

Handheld GPS

1. Press and hold the red power button to turn the GPS on. You will need to wait a few moments for the GPS to pick up satellites. When the GPS is ready, a blue arrow will appear on the screen.
2. To determine your waypoint, or latitude and longitude, press and hold the **Enter** key.



3. The latitude and longitude values will show up under **Location**. The latitude should begin with N 45 and the longitude should begin with W 092. Record the latitude and longitude in a notebook with a pencil, along with a written description of the location.

4. To label the waypoint on the GPS, use the arrow keys to highlight the first box on the screen (to the right of the flag icon) and then press the **Enter** key.



5. Use the arrow keys to highlight each character and press **Enter** to select each character. Continue to use the arrow keys to highlight and select characters until you have named the waypoint.

6. When finished, use the arrow keys to highlight the **Done** box on the bottom of the screen and press **Enter**.

7. To view your location on a map, use the arrow keys to highlight the **Done** box at the bottom of the screen and press **Enter**.

8. To turn the GPS off, press and hold the red power button. Return the GPS to the case.

9. Return equipment to the Land and Water Resources Department, Polk County Government Center, 100 Polk County Plaza, Ste 120, Balsam Lake, WI, 54810 Monday-Friday from 8am-4:30pm. Questions: call 715-485-8699.
10. A demonstration video can be found online at: <http://www.co.polk.wi.us/>, Departments, Land and Water Resources, Equipment Policies and Use.