

1 Ordinance No.3-19

2 Ordinance Requiring the Use of Parcel Identification Number
3 on all Documents Submitted for Recording Pertaining to Real Estate
4

5 WHEREAS, parcel identification numbers allow a uniform system of indexing and tracking of parcels of
6 land; and
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8 WHEREAS, parcel identification numbers are used by various Polk County departments and the general
9 public to locate land and related information; and
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11 WHEREAS, Wisconsin Statute 59.43(7)(b) permits counties to require the use of a parcel identification
12 number for any conveyance, of any interest in real estate located in the county, if an ordinance requiring
13 the same is enacted; and
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15 WHEREAS, requirement of a parcel identification number is in keeping with the Polk County Land
16 Record Modernization Plan; and
17

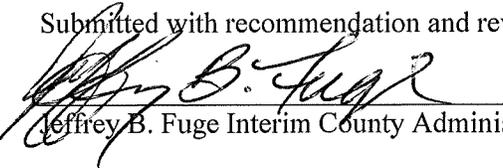
18 WHEREAS, it is the recommendation of the Polk County Environmental Services Committee that it
19 would be beneficial to Polk County to require the parcel identification number on all documents,
20 pertaining to real estate, being recorded with the Polk County Register of Deeds Office.
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22 **THEREFORE, the Polk County Board of Supervisors does ordain as follows:**
23

- 24 1. Any conveyance, as described in Wisconsin Statutes 706.01(4); or any document containing a
25 legal description, of any interest in real estate shall contain reference to the parcel identification
26 number of the parcel affected.
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28 2. If the document is for a newly-created parcel(s) for which a parcel identification number has not
29 yet been assigned, reference shall be made to the parcel identification number of the parent parcel
30 from which the new parcel was created.
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32 3. The Polk County Register of Deeds shall not accept for recording any document, of any interest
33 in real estate which does not contain the parcel identification number.
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35 4. This ordinance shall be effective Feb. 1, 2019.
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37

38 Offered this 22nd day of January, 2019.
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41 Submitted with recommendation and reviewed by County Administrator:
42

43 
44 Jeffrey B. Fuge Interim County Administrator
45

46 Fiscal Impact Note: enactment of the ordinances will have no financial impact on operations.
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48
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50 Approved as to Form and Execution:

51 Malia T. Malone
52
53 Malia T. Malone Corporation Counsel

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55 Legal Impact Notice: This Ordinance will require parcel identification numbers as a prerequisite for
56 acceptance of documents for recording any interest in real estate by the Register of Deeds Office.
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60 **Excerpt of Minutes**

61 ^{special}
62 At its ~~regular~~ business meeting on the 22 day of January, 2019, the Polk County Board
63 of Supervisors acted on Ordinance No. 3-19: Ordinance Requiring the Use of Parcel Identification
64 Number on all Documents Submitted for Recording Pertaining to Real Estate, as follows:
65

- 66 ○ Enacted by majority voice vote
- 67 ○ Enacted by simple majority of the board of supervisors by a vote of ____ in favor and
68 ____ against.
- 69 ● Adopted by unanimous voice vote
- 70 ○ Defeated: _____
- 71 ○ Other: _____

72
73
74
75 **Certification of Publication**

76
77 Ordinance No. 3-19, as enacted the 22 day of January 2019, was published in the Leader on
78 the ~~13~~th day of February, 2019.
79

80 Sharon E. Jorgenson
81 Sharon E. Jorgenson
82 County Clerk
83
84

Insert amendment to resolution according to minutes:

SIGNED BY: Dean Johansen
Dean Johansen, County Board Chairperson

ATTEST: Sharon Jorgenson
Sharon Jorgenson, County Clerk

CERTIFIED COPY OF POLK COUNTY ORDINANCE

STATE OF WISCONSIN

COUNTY OF POLK

I, Sharon E. Jorgenson, Polk County Clerk do hereby certify that the attached hereto and incorporated herein is a full, true and correct copy of the Polk County Ordinance No. 03-19: Ordinance Requiring the Use of Parcel Identification Number on all Documents Submitted for Recording Pertaining to Real Estate as adopted by the Polk County Board of Supervisors on the 22 day of January, 2019.


Sharon E. Jorgenson 1/22/19

Sharon E. Jorgenson, Polk County Clerk

Date