Resolution 115 -07
Resolution Approving Contract for County Forest Administrator for Calendar Year 2008

WHEREAS, since March 1, 1995, Polk County has contracted with Paul Pedersen to provide Polk Count forestry management services as the Polk County Forest Administrator; and

WHEREAS since Polk County Board of Supervisors last renewed the contract for forestry management services in 2007 costs for the provision of forestry management services have increased; and

WHEREAS, the Property, Forestry and Recreation Committee recommend renewal of the contract with Paul Pedersen at the increased rate stated in the attached "Forestry Services Contract 2008."

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors agrees to and adopts the Forestry Service Contract 2008, as attached hereto and incorporated herein, with Paul Pedersen.

Funding Amount: $40,700.00, plus reimburseable expenses.
Funding Source: 50 percent County Levy / 50 percent State Forestry Aids
Finance Committee Recommendation: Approval
Date of Finance Consideration: 2008 Budgetary Process
Effective Date: January 1, 2008

Approved as to form: Jeffrey B. Fuge
Jeffrey B. Fuge, Corporation Counsel

Submitted at the recommendation of Property, Recreation and Forestry Committee

Dated Submitted to County Board: 12/11/07 ~~November 20, 2007~~
County Board Action: Adopted

Submitted at the recommendation of Property, Recreation and Forestry Committee:

Michael R. Larsen
KJ
Jay Putnam
Marvin Carpenter
Russell E. Arnard

FORESTRY SERVICES CONTRACT 2008
POLK COUNTY, WISCONSIN

Polk County Wisconsin, hereinafter referred to as "the County" and Paul Pedersen, 1662 240th Avenue, Luck, Wisconsin 54853, hereinafter referred to as "the Administrator" do hereby agree to this contract for the provisions of forestry management services to the Polk County Forest.

The parties do hereby agree that for the term of this agreement, Paul Pedersen shall be designated as the Administrator of the Polk County Forest.

The Administrator shall be responsible for the provision of forestry services to the County as specified in the County's request for proposals dated December 21, 1994. These services generally include, but are not limited to, the efficient and effective management of the County's forestlands in accordance with the County's current 10-year forest management plan. The Administrator will advise and act as the agent of the Polk County Property, Forestry and Recreation Committee in all aspects of the management of the Polk County Forest.

The Administrator agrees to consult, cooperate, and work with officials of the Wisconsin Department of Natural Resources in administering the County Forest Law (Chapter 28.11, Wis. Stats.) and implement the Polk County Forest Fifteen Year Plan.

The Administrator shall be the official custodian of the records of the Polk County Forest and as such shall be responsible for the production, security, and maintenance of such records in a timely and efficient manner.

Beginning January 1, 2008, the Administrator agrees to provide the County with a minimum of 1,248 hours over the term of this agreement. This is an average of 24 hours per week. As payment for such services, the Administrator shall receive $3,391.67 per month. Such payment shall be inclusive of all mileage. Each month the Administrator shall provide the Property Committee with a listing of his activities, and the County shall provide payment for his services. In addition, the County shall furnish office space and all supplies necessary to conduct the business of the Polk County Forest.

The Administrator shall be allowed to attend four (4) forest management related seminars or conferences annually at the County's expense. Reimbursement of expenses related to attending said seminar or conference shall be consistent with the County's Travel Expense Reimbursement Policy.

The Administrator agrees to report to the County's Property Committee on his activities and management practices at the Committee's regular monthly meeting. Such reports shall include verbal summaries and such written reports and summaries, as the Committee shall determine as necessary to affect the proper oversight of forest management activities.

The Administrator agrees to comply with all Federal, State and Local laws, ordinances, rules, regulations or executive orders pertaining to unlawful discrimination on account of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, disability, or age.

The Administrator shall be prohibited from bidding on timber sales with Polk County, or from engaging in any activity in the capacity of Forest Administrator, which could result in individual financial gain from such action(s) or inaction(s).

In addition, the Administrator, by executing this agreement, certifies that he is an independent contractor for the provision of forestry management services, and that his status as such is in accordance with all applicable state and federal laws and regulations governing the same. The Administrator agrees to hold the County harmless in the event that subsequent to the execution of this contract he is held by such state or federal authorities to not qualify for independent contractor status.

The term of this agreement shall be from January 1, 2008 through December 31, 2008 Prior to that date either party may terminate this agreement, upon 60 days written notification to the other party via certified U.S. postal mail.

FOR THE COUNTY:

Larry Jepsen, Polk County
Board of Supervisors Chair

Cathy Albrecht, County Clerk

INDEPENDENT CONTRACTOR:

Paul Pedersen
Independent Contractor