District #9

Dean Johansen, Chair,
Supervisor, District #3,

Larry Jepsen, Supervisor, District #10

Chris Nelson, Supervisor, District #4

Jay Luke, 1st Vice Chair,
Supervisor, District #11

Tracy LaBlanc, Supervisor, District #5

Michael Larsen, Supervisor, District #12



Brian Masters, Supervisor, District #6

Russell Arcand, Supervisor, District #13

Michael Prichard, Supervisor, District #7

John Bonneprise, 2nd Vice Chair,
Supervisor, District #14

Joe Demulling, Supervisor, District #15

County Administrator's Note:
Recommended.



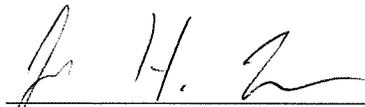
Malia Malone
Interim County Administrator

Fiscal Impact Note:



Maggie Wickre, Finance Director

Approved as to Form and Execution:



Joseph Loso, Interim Corporation Counsel

Legal Impact Note:

This Resolution obligates the County to the terms of the Agreement, notwithstanding any technical changes.

Excerpt of Minutes

At its regular business meeting on the ____ of _____ 2019, the Polk County Board of Supervisors acted upon Resolution No. **55-19**: Resolution to Ratify Labor Agreement with Wisconsin Professional Police Association – Field Services Association Local 201 for Period Beginning January 1, 2020

- Adopted by a majority of the members present by a vote of _____ in favor and _____ against.
- Adopted by unanimous voice vote.

- Adopted as amended. See Below.
- Defeated
- Other:

Insert amendment to resolution according to minutes:
--

SIGNED BY:

ATTEST:

Dean Johansen, County Board Chairperson

Sharon Jorgenson, County Clerk

Executive Summary

This Resolution ratifies the labor agreement reached with the labor union, WPPA for the terms contained in the attachment.

Resolution No. 56-19

Resolution to Ratify Labor Agreement with Wisconsin Professional Police Association –
Field Sergeants Association for Period Beginning January 1, 2020

**TO THE HONORABLE CHAIRPERSON AND SUPERVISORS OF THE COUNTY
BOARD OF THE COUNTY OF POLK:**

Ladies and Gentlemen:

1 WHEREAS, the General Government Committee is authorized to negotiate labor agreements
2 on behalf of Polk County; and

3 WHEREAS, the General Government Committee has negotiated the labor agreements with
4 the Wisconsin Professional Police Association – Field Sergeants Association, for the period
5 beginning January 1, 2020; and

6 WHEREAS, the language changes and general compensation adjustments for the sworn
7 deputy employee group represented through said labor association reached through such
8 negotiation are detailed in the attachments to this resolution.

9 NOW, THEREFORE, BE IT RESOLVED the Polk County Board of Supervisors ratifies the
10 language changes and general compensation adjustments for the sworn deputy employee
11 group represented by Wisconsin Professional Police Association – Field Sergeants as
12 attached hereto and incorporated herein.

13 BE IT FURTHER RESOLVED the Polk County Board of Supervisors authorizes the County
14 Administrator in conjunction with the Corporation Counsel and the Chief Deputy to make a
15 final review of contract language and make technical corrections as necessary prior to
16 signature in order for such contracts to be implemented.
17

BY: _____
Brad Olson, Supervisor, District #1

Doug Route, Supervisor, District #2

Dean Johansen, Chair,
Supervisor, District #3,

Chris Nelson, Supervisor, District #4

Tracy LaBlanc, Supervisor, District #5



Brian Masters, Supervisor, District #6

Michael Prichard, Supervisor, District #7

James Edgell, Supervisor, District #8

Kim O'Connell, Supervisor, District #9

Larry Jepsen, Supervisor, District #10

Jay Luke, 1st Vice Chair,
Supervisor, District #11

Michael Larsen, Supervisor, District #12

Russell Arcand, Supervisor, District #13

John Bonneprise, 2nd Vice Chair,
Supervisor, District #14

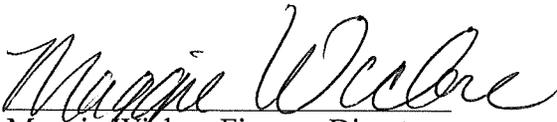
Joe Demulling, Supervisor, District #15

County Administrator's Note:
Recommended.



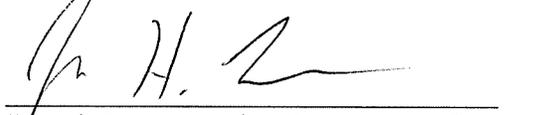
Malia Malone
Interim County Administrator

Fiscal Impact Note:



Maggie Wickre, Finance Director

Approved as to Form and Execution:



Joseph Loso, Interim Corporation Counsel

Legal Impact Note:

This Resolution obligates the County to the terms of the Agreement, notwithstanding any technical changes.

Excerpt of Minutes

At its regular business meeting on the ____ of _____ 2019, the Polk County Board of Supervisors acted upon Resolution No. 56-19: Resolution to Ratify Labor Agreement with Wisconsin Professional Police Association – Field Sergeants Association for Period Beginning January 1, 2020

- Adopted by a majority of the members present by a vote of _____ in favor and _____ against.
- Adopted by unanimous voice vote.
- Adopted as amended. See Below.

- Defeated
- Other:

Insert amendment to resolution according to minutes:

SIGNED BY:

ATTEST:

Dean Johansen, County Board Chairperson

Sharon Jorgenson, County Clerk

Executive Summary

This Resolution ratifies the labor agreement reached with the labor union, WPPA, for the terms contained in the attachment.

Resolution No. 53 - 2019

Resolution to Adopt the Polk County Operating and Capital Budget for the Calendar Year 2020 and To Set the 2020 Tax Levy

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE POLK COUNTY BOARD OF SUPERVISORS:

Ladies and Gentlemen:

- 1 WHEREAS, it is the responsibility of the Polk County Board of Supervisors to adopt a
 2 budget for the operation and fiscal management of the County of Polk for the year
 3 commencing January 1, 2020; and
- 4 WHEREAS, pursuant to Wisconsin Statute Section 59.18(5) and the *Financial Sections*
 5 *of the General Code*, the County Administrator did prepare, submit and offer for review
 6 proposed 2020 budget by the County Board at its meeting of September 17, 2019; and
- 7 WHEREAS, as part of the proposed 2020 budget, the County Administrator did submit a
 8 staffing plan with respect to each county department in accordance with Polk County
 9 *Financial and Personnel Sections of the General Code*; and
- 10 WHEREAS, each county board standing committee has reviewed the proposed budget
 11 for every department and forwarded that budget with any recommendations to the
 12 General Government Committee; and
- 13 WHEREAS, the Polk County Board of Supervisors did consider amendments to the
 14 budget at its meeting of October 15, 2019; and
- 15 WHEREAS, on October 23, 2019, the Polk County Board of Supervisors did publish for
 16 public review a summary of the proposed 2020 budget and did notice and conduct a
 17 public hearing on the proposed 2020 budget in conformity with the laws of the State of
 18 Wisconsin; and
- 19 WHEREAS the Wisconsin Department of Revenue delivers the Statistical Report on
 20 Equalized Value of Polk County for 2020 and the Polk County Board of Supervisors
 21 accepted the report on November 12, 2019, which sets the Equalized Value of Polk
 22 County for taxing purposes at 4,914,777,600 exclusive of value in Tax Increment
 23 Districts; and
- 24 WHEREAS, for purposes of satisfying the requirements of the state imposed county tax
 25 levy rate limit formula, the budget for 2020 is in compliance with Wisconsin Statute
 26 Sections 59.605 and 66.0602; and
- 27 WHEREAS, the Polk County Budget for the Calendar Year 2020 is a financial plan for
 28 the operational needs of the County and was developed in accordance with the Uniform

1 Chart of Accounts for Wisconsin Municipalities and the pronouncements of the
 2 Governmental Accounting Standards Board(GASB); and

3 WHEREAS, this resolution constitutes Polk County Operating and Capital Budget for the
 4 Calendar Year 2020 and is defined as the County Budget pursuant to Wisconsin Statute
 5 Section 65.90.

6 NOW, THEREFORE, BE IT RESOLVED that in accordance with Wisconsin Statute
 7 Section 65.90, the Polk County Board of Supervisors does hereby adopt the 2020
 8 Operating and Capital Budget of the County of Polk, in the amount of \$ 57,673,106
 9 including departmental appropriations and revenues and use of fund balance as amended
 10 following the public hearing held on November 12, 2019.

