

Ordinance No 11-08

**Ordinance to Amend Ordinance 14-02 and Repeal Ordinance 15-02**

The Polk County Board of Supervisors does ordain as follows:

a. Ordinance 14-02, Establishing Rules and Permit Requirements Relating to Environmental Sanitation, Section 1.08 is amended to read as follows:

“Section 1.08 Fees

The fees for issuance of permits, making investigations, inspections, training and technical assistance to establishments and costs required to be paid to the county for each permit issued shall be established ~~in a Permit & Inspection Fees ordinance and amendments thereto~~ by resolution of the Polk County Board of Health. As such resolution may be adopted and published, the same is incorporated herein and made a part of this ordinance.

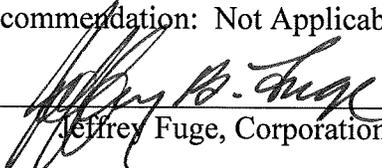
b. Ordinance No. 15-02, Permit & Inspection Fees Relating to Environmental Health Sanitation, is repealed.

c. This ordinance shall be effective upon passage and publication, with exception of paragraph b. Paragraph b. shall be effective upon passage and publication of the resolution authorized by this Ordinance.

Funding Amount: No Funding Funding Source: Not Applicable

Finance Committee Advised: Not Applicable

Finance Committee Recommendation: Not Applicable

Approved as to form:   
Jeffrey Fuge, Corporation Counsel

Date Submitted to County Board: March 11, 2008

County Board Action: Adopted.

Effective Date: As noted above.

Submitted By:

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**ORDINANCE NO. 15-02**

**Permit & Inspection Fees relating to Environmental Health Sanitation**

The County Board of Supervisors of the County of Polk does ordain as follows:

**SECTION 1.01 PURPOSE**

Fees for the issuance of permits, the making of investigations, training and technical assistance to establishments covered under the Environmental Health & Sanitation Ordinance No. 15-02 as adopted or later revised, plus the costs required to be paid to the state for each permit issued, are hereby established pursuant to this Ordinance and, subject to the amendment, from time to time, upon recommendation and approval of the Polk County Board of Health. In addition, separate pre-inspection fees are hereby established with respect to new establishments or existing establishments that have been transferred to a new owner.

**SECTION 1.02 APPLICABILITY**

The provisions of this Ordinance shall apply to the owner/operator of a food service establishment, hotel, motel, tourist rooming house, bed and breakfast establishment, campground, camping resort, recreational and educational camp, public swimming pool, vending machine commissary, or vending machine in all areas of Polk County as defined in the Environmental Health & Sanitation Ordinance.

**SECTION 1.03 DEFINITIONS**

- (1) "Low Complexity" means that the food service is limited to any or all of the following:
  - Food is cooked to order
  - Limited amount of hot holding occurs, but only for one meal period; that food will not be cooled and later re-served.
  - Preparation is very limited: pre-packaged products could be mixed together (example, shredded cabbage mixed with slaw dressing, concentrated soup mixed with water or milk, then heated, etc.). Some minor prep, such as slicing onions or pickles as condiments, is acceptable.
  - The potential for cross-contamination is kept very low: burger patties (fresh or frozen) are purchased preformed, no raw chicken or other meats, fish is pre-breaded only.

- (2) "Moderate Complexity" means that *Any* of the following situations exist in the food establishment:
- Includes cooling and/or reheating of Potentially Hazardous Foods.
  - Products are made from scratch.
  - Facility seats 50 or more.
  - Has a drive-up/walk-up service window/delivery.
  - Salad/Food bar
  - Raw poultry/seafood/bulk beef (not pre-formed patties).
  - Catering.
  - Banquet facilities.
- (3) "High Complexity" means a food establishment operation that:
- Contains 5 or more of the bullet points listed in "Moderate Complexity", or if
  - The food establishment has been ordered closed, or
  - The food establishment has been linked statistically to a food borne illness, in the previous year.

## SECTION 1.04

## FEES

RESTAURANTS	Annual	Pre-Inspection Fee
Pre-Packaged	\$65	\$125
Low Complexity	\$160	\$160
Moderate Complexity	\$230	\$230
High Complexity	\$300	\$300
Mobile Restaurant or Service Base Low	\$65	None
Mobile Restaurant or Service Base Mod	\$160	None
Church, School, Civic, University, Hospital, Caterer, Industrial Low Complexity	\$65	None
Church, School, Civic, University, Hospital, Caterer, Industrial Mod Complexity	\$160	None
Temporary Restaurant	\$80	

*Note: Restaurants that have additional, physically separate food holding, serving or preparation areas will be charged \$77.00 for each additional area.*

BODY ART	Annual	Pre-Inspection Fee
Tattoo	\$100	\$75

Duplicate Certificate (Food Managers) \$5

**SECTION 1.04 EFFECTIVE DATE**

This Ordinance shall take effect upon its adoption and publication as required by law.

Funding Amount (N/A)

Funding Source (N/A)

Date Finance Committee Advised: (N/A) Effective Date: Upon Publication

Approved as to Form:

*Robert L. Hachey*  
Robert L. Hachey, Corporation Counsel  
1-04-2002

Date Submitted to County Board: 1/15/02 County Board Action: Adopted.

Submitted By:

*Ruby Kettula*  
*Patricia M. Schmidt*  
*A. Stanley Anderson*  
*Alvin G. Galt*