11 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors does
 12 authorize and appropriate such revenues and expenditures for calendar year 2020 as
 13 designated in the Operating and Capital Budget for calendar year 2020.

14 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors directs that all
 15 appropriations for 2019 shall lapse to the general fund as undesignated fund balance at
 16 the end of calendar year 2019 and that any other fund balance determined to exist at the
 17 end of 2019 shall be transferred to general fund balance to the extent said appropriation
 18 has not been expended or appropriation or other fund balance been determined by the
 19 County Administrator to be nonspendable, restricted, committed, or assigned as defined
 20 by GASB Rule 54.

21 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors affirms the
 22 existence of the committed or assigned fund balances in the attached documentation.

23 BE IT FURTHER RESOLVED that, notwithstanding any other policy to the contrary, the
 24 Polk County Board of Supervisors adopts the submitted departmental staffing plans and
 25 authorizes for calendar year 2020 those positions and the corresponding expenditures
 26 identified in said staffing plans and that any position not so identified will be considered
 27 eliminated from the 2020 department budget.

28 BE IT FURTHER RESOLVED that the 2020 fee schedule as incorporated in the 2020
 29 budget is hereby adopted, including rentals for the use of County-owned property.

30 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors levies
 31 against all real property within Polk County for 2019, as follows:

32 A. County Levy:

33	1. General County Operations:	\$ 19,849,098
34	2. Debt Levy:	\$ <u>2,389,856</u>
35	Total 2019 County Levy	\$ 22,238,954

36 B. State Required Levy on Behalf of Other Agencies

37	3. Town Bridge Construction:	\$ 73,000
38	4. Library Support – Act 150:	\$ 897,361
39	5. Total 2019 Levy, All Purposes:	\$ 23,209,315

1 BE IT FURTHER RESOLVED that the County Administrator is authorized to make any
 2 technical corrections to the budget that are necessary for the County Budget to comply
 3 with all state law and regulations.

4 BE IT FURTHER RESOLVED that the department heads of the various County
 5 departments are authorized to enter into and to execute on behalf of the respective County
 6 department intra-county cooperative agreements and service agreements that are
 7 authorized and necessary under federal and state programs to provide services to other
 8 County departments and to secure and to account for reimbursements for those expenses
 9 that incurred by other County departments in the performance of services required by
 10 those cooperative agreements or service agreements.

11 BE IT FURTHER RESOLVED that notwithstanding any policy to the contrary, with the
 12 adoption of this resolution the Polk County Board of Supervisors authorizes departments
 13 to apply for and accept any grant incorporated in this budget and identified on the grant
 14 schedule attached hereto and incorporated herein or any revenue incorporated in this
 15 budget and to accept, with the concurrence of the County Administrator, any contract
 16 with the State of Wisconsin whose revenues and expenditures are incorporated in this
 17 budget.

18 BE IT FURTHER RESOLVED that Polk County Board of Supervisors authorizes the
 19 Parks and Trails Coordinator, Forest Administrator, and Buildings Facilities Manager or
 20 her/his designee to act on its behalf to submit an application to the Department of Natural
 21 Resources for financial assistance under Wisconsin Statutes sec. 287.23 and Wisconsin
 22 Administrative Code chapters NR 542, 544 and 549, to sign necessary documents and to
 23 submit a final report.

24 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes the
 25 Parks and Trails Coordinator, Forest Administrator, and Buildings Facilities Manager or
 26 her/his designee to act on behalf of the County of Polk to submit an application to the
 27 State of Wisconsin Department of Natural Resources for any financial aid that may be
 28 available and incorporated in this budget, to submit reimbursement claims along with
 29 necessary supporting documentation within six months of project completion date, to
 30 submit necessary signed documents and to take necessary action to undertake, direct and
 31 complete the approved project.

32 BE IT FURTHER RESOLVED that the County of Polk will comply with state or federal
 33 rules for the programs to the general public during reasonable hours consistent with the
 34 type of facility; and will obtain from the State of Wisconsin Department of Natural
 35 Resources or the National Park Service, as appropriate, approval in writing before any
 36 change is made in the use of the project site.

37 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes and
 38 directs the Polk County Land and Water Resources Department to act on behalf of the
 39 County to submit requests and applications for grants funding or financial assistance from
 40 the Wisconsin Department of Natural Resources with respect to the specific grant and or
 41 financial assistance program, as follows:

- 1 1. The Aquatic Invasive Species Control Grant Program;
- 2 2. The Lake Management Grant Program; and
- 3 3. The Lake Protection and Classification Grant Program.

4 BE IT BE IT FURTHER RESOLVED that the Polk County Board of Supervisors approves
 5 and authorizes on behalf of the County of Polk an application for grant funding or financial
 6 assistance under each respective identified program.

7 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes the
 8 Polk County Land and Water Resources Department to act on behalf of the County of
 9 Polk as grant administrator to sign and submit an application to the State of Wisconsin
 10 for financial aid for aquatic invasive species control purposes, lake planning purposes,
 11 and lake protection purposes; to sign a grant agreement between the county and the DNR
 12 as well as other necessary documents; to take necessary action to undertake, direct, and
 13 complete an approved aquatic invasive species control grant, an approved lake planning
 14 grant, and an approved lake protection grant; to submit quarterly and/or final reports to
 15 the DNR to satisfy the grant agreement; and to submit reimbursement claims along with
 16 necessary supporting documentation within six months of project completion date.

17 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors affirms that
 18 Polk County will meet the obligations under any aquatic invasive species control grant,
 19 lake planning grant, and lake protection grant including timely publication of the results,
 20 compliance with state rules for the program, and will meet the financial obligations under
 21 the grant including the prompt payment of the required County's commitment to the
 22 project costs of 25 to 33 percent depending on the program.

23 BE IT FURTHER RESOLVED that the Polk County Land and Water Resources
 24 Department desires to receive grant funding from the Wisconsin Department of Natural
 25 Resources (WDNR) –Target Runoff Management (TRM) program pursuant to ss. 281.65
 26 or 281.66, Wis. Stats., and chs. NR151, 153, and 155, Wis. Adm. Code, for the purpose
 27 of implementing measures to control nonpoint source water pollution and the Landowner
 28 agrees to contribute the local share (also called the “match”) needed for projects that are
 29 ultimately grant-funded by the WDNR.

30
 31 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes the
 32 Land and Water Resources Department to submit a signed grant application to the
 33 WDNR; to submit a signed Environmental Hazard Assessment form to the WDNR, if
 34 applicable; to sign a grant agreement between Polk County and the WDNR; to enter into
 35 cost-share agreements and make cost-share payments; to take necessary action to
 36 undertake, direct, and complete the approved project; to submit signed interim and final
 37 report forms to the WDNR; and to submit signed grant reimbursement requests to the
 38 WDNR.

39
 40 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes
 41 and directs the Polk County Land and Water Resources Department to apply for and
 42 administer Joint Allocation Plan Staffing and Cost Share Grants, Farmer Written Nutrient

1 Management Program Grants, and Producer Led Watershed Protection Grants from the
 2 Wisconsin Department of Agriculture, Trade, and Consumer Protection and the
 3 Wisconsin Department of Natural Resources under the Nonpoint Source Program,
 4 pursuant to Wisconsin Statutes Chapters 92 and 281, and as outlined in the
 5 Administrative Rule ATCP 50.

6
 7 BE IT FURTHER RESOLVED that the Polk County Sheriff can apply and administer
 8 the County/Tribal Law Enforcement Assistance grant for 2020 from the State of
 9 Wisconsin Department of Justice. In accordance with Section 165.90 of the Wisconsin
 10 Statutes a county/tribal law enforcement assistance program is created and the Polk
 11 County Sheriff is responsible for the formulation of a joint plan for 2019.

12
 13 BE IT FURTHER RESOLVED that, pursuant to Section 66.0303, the Polk County Board
 14 of Supervisors authorizes the Polk County Medical Examiner to contract on behalf of
 15 Polk County with Anoka County, Minnesota for the procurement of medical examiner
 16 services.

17
 18 BE IT FURTHER RESOLVED that, pursuant to Section 28.11(5)(b), the Polk County
 19 Board of Supervisors authorizes the approval of the 2020 Polk County Forest Annual
 20 Work Plan and budget developed by the Polk County Forest Administrator and presented
 21 to the Environmental Services Committee on October 15, 2019, hereby attached.

22 BE IT FURTHER RESOLVED that Polk County Board of Supervisors authorizes and
 23 delegates to the discretion to the Golden Age Manor Administrator, after consultation
 24 with the County Administrator, to provide for and to implement a compensation increase
 25 or bonus for 2020, should projections indicate that the ending balance, after receipts of all
 26 state aid, exceeds \$50,000.

27
 28 BE IT FURTHER RESOLVED that, notwithstanding any appropriation to any nonprofit
 29 in this resolution and any indirect funding through subsidized costs for space utilization,
 30 the county administrator may not allocate funding to any nonprofit or renew any lease for
 31 space utilization pending a finding that this appropriation or lease complies with
 32 Wisconsin Statutes, with such finding reported to the County Board.

33
 34 BE IT FURTHER RESOLVED that, a special revenue fund (240) be created to be used
 35 to maintain the recycling operations budget in the general ledger starting in 2020 and
 36 beyond.

37
 38 BE IT FURTHER RESOLVED THAT, Employee Relations Department will be renamed
 39 to Human Resources Department.

40
 41 BE IT FURTHER RESOLVED THAT, Resolution 40-19 adopted Oct 15, 2019 approves
 42 a private contract with a crushing firm to produce Polk County Lime Quarry future
 43 products for sale. The expense for this crushing is a 2020 budget adjustment which will
 44 allow the use of the Lime Quarry undesignated fund balance for the initial crushing

1 expense and will be later replenished by estimated sales and operating efficiencies based
2 on the Lime Quarry performance in 2020.

3
4 BE IT FURTHER RESOLVED THAT, Resolution 47-19 adopted October 15, 2019
5 establishes a Capital Project Fund in 2019 for designated expenses with the initial
6 funding to be transferred from the General Fund Undesignated Fund Balance for Phase II
7 and Phase III. Therefore to comply with this resolution, a budget adjustment to the 2020
8 proposed budget would include \$150,000 General Fund Balance be transferred into that
9 Capital Project Fund (461) to cover and track all costs for the future Polk County Fair
10 grandstand project.

11
12 BE IT FURTHER RESOLVED THAT, Resolution 30-19 to enter into a payment
13 arrangement with any bona fide purchaser of GreenWhey for the repayment of the total
14 principal amount of the delinquent real estate property taxes so long as the arrangement
15 includes the following terms: 1. The repayment will happen within 36 months following
16 the closing date of the sale and will be in equal installments. 2. The purchaser remains
17 current on all non-delinquent real property tax obligation. These payments received from
18 Viresco according to a signed agreement between both parties will adjust the 2020 budget
19 in by lowering the reserve for delinquent taxes and increase the reserve for the General
20 Fund undesignated fund balance.

21
22 BE IT FURTHER RESOLVED that the complete budget, as adopted, be placed on file in
23 the office of the County Clerk and County Administrator.

BY: _____

Brad Olson, Supervisor, District #1

Doug Route, Supervisor, District #2

Dean Johansen, Chair,
Supervisor, District #3,

Chris Nelson, Supervisor, District #4

Tracy LaBlanc, Supervisor, District #5

Brian Masters, Supervisor, District #6

Michael Prichard, Supervisor, District #7

James Edgell, Supervisor, District #8

Kim O'Connell, Supervisor, District #9

Larry Jepsen, Supervisor, District #10

Jay Luke, 1st Vice Chair,
Supervisor, District #11

Michael Larsen, Supervisor, District #12

Russell Arcand, Supervisor, District #13

John Bonneprise, 2nd Vice Chair,
Supervisor, District #14

Joe Demulling, Supervisor, District #15

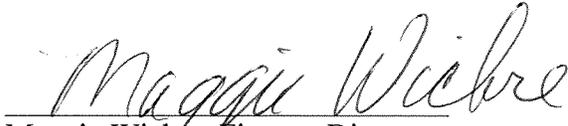
County Administrator's Note:
Recommended.



Malia Malone
Interim County Administrator

Fiscal Impact Note:

Passing this resolution would set the Polk County 2019 levy as well as recognize and approve all revenues and expenses for the Polk County 2020 budget.



Maggie Wickre, Finance Director

Approved as to Form and Execution:


Joseph Lasso, Corporation Counsel
Lasso

Legal Impact Note:

This Resolution is timely pursuant to the County Board's Rules of Order and the budgetary requirements contained in Chapter 59 of the Wisconsin Statutes.

Excerpt of Minutes

1 At its regular business meeting on the ____ of _____ 2019, the Polk County
2 Board of Supervisors acted upon Resolution No. 53-19: Resolution
3 _____
4 _____
5 _____

- Adopted by a majority of the members present by a vote of _____ in favor and _____ against.
- Adopted by unanimous voice vote.
- Adopted as amended. See Below.
- Defeated

Other:

Insert amendment to resolution according to minutes:

SIGNED BY:

ATTEST:

Dean Johansen, County Board Chairperson

Sharon Jorgenson, County Clerk

Executive Summary

Adoption of this resolution would be the implementation of the 2020 Polk County Operating and Capital Budget which would serve the Citizens of Polk County. It is balanced both in current year terms and structurally over time, is transparent in its incorporation of all funds and assignment of responsibilities for all expenditures, contains improved performance information, and follows and implements the policy set by the Polk County Board of Supervisors. The budget also follows the direction in public financial management set by the County Board: financial restraint in expenditures, a solid budget reserve, adequate funding for capital investments and protection of the infrastructure, and of course at the same time maintaining quality service delivery.

TABLE 8

Budget and Levy by Department

	<u>2020 Levy</u>	<u>Total Revenue</u>	<u>Non Levy Revenue</u>	<u>Expenditures</u>	<u>Difference</u>	<u>2019 Levy</u>
ADMINISTRATION	(637,998)	4,915,679	5,553,677	5,012,197	(96,518)	(543,096)
ADRC	110,785	1,874,053	1,763,268	1,881,820	(7,767)	110,785
BLDG, PARKS, RECYCLING	1,768,062	2,651,094	883,032	2,651,094	0	1,827,483
CIRCUIT COURT	692,786	1,270,088	577,302	1,270,088	0	631,887
CORP CONUSEL/CHILD SUPPORT	447,563	975,184	527,621	975,184	0	304,087
COUNTY CLERK	406,906	499,583	92,677	499,583	0	357,230
DISTRICT ATTORNEY	478,984	584,630	105,646	584,630	0	461,203
FAIR	54,825	54,825	0	54,825	0	39,260
FORESTRY	(93,845)	123,171	217,016	123,171	0	(82,523)
GOLDEN AGE MANOR	0	7,500,223	7,500,223	7,365,746	134,477	0
HIGHWAY	3,400,167	8,401,579	5,001,412	8,935,394	(533,815)	3,330,167
HUMAN RESOURCES	434,537	456,214	21,677	456,214	0	386,085
HUMAN SEVICES	4,043,276	10,787,808	6,744,532	10,787,808	0	4,097,224
INFORMATION TECHNOLOGY	587,949	1,074,921	486,972	1,074,921	0	625,681
LAND & WATER RESOURCES	390,417	711,716	321,299	711,716	0	387,079
LAND/ZONING	385,929	951,909	565,980	951,909	0	326,914
LAW ENFORCEMENT	8,115,624	8,908,354	792,730	9,808,142	(899,788)	8,051,471
LIME	0	707,706	707,706	718,232	(10,526)	0
MUSEUM	21,807	21,807	0	21,807	0	21,379
OUTSIDE AGENCIES	171,674	171,674	0	171,674	0	161,674
PUBLIC HEALTH	1,011,279	2,477,700	1,466,421	2,477,700	0	1,041,876
REG OF DEEDS	(30,272)	397,353	427,625	397,353	0	(42,450)
TREASURER	56,182	298,003	241,821	298,003	0	45,229
UW EXTENSION	245,651	253,229	7,578	253,229	0	248,109
VETERANS	176,666	190,666	14,000	190,666	0	175,227
Total	22,238,954	56,259,169	34,020,215	57,673,106	(1,413,937)	21,961,981

TABLE 9
2020 Budget and Levy by Fund

Fund		2020	Total Revenues	Non-Levy Revenues	Total Expenitures	Difference
		Property Tax Levy				
General Fund						
General	101	11,595,743	21,943,880	10,348,137	22,843,668	(899,788)
Total General Fund		11,595,743	21,943,880	10,348,137	22,843,668	(899,788)
Other General Fund						
Contingency	102	131,382	131,382	0	0	131,382
Asset Protection and Investment	110	0	312,100	312,100	540,000	(227,900)
Vehicle Fleet Fund	140	0	159,771	159,771	159,771	0
Total Other General Fund		131,382	603,253	471,871	699,771	(96,518)
Debt Service Fund						
Debt Service	301	2,821,321	2,826,321	5,000	2,826,321	0
Total Debt Service Fund		2,821,321	2,826,321	5,000	2,826,321	0
Special Revenue Funds						
Jail Assesment	201	0	15,000	15,000	15,000	0
Family Court Service	202	0	9,552	9,552	9,552	0
Driver's Improvement	204	0	30,000	30,000	30,000	0
Community Development Block G	206	0	5,115	5,115	5,115	0
Bioterrorism/Local Preparedness	209	0	189,141	189,141	189,141	0
ADRC	212	110,785	1,874,053	1,763,268	1,881,820	(7,767)
CHILDREN & FAMILIES	215	2,617,441	5,576,752	2,959,311	5,576,752	0
HEALTH SERVICES	216	1,425,835	5,211,056	3,785,221	5,211,056	0
Birth to Three	218	136,280	289,609	153,329	289,609	0
WIC	221	0	212,957	212,957	212,957	0
Prenatal Care Coordination	222	0	38,191	38,191	38,191	0
Tobacco	223	0	138,539	138,539	138,539	0

Fund		2020 Property Tax Levy	Total Revenues	Non-Levy Revenues	Total Expenitures	Difference
Family Planning	224	0	141,685	141,685	141,685	0
Immunization	226	0	46,640	46,640	46,640	0
Consolidated Contract Grants	227	0	101,364	101,364	101,364	0
Environmental	228	0	234,649	234,649	234,649	0
Radon	229	0	7,587	7,587	7,587	0
Forestry	241	0	8,350	8,350	8,350	0
Trails	243	0	113,290	113,290	113,290	0
Dog License	805	0	22,677	22,677	22,677	0
Septic System	806	0	10,000	10,000	10,000	0
Total Special Revenue Funds		4,290,341	14,276,207	9,985,866	14,283,974	(7,767)
Capital Project Fund						
Total Capital Project Fund		0	0	0	0	0
Enterprise Funds						
Golden Age manor	601	0	7,500,223	7,500,223	7,365,746	134,477
Lime	602	0	707,706	707,706	718,232	(10,526)
Total Enterprise Funds		0	8,207,929	8,207,929	8,083,978	123,951
Internal Service Funds						
Highway	701	3,400,167	8,401,579	5,001,412	8,935,394	(533,815)
Total Internal Service Funds		3,400,167	8,401,579	5,001,412	8,935,394	(533,815)
Total, All Funds		22,238,954	56,259,169	34,020,215	57,673,106	(1,413,937)

Polk County, Wisconsin



2020- 2024 Capital Improvement Plan Recommendation

November 12, 2019 presented at County Board

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5 Year Capital Improvement Plan Summary

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Total</u>
<u>Revenues</u>						
Fund Balance	1,599,788	200,000	50,000	50,000	-	1,899,788
Asset Recovery Fund	440,000	148,000	500,000	161,000	-	1,249,000
Levy (Property Tax)	1,918,344	1,950,740	2,126,843	2,204,679	1,966,000	10,166,606
Interdepartmental Revenues	138,914	150,249	-	-	-	289,163
State Transportation Aids	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
GAM Revenues	200,000	200,000	200,000	200,000	200,000	1,000,000
Unfunded	25,000	1,287,819	2,361,766	56,501	238,262	3,969,348
Grants	234,410	179,710	-	-	-	414,120
Lime Revenues	-	150,000	-	100,000	-	250,000
Community Services	-	-	-	-	-	-
Bond	-	500,000	-	5,136,773	-	5,636,773
Total Revenue	\$ 5,556,456	\$ 5,766,518	\$ 6,238,609	\$ 8,908,953	\$ 3,404,262	\$ 29,874,798
<u>Expenditures</u>						
A) IT Items	686,402	278,249	-	-	-	964,651
B) Vehicles	648,700	880,571	1,000,618	656,847	805,262	3,991,998
C) Other Capital Equipment	447,000	550,400	1,016,625	828,333	406,000	3,248,358
D) Road Construction / Repairs	2,632,100	2,399,800	1,893,000	1,906,000	1,927,000	10,757,900
E) Facilities, Furniture & Equipment *	1,029,900	1,558,498	2,248,366	5,425,773	266,000	10,528,537
F) Parks, Museum, Fair	262,354	99,000	80,000	92,000	-	533,354
Total Expenditures	\$ 5,706,456	\$ 5,766,518	\$ 6,238,609	\$ 8,908,953	\$ 3,404,262	\$ 30,024,798

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Polk County

5 Year Capital Improvement Plan Highway Department Summary

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Total</u>
Beginning Fund Balance						
<u>Revenues</u>						
Fund Balance	700,000	-	-	-	-	700,000
Asset Recovery Fund	-	-	-	-	-	-
Levy (Property Tax)	1,540,890	1,516,590	1,706,000	1,729,000	1,744,000	8,236,480
State Transportation Aids	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
Unfunded	-	-	-	-	-	-
Grants	172,210	172,210	-	-	-	344,420
Bond	-	500,000	-	-	-	500,000
Total Revenue	\$ 3,413,100	\$ 3,188,800	\$ 2,706,000	\$ 2,729,000	\$ 2,744,000	\$ 14,780,900

Expenditures

B) Vehicle Replacement

Plow Truck w/attachments (2)	405,000	410,000	410,000	410,000	412,000	2,047,000
Supervisor Truck	-	32,000	-	-	33,000	65,000
2-Ton Truck	-	-	-	-	-	-
Semi Tractor	-	-	-	-	-	-
Crew Truck	48,000	-	48,000	-	45,000	141,000
Foreman Truck	-	32,000	-	33,000	-	65,000
Hook Truck	-	160,000	-	-	-	160,000
Quad Axle Plow Truck w/attachments	-	-	150,000	-	-	150,000
Sign Truck	-	-	185,000	-	-	185,000

Subtotal	\$ 453,000	\$ 634,000	\$ 793,000	\$ 443,000	\$ 490,000	\$ 2,813,000
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C) Other Capital Equipment

Arrow Message Board	-	-	-	-	-	-
Brush Chipper	-	-	-	-	-	-
Front End Loader	-	-	-	-	165,000	165,000
Self-Propelled Router	-	28,000	-	-	-	28,000
Shouldering Machine	-	-	-	-	120,000	120,000
Scissor Lift	-	-	-	-	-	-
Snow Pusher	-	-	-	-	-	-
Excavator	-	-	-	180,000	-	180,000
Motor Grader	-	-	-	200,000	-	200,000
Spray Patcher (Truck-mounted)	-	-	-	-	-	-
Crack Sealer	58,000	-	-	-	-	58,000

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Total</u>
Mulcher/Hydro Seeder	30,000	-	-	-	-	30,000
Power Boom	40,000	-	-	-	42,000	82,000
Rubber Tire Excavator	200,000	-	-	-	-	200,000
Mower-Pull Type (2)	-	32,000	-	-	-	32,000
Patch Trailer	-	25,000	-	-	-	25,000
Skid Loader	-	30,000	-	-	-	30,000
Tractor/Loader/Backhoe	-	-	-	-	-	-
Trench Roller	-	40,000	-	-	-	40,000
Skid Loader Attachments	-	-	20,000	-	-	20,000
Subtotal	\$ 328,000	\$ 155,000	\$ 20,000	\$ 380,000	\$ 327,000	\$ 1,210,000

D) Road Projects

CTH Z1 Prep Work	25,000	-	-	-	-	25,000
CTH W1/H2/E1 Chip Seals	277,000	-	-	-	-	277,000
CTH W3/N1 Overlay	1,154,100	-	-	-	-	1,154,100
CTH M1 Mill/Overlay (20% STP Match)	700,000	-	-	-	-	700,000
CTH K1 Pulverize/Pave	476,000	-	-	-	-	476,000
CTH GG1/I1/M2/M3/H1 Chip Seals	-	474,000	-	-	-	474,000
Wapogasset Box Culvert	-	500,000	-	-	-	500,000
CTH 15/W3 Overlays	-	1,362,000	-	-	-	1,362,000
CRH C2 Prep Work	-	63,800	-	-	-	63,800
CTH C2/V1 Overlays	-	-	1,385,000	-	-	1,385,000
CTH D3/G1 Prep Work	-	-	151,000	-	-	151,000
CTH K2/K2.1/C3/O1 Chip Seals	-	-	357,000	-	-	357,000
CTH Z1 Pulverize/Pave	-	-	-	395,000	-	395,000
CTH C1 Overlay	-	-	-	992,000	-	992,000
CTH JJ3/W2/G4/G4.1 Chipseal	-	-	-	226,000	-	226,000
CTH D1 Overlay	-	-	-	293,000	-	293,000
CTH D3 Overlay	-	-	-	-	973,000	973,000
CTH JJ2 Pulverize/Pave	-	-	-	-	742,000	742,000
CTH G5/E5 Chipseal	-	-	-	-	212,000	212,000
Subtotal	\$ 2,632,100	\$ 2,399,800	\$ 1,893,000	\$ 1,906,000	\$ 1,927,000	\$ 10,757,900

E) Facility Improvements

Building Needs	-	-	-	-	-	-
Subtotal	\$ -					
Total	\$ 3,413,100	\$ 3,188,800	\$ 2,706,000	\$ 2,729,000	\$ 2,744,000	\$ 14,780,900

Polk County

5 Year Capital Improvement Plan Lime Quarry Summary

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Total</u>
Beginning Fund Balance						
<u>Revenues</u>						
Fund Balance	-	150,000	-	-	-	150,000
Asset Recovery Fund	-	-	500,000	-	-	500,000
Unfunded	-	-	-	-	-	-
Lime Revenues	-	150,000	-	100,000	-	250,000
Bond	-	-	-	-	-	-
Total Revenue	\$ -	\$ 300,000	\$ 500,000	\$ 100,000	\$ -	\$ 900,000
<u>Expenditures</u>						
C) Other Capital Equipment						
Update/Replace Scale Hardware	-	-	-	-	-	-
Replace Soft-start Control Panel	-	-	-	-	-	-
Replace John Deere Loader	-	300,000	-	-	-	300,000
Purchase Portable Crusher	-	-	500,000	-	-	500,000
Purchase 2 Radial Conveyors	-	-	-	100,000	-	100,000
Replace Volvo Loader	-	-	-	-	-	-
Subtotal	\$ -	\$ 300,000	\$ 500,000	\$ 100,000	\$ -	\$ 900,000
E) Facility Improvements						
Office Roof	-	-	-	-	-	-
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 300,000	\$ 500,000	\$ 100,000	\$ -	\$ 900,000

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Polk County

5 Year Capital Improvement Buildings & Recycling/Solid Waste Department Plan Summary

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Total</u>
Beginning Fund Balance						
<u>Revenues</u>						
Fund Balance Lakes Improvement Fd	-	-	-	-	-	-
Asset Recovery Fund	-	-	-	-	-	-
Levy (Property Tax)	71,600	221,800	225,100	222,000	222,000	962,500
Unfunded		1,016,698	932,266	-	18,000	1,966,964
Bond	-	-	-	5,136,773	-	5,136,773
Total Revenue Available	\$ 71,600	\$ 1,238,498	\$ 1,157,366	\$ 5,358,773	\$ 240,000	\$ 8,066,237
<u>Expenditures</u>						
B) Vehicles						
Recycling Truck	-	-	-	-	95,000	95,000
Recycling Truck w/Plow	-	45,000	-	-	-	45,000
Bldgs Truck	-	-	-	-	-	-
Subtotal Vehicles	\$ -	\$ 45,000	\$ -	\$ -	\$ 95,000	\$ 140,000
C) Other Equipment						
Lawnmower Riding	-	7,000	-	-	-	7,000
Janitorial Equipment	-	-	5,000	-	-	5,000
Recycling Boxes	-	10,000	-	-	20,000	30,000
County Bldg Equip Replacement	-	-	-	-	-	-
Trailer	-	6,000	-	-	-	6,000
Forklift	-	-	25,000	-	-	25,000
Skid Steer recycling	-	-	-	22,000	-	22,000
Gator	-	-	-	10,000	-	10,000
Tractor	-	-	-	30,000	-	30,000
Subtotal Equipment	\$ -	\$ 23,000	\$ 30,000	\$ 62,000	\$ 20,000	\$ 135,000
E) Facility Improvements						
Fire Lane @ Old Jail	-	20,000	-	-	-	20,000
Gov't Center Boiler to Hot Water	-	5	768,000	-	-	768,000

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Total</u>
Sidewalk/Entrances	-	-	-	-	-	-
Cameras Replacement	-	5,000	-	-	-	5,000
Chiller @ Gov't Center	-	-	-	-	-	-
Recycling Air handler	-	22,000	-	-	-	22,000
Jail Doors	-	-	-	-	-	-
Bldg Conference Phone	-	-	-	-	-	-
Phase One Phone System	-	-	-	-	-	-
Painting	-	5,000	5,000	5,000	-	15,000
Carpet Justice Center Office Wear	-	-	10,000	-	-	10,000
Parking Lots JC/ADC	-	-	-	-	-	-
Gov't Center	-	35,000	35,000	-	-	70,000
Recycling Center	-	-	30,000	-	-	30,000
Justice Center	-	40,000	-	-	-	40,000
ADC	-	-	30,000	-	-	30,000
Laundry Jail Equipment	-	7,800	6,000	-	-	13,800
Jail Kitchen Equipment	-	7,000	-	-	-	7,000
Recycling Air Cond & Furnace sorting	-	-	-	14,500	-	14,500
Roofs	-	20,000	-	20,000	-	40,000
Building Upgrades CRBPS	-	853,198	105,866	4,900,273	-	5,859,337
LEC Garage Floor Repair	-	-	7,500	-	-	7,500
Update Identipass	-	7,000	-	-	-	7,000
JA Window Security @ JC	-	-	-	-	-	-
LED in Courtrooms & HS	-	-	-	-	-	-
Justice Center Overhead Doors	-	-	-	-	-	-
Recycle Waste Oil Burner	10,000	-	-	-	-	10,000
Boiler @ Community Services	-	-	-	-	125,000	125,000
Update Metsys	-	18,500	-	-	-	18,500
Heat Exchanger Pool	-	-	-	-	-	-
Caulking @ Justice Center	-	30,000	-	-	-	30,000
Caulking @ Gov't Center	-	28,000	-	-	-	28,000
Conveyer 1 at Recycling	-	-	50,000	-	-	50,000
Building Contingencies	21,600	-	-	-	-	21,600
Bailer at Recycling	-	-	-	250,000	-	250,000
Conveyer 2 at Recycling Comingle	-	-	-	50,000	-	50,000
Facility Total	\$ 31,600	\$ 1,098,498	\$ 1,047,366	\$ 5,239,773	\$ 125,000	\$ 7,542,237

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Total</u>
F) Fair						
Admin Bldg Trusses	15,000	-	-	-	-	15,000
Administration Roof	10,000	-	-	-	-	10,000
Bathroom Roofs	-	12,000	-	-	-	12,000
Walk in Cooler	-	-	-	7,000	-	7,000
Electrical	-	-	5,000	-	-	5,000
H Barn Reno	-	-	-	50,000	-	50,000
Seal Coat Blacktop	-	50,000	-	-	-	50,000
New Small Animal Bldg	-	-	75,000	-	-	75,000
Campgroun Reno	-	10,000	-	-	-	10,000
Grandstand Engineering	150,000					
Fair Total	\$ 175,000	\$ 72,000	\$ 80,000	\$ 57,000	\$ -	\$ 234,000
F) Museum						
Coal Room	9,000	-	-	-	-	9,000
Remove Sidewalk Wall	6,000	-	-	-	-	6,000
Museum Total	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000
Expenditure Total	\$ 221,600	\$ 1,238,498	\$ 1,157,366	\$ 5,358,773	\$ 240,000	\$ 8,066,237

5 Year Capital Improvement Plan Law Enforcement Department Summary

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Total</u>
Beginning Fund Balance						
<u>Revenues</u>						
Fund Balance	899,788	50,000	50,000	50,000	-	1,049,788
Asset Recovery Fund	440,000	148,000	-	161,000	-	749,000
Levy (Property Tax)	195,700	192,850	195,743	198,679	-	782,972
Unfunded	25,000	21,121	18,275	21,568	220,262	306,226
Grants	-	-	-	-	-	-
Bond	-	-	-	-	-	-
Total Revenue	\$ 1,560,488	\$ 411,971	\$ 264,018	\$ 431,247	\$ 220,262	\$ 2,887,986
<u>Expenditures</u>						
Sheriff						
A) IT Items						
Tyler Tech Upgrade to Enterprise	107,488	-	-	-	-	107,488
Tyler Tech add on-Civil Process Component	-	-	-	-	-	-
Video Equip Upgrade-Interview Room	-	-	-	-	-	-
APX Upgrade-Squad & Mobile Radios	440,000	-	-	-	-	440,000
Patrol Car Computer Replacement	-	128,000	-	-	-	128,000
Body Camera System-Patrol & Corrections	-	-	-	-	-	-
Subtotal	547,488	128,000	-	-	-	675,488
B) Vehicles						
Squad Replacement (7)	195,700	201,571	207,618	213,847	220,262	1,038,998
Jail Support Vehicle	-	-	-	-	-	-
Subtotal	\$ 195,700	\$ 201,571	\$ 207,618	\$ 213,847	\$ 220,262	\$ 1,038,998
C) Other Equipment						
Snowmobile	-	-	-	11,000	-	11,000
Boat	-	20,000	-	-	-	20,000
Tasers-Corrections	-	-	-	-	-	-
Replacement Handguns	-	-	-	-	-	-
Tactical Vests	-	6,400	6,400	6,400	-	19,200
Crime Scene Scanner	-	-	-	90,000	-	90,000
Televisions-Corrections	-	6,000	-	-	-	6,000
Dispatch Work Stations	-	-	-	60,000	-	60,000
Subtotal	\$ -	\$ 32,400	\$ 6,400	\$ 167,400	\$ -	\$ 206,200
E) Facility Improvements						
Jail Controller Project	792,300	-	-	-	-	792,300
Fringe/Use of Force Range	-	50,000	50,000	50,000	-	150,000
Washer/Dryer	18,000	-	-	-	-	18,000
Overhead Doors	7,000	-	-	-	-	7,000
Subtotal	\$ 817,300	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ 942,300
Total	\$ 1,560,488	\$ 411,971	\$ 264,018	\$ 431,247	\$ 220,262	\$ 2,862,986

Polk County

5 Year Capital Improvement Plan Golden Age Manor Summary

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Total</u>
Beginning Fund Balance						
<u>Revenues</u>						
Fund Balance	-	-	-	-	-	-
Asset Recovery Fund	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-
GAM Revenues	200,000	200,000	200,000	200,000	200,000	1,000,000
Bond	-	-	-	-	-	-
Total Revenue	\$ 200,000	\$ 1,000,000				

Expenditures

C) Other Capital Equipment

Laundry Equipment	-	10,000	-	10,000	-	20,000
Whirlpool	-	-	-	40,000	-	40,000
Furniture-Common Areas	-	6,000	-	10,000	20,000	36,000
Office Furniture	-	-	20,000	-	20,000	40,000
Bariatric Beds	4,000	4,000	4,000	4,000	4,000	20,000
Patient Lifts	5,000	-	5,000	-	5,000	15,000
Kitchen Equipment	5,000	-	5,000	-	10,000	20,000
Activity Technology	-	-	10,000	-	-	10,000
Therapy Equipment	5,000	-	5,000	-	-	10,000
Truck	-	20,000	-	-	-	20,000
Subtotal	\$ 19,000	\$ 40,000	\$ 49,000	\$ 64,000	\$ 59,000	\$ 231,000

E) Facility Improvements

Room Upgrades	30,000	30,000	50,000	50,000	50,000	210,000
Lighting-Energy Efficient	-	20,000	-	10,000	11,000	41,000
Windows-Sunroom	-	-	21,000	-	-	21,000
Water Heaters	15,000	-	-	-	-	15,000
HRV Unit Repairs	20,000	-	-	-	-	20,000
Air Units	15,000	-	-	20,000	-	35,000
Corridor Remodel	5,000	-	-	-	10,000	15,000

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Tub/Shower Room Remodel	-	-	-	20,000	15,000	35,000
SCU Wall Repairs	5,000	20,000	-	-	-	25,000
Conference Room Remodel	-	-	-	20,000	-	20,000
Visitor Bathroom Remodel	-	-	-	16,000	-	16,000
Flooring	85,000	45,000	-	-	20,000	150,000
Parking Lot	6,000	40,000	80,000	-	-	126,000
Sidewalk	-	-	-	-	15,000	15,000
Landscaping	-	5,000	-	-	-	5,000
Roof	-	-	-	-	20,000	20,000
Subtotal	\$ 181,000	\$ 160,000	\$ 151,000	\$ 136,000	\$ 141,000	\$ 769,000
Total	\$ 200,000	\$ 1,000,000				

Polk County

5 Year Capital Improvement Plan Department of IT Summary

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Total</u>
Beginning Fund Balance						
<u>Revenues</u>						
Fund Balance	-	-	-	-	-	-
Asset Recovery Fund	-	-	-	-	-	-
Levy (Property Tax)	-	-	-	-	-	-
Interdepartmental Revenues	138,914	150,249	-	-	-	289,163
Unfunded	-	-	-	-	-	-
Bond	-	-	-	-	-	-
Total Revenue	\$ 138,914	\$ 150,249	\$ -	\$ -	\$ -	\$ 289,163

Expenditures

A) IT Items

Security Software	-	-	-	-	-	-
Cisco 12P-POE+ Switches	-	-	-	-	-	-
Add Win20176 Server Lic	-	2,855	-	-	-	2,855
Branch 3 Upgrade	-	-	-	-	-	-
Windows 10	-	-	-	-	-	-
MS Office 2016 Standard	-	-	-	-	-	-
MS Office 2016 Pro	-	-	-	-	-	-
MS Config Manager	-	-	-	-	-	-
Windows 2019 Server	-	94,080	-	-	-	94,080
Windows 2019 Server Licenses	-	-	-	-	-	-
VMWare ESX Servers	69,600	-	-	-	-	69,600
VMWare Licenses	13,314	13,314	-	-	-	26,628
Acronis Backup Systems	-	-	-	-	-	-
Ricoh MFP Copier/Printers	36,000	20,000	-	-	-	56,000
Professional Services	20,000	20,000	-	-	-	40,000
Subtotal	\$ 138,914	\$ 150,249	\$ -	\$ -	\$ -	\$ 289,163

E) Building Improvements

Citizen Service Center and Intake	-	-	-	-	-	-
Subtotal	\$ -					

Total	\$ 138,914	\$ 150,249	\$ -	\$ -	\$ -	\$ 289,163
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Polk County

5 Year Capital Improvement Plan Department County Clerk Summary

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Total</u>
Beginning Fund Balance						
<u>Revenues</u>						
Fund Balance	-	-	-	-	-	-
Asset Recovery Fund	-	-	-	-	-	-
Levy (Property Tax)	-	-	-	-	-	-
Unfunded	-	-	411,225	34,933	-	446,158
Grants	-	-	-	-	-	-
Bond	-	-	-	-	-	-
Total Revenue	\$ -	\$ -	\$ 411,225	\$ 34,933	\$ -	\$ 446,158
<u>Expenditures</u>						
A) IT Items						
Video Broadcast of Meetings	-	-	-	-	-	-
Debit/Credit Card System	-	-	-	-	-	-
Single Intake Software	-	-	-	-	-	-
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
C) Other Equipment						
New Voting Machines	-	-	411,225	-	-	411,225
Software License/Maintenance	-	-	-	34,933	-	34,933
Subtotal	\$ -	\$ -	\$ 411,225	\$ 34,933	\$ -	\$ 446,158
E) Building Improvements						
Security	-	-	-	-	-	-
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ 411,225	\$ 34,933	\$ -	\$ 446,158

Polk County

5 Year Capital Improvement Plan Department of Admin Summary

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Total</u>
Beginning Fund Balance						
<u>Revenues</u>						
Fund Balance	-	-	-	-	-	-
Asset Recovery Fund	-	-	-	-	-	-
Levy (Property Tax)	-	-	-	-	-	-
Unfunded	-	250,000	1,000,000	-	-	1,250,000
Grants	-	-	-	-	-	-
Community Services	-	-	-	-	-	-
Total Revenue	\$ -	\$ 250,000	\$ 1,000,000	\$ -	\$ -	\$ 1,250,000
<u>Expenditures</u>						
E) Facility Improvement Study	-	250,000	1,000,000	-	-	1,250,000
Remodeling Clinics	-	-	-	-	-	-
Subtotal	\$ -	\$ 250,000	\$ 1,000,000	\$ -	\$ -	\$ 1,250,000
Total	\$ -	\$ 250,000	\$ 1,000,000	\$ -	\$ -	\$ 1,250,000

Polk County

5 Year Capital Improvement Plan Department Land/Water Summary

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Total</u>
Beginning Fund Balance						
<u>Revenues</u>						
Fund Balance	-	-	-	-	-	-
Asset Recovery Fund	-	-	-	-	-	-
Levy (Property Tax)	-	-	-	20,000	-	20,000
Unfunded	-	-	-	-	-	-
Grants	-	-	-	-	-	-
Bond	-	-	-	-	-	-
Total Revenue	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ 20,000
<u>Expenditures</u>						
C) Other Equipment						
Survey Equipment	-	-	-	20,000	-	20,000
Subtotal	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ 20,000
Total	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ 20,000

Polk County

5 Year Capital Improvement Plan Department Land Info Summary

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Total</u>
Beginning Fund Balance						
<u>Revenues</u>						
Fund Balance	-	-	-	-	-	-
Asset Recovery Fund	-	-	-	-	-	-
Levy (Property Tax)	100,000	-	-	-	-	100,000
Unfunded	-	-	-	-	-	-
Grants	-	-	-	-	-	-
Bond	-	-	-	-	-	-
Total Revenue	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
<u>Expenditures</u>						
C) Other Equipment						
Flyover for Mapping	100,000	-	-	-	-	100,000
Subtotal	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Total	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000

Polk County

5 Year Capital Improvement Plan Department Parks

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Total</u>
Beginning Fund Balance						
<u>Revenues</u>						
Fund Balance	-	-	-	-	-	-
Asset Recovery Fund	-	-	-	-	-	-
Levy (Property Tax)	10,154	19,500	-	35,000	-	64,654
Unfunded	-	-	-	-	-	-
Grants	62,200	7,500	-	-	-	69,700
Bond	-	-	-	-	-	-
Total Revenue	\$ 72,354	\$ 27,000	\$ -	\$ 35,000	\$ -	\$ 134,354
<u>Expenditures</u>						
F) Parks						
Co Park Equipment Replace	-	-	-	-	-	-
Atlas Boat Landing Replace	10,154	-	-	-	-	10,154
Kennedy Trail Repave	-	15,000	-	-	-	15,000
Snowmobile for Ski Trail	-	12,000	-	-	-	12,000
Update Playground	-	-	-	15,000	-	15,000
Cattail Bridge	62,200	-	-	-	-	62,200
Replace Concrete Boat Landing	-	-	-	20,000	-	20,000
Parks Total	\$ 72,354	\$ 27,000	\$ -	\$ 35,000	\$ -	\$ 134,354
Total	\$ 72,354	\$ 27,000	\$ -	\$ 35,000	\$ -	\$ 134,354

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2020
ANNUAL WORK PLAN



**POLK COUNTY
FORESTRY DEPARTMENT**

GOVERNING COMMITTEE

ENVIRONMENTAL SERVICES

Kim O'Connell – Chairperson

Brad Olson – Vice Chair

Tracy LaBlanc

Doug Route

Jim Edgell

Lyle Doolittle- FSA Representative

FOREST ADMINISTRATOR

Mark Gossman

WI-DNR LIAISON FORESTER

Paul Heimstead

Following is the annual Polk County Forest work plan for the calendar year 2020. The plan gives direction and meaning to the proposed County Forest budget, and further defines and supplements the County Forest Comprehensive Land Use Plan and emphasizes the current needs of the County Forest program. This plan is needed to comply with Wis. Statute 28.11(5) and Chapter NR47.75 of the Wisconsin Administrative Rules for the administration of the County Forest Administrator Grant program.

REFERENCES

1. Annual Integrated Planning Meeting held on September 17, 2019.
2. Polk County Fifteen Year Comprehensive Land Use Plan (2006-2020)

THE POLK COUNTY FOREST MISSION STATEMENT

Natural resources, such as those provided by the Polk County Forest (PCF), are the base for addressing the ecological and socioeconomic needs of society. The mission of the Polk County Forest is to manage, conserve and protect these resources on a sustainable basis for present and future generations.

PCF resources should be protected from natural catastrophes such as fire, insect and disease outbreaks, and from human threats such as encroachment, over-utilization, environmental degradation, and excessive development. While managed for environmental needs including watershed protection, protection of rare plant and animal communities, and maintenance of plant and animal diversity, these same resources must also be managed and provide for sociological needs, including provisions for recreational opportunities and the production of raw materials for wood-using industries.

Management must balance local needs with broader state, national and global concerns through integration of sound forestry, wildlife, fisheries, endangered resources, water quality, soil, and recreational practices. Management will provide a variety of products and amenities for the future through the use of sustainable forest management practices.

POLK COUNTY FOREST

The Polk County Forest is 17,166.10 acres in size and includes acreage in seven townships throughout Polk County. The following list shows the acreage of forest land by its type classification:

Table 1. Forested Acres

Forest Type	Forest Type Description	Stands	Acres	% of Forested Acres	% of Recon Acres
A	ASPEN	126	3,745	23%	22%
BW	WHITE BIRCH	1	9	0%	0%
MR	RED MAPLE	4	51	0%	0%
NH	NORTHERN HARDWOODS	22	591	4%	3%
O	OAK	56	3,501	22%	21%
OX	SCRUB OAK	151	4,103	25%	24%
PJ	JACK PINE	78	2,384	15%	14%
PR	RED PINE	51	1,409	9%	8%
PW	WHITE PINE	6	134	1%	1%
SB	BLACK SPRUCE	1	2	0%	0%
SH	SWAMP HARDWOODS	4	86	1%	1%
SW	WHITE SPRUCE	2	27	0%	0%
T	TAMARACK	4	67	0%	0%
Total:		506	16,109	100%	94%

Table 2. Non-Forested Acres.

Type	Cover Type Description	Stands	Acres	% of Non-Forested Acres	% of Recon Acres
G	UPLAND GRASS	9	47	5	0
GH	HERBACEOUS VEGETATION	4	15	2	0
ICG	CAMPGROUND	1	19	2	0
K	MARSH	2	51	5	0
KB	MUSKEG - BOG	3	46	5	0
KEV	EMERGENT VEGETATION	5	179	18	1
KG	LOWLAND GRASS	2	19	2	0
KH	LOWLAND HERBACEOUS VEGETATION	1	100	10	1
L	WATER	3	74	8	0
LB	LOWLAND BRUSH	3	64	7	0
LBA	LOWLAND BRUSH	7	105	11	1
LM	MINOR LAKE	6	126	13	1
LMS	MINOR STREAM	2	56	6	0
ROW	RIGHT OF WAY	8	38	4	0
UB	UPLAND BRUSH	3	29	3	0
Total		59	968	100%	4%

Table 3. Current and future anticipated forest stand conditions:

Timber Text	Acres Past	Acres Present	Acres Future
	(1977)	(2016)	
ASPEN	1,896	3,732	3,607
BLACK SPRUCE	0	4	4
JACK PINE	6,260	2,341	2,644
NORTHERN HARDWOODS	2,941	541	3,442
OAK	1,887	3,539	734
RED MAPLE	0	23	74
RED PINE	324	1,444	1,452
SCRUB OAK	877	4,125	3,752
SWAMP HARDWOODS	24	57	57
TAMARACK	97	67	67
WHITE BIRCH	0	15	6
WHITE PINE	0	134	219
WHITE SPRUCE	0	27	27
Total :	14,306	16,049	16,085

TIMBER SALE ADMINISTRATION

Timber sale administration is an extremely important part of forest management. The Forest Administrator is responsible for the set-up, sale, contract compliance, and record keeping on all County Forest sales. Most PCF sales are sold as combination mill scale for pulp products and woods scaled for logs.

ANNUAL DNR TIME STANDARDS

Each year, the DNR provides Polk County a certain number of technical assistance hours to use on the County Forest. Every five years, these ‘time standards’ are set and then become the minimum hours the DNR will provide the county during each DNR fiscal year (July 1-June 30). The Forest Administrator meets with various DNR staff during the Annual Integrated Planning Meeting and part of the discussion revolves around the availability of DNR staff for the upcoming year. Currently the DNR provides a minimum of 446 hours down from 536 hours per year of assistance on the PCF. Historically, the DNR has met or exceeded the ‘time standards’ each year. These hours are needed by Polk County to address the ever increasing workload on the County Forest.

- ▶ ***Goal #1. Establish Timber sales for Auction according to the 15 year average as well as recently blown down timber.***

TIMBER SALE PLANNING AND ESTABLISHMENT

Timber harvests that are properly designed and implemented are vital to maintaining a healthy and vigorous forest. There are many social, environmental and economic benefits derived from a managed harvest program. Professional implementation of proper forest management and harvest techniques is essential. The timber harvest goal is to produce a sustained yield of forest products using harvest techniques that are suited to regeneration and growth needs of each forest type. The goal is to develop a regulated harvest in which the same number of acres or same volume of wood could be harvested each year in perpetuity. Compartment reconnaissance information will be used as a guide to determine stands where timber harvests are needed.

The goal for 2020 will be to setup and sell the following number of acres per timber type. These acreage goals are based on the long term average harvest and will vary from year to year.

Table 4. 15 year average of allowable cut.

15 Year Average (acres)	Forest Type Description
24	ASPEN
1	WHITE BIRCH
29	NORTHERN HARDWOODS
167	OAK
70	SCRUB OAK
65	JACK PINE
61	RED PINE
6	WHITE PINE
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Information about specific timber sale establishment plans may be obtained by contacting the Polk County Forestry Department directly at the following:

Polk County Forestry Department
 100 Polk County Plaza, Suite 40
 Balsam Lake, WI 54810
 (715) 485-9265
Mark.Gossman@co.polk.wi.us

- ▶ **Goal #2. Administer all sold timber sales.**

TIMBER SALE ADMINISTRATION

Timber sale administration is an extremely important part of forest management. The Forest Administrator is responsible for the set-up, sale, contract compliance, and record keeping on all County Forest sales. Most PCF sales are sold as combination mill scale for pulp products and woods scaled for logs. Eight timber sales are currently active.

- ▶ **Goal #3. Keep all Inventory information less than 20 years old.**

FOREST RECONNAISSANCE

The goal for the PCF is to have all recon less than 20 years old. Currently, all forest reconnaissance is less than 20 years old on the County Forest. Forest reconnaissance is done following the completion of a timber sale and when a stand is physically entered and subsequently re-scheduled for a later harvest date. In addition to these on-going updates, in 2018 we will work towards entirely updating at least one compartment.

Table 5. Age of inventory data by five year increments.

Total Acres	Forested Acres	< 5 years		5-10 years		11-15 years		16-20 years		21-30 years		>30 years	
		(acres)	(%)	(acres)	(%)	(acres)	(%)	(acres)	(%)	(acres)	(%)	(acres)	(%)
17,077	16,109	6,020	35.25	3,675	21.5	4,959	29.04	2,411	14.12	0	0	0	0
17,077	16,109	6,020	35.25	3,675	21.5	4,959	29.04	2,411	14.12	0	0	0	0

Recon acres scheduled for completion:

- 2019 -167 acres
- 2020 - 911 acres
- 2021 - 657 acres

TIMBER STAND IMPROVEMENT

Timber stand improvement (TSI) projects that are most likely to happen for 2020 include hand release of naturally regenerated and planted Jack Pine on PCF located in the Town of Sterling. More surveys of potential project areas must be done before any projects will be established. Decisions on TSI are typically made in the spring of the year.

- ▶ **Goal #4. Prepare 100 acres for planting in 2021 and scarify approximately 30 acres for natural jack pine regeneration.**

REFORESTATION

In 2020, we will be preparing approximately 100 acres over 3 different sites in Sterling Township.

Currently, we collect our own Jack Pine seed and use the seed for growing seedlings which then get planted back into Polk County Forest. We will continue to collect Jack Pine seed each year and continue to have that seed grown into seedlings for planting. All future Jack Pine plantings will be stock from our own seed source.

- ▶ **Goal #5. Grade and mow Beartrack forest road late 2019 or in 2020.**

FOREST PROTECTION

We will continue to cooperate with the WI-Department of Natural Resources by:

1. Improving and maintaining fire lanes
2. Continue annual meetings to evaluate County Forest operations
3. Support fire suppression efforts when needed
4. Monitor insect and disease issues and take appropriate action when necessary

COUNTY FOREST ROADS

PCF receives state aid money for the maintenance of 7.61 miles of primary roads. These roads are maintained as needed. Plans for 2019 include improving road crossings in Sterling Township and adding additional gravel to sustain current traffic levels. PCF currently does not receive any budget dollars to maintain non-gas tax forest roads.

The County Forest has many miles of secondary forest roads that have been built primarily by logging contractors in conjunction with timber sales. These roads are now serving a wide range of uses including the hauling of forest products, snowmobile trails, horse trails, and hunter/walking trails. Many of the new logging roads are bermed or gated to restrict motorized use. These roads are either seeded or allowed to naturally re-vegetate.

LAND ACQUISITION

Lands within the County Forest boundaries or areas of special or unique values may be recommended to the County Board for acquisition as they become available and upon a determination by the County Administrator and the Conservation, Development, Recreation and Education Committee that ownership of those lands is beneficial to the people of Polk County.

SURVEYING

We will continue our property line maintenance and establishment with the aid of the County Surveyor. Surveys are generally needed to prevent trespass or to clarify boundaries in order to continue management.

WILDLIFE HABITAT PROJECTS

Polk County will continue to develop and implement projects in cooperation with DNR wildlife personnel. This year we will continue efforts to naturally regenerate Jack Pine in the Sterling Township, with the aid of “nickel per acre” wildlife grants.

Recreation: The Forest Administrator is also the Parks Assistant. Work includes assisting with the oversight and management of the maintenance and operation of the county's park and recreation areas, public lake accesses, ski areas, and system of snowmobile, ATV, hiking and biking trails. Accomplishing this broad range of activities requires: attending meetings, clearing trails, writing permits, writing grants, and increasing overall county recreational opportunity awareness. Currently the Polk County Forest supports organized ATV/UTV, horse, snowmobile, and hiking trails (including the Ice Age Trail).

- ▶ ***Goal #6. Treat a three acre patch of buckthorn recently discover in the town of Clam Falls.***
- ▶ ***Goal #7. Complete the 2021-2035 Polk County Forest Comprehensive Land Use Plan no later than October 2020.***
- ▶ ***Goal #8. Complete miscellaneous tasks as outlined below.***

MISCELLANEOUS

- A. Issue firewood cutting permits.
 - B. Respond to public inquiries and issues as they arise.
 - C. Increase signage on the Forest to identify boundaries, roads, and natural features.
 - D. Work with other departments (i.e. Land & Water) for education classes for students and adults.
 - F. Attend all Wisconsin County Forest Association meetings and continue technical training sessions to aid in the management of the County Forest.
 - G. Forest Certification: Polk County will continue its commitment to be qualified for Sustainable Forestry Initiative (SFI) certification and make changes as necessary to comply with corrective actions.
 - H. Investigate and address easement, land trade requests and encroachments as they arise.
- ▶ ***Goal #9. Apply and administer the grants listed below.***

GRANTS AND FUNDING

County Forest Administration Grant

Polk County receives this grant annually. The grant pays 50% of administrator's salary and up to 50% of benefits so long as benefits don't exceed 40% of salary. In addition, covers a portion of Polk County's WCFA membership dues each year.

Wildlife Habitat Grant

Polk County receives this grant annually. The grant pays \$0.05 per County Forest acre to be used for wildlife habitat development on the County Forest.

County Forest Road Aid

Polk County receives this grant annually. Pays \$360.00 per mile of County Forest road for maintenance and improvement projects.

Interest Free Loans (2)Variable Acreage Share Loan and Project Loans

These loans are interest free and are paid back at 20% of annual stumpage revenues. These loans are used to aid in a wide variety of projects on the County Forest and for land purchases.

County Forest Sustainable Forestry Grant

Funds short term, unanticipated sustainable forestry projects. Funding awarded on a competitive basis.

Polk County Funds

The Forestry Department begins each year with a *negative* levy amount. The department typically covers all of its expenses and most (if not all) of the negative levy amount through timber sales, grant funding and miscellaneous revenues